

# BOARD OF DIRECTOR'S MEETING

APRIL 16, 2014

## MEETING MINUTES

### SEWERAGE AND WATER BOARD OF NEW ORLEANS

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#### ROLL CALL

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The Interim Executive Director, Robert Miller, called the roll and showed the following members present: \*\*Ms. Suchitra Satpathi, Mr. Wm. Raymond Manning, Mr. Marion Bracy, Ms. Kerri Kane, Mr. Mark M. Moody, Mr. Glen Pilie, Mrs. Florence Schornstein, Mr. Charles F. Webb, \*Dr. Beverly Wright (Nine) and a quorum.

Absent: Ms. Loyce Pierce Wright (One).

\*\*Ms. Suchitra Satpathi, Mayor's Representative

\*Ms. Suchitra Satpathi and \*Dr. Beverly Wright were not present when roll was called, but arrived later during the meeting.

Also present were: Brenda Thornton, Communirep, Inc; LLC; Sharmaine James, Kathy Hermann, Condall Consulting; Charles Kennedy, Jr., The Kennedy Financial Group; Lisa Cookmeyer, Trigon Associates; Scott Normandin, CH2M Hill.

Staff present were: Robert Miller, Executive Director's Office; Joseph Becker, Madeline Fong Goddard, General Superintendent's Office; Nolan Lambert, Special Counsel; Brian Ferrara, Harold Marchand, Yolanda Gristead, Legal Department; Kathleen LaFrance, Executive Director's Office; Alvin Porter, EDBP Department; Steve Klepeis, Risk Management Department; Jacqueline K. Shine, Revenue Administration Department; Ethel Williams, Finance Administration Department; Dexter Joseph, Budget Department; Jason Higginbotham, Emergency Management Department; Robert Jackson, Community & Intergovernmental Relations Department; Bobby Nathan, EEOC, Equal Employment Opportunity Department.

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#### APPROVAL OF PREVIOUS REPORT

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Mr. Charles F. Webb moved to accept the minutes of the Regular Board Meeting held on March 19, 2014. Ms. Kerri Kane seconded the motion. The motion carried.

\*Ms. Suchitra Satpathi entered at this time.

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Interim Executive Director

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## HONORS AND AWARDS

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NONE

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## REPORT OF THE INTERIM EXECUTIVE DIRECTOR

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Robert Miller, Interim Executive Director, provided a verbal report that focused on:

- Bond Issue Status Update
- The Financial Management Policy and proposed changes
- Bond Feasibility Reports and proposed changes to the covenants contained in the new bond resolutions.

Feasibility studies and other financial projects are nearing completion. Staff meets with the State Bond Commission tomorrow in Baton Rouge and will bring more information back to the Board.

\*Dr. Beverly Wright entered at this time.

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## COMMITTEE REPORTS

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### PENSION COMMITTEE REPORT

Chairperson, Mr. Wm. Manning reported on the summary and actions taken by the Pension Committee. The Pension Committee Report for the month of April was presented and recommended for approval.

Mr. Mark M. Moody moved acceptance of the Pension Committee Report and approval of the Pension Committee recommendations, therein. Dr. Beverly Wright seconded the motion. The motion carried.

### FINANCE COMMITTEE

Chairperson, Mr. Charles F. Webb reported on the summary and actions taken by the Finance Committee. The Finance Committee Report for the month of April was presented and recommended for approval.

Mrs. Florence Schornstein moved acceptance of the Finance Committee Report and approval of the Finance Committee recommendations, therein. Mr. Mark M. Moody seconded the motion. The motion carried.

### EXECUTIVE COMMITTEE

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Interim Executive Director

The Chairperson, Mr. Wm. Manning reported on the summary and actions taken by the Executive Committee. The Executive Committee Report for the month of April was presented and recommended for approval.

Mrs. Florence Schornstein moved acceptance of the Executive Committee Report and approval of the Executive Committee recommendations inclusive of the Operations Committee recommendations, therein. Mr. Mark M. Moody seconded the motion. The motion carried.

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### **CORRESPONDING RESOLUTIONS**

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The following resolutions were adopted:

R-052-2014 – Renewal of Government Crime Policy

R-053-2014 – Amendment No. 3 for Professional Services for Emergency Sewer Assessment Phase II between Sewerage and Water Board of New Orleans and MWH Americas, Inc.

R-054-2014 – Furnishing Airboat – Req. No. WD140016

R-055-2014 – Furnishing Air Conditioning and Heating Maintenance – Req. No. PM140018

R-056-2014 – Furnishing Fire Extinguishers Service for Sewerage and Water Board – Req. No. YW140004

R-057-2014 – Furnishing Flashlights and Batteries – Req. No. YW140005

R-058-2014 – First and Final Renewal of Contract for Furnishing Safety Supplies – Req. No. YW130001

R-059-2014 – First and Final Renewal of Contract for Furnishing Hoses and Accessories – Req. No. YW130004

R-060-2014 – First and Final Renewal of Contract for Furnishing Hand Tools, Hardware Supplies, Paint and Paint Supplies – Req. No. YW130003

R-061-2014 – Second of Three One-Year Renewals of Contract 8138 for Furnishing Skilled and Unskilled Labor for Maintenance Services

R-062-2014 – Property Insurance Renewal for 2014-2015

R-063-2014 – Ratification of Award to Two Attorneys to Represent the Sewerage and Water Board of New Orleans on Automobile Accident Cases

R-065-2014 – Final Acceptance and Close Out to Contract 8126 – Re-paving Open Cuts in Streets, Driveways, Sidewalks Resulting from the Repair to the Sewerage and Water Board of New Orleans Underground Utilities

R-066-2014 – Ratification of Change Order No. 5 for Contract ME-11-0017 – Emergency Repairs to Panola Street Station at Main Water Purification Plant – Power Complex

R-067-2014 – Ratification of Change Order No. 5 for Contract 1351 – Hurricane Related Repairs to A & B Pumps and Auxiliaries at the Main Water Purification Plant Power Complex

R-068-2014 – Ratification of Change Order No. 6 for Contract 1353 – Hurricane Related Replacement of the Boiler Pre Heaters at the Carrollton Water Purification Plant – Power Complex

R-069-2014 – Ratification of Change Order No. 5 for Contract 8139 – Hurricane Katrina Related Replacement of the Central Yard Annex Building

R-070-2014 – Ratification of Change Order No. 5 for Contract 3661 – Modifications to the East Bank Wastewater Treatment Plant Flood Protection System

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## UNFINISHED BUSINESS

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- **Status Update on Selection of New Board Members**

The Special Counsel, Mr. Nolan Lambert gave a status update on the selection process of the new Board Members. The Mayor has until April 29th to make his selection to the full Council.

- **Status Update on Appointment of New Executive Director**

Mr. Lambert updated the Board on the status of hiring Mr. Cedric Grant as the new Executive Director. Currently, the Louisiana Ethics Board is scheduled to meet on April 25, 2014 to discuss all concerns regarding this matter.

Following a brief discussion, the Board requested for staff to provide the names of the members on the Louisiana Ethics Board and to forward this information via email to the Full Board.

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## INFORMATION ITEMS

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The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent

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Interim Executive Director

- Report of the Special Counsel
- 2014 Committee/Board Meeting Schedule
- Financial Statements

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### **ADJOURNMENT**

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There being no further business the meeting adjourned.

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Interim Executive Director