

BOARD OF DIRECTOR'S MEETING

DECEMBER 17, 2014

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Executive Director, Cedric S. Grant, called the roll and showed the following members present: **Ms. Suchitra Satpathi, Mr. Wm. Raymond Manning, Mr. Alan Arnold, Mrs. Robin Barnes, Mr. Scott Jacobs, Dr. Tamika Duplessis, Mr. Marion Bracy, Ms. Kimberly Thomas (Eight) and a quorum.

Absent: Mr. Mark M. Moody, Mrs. Kerri Kane, Mr. Joseph Peychaud (Three).

**Ms. Suchitra Satpathi, Mayor's Representative

Also present were: Brenda Thornton, CommuniRep, Inc.; Geneva Coleman, The Hawthorne Agency, Inc.; Randy Smith, Royal Engineers; Terri Dupre, Meyer Engineering; Jerry Graves, NORA; Richard Briscoe, Gulf South; Susan Nolan, Jeff Duplantier, MWH; Lisa Cookmeyer, Trigon.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director; Joseph Becker, Madeline Fong Goddard, General Superintendent's Office; Nolan Lambert, Special Counsel; Brian Ferrara, Harold Marchand, Legal Department; Willie Mingo, Purchasing Department; Rosita Thomas, Finance Administration Department; Robert Jackson, Community & Intergovernmental Relations Department; Jason Higginbotham, Emergency Management Department; Bobby Nathan, EEOC, Equal Employment Opportunity Department; Kathleen LaFrance, Executive Director's Office; Dexter Joseph, Emanuel Lain, Budget Department; Tiffany Carter, Veronica J. Christmas, EDBP Department.

APPROVAL OF PREVIOUS REPORT

Mr. Scott Jacobs moved to accept the minutes of the Regular Board Meeting held on November 19, 2014. Mrs. Robin Barnes seconded the motion. The motion carried.

HONORS AND AWARDS

NONE

REPORT OF THE EXECUTIVE DIRECTOR

The Executive Director, Mr. Cedric S. Grant presented a slide overview which focused on the Sewerage and Water Board/City of New Orleans 100 Day Integration Plan Status Update, which focused on the following Six Principles:

- Organizational Change
- Infrastructure Management Integration
- Environmental Management Integration
- Financial Integration
- Business Process Integration
- Intergovernmental Integration

He also discussed the launch of a new website coordinated by the Sewerage and Water Board of New Orleans and the City of New Orleans coming soon, that would allow citizens to see every project going on in the city, traffic patterns associated with those projects, and how to basically get around town for the next three or four years.

COMMITTEE REPORTS

OPERATIONS COMMITTEE

Mr. Marion Bracy reported on the summary and actions taken by the Operations Committee. The Operations Committee Report for the month of December was presented and recommended for approval.

The President Pro Tem, Mr. Wm. Manning stated that since there was no action taken at the Operations Committee Meeting, there is no need for approval. Due to a loss of a quorum, all action items of December's Operation Committee were forwarded to the Executive Committee.

FINANCE COMMITTEE

Mrs. Robin Barnes reported on the summary and actions taken by the Finance Committee. The Finance Committee Report for the month of December was presented and recommended for approval.

Mrs. Barnes stated I understand that subsequent to this meeting there has been a change.

The General Superintendent, Mr. Joseph Becker stated it is appropriate that we accept the minutes and then discuss the change.

The Special Counsel, Mr. Nolan Lambert maintained it would be appropriate for the Board to accept the report, the minutes of the report, and then to have some discussion on the actual recommendations in a separate motion.

- Mr. Scott Jacobs moved acceptance of the Finance Committee Report. Ms. Kimberly Thomas seconded the motion. The motion carried.

Mr. Joseph Becker stated, as Mrs. Barnes has indicated, there were seven contracts that staff recommended for approval. One of those contracts was for furnishing and delivering various construction equipment and trailers. Subsequent to the committee meeting, Item 3 was awarded to Duhon; however, Duhon submitted a smaller capacity than we had specified in the contract. And for this reason, staff is recommending changing Item 3 from Duhon to Lee Tractor. It is staff recommendation for the Board to approve awarding Item 1 to Duhon Machinery in the amount of \$48,500.00 and that we have an award to Items 2 and 3 for Lee Tractor in the amount of \$143,597.00.

- Mr. Scott Jacobs moved to accept staff recommendations regarding changes with Items 1, 2 and 3 re: Duhon and Lee Tractor contracts. Mrs. Robin Barnes seconded the motion. The motion carried.

Mr. Nolan Lambert maintained the Board would need another motion to accept the remainder of the recommendations of the Finance Committee Report, therein.

- Mr. Scott Jacobs moved approval of all other recommendations of the Finance Committee Report, therein. Mr. Alan Arnold seconded the motion. The motion carried.

INFRASTRUCTURE COMMITTEE

Dr. Tamika Duplessis reported on the summary and actions taken by the Infrastructure Committee. The Infrastructure Committee Report for the month of December was presented and recommended for approval.

Mr. Alan Arnold noted a correction within the summary report regarding the last statement; Mrs. Barnes did not go on the trips, rather he did. He stated that January 2015 is too early to meet to discuss the green infrastructure projects; instead February 2015 would be a good time to meet.

Mr. Marion Bracy moved acceptance of the Infrastructure Committee Report and approval of the Infrastructure Committee recommendations, therein. Ms. Kimberly Thomas seconded the motion. The motion carried.

EXECUTIVE COMMITTEE

The Chairperson, Mr. Wm. Raymond Manning reported on the summary and actions taken by the Executive Committee. The Executive Committee Report for the month of December was presented and recommended for approval.

Mr. Alan Arnold moved acceptance of the Executive Committee Report and approval of the Executive Committee recommendations, therein. Mr. Marion Bracy seconded the motion. The motion carried.

CORRESPONDING RESOLUTIONS

The following resolutions were adopted:

R- 254-2014 – Holiday Schedule – 2015

R-255-2014 – Commercial Flood Insurance Policy for Facilities

R-256-2014 – Ratification of Change Order No. 7 for Contract 1353 – Hurricane Related Replacement of the Boiler Pre Heaters at the Carrollton Water Purification Plant – Power Complex

R-257-2014 – Ratification of Change Order No. 10 for Contract 1350 – Hurricane Related Repairs to Turbine 4 at the Carrollton Water Purification Plant – Power Complex

R-258-2014 – Ratification of Change Order No. 6 for Contract 1352 – Hurricane Related Replacement of the Pump Package at the Carrollton Water Purification Plant – Power Complex

R-259-2014 – Amendment No. 4 to the Agreement Between the Sewerage and Water Board of New Orleans and Waldemar S. Nelson and Company for Hurricane Katrina Related Water Restoration Projects #5 – Tasks in Power Plant – Carrollton Plant

R-260-2014 – Award of Contract to Provide Design and Engineering Services for Sewer Pump Station A – Structural Rehabilitation

R-261-2014 – Award of Contract to Provide Owner’s Representation and Construction Management Services for Capital Projects at the Wastewater Treatment Plants

R-262-2014 – Amendment No. 3 to Agreement with MWH Americas, Inc. for Emergency Sewer Assessment Phase II

R-263-2014 – Award of Contract to Provide Assessments, Design, Construction and Program Management Services for SELA and Drainage System

R-264-2014 – Amendment to Agreement with Stanley Consultants, Inc. for Design and Engineering Services for the Water Hammer Hazard Mitigation Project

R-267-2014 – Amendment to Agreement with Black and Veatch Corporation for Design and Engineering Services for the EBWWTP Sludge Dryer Project

R-268-2014 – Award of Engineering Support Services in the Areas of Engineering Surveying Services, Materials Testing and Geotechnical Engineering Services

R-269-2014 – Furnishing Rubber P.V.C. Hip Boots – Req. No. YW150001

R-270-2014 – Furnishing and Delivering various Heavy Duty and Regular Vehicles – Req. No. YG140110

R-271-2014 – Furnishing and Delivering various Construction Equipment and Trailers – Req. No. YG140112

R-272-2014 – Contract 3794 – Rehabilitation of Bio-Reactor Train #1 at the East Bank Wastewater Treatment Plant

R-273-2014 – Contract 6252 – Installation of Transformers T2 and T3 and Construction of New Electrical Duct Bank at Carrollton Water Plant

R-274-2014 – Contract 8142 – Repaving Open Cuts in Streets, Driveways, Sidewalks Resulting from the Repair to the Sewerage and Water Board of New Orleans Underground Utilities

R-275-2014 – Contract 30015 – Restoration of Existing Gravity Sewer by Point Repair and CIPP Lining of Sewer Mains at various sites throughout Orleans Parish

R-276-2014 – Award of Contract to Provide Staff Support for the Water Line Replacement Program

UNFINISHED BUSINESS

Adoption of 2015 Operating Budget (R-265-2014)

The Deputy Director, Mr. Robert Miller presented a brief overview of the Board's 2015 Operating Budget and staff recommends approval of this report.

Mr. Alan Arnold moved approval of the adoption of the 2015 operating budget, resolution R-265-2014, therein. Mr. Marion Bracy seconded the motion. The motion carried.

Adoption of 2015 Capital Budget and 2015-2024 Capital Improvement Program (R-266-2014)

Mr. Miller stated as part of the adoption of the 2015 Operating Budget, staff recommends the approval of the 2015 Capital Budget and 2015-2024 Capital Improvement Program.

Mr. Alan Arnold moved approval of the Adoption of the 2015 Capital Budget and 2015-2024 Capital Improvement Program, resolution R-266-2014, therein. Mr. Scott Jacobs seconded the motion. The motion carried.

2015 Operating Budget and 2015 Capital Budget Blanket Appropriation Resolution (R-253-2014)

Staff recommends adoption of the 2015 Operating Budget and the 2015 Capital Budget Blanket Appropriation.

Mr. Scott Jacobs moved approval of the 2015 Operating Budget and the 2015 Operating Budget Blanket Appropriation Resolution, R-253-2014, therein. Mr. Alan Arnold seconded the motion. The motion carried.

Adoption of Committee Responsibilities By-Laws Changes (R-277-2014)

The Executive Director, Mr. Cedric S. Grant discussed the amended By-Laws changes of the committees, effective December 17, 2014.

Mr. Marion Bracy moved approval of the Adoption of Committee Responsibilities By-Laws Changes, resolution R-277-2014, therein. Mr. Alan Arnold seconded the motion. The motion carried.

ANY OTHER MATTERS

- Notice of Temporary Closure of the Board Room

Mr. Grant informed the Board of the temporary closure of the Board Room at 625 St. Joseph Street due to audio and visual system upgrades and renovations. Staff is considering having the January 2015 committee meetings at the Carrollton Water Plant location. Staff will notify the Board.

Mr. Alan Arnold inquired about updated committee responsibilities and the need for more discussion re: his questions that were submitted to the Board; pertaining to other committees. Mr. Arnold requested for staff to keep him apprised on the answering sessions re: those questions; because he would like to attend those committee meetings.

The Executive Director stated staff would keep him apprised on those upcoming meetings.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- 2015 Committee/Board Meeting Schedule
- Financial Statements

ADJOURNMENT

There being no further business the meeting adjourned.