



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board OF NEW ORLEANS

MITCHELL J. LANDRIEU, President
WM. RAYMOND MANNING, President Pro-Tem

625 ST. JOSEPH STREET
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER
www.swbno.org

November 3, 2014

TO THE HONORABLE PRESIDENT AND MEMBERS OF THE SEWERAGE AND WATER BOARD OF NEW ORLEANS

The Operations Committee of the Sewerage and Water Board of New Orleans met on Monday, November 3, 2014, at 8:15 A.M. in the 2nd Floor Board Room, 625 St. Joseph Street to address the following matters:

ATTENDANCE

PRESENT: Dr. Tamika Duplessis
Ms. Suchitra Satpathi
Mr. Scott Jacobs

ABSENT: Mrs. Kimberly Thomas
Mr. Marion Bracy
Mr. Mark Moody

Also in attendance: Cedric Grant, Executive Director; Robert Miller, Deputy Director; Madeline Fong Goddard, Deputy Superintendent; Nolan Lambert, Legal Counsel; Harold Marchand, Legal Counsel, Veronica Johnson, EDBP; Willie Mingo, Purchasing Department, Robert Jackson, Community and Intergovernmental Relations; Brenda Thornton, CommuniRep, Inc.; Kathleen LaFrance, Executive Director's Office, and Susan Higgenbottom, Executive Director's Office

ACTION ITEMS

1) APPROVAL OF PREVIOUS REPORT

The report of the Operations Committee Meeting held on Monday, October 6, 2014 was received and approved by a motion of Ms. Satpathi and second by Dr. Duplessis.

2) BID RECOMMENDATIONS

Contract #8129; Katrina Related Repairs to Garage #2 at Central Yard

On Friday, October 3, 2014, three (3) bids were received for subject contract. The bid totals are as follows:

Hamp's Construction, LLC	\$765,600.00
Industrial & Mechanical Contractors, Inc.	\$884,850.00
Strategic Planning Associates, LLC	\$1,094,541.00

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The estimated budget is \$1,020,445.00.

Thirty-six percent (36%) SLDBE participation was requested on this contract.

The lowest apparent bidder, Hamp's Construction, LLC, initially submitted a SLDBE Participation Summary Sheet with their bid that included Boines Construction (certified SLDBE), but failed to identify requisite negotiated terms such as scope of work, dollar amount of compensation, and percentage. Hamp's Construction also failed to submit requisite correspondence from SLDBE participant(s) confirming negotiated terms. A revised SLDBE Participation was submitted on October 8, 2014, but cannot be accepted per instructions given by SLDBE staff at mandatory pre-bid meeting to all potential bidders.

Knot Just Flooring (eligible certified SLDBE) flooring
\$51,316.00 – 6.7%

Paint Pro Depot (eligible certified SLDBE) Paint, Plaster, Coating
\$67,400.00 – 8.8%

Boines Construction Co. (eligible certified SLDBE) Roofing, doors
\$209,000.00 – 27.3%

Participation Totals: **\$327,716.00 —42.8%**

The apparent second lowest bidder, Industrial & Mechanical Contractors, Inc., submitted ETI Diversified Inc., (eligible certified SLDBE) to perform demolition, door work (metal, wooden, & overhead), window replacement, wall finishing, and air compressor replacement. Participation Totals: **\$328,050.00 – 37.1%**

This bidder failed to provide required correspondence from SLDBE participant(s) confirming negotiated terms.

Based upon analysis of SLDBE participation, the Economically Disadvantaged Business Program recommends that the participation submitted by Hamp's Construction, LLC; and Industrial & Mechanical Contractors, Inc., be rejected.

The recommendation by staff to reject the bids was moved and accepted by a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

3. CONSTRUCTION REVIEW COMMITTEE RECOMMENDATIONS

The Construction Review Committee met, October 8, 2014 and made the following recommendations.

Open Market Contracts

0% DBE Participation, no renewal options

1. Contract #3796	Replacing 2"- 16" VTSG Non-clog Sewerage Pumps at BLVD 'X' Pumping Station
Estimated Cost:	\$500,000.00
Suggested Goal:	0%
Justification:	Due to scope and size of the project the purchase and installation of equipment is to be performed by single source Source of funding is Sewer Bond Fund

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2. Contract #5234	Rebuild the Constant Duty Pumps at DPS #6
Estimated Cost:	\$200,000.00
Suggested Goal:	0%
Justification:	Due to scope and size of the project the purchase and installation of equipment is to be performed by single source Source of funding is Sewer Bond Fund

15% DBE Participation, no renewal options

3. Contract #8141	Upgrading the A/C chill water unit from 60 tons to 80 tons at the Main Water Purification Plant
Estimated Cost:	\$500,000.00
Suggested Goal:	15%
Areas of Participation:	Inspection and testing Source of funding is Water, Drainage, Sewer Bond Funds

36% DBE Participation, no renewal options

4. Contract #30016*	Restoration of Existing Gravity Sewer Mains by Excavation and Replacement from Manhole-to-Manhole, CIPP Lining from Manhole-to-Manhole, CIPP Lining of Service Laterals, Sewer Point Repair and Associated Restoration
Estimated Cost:	\$4,930,365.00
Suggested Goal:	36%
Areas of Participation:	Replacement, repair and restoration Source of funding is Sewer Bond Fund

**Due to an oversight, Contract 30016, was presented to the Operations Committee incorrectly as Contract 30001. The correction has been made and is listed above.*

The Construction Review Committee's recommendations were approved on a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

4. STAFF CONTRACT REVIEW COMMITTEE RECOMMENDATIONS

The Staff Contract Review Committee met on October 21, 2014 and made the following recommendations:

Open Market Contracts

Open Market, 30% SLDBE Participation, one (1) year with a one (1) year renewal option.

Furnishing Janitorial Services for The Carrollton Water Treatment Plant

Budget Amount:	\$120,000.00
Areas of Participation:	Janitorial supplies, services and labor Funding Source: S&WB Operating and Maintenance Budget.

Furnishing Limestone

Budget Amount:	\$400,000.00
Areas of Participation:	Supply and delivery of product Funding Source: S&WB Operating and Maintenance Budget.

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Open Market, 0% SLDBE Participation, one (1) year with three (3) one year renewal options.

RFQ for Forensic Geotechnical Engineering Services

Budget Amount: \$1,129,163.00

Percentage Goal Justification: Does not lend itself to SLDBE participation because the interaction of multiple expert witnesses in courtroom litigation might negatively impact testimony.

Funding Source: Operating and Maintenance Budget

Open Market, 0% SLDBE Participation, no renewal options.

Sale of Junked Automobiles, Pick-up Trucks, Medium Duty Trucks, Trailers, Tractors and Other Equipment

Budget Amount: Income for S&WB

Percentage Goal Justification: Does not lend itself to SLDBE participation because the revenue from the sales will result in income for Sewerage & Water Board.

Funding Towards: Operating and Maintenance Budget

Renewal Contract

First and Final Renewal, 0% SLDBE Participation.

Furnishing and Solid Wall (PVC) Pipe SDR 26" & 35 " and Polyvinyl Chloride (PVC) C – 900 Pipe for the Water Distribution System

Budget Amount: \$248,364.50

Prime Contractor: Cimsco, Inc.

Percentage Goal Justification: Does not lend itself to SLDBE participation because products are single items that are shipped directly from the manufacturer.

Funding Source: Operating and Maintenance Budget

Furnishing Full Circle Stainless Steel Repair and Tap Clamps; Bronze Service Saddles & Transitional Couplings for Cast Iron, Ductile Iron & Transite Pipe

Budget Amount: \$23,110.00

Prime Contractor: HD Supply Waterworks

Percentage Goal Justification: Does not lend itself to SLDBE participation because products are single items that are shipped directly from the manufacturer.

Funding Source: Operating and Maintenance Budget

Furnishing Full Circle Stainless Steel Repair and Tap Clamps; Bronze Service Saddles & Transitional Couplings for Cast Iron, Ductile Iron & Transite Pipe

Budget Amount: \$329,278.10

Prime Contractor: Louisiana Utilities Supply Company

Percentage Goal Justification: Does not lend itself to SLDBE participation because products are single items that are shipped directly from the manufacturer.

Funding Source: Operating and Maintenance Budget

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The Staff Contract Review Committee's recommendations were approved on a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

5) RENEWAL CONSTRUCTION CONTRACTS WITH DBE PARTICIPATION

Renewal Contract with DBE Participation

Contract #3696 – Cleaning & CCTV Inspection of Sanitary Sewer Mains at Scattered Sites within Orleans Parish

The prime contractor is Blue Flash Sewer Services, Inc.

The DBE Participation Goal is 36%. The DBE participation achieved from May 31, 2012 to March 31, 2013 was 31%

During the course of the project, the lone SLDBE subcontractor that was qualified to participate on the subject project failed to acquire the equipment to perform the agreed scope of work. At that point the DBE participation achieved was 0%

Since that time, a qualified and equipped SLDBE has become certified and has contracted with the prime contractor to meet the 36% participation goal.

Renewal of the Construction Contract recommendation was approved on a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

6) FINAL ACCEPTANCE ON CONTRACTS WITH DBE PARTICIPATION

Contract #3698 – Restoration of Existing Gravity Sewer mains by Excavation and Replacement from Manhole-to-Manhole at Various Sites throughout the City of New Orleans

The Prime Contractor is Wallace C. Drennan, Inc.

The DBE participation goal is 36%. The DBE participation achieved is 41.67%.

Final Acceptance Contract recommendation was approved on a motion by Dr. Duplessis and seconded by Ms. Satpathi. The motion carried.

PRESENTATION ITEMS

Committee Responsibilities

Mr. Cedric S. Grant, Executive Director, proposed by-law changes to the Operations Committee responsibilities suggesting more oversight to Customer Service and Strategic Communications. The recommended by-laws included continue oversight of the Economical Disadvantaged Business Program. Suggestions are to be reviewed for 30 days and will be discussed at the December Operations Committee Meeting with hopes to implement in early 2015.

The committee received the recommendations.

Customer Service Results through September 2014

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Mr. Robert Miller, Deputy Director reviewed the customer service results, including key activity updates, and provided a status update on implementation of the Customer Account Management System and Customer Service Improvement plans. Mr. Miller confirmed that a Steering Committee Meeting scheduled for later this month will evaluate the current plan to determine if the timeline can be modified.

Mr. Miller highlighted recent performance measures by the Customer Service Department answering 94% of the bill related calls and 92% of emergency calls (national best average is 95%).

The Committee received the report.

Delinquent Account Processes: Water Help Program and Plumbing Assistance

Mr. Robert Miller, Deputy Director, explained processes of managing delinquent accounts. He identified two areas of improvement; increasing customer awareness and re-evaluating customer eligibility for the Water Help and Plumbing Assistance Programs.

The Committee received the report.

INFORMATION ITEMS

The following information items were available for review by committee:

- 1) DBE Participation Report
Reviewed by committee
- 2) Topics for Future Discussions
None
- 2) 2014 Committee/Board Meeting Schedule
No changes request
- 9) Response to Questions
None
- 10) Any Other Matters
None

ADJOURNMENT

There being no further business to come before the Committee, a motion was made by Dr. Duplessis to adjourn the meeting, seconded by Ms. Satpathi. The meeting adjourned at 9:14am.

Very truly yours,

Mr. Scott Jacobs