

August 5, 2014

**TO THE HONORABLE PRESIDENT AND MEMBERS OF THE SEWERAGE AND WATER BOARD OF NEW ORLEANS**

The Finance Committee of the Sewerage and Water Board of New Orleans met on Tuesday August 5, 2014 at 8:00 A.M. in the Board Room, 625 St. Joseph Street to consider the following matters.

**ACTION ITEMS**

The Chair of the Finance Committee Mr. Mark Moody was not present. A motion was made by Mr. Manning and seconded by Ms. Kane to elect a temporary Chair. The committee elected Mr. Scott Jacobs.

**Item 1            APPROVAL OF PREVIOUS REPORT**

The report of the Regular Finance Committee Meeting held on Tuesday, July 1, 2014 was received. Upon a motion of Ms. Kane and second by Mr. Manning, the report was approved.

**Item 2            GENERAL SUPERINTENDENT'S RECOMMENDATIONS**

**R-141-2014 – CONTRACT 1378 - HURRICANE KATRINA RELATED REPAIRS TO BOILERS/DUCT/ELEVATORS AT MAIN WATER PURIFICATION PLANT POWER COMPLEX**

Mr. Becker recommended the low bid of Plant-N-Power in the total amount of \$15,719,620.00.

Upon a motion by Ms. Kane and seconded by Ms. Barnes the contract was approved.

**CONTRACT RENEWAL**

**R-142-2014 – FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING ANHYDROUS AMMONIA – REQ. NOS. CM130028 & AL130035**

Mr. Becker recommended that the Board approve this first and only renewal to Tanner Industries, Inc. in the total amount of \$341,000.00 (Item I – for furnishing 550,000 pounds to the Carrollton Water Plant) and \$41,250.00 (Item II – for furnishing 55,000 pounds to the Algiers Water Plant).

**R-143-2014 – FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING FLUROSILICIC ACID REQ. NO. CM130020**

Mr. Becker recommended that the Board approve this first and only renewal to Mosaic Crop Nutrition, LLC. in the total amount of \$367,200.00

**R-144-2014 – FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING LIQUID POLYPHOSPHATE REQ. NO. CM130019**

Mr. Becker recommended that the Board approve this first and only renewal to Carus Corporation in the total amount of \$328,000.00.

**R-145-2014 – FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING SODIUM HYPOCHLORITE – REQ. NO. CM130017**

Mr. Becker recommended that the Board approve this first and only renewal to Brenntag Southwest, Inc. in the total amount of \$1,171,820.00.

**R-146-2014 – FIRST AND FINAL RENEWAL OF CONTRACT 30008 – RESTORATION OF EXISTING GRAVITY SEWER BY POINT REPAIR AND CIPP LINING SEWER MAINS AT VARIOUS SITES THROUGHOUT ORLEANS PARISH**

Mr. Becker recommended that the Board approve this first and only renewal to Wallace C. Drennan, Inc. in the total amount of \$1,577,000.00.

Upon a motion by Mr. Manning and seconded by Ms. Barnes the above contracts were approved.

**REPORT OF FINAL ACCEPTANCE**

**R-147-2014 – FINAL ACCEPTANCE AND CLOSE OUT TO CONTRACT  
1367 – PURCHASE OF GEARBOX FOR “G” BASIN AT THE  
CARROLLTON WATER PLANT**

Mr. Becker recommended that the Board authorize final acceptance to close out contract 1367 for Philadelphia Gear.

**R-148-2014 – FINAL ACCEPTANCE AND CLOSE OUT TO CONTRACT  
3657 – SEWER MAIN REPLACEMENT FROM MANHOLE TO MANHOLE  
AND WATER MAIN REPLACEMENT WORK**

Mr. Becker recommended that the Board authorize final acceptance to close out contract 3657 for Fleming Construction Co., Inc.

**R-149-2014 – FINAL ACCEPTANCE AND CLOSE OUT TO EMERGENCY  
REPAIR FOR RECONSTRUCTION OF 54” SEWER FORCE MAIN ON  
FLORIDA AVENUE (SPAIN ST. TO MUSIC ST.)**

Mr. Becker recommended that the Board authorize final acceptance to close out emergency repair for Wallace C. Drennan, Inc.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the above contracts for final acceptance were approved.

**Item 3**

**CHANGE ORDERS**

**R-169-2014 – RATIFICATION OF CHANGE ORDER #5 FOR CONTRACT  
6247 – HAZARD MITIGATION GRANT PROJECT – RETROFIT OF  
GENERATOR #4**

Mr. Becker recommended ratification of change order #5 for contract 6247 in the amount of \$509,992.54. This brings the total for change orders to \$594,992.85 or 8.89 % of the original bid amount.

Upon a motion by Ms. Kane and seconded by Mr. Manning the ratification was approved.

**R-170-2014 – CHANGE ORDER #3 FOR CONTRACT 5222 – HURRICANE  
KATRINA RELATED REPAIRS TO CANAL BLVD. DRAINAGE  
UNDERPASS PUMPING STATION**

Mr. Becker recommended change order #3 for contract 5222 in the amount of \$43,024.68. This brings the total for change orders to \$517,708.25 or 121.0 % of the original bid amount.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the change order was approved.

**R-171-2014 – RATIFICATION OF CHANGE ORDER #1 FOR CONTRACT 3698 – RESTORATION OF EXISTING GRAVITY SEWER MAINS BY EXCAVATION AND REPLACEMENT FROM MANHOLE TO MANHOLE AT VARIOUS SITES THROUGHOUT ORLEANS PARISH**

Mr. Becker recommended ratification of change order #1 for contract 3698 in the amount of \$262,762.26. This brings the total for change orders to \$262,762.26 or 5.6 % of the original bid amount.

Upon a motion by Ms. Kane and seconded by Mr. Manning the ratification was approved.

**R-172-2014 – RATIFICATION OF CHANGE ORDER #7 FOR CONTRACT 3661 – MODIFICATION TO EAST BANK WASTEWATER TREATMENT PLANT FLOOD PROTECTION SYSTEM**

Mr. Becker recommended ratification of change order #7 for contract 3661 in the amount of \$328,425.00. This brings the total for change orders to \$3,234,852.15 or 13.3 % of the original bid amount.

Upon a motion by Mr. Manning and seconded by Ms. Kane the ratification was approved.

**R-173-2014 – RATIFICATION OF CHANGE ORDER #9 FOR CONTRACT 1350 – HURRICANE REPAIRS TO TURBINE 4 AT THE CARROLLTON WATER PURIFICATION PLANT – POWER COMPLEX**

Mr. Becker recommended ratification of change order #9 for contract 1350 in the amount of \$0.00, but adds 120 additional contract days. The contract change orders total remains \$1,602,721.89 or 12.57 % of the original bid amount.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the ratification was approved.

**R-174-2014 – RATIFICATION OF CHANGE ORDER #5 FOR CONTRACT 1352 – HURRICANE RELATED REPLACEMENT OF THE PUMP PACKAGE AT THE CARROLLTON WATER PURIFICATION PLANT – POWER COMPLEX**

Mr. Becker recommended ratification of change order #5 for contract 1352 in the amount of \$62,992.26, and adds 45 additional contract days. This brings the total for change orders to \$155,421.20 or 5.71 % of the original bid amount.

Upon a motion by Ms. Kane and seconded by Ms. Barnes the ratification was approved.

**R-175-2014 – RATIFICATION OF CHANGE ORDER #6 FOR CONTRACT 8139 – HURRICANE RELATED REPLACEMENT OF THE CENTRAL YARD ANNEX BUILDING**

Mr. Becker recommended ratification of change order #6 for contract 8139 in the amount of \$50,757.39. This brings the total for change orders to \$120,436.73 or 11.6 % of the original bid amount.

Upon a motion by Ms. Barnes and seconded by Mr. Manning the ratification was approved.

**R-176-2014 – CHANGE ORDER #4 FOR CONTRACT 5221 – HURRICANE KATRINA RELATED REPAIRS TO PONTCHARTRAIN BLVD. DRAINAGE UNDERPASS PUMPING STATION**

Mr. Becker recommended change order #4 for contract 5221 in the amount of \$12,173.91. This brings the total for change orders to \$308,623.42 or 93.4 % of the original bid amount.

Upon a motion by Mr. Manning and seconded by Ms. Kane the change order was approved.

**R-177-2014 – CHANGE ORDER #4 FOR CONTRACT 5226 – HURRICANE KATRINA RELATED REPAIRS TO FRANKLIN AVE. DRAINAGE UNDERPASS PUMPING STATION**

Mr. Becker recommended change order #4 for contract 5226 in the amount of \$223,998.44. This brings the total for change orders to \$394,469.17 or 120.2 % of the original bid amount.

Upon a motion by Mr. Manning and seconded by Ms. Kane the change order was approved.

**R-178-2014 – CHANGE ORDER #3 FOR CONTRACT 5223 – HURRICANE KATRINA RELATED REPAIRS TO ST BERNARD AVENUE DRAINAGE UNDERPASS PUMPING STATION**

Mr. Becker recommended change order #3 for contract 5223 in the amount of \$199,896.21. This brings the total for change orders to \$527,098.34 or 206.0 % of the original bid amount.

Upon a motion by Ms. Kane and seconded by Ms. Barnes the change order was approved.

**Item 4      R-139-2014 – AWARD OF GREEN INFRASTRUCTURE PROJECT-  
CITY NEIGHBORHOOD**

Ms. Goddard recommended that the Board award Green Infrastructure Projects to Central City Neighborhood – Dana Brown & Associates, Inc. for an amount not to exceed \$38,268 matched with \$2,000 in-kind donation by Hike for KaTREEEna.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the above award was approved.

**R-140-2014 – AWARD OF GREEN INFRASTRUCTURE PROJECT-  
RABOUIN INTERNATIONAL HIGH SCHOOL GREEN  
INFRASTRUCTURE LAB**

Ms. Goddard recommended that the Board award Green Infrastructure Projects to Rabouin International High School Green Infrastructure Lab – Hanging Gardens LLC for an amount not to exceed \$99,631 matched with \$55,094 in-kind donation by Rabouin International High School spent in analysis of performance and maintenance of the green and blue roofs.

Upon a motion by Mr. Manning and seconded by Ms. Kane the above award was approved.

**Item 5      R-150-2014 -AMENDMENT TO AGREEMENT WITH BROWN AND  
CALDWELL FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Brown and Caldwell, for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Mr. Manning and seconded by Ms. Kane the amendment was approved.

**R-151-2014 – AMENDMENT TO AGREEMENT WITH ECM  
CONSULTANTS, INC. FOR THE WATER LINE REPLACEMENT  
PROGRAM**

Ms. Goddard recommended amendment to the agreement with ECM Consultants for the Water Line Replacement Program to include program/project

management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Kane and seconded by Mr. Manning the amendment was approved.

**R-152-2014 – AMENDMENT TO AGREEMENT WITH ATKINS NORTH AMERICAN, INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Atkins North American, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Barnes and seconded by Mr. Manning the amendment was approved.

**R-153-2014 – AMENDMENT TO AGREEMENT WITH DESIGN ENGINEERING, INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Design Engineering, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Mr. Manning and seconded by Ms. Kane the amendment was approved.

**R-154-2014 – AMENDMENT TO AGREEMENT WITH EVANS-GRAVES ENGINEERS, INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Evans-Graves Engineering, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Kane and seconded by Mr. Manning the amendment was approved.

**R-155-2014 – AMENDMENT TO AGREEMENT WITH BLACK & VEATCH CORPORATION FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Black & Veatch Corporation for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the amendment was approved.

**R-156-2014 – AMENDMENT TO AGREEMENT WITH DIGITAL ENGINEERING & IMAGING, INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Digital Engineering & Imaging, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Mr. Manning and seconded by Ms. Barnes the amendment was approved.

**R-157-2014 – AMENDMENT TO AGREEMENT WITH GEC, INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with GEC, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Kane and seconded by Ms. Barnes the amendment was approved.

**R-158-2014 – AMENDMENT TO AGREEMENT WITH HARTMAN ENGINEERING, INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Hartman Engineering, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the amendment was approved.



**R-159-2014 – AMENDMENT TO AGREEMENT WITH LAMBERT ENGINEERS FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Lambert Engineer for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Mr. Manning and seconded by Ms. Kane the amendment was approved.

**R-160-2014 – AMENDMENT TO AGREEMENT WITH ARCADIS FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Arcadis for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Kane and seconded by Mr. Manning the amendment was approved.

**R-161-2014 – AMENDMENT TO AGREEMENT WITH LINFIED, HUNTER & JUNIUS, INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Linfied, Hunter & Junius, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Barnes and seconded by Mr. Manning the amendment was approved.

**R-162-2014 – AMENDMENT TO AGREEMENT WITH MEYERS ENGINEERS, LTD FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Meyers Engineers, LTD for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Mr. Manning and seconded by Ms. Kane the amendment was approved.

**R-163-2014 – AMENDMENT TO AGREEMENT WITH MWH AMERICAS  
FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with MWH Americas Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Kane and seconded by Ms. Barnes the amendment was approved.

**R-164-2014 – AMENDMENT TO AGREEMENT WITH NEEL SCHAFER  
FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Neel Schaffer for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the amendment was approved.

**R-165-2014 – AMENDMENT TO AGREEMENT WITH NY ASSOCIATES,  
INC. FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with NY Associates, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Mr. Manning and seconded by Ms. Kane the amendment was approved.

**R-166-2014 – AMENDMENT TO AGREEMENT WITH RAHMAN &  
ASSOCIATES, INC. FOR THE WATER LINE REPLACEMENT  
PROGRAM**

Ms. Goddard recommended amendment to the agreement with Rahman & Associates, Inc. for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Kane and seconded by Mr. Manning the amendment was approved.

**R-167-2014 – AMENDMENT TO AGREEMENT WITH RICHARD C. LAMBERT CONSULTANTS, LLC FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Richard C. Lambert Consultants, LLC for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Barnes and seconded by Ms. Kane the amendment was approved.

**R-167-2014 – AMENDMENT TO AGREEMENT WITH RICHARD C. LAMBERT CONSULTANTS, LLC FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Richard C. Lambert Consultants, LLC for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Ms. Kane and seconded by Mr. Manning the amendment was approved.

**R-168-2014 – AMENDMENT TO AGREEMENT WITH ROYAL ENGINEERING FOR THE WATER LINE REPLACEMENT PROGRAM**

Ms. Goddard recommended amendment to the agreement with Royal Engineering for the Water Line Replacement Program to include program/project management services, and that the fees for the new and original scope of work, including drain lines shall reflect the FEMA PW's.

Upon a motion by Mr. Manning and seconded by Ms. Barnes the amendment was approved.

**R-183-2014 – AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF LOUISIANA COASTAL PROTECTION AND RESTORATION AUTHORITY AND THE SEWERAGE AND WATER BOARD OF NEW ORLEANS**

Ms. Goddard recommended amendment to Intergovernmental Agreement between the State of Louisiana Coastal Protection and Restoration Authority and the Sewerage and Water Board of New Orleans for the purpose of funding geotechnical and survey programs, base-line monitoring and land rights services needed for

restoration of critical wetlands using wetland assimilation of wastewater effluent and the beneficial use of bio-solids.

Upon a motion by Mr. Manning and seconded by Ms. Kane the amendment was approved.

**R-184-2014 – AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF LOUISIANA COASTAL PROTECTION AND RESTORATION AUTHORITY AND THE SEWERAGE AND WATER BOARD OF NEW ORLEANS**

Ms. Goddard recommended amendment to Intergovernmental Agreement between the State of Louisiana Coastal Protection and Restoration Authority and the Sewerage and Water Board of New Orleans for the purpose of restoration of critical wetlands using wetland assimilation of wastewater effluent and the beneficial use of bio-solids.

Upon a motion by Ms. Kane and seconded by Mr. Manning the amendment was approved.

**R-182-2014 – AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF LOUISIANA COASTAL PROTECTION AND RESTORATION AUTHORITY AND THE SEWERAGE AND WATER BOARD OF NEW ORLEANS AND ST BERNARD PARISH**

Ms. Goddard recommended amendment to Intergovernmental Agreement between the State of Louisiana Coastal Protection and Restoration Authority and the Sewerage and Water Board of New Orleans for the purpose of conversion of approximately 37 acres of degraded wetlands to a productive cypress-tupelo swamp and provision of indirect beneficial impacts to an additional 1800 acres in hydrological Unit A2 located in St. Bernard Parish by the wetlands assimilation of wastewater. Wastewater will be piped from the East Bank Sewerage Treatment Plant (EBSTP) into Unit A2.

**Item 6**

**R-180-2014 – AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH ENTERGY NEW ORLEANS (ENO) FOR THE PAYMENT OF TEMPORARY RELOCATION AND DE-ENERGIZING OF ENO'S ELECTRIC DISTRIBUTION FACILITIES ALONG THE ADJACENT TO THE VICINITY OF THE NAPOLEON AVENUE PHASE iii SELA PROJECT (CARONDELET TO CONSTANCE)**

MS. Godard requested authorization for the Executive Director to execute an agreement with Entergy New Orleans (ENO) for the payment of temporary relocation and de-energizing of ENO's electric distribution facilities along and each

de-energizing project in the right of way of the Napoleon Avenue Phase III SELA project (Carondelet to Constance).

Upon a motion by Mr. Manning and seconded by Ms. Kane the authorization was approved.

## **INFORMATION ITEMS**

### **Item 7      FINANCIAL RESULTS THROUGH JUNE 2014**

Mr. Miller talked about the structure of the financial reporting system. He introduced the Interim Finance Director, Rosita Thomas and the Budget Director, Dexter Joseph. He stated that June revenues are behind, expenses are favorable but bill consumption is up. We are at a low point of cash levels because of bond proceeds and reimbursements that were not received until July. Results for next month are expected to change significantly. A sheet for Debt Service Coverage will be added.

### **Item 8      SEPTAGE WASTE PROGRAM**

Ms. Goddard presented a slide show presentation on the septage waste program. Revisions of the program will include safeguarding the wastewater treatment process by: prohibiting formaldehyde products and replacing testing (BOD, TSS) with relative toxicity; reduced hours of operation; elimination of alternate sites; and increased fees effective September 1, 2014.

### **Item 9      CHANGE ORDER ANALYSIS**

Mr. Becker stated the percentage of 7.5% was a little high because of all the FEMA contracts that were started.

### **Item 10     FEMA PROJECT WORKSHEET STATUS**

Mr. Becker talked about the FEMA project worksheet status report that shows estimated project cost, obligated amounts and grants received.

### **Item 11     2014 COMMITTEE/BOARD MEETING SCHEDULE**

The committee received the report.

### **Item 12     ANY OTHER MATTERS**

None

**Item 13      REFERENCE MATERIAL (IN BINDERS)**

- A. Sewerage & Water Board By-Laws
- B. 2014 Operating & Capital Budgets
- C. Strategic Plan
- D. Tracking Tool for Commitments to the City Council
- E. Bond Rating

**Item 14      ADJOURNMENT**

Adjourned at 9:43 am

**ATTENDANCE**

**Present:**

Mr. Scott Jacobs  
Mr. Wm. Raymond Manning  
Ms. Kerri Kane  
Ms. Robin Barnes

**Absent**

Mr. Mark Moody

Also in attendance were Robert Miller, Deputy Executive Director; Joseph Becker, General Superintendent; Madeline Goddard, Deputy Superintendent; Nolan Lambert, Special Counsel; Rosita Thomas, Interim Finance Administrator; Dexter Joseph, Budget Director; Emanuel Lain, Utility Services Manager; Michele Holley, Budget Analyst; Robert Jackson, Utility Sr. Services Manager; Tiffany Carter, Utility Services Manager; Kathleen LaFrance, Executive Director Analyst; Donald G. Lambert, Jr., Hatch Mott MacDonald; Susan Nolan, MWH; Randy Smith, Royal Engineers; Brenda Thornton, Communirep Inc.

Respectfully submitted,

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Mr. Scott Jacobs, Temporary Chair