

April 8, 2014

**TO THE HONORABLE PRESIDENT AND MEMBERS OF THE SEWERAGE AND WATER BOARD OF NEW ORLEANS**

The Finance Committee of the Sewerage and Water Board of New Orleans met on Tuesday April 8, 2014 at 9:00 A.M. in the Board Room, 625 St. Joseph Street to consider the following matters.

**ACTION ITEMS**

**Item 1      APPROVAL OF PREVIOUS REPORT**

The report of the Regular Finance Committee Meeting held on Tuesday, March 11, 2014 was received. Upon a motion of Mr. Manning and second by Ms. Kane, the report was approved.

**Item 2      GENERAL SUPERINTENDENT'S RECOMMENDATIONS**

**R-054-2014 – FURNISHING AIRBOAT – REQ. NO. WD140016**

Mr. Becker recommended Mark's Airboat in the total amount of \$73,947.00.

**R-055-2014 –FURNISHING AIR CONDITIONING AND HEATING MAINTENANCE – REQ. NO. PM140018**

Mr. Becker recommended XCEL Air Conditioning Services, Inc. in the amount of \$61,767.00.

**R-056-2014 FURNISHING FIRE EXTINGUISHERS SERVICE FOR SEWERAGE AND WATER BOARD – REQ. NO. YW140004**

Mr. Becker recommended Herbert S. Hiller in the amount of \$50,496.00.

**R-057-2014 FURNISHING FLASHLIGHTS & BATTERIES – REQ. NO. YW140005**

Mr. Becker recommended the second lowest bid of General Mill Supplies, Inc. in the amount of \$42,222.40.

Upon a motion of Ms. Kane and second by Mr. Manning, the above bids were approved.

**CONTRACT RENEWAL**

**R-058-2014 – FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING SAFETY SUPPLIES – REQ. NO. YW130001**

Mr. Becker recommended the first and final renewal of contract for furnishing Safety Supplies to Southeast Safety & Supplies for the amount of \$142,504.92.

**R-059-2014 – FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING HOSES AND ACCESSORIES – REQ. NO. YW130004**

Mr. Becker recommended the first and final renewal of contract for furnishing Hoses and Accessories to Atlas Hose & Gasket Co., for the amount of \$172,960.38.

**R-060-2014 – FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING HAND TOOLS, HARDWARE SUPPLIES, PAINT & PAINT SUPPLIES – REQ. NO. YW130003**

Mr. Becker recommended the first and final renewal of contract for furnishing Hand Tools, Hardware Supplies, Paint and Paint Supplies to Assorted Products, LLC, for the amount of \$362,479.75.

**R-061-2014 – SECOND OF THREE ONE-YEAR RENEWALS OF CONTRACT FOR FURNISHING SKILLED AND UNSKILLED LABOR FOR MAINTENANCE SERVICES**

Mr. Becker recommended the second of three one-year renewals of contract for furnishing Skilled and Unskilled Labor for Maintenance Services to Gee Cee Company of La. Inc. for the amount of \$2,428,499.00.

Upon a motion by Mr. Manning and seconded by Ms. Kane the above contracts were approved.

**REPORT OF FINAL ACCEPTANCE**

**R-065-2014 – CONTRACT 8126 – RE-PAVING OPEN CUTS IN STREETS, DRIVEWAYS AND SIDEWALKS RESULTING FROM THE REPAIR TO**

**THE SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**UNDERGROUND UTILITIES**

Mr. Becker recommended the above contract be accepted.

Upon a motion by Ms. Kane and seconded by Mr. Manning, the motion was approved.

**Item 3**

**CHANGE ORDERS**

**R-066-2014 – RATIFICATION OF CHANGE ORDER NO. 5 FOR**  
**CONTRACT ME 11-0017 – EMERGENCY REPAIRS TO PANOLA**  
**STREET STATION AT THE MAIN WATER PURIFICATION PLANT**  
**POWER COMPLEX**

Mr. Becker recommended the ratification of change order #5 for contract ME 11-0017 – Emergency Repairs to Panola Street Station at the Main Water Plant Power Complex with additional 110 days and no additional cost.

Upon a motion by Mr. Manning and seconded by Ms. Kane, the motion was approved.

**R-067-2014 – RATIFICATION OF CHANGE ORDER NO. 5 FOR**  
**CONTRACT 1351 – HURRICANE RELATED REPAIRS TO A&B PUMPS**  
**AND AUXILIARIES AT THE MAIN WATER PURIFICATION PLANT**  
**POWER COMPLEX**

Mr. Becker recommended the ratification of change order #5 for contract 1351 - Hurricane Related Repairs to A & B Pumps and Auxiliaries at the Main Water Purification Plant - Power Complex in the amount of \$31,472.70 or -3.0% of the original bid amount.

Upon a motion by Ms. Kane and seconded by Mr. Manning, the motion was approved.

**R-068-2014 – RATIFICATION OF CHANGE ORDER NO. 6 FOR**  
**CONTRACT 1353 – HURRICANE RELATED REPLACEMENT OF**  
**THE BOILER PRE HEATERS AT THE CARROLLTON WATER**  
**PURIFICATION PLANT – POWER COMPLEX**

Mr. Becker recommended the ratification of change order #6 for contract 1353 - Hurricane Related Replacement of the Boiler Pre Heaters at the Carrollton Water Purification Plant – Power Complex with additional 77 days and no additional cost.

Upon a motion by Ms. Kane and seconded by Ms. Wright, the motion was approved.

**R-069-2014 – RATIFICATION OF CHANGE ORDER NO. 5 FOR  
CONTRACT 8139 – HURRICANE KATRINA RELATED REPLACEMENT  
OF THE CENTRAL YARD ANNEX BUILDING**

Mr. Becker recommended the ratification of change order #5 for contract 8139 - Hurricane Katrina Related Replacement of the Central Yard Annex Building with 300 additional days and no additional cost.

Upon a motion by Ms. Kane and seconded by Mr. Manning, the motion was approved.

**R-070-2014 – RATIFICATION OF CHANGE ORDER NO. 5 FOR  
CONTRACT 3661 – MODIFICATIONS TO EASTBANK WASTEWATER  
TREATMENT PLANT FLOOD PROTECTION SYSTEM**

Mr. Becker recommended the ratification of change order #5 for contract 3661- Modifications to East Bank Wastewater Treatment Plant Flood Protection System for the amount of \$505,932.00 or 11.1% of the original bid amount.

Upon a motion by Mr. Manning and seconded by Ms. Kane, the motion was approved.

**Item 4      R-052-2014 – RENEWAL OF THE GOVERNMENT CRIME POLICY**

Mr. Klepeis recommended the renewal of the Governmental Crime Policy Insurance effective May 1, 2014 thru May 1, 2015 for an annual premium of \$6,355.00. I

Upon a motion by Ms. Wright and seconded by Ms. Kane, the motion was approved.

**Item 5      R-062-2014 PROPERTY INSURANCE RENEWAL FOR 2014-2015**

Mr. Klepeis recommended Swiss Re, ACE Westchester, Rsui, One Beacon and Hiscox Terrorism to provide \$100 million in total insured value for a premium of \$747,105.

Upon a motion by Ms. Wright and seconded by Ms. Kane, the motion was approved.

**Item 6      R-064 -2014 RECOMMENDATION FOR INSURANCE BROKER SERVICE**

Moved to May's Finance Meeting.

**Item 7      R-053-2014 –AMENDMENT NO. 3 FOR PROFESSIONAL SERVICES FOR EMERGENCY SEWER ASSESSMENT PHASE II BETWEEN SEWERAGE AND WATER BOARD OF NEW ORLEANS AND MWH AMERICAS, INC.**

Mr. Becker recommended Amendment no. 3 for Professional Services for Emergency Sewer Assessment Phase II between Sewerage and Water Board of New Orleans and MWH Americas, Inc. to extend the duration of the contract thru December 31, 2015.

Upon a motion by Ms. Kane and second by Ms. Wright, the motion was approved.

**Item 8      R-048-2014 –RESOLUTION REQUESTING STATE OF LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AUTHORIZATION TO ADVERTISE FLORIDA AVENUE CANAL PHASES II & III – STATE PROJECT NO. 576-36-0012, ORLEANS PARISH**

Mr. Becker recommended Resolution Requesting State of Louisiana, Department of Transportation and Development Authorization to Advertise Florida Avenue Canal, Phase II & III – State Project No. 576-36-0012, Orleans Parish.

Upon a motion by Mr. Manning and seconded by Ms. Kane, the motion was approved.

**Item 9      R-063-2014 – RATIFICATION OF AWARD TO TWO ATTORNEYS TO REPRESENT THE SEWERAGE AND WATER BOARD OF NEW ORLEANS ON AUTOMOBILE ACCIDENT CASES**

Mr. Marchand recommended ratification of award to two attorneys to represent the Sewerage and Water Board of New Orleans on Automobile Accident Cases to the law firms of Mitchell & Associates and Burglass & Tankersley, LLC.

Upon a motion by Ms. Wright and seconded by Ms. Kane, the motion was approved.

**INFORMATION ITEMS**

**Item 10      FINANCIAL RESULTS THROUGH JANUARY 2014**

Mr. Miller stated the financial results are favorable. In revenue we have not yet

collected the lump sum of property tax for drainage fees for 2014. The 2013 financial audit will close soon. An extension was needed in order to complete the restatement of the 2012 audit.

**Item 11      EMPLOYEE’S RETIREMENT SYSTEM ACTUARIAL VALUATION REPORT**

The committee received the report.

**Item 12      WATER CONTRIBUTED FOR PUBLIC PURPOSES IN 2013**

The committee received the report.

**Item 13      CHANGE ORDER ANALYSIS**

The committee received the report.

**Item 14      FEMA PROJECT WORKSHEET**

The committee received the report.

**Item 15      COMMITTEE/BOARD MEETING SCHEDULE**

The committee received the report.

**Item 16      ANY OTHER MATTERS**

None

**Item 17      REFERENCE MATERIAL (IN BINDERS)**

- A. Sewerage & Water Board By-Laws
- B. 2014 Operating & Capital Budgets
- C. Strategic Plan
- D. Tracking Tool for Commitments to the City Council
- E. Bond Rating

**Item 18      ADJOURNMENT**

Adjourned at 10:30 a.m.

**ATTENDANCE**

**Present:**

Mr. Charles F. Webb  
Mr. Wm. Raymond Manning  
Ms. Kerri Kane  
Ms. Loyce Wright

**Absent**

none

Also in attendance were Robert Miller, Interim Executive Director; Joseph Becker, General Superintendent; Madeline Goddard, Deputy Superintendent; Nolan Lambert, Special Counsel; Harold Marchand, Brian Ferrara, Deputy Special Counsel; Ethel Williams, Finance Admin.; Dexter Joseph, Budget Director; Emanuel Lain, Michele Holley, Budget Analyst; Jason Higginbotham, Utility Sr. Services Manager; Steven Klepeis, Utility Sr. Services Manager; Kathleen LaFrance, Executive Director Analyst; Veronica Johnson, DBE Analyst; Carol Rocque, Damon Rocque, Rocque Securities Corp.; Joe Sensebe, Arcadis; Charles Kennedy Jr., The Kennedy Financial Group; Randy Smith, Royal Engineers.

Respectfully submitted,

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Mr. Charles F. Webb, CPA, Chair