



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board OF NEW ORLEANS

MITCHELL J. LANDRIEU, President
WM. RAYMOND MANNING, President Pro-Tem

625 ST. JOSEPH STREET
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER
www.swbno.org

REVISED

August 8, 2014

TO THE HONORABLE PRESIDENT AND MEMBERS OF THE SEWERAGE AND WATER BOARD OF NEW ORLEANS:

A regular meeting of the **Executive Committee** of the Sewerage and Water Board was called to order on Friday, August 8, 2014 at 9:02 AM in the Board Room at 625 St. Joseph Street.

ATTENDANCE

Present: Wm. Raymond Manning, Committee Chair
Mark M. Moody
Marion B. Bracy
Kerri Kane
Alan Arnold

Also in Attendance: Suchitra Satpathi, Mayor's Representative; Cedric Grant, Executive Director; Robert Miller, Deputy Director; Nolan Lambert, Legal Counsel; Brian Ferrara, Legal Counsel; Harold Marchand, Legal Counsel; Joseph Becker, General Superintendent; Robert Jackson, Community & Intergovernmental Relations; Brenda Thornton, Communirep, Inc.; Dexter Joseph, Budget Department; Tiffany Carter, EDBP Department; Alvin Porter, EDBP Department; Bobby Nathan, Equal Employment Opportunity Director (EEOC); Kathleen LaFrance, Executive Director's Office; Willie Mingo, Purchasing Director; Hayne Rainy, City of New Orleans; Geneva Coleman, The Hawthorne Agency, Inc.; Paul T. West, Chester Engineers.

ACTION ITEMS

1. Approval of Previous Report

The Executive Committee received the Executive Committee Report of July 11, 2014 for review and action. Mr. Arnold motion to accept the report and Mr. Bracy seconded the motion. The motion passed.

2. Cooperative Endeavor Agreement for Coordination of Infrastructure Management (R-185-2014)

The Legal Counsel, Mr. Nolan Lambert briefly outlined the Sewerage and Water Board and the City of New Orleans desire to enter into a Cooperative Endeavor Agreement (CEA), consistent with the Home Rule Charter of the City of New Orleans, to allow for the coordination of all repairs, maintenance, and construction projects with City agencies, including the Department of Public Works, Department of Property Management and the Office of Capital Projects, including Disaster Management/D/CDBG. The intent of the CEA is to minimize the disruption of City streets, sidewalks, and other public spaces and to establish an integrated infrastructure management system.

Ms. Suchitra Sataphi, Mayor's Representative stated we are asking to combine Sewerage and Water Board and the City of New Orleans in an embedded relationship so that we can improve in our coordination and delivery of services to all those in New Orleans.

Mr. Arnold moved to accept resolution R-185-2014 (Cooperative Endeavor Agreement with City of New Orleans for the Coordination of all Repair, Maintenance, and Construction Projects with City Agencies. Mr. Bracy seconded the motion. Hearing no objections, the motion passed.

Mr. Nolan Lambert stated the Board will receive the complete Cooperative Endeavor Agreement (CEA) prior to the Board of Director's meeting on August 20, 2014.

Mr. Grant stated he is looking into integrating the Primavera software program and other communication practices to improve coordination. He will outline all those things to come in his subsequent presentations in the Executive Director's Report over the next several months.

INFORMATION ITEMS

3. Tracking Tool for Commitments to the City Council

Mr. Robert Miller stated out of the list of 35 commitments made to the City Council, thirty-one (31) are on target; two (2) have not started; and two (2) are delayed.

There was a lengthy discussion regarding the current Water Consumption – Free Water Report. Mr. Manning stated the Board would like to be in the position to offer some comments or revisions to amending the Free Water Policy in the next legislative session. The tracking tools report was accepted.

4. EEOC Activity Status Report Y.T.D.

Mr. Robert Miller stated eleven (11) general grievance cases has been filed year to date. Five (5) cases were dropped by EEOC due to no follow-up by the complainant; one (1) was referred to the Personnel Dept.; one (1) was referred to Civil Service; and three (3) are being processed by EEOC.

5. ANY OTHER MATTERS

Mr. Arnold suggested that a common base of information be established for all of members of the board. He stated that Mr. Becker is trying to do this for the engineering and technical issues through his guided tours of the important components of the operation. To accomplish this for the financial and general operations, he suggests that all of the members be requested to read the 2004 annual report (before the storm) and the most recent 2013 report. A midway point of 2009 could be helpful.

Mr. Arnold reported that his readings of these reports generated many questions that need to be answered. If others have the same experience than it would be a worthy exercise to commit it to writing and submit the written questions to the staff to be summarized and grouped by subject matter. Then according to the by-laws of the Board, the Executive Committee could assign the questions to the committees that have jurisdiction. In an orderly manner without impeding the current business of the board the answers could be obtained from staff and the attendant discussion may produce action items. At a minimum there will be a central source of information that future new members can use to development their information base.

Mr. Manning requested staff to look into organizing an Annual Retreat where issues related to management can be discussed.

There being no further business to come before the Committee, the meeting adjourned at 10:12 AM.

Very truly yours,

Wm. Raymond Manning
Committee Chair