



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board OF NEW ORLEANS

MITCHELL J. LANDRIEU, *President*
WM. RAYMOND MANNING, *President Pro-Tem*

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September 8, 2014

TO THE HONORABLE PRESIDENT AND MEMBERS OF THE SEWERAGE AND WATER BOARD OF NEW ORLEANS

The **Operations Committee** of the Sewerage and Water Board of New Orleans met on Monday, September 8, 2014, at 8:10 A.M. in the 2nd Floor Board Room, 625 St. Joseph Street to address the following matters:

ACTION ITEMS

APPROVAL OF PREVIOUS REPORT

The report of the Operations Committee Meeting held on Monday, August 4, 2014 was received and approved by a motion of Dr. Tamika Duplessis and seconded by Ms. Suchitra Satpathi.

BID RECOMMENDATIONS – DBE PARTICIPATION

Contract #3986: Lower Ninth Ward Area Sewer Rehabilitation-Sewer Rehabilitation #5

On Friday, August 15, 2014, five (5) bids were received for subject contract. The bid totals are as follows:

BLD Services, LLC	\$ 6,683,179.00
Wallace C. Drennan, Inc.	\$ 7,866,070.00
Fleming Construction, Co., LLC	\$ 8,433,997.50
Durr Heavy Construction, LLC	\$ 10,558,031.52
Boh Bros. Construction, Co., LLC	\$ 10,830,580.00

The estimated budget is \$ 9,540,000.00.

Twenty-eight percent (28%) SLDBE participation was requested on this contract.

The apparent lowest bidder, BLD Services, LLC, submitted the following subcontractors:

Prince Dump Truck Service (eligible certified SLDBE) to provide trucking and hauling of excavated material and purchase of sand and, rock
\$358,658.00 — 5.37%

Advantage Manhole & Concrete Services, Inc. (eligible certified SLDBE) to perform sanitary sewer repair and restoration
\$834,682.00 — 12.49%

Operations Committee Report

September 8, 2014

Page 2

C&M Construction Group, Inc. (eligible certified SLDBE) to perform restoration
\$679,950.00 — 10.17%

SLDBE Participation totals: **\$1,873,290.00 — 28.03%**

The apparent second lowest bidder, Wallace C. Drennan, Inc., submitted the following subcontractors:

C&M Construction Group, Inc. (eligible certified SLDBE) to perform Municipal and
Public Works Construction and restoration
\$1,172,400.00 — 14.90%

Prince Dump Truck Service (eligible certified SLDBE) to provide trucking and hauling,
and material supplies
\$540,410.00 — 6.87%

Choice Supply Solutions, LLC (eligible certified SLDBE) to provide material supplies
\$216,416.00 — 2.75%

Cooper Contracting Group, LLC (eligible certified SLDBE) to perform Municipal and
Public Works Construction
\$273,350.00 — 3.48%

SLDBE Participation totals: **\$2,202,576.00 — 28.00%**

Based upon analysis of SLDBE participation, the Economically Disadvantaged Business Program recommends that the SLDBE participation submitted by BLD Services, LLC; and Wallace C. Drennan, Inc., be accepted.

The recommendation by staff on subject contract was moved and accepted by a motion by Dr. Duplessis and Ms. Satpathi. The motion carried.

Furnishing Chemical Control Foliage At Specified Sewerage & Water Board Locations Within The City of New Orleans Y014-0051

On Thursday, August 28, 2014, one (1) bid was received for subject contract. The bid total is as follows:

Louisiana Vegetation Management, Inc., \$259,989.84

The estimated budget is \$300,000.00.

Twenty-percent (20%) DBE participation was requested on this contract.

The lowest bidder, Louisiana Vegetation Management, Inc., submitted Assorted Products, LLC (eligible certified SLDBE) to provide traffic safety equipment \$33,600.00 – 21.4% and Topp Knotch Personnel (eligible certified SLDBE) to provide 1 – 3 Laborers throughout contract \$2000.00 – 1.3%.

Operations Committee Report

September 8, 2014

Page 3

Based upon analysis of SLDBE participation, the Economically Disadvantaged Business Program recommends that the participation submitted by Louisiana Vegetation Management, Inc., be accepted.

The recommendation by staff on subject contract was moved and accepted by a motion by Dr. Duplessis and Ms. Satpathi. The motion carried.

Furnishing Grass Cutting and Debris Pickup of Sewerage and Water Board West Bank Canals REQ NO. YO 14-0053

On Thursday, August 21, 2014, three (3) bids were received for subject contract. The bid totals are as follows:

Metro Service Group, Inc.	\$259,989.84
H & O Investments, LLC	\$286,110.00
Ramelli Janitorial Service, Inc.	\$351,135.00
Little Computer Solutions, Inc.	\$446,470.01

The estimated budget is \$500,000.00.

Twenty-percent (20%) dba participation was requested on this contract.

The lowest bidder, Metro Disposal, Inc., submitted Hubb's Properties, LLC (eligible certified SLDBE) to provide management, supervision, equipment and supplies necessary to cut grass \$64,997.46 – 25%.

The apparent second lowest bidder, H & O Investments, LLC submitted Garden Doctors (eligible certified SLDBE) to provide grass cutting \$57,222.00 – 20%.

The apparent third lowest bidder, Ramelli Janitorial Service, Inc. submitted Strategic Planning Associates, LLC (eligible certified SLDBE) to provide consulting in project development and management, quality control and assurance, traffic, landscaping services and risk management \$70,227.00 – 20%. This bidder failed to provide required correspondence from SLDBE participant(s) confirming negotiated terms.

The apparent fourth lowest bidder, Little Computer Solutions, Inc. submitted BAT Management Services, LLC (eligible certified SLDBE) to provide project management, supervision, equipment and supplies necessary for grounds and facility maintenance \$89,294.00 – 20%.

Based upon analysis of SLDBE participation, the Economically Disadvantaged Business Program recommended that the participation submitted by Metro Service Group, Inc., H & O Investments, LLC and Little Computer Solutions, Inc. be accepted.

Operations Committee Report

September 8, 2014

Page 4

The recommendation by staff on subject contract was moved and accepted by a motion by Dr. Duplessis and Ms. Satpathi. The motion carried.

Furnishing Grass Cutting and Debris Pickup of Sewerage and Water Board East Bank Canals REQ NO. YO 14-0052

On Thursday, August 21, 2013, three (3) bids were received for subject contract. The bid totals are as follows:

Metro Service Group, Inc.	\$477,789.12
H & O Investments, LLC	\$486,475.92
Ramelli Janitorial Service, Inc.	\$670,145.40

The estimated budget is \$500,000.00.

Twenty-percent (20%) dba participation was requested on this contract.

The apparent lowest bidder, Metro Service Group, Inc. submitted Hubb's Properties, LLC (eligible certified SLDBE) to provide management, supervision, equipment and supplies necessary to cut grass \$119,447.28 – 25%.

The apparent second lowest bidder, H & O Investments, LLC, submitted Garden Doctors eligible certified SLDBE) to provide grass cutting \$97,295.18 – 20%.

The apparent third lowest bidder, Ramelli Janitorial Service, Inc. submitted Strategic Planning Associates, LLC (eligible certified SLDBE) to provide consulting in project development and management, quality control and assurance, traffic, landscaping services and risk management \$134,029.08 – 20%. This bidder failed to provide required correspondence from SLDBE participant(s) confirming negotiated terms.

Based upon analysis of SLDBE participation, the Economically Disadvantaged Business Program recommended that the participation submitted by Metro Service Group, Inc., H & O Investments, LLC be accepted.

The recommendation by staff on subject contract was moved and accepted by a motion by Dr. Duplessis and Ms. Satpathi. The motion carried.

CONSTRUCTION REVIEW COMMITTEE RECOMMENDATIONS

The Construction Review Committee met, August 13, 2014 and made the following recommendations.

Open Market Contracts

36% DBE Participation, no renewal options

1. Contract #30015	Sewer Point Repair and CIPP Lining
Estimated Cost:	\$2,456,425.00
Areas of Participation:	Removal, repair, and restoration
	Source of funding is FEMA Reimbursable

21% DBE Participation, no renewal options

2. Contract #3794	Rehabilitation of Bio-Train #1 at the East Bank Waste Water Treatment Plant
Estimated Cost:	\$1,350,000.00
Areas of Participation:	Trucking
	Source of funding is Sewer System Fund

15% DBE Participation, no renewal options

3. Contract #3737	Mistletoe Street 18" Sewer Line Replacement
Estimated Cost:	\$487,230.00
Areas of Participation:	Internal Manhole Repairs, External Manhole Repairs, Temporary, Interim & Final Restoration
	Source of funding is Sewer System Fund

The Construction Review Committee's recommendations were approved on a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

STAFF CONTRACT REVIEW COMMITTEE RECOMMENDATIONS

The Staff Contract Review Committee met on August 19, 2014, and made the following recommendations:

Open Market Contracts

Open Market, 30% SLDBE Participation, one (1) year with a one (1) year renewal option.

1. Furnishing Rubber (PVC) Hip and Knee Boots

Budget Amount:	\$200,000.00
Area of Participation:	Supply and delivery of products.
	Funding Source:
	Operating and Maintenance Budget

2. Furnishing Janitorial Services for the Sewerage & Water Board of New Orleans Central Yard Located at 2900 Peoples Ave and 2901 Eads Street to Include Central Yard Warehouse and the Annex Building and to Exclude the Body Shop and Garage I and II

Budget Amount: \$60,000.00

Area of Participation: Provide janitorial related services and product.

Funding Source:

Operating and Maintenance Budget

Open Market, 0% SLDBE Participation, three (3) years with two (2) one year renewal options.

3. Furnishing RFP for Security Management and Consulting Services for Sewerage & Water Board Operations

Budget Amount: \$55,600.00

Percentage Goal Justification: Does not lend itself to SLDBE participation because of the size and scope of the project.

Funding Source:

Executive Director Office Budget
(Fund Code 010)

Open Market, 0% SLDBE Participation, one (1) year with a one (1) year renewal option.

4. Furnishing Ferric Sulfate to the Algiers and Carrollton Water Treatment Plants

Budget Amount: \$1,650,000.00

Percentage Goal Justification: Does not lend itself to SLDBE participation because of the nature of the manufacturing process and transportation equipment.

Funding Source:

Operating and Maintenance Budget

Open Market, 0% SLDBE Participation, no renewal options.

5. Refurbishment of Combustion Turbine/Generator No. 5 Inspection

Estimated Cost: \$800,000.00

Percentage Goal Justification: Does not lend itself to SLDBE participation because of the nature of the project, it is a single item being procured.

Funding Source:

Capital Budget

Renewal Contracts

Pursuant to the Finance/Operations Committees request for DBE compliance on contracts involving renewals, please find subject information.

First and Final Renewal, 33% DBE Participation.

6. Furnishing Pest Control Services for the Sewerage & Water Board of New Orleans

Renewal Cost: \$28,912.00

Prime Contractor: Imperial Pest Control

SLDBE Subcontractor: Inspector 12

Funding Source:

Operating and Maintenance Budget

The DBE participation goal is 33%. The DBE participation achieved is 33.33%.

Ms. Satpathi inquired how staff and the CRC and SCRC committees determine the percentage of db e participation. Mr. Becker provided an overview of how db e participation is determined for contracts.

The Staff Contract Review Committee's recommendations were approved on a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

RENEWAL CONSTRUCTION CONTRACTS WITH DBE PARTICIPATION

There were no renewal construction contracts with DBE participation.

FINAL ACCEPTANCE ON CONTRACTS WITH DBE PARTICIPATION

There were no final acceptances on contracts with DBE participation.

PRESENTATION ITEMS

Topics for Future Discussions

Mr. Cedric Grant, Executive Director, presented three meeting objectives for consideration. The first request was to modify the meeting agenda, allowing for a stronger focus on Customer Service Initiatives. As system upgrade, the committee will focus on monitoring and measuring outcomes. The next goal presented was a new focus on Business Development endeavors, allowing the committee to engage in future discussions on building capacity. Lastly, Mr. Grant proposed adding Outreach Projects to the agenda; this addition will allow the committee to actively track and measure activities such as the recent Green Infrastructure Project and future Community Education efforts.

Customer Service Results through July 2014

Mr. Robert Miller, Deputy Director reviewed the report on customer service results, including key activities, indicators of metric results, and provided a status update on implementation of the Customer Service Improvement plan.

The Committee received the report.

Customer Service Management Software Capabilities

The Committee received the report.

Customer Satisfaction Survey Results

The committee received the report.

INFORMATION ITEMS

DBE Participation Report

The Committee received the report.

2014 Committee/Board Meeting Schedule

The Committee received the pending meeting schedule.

Operations Committee Report

September 8, 2014

Page 9

Response to Questions

Mr. Grant advised if there are questions from the board members on specific matters staff will provide a formal response.

Any Other Matters

None

ADJOURNMENT

The meeting adjourned at 9:06 AM with a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

ATTENDANCE

PRESENT: Mr. Marion Bracy, Chair
Dr. Tamika Duplessis
Ms. Suchitra J. Satpathi, Mayor's Rep.

ABSENT: Mr. Scott Jacobs
Mr. Mark Moody
Mrs. Kimberly Thomas

Also in attendance were the Executive Director; Deputy Director; General Superintendent; Deputy Superintendent; Attorney IV; Brian Ferrara; EDBP Certification Supervisor; Certification Analyst; Community and Intergovernmental Relations Director; Brenda Thornton, Communirep, Inc.; Customer Relations Manager; Kathleen LaFrance

Very truly yours,

Mr. Marion Bracy, Chair