

# BOARD OF DIRECTOR'S MEETING

JANUARY 20, 2016

MEETING MINUTES

## SEWERAGE AND WATER BOARD OF NEW ORLEANS

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### ROLL CALL

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The Board of Directors of the Sewerage and Water Board met on Wednesday, January 20, 2016 at 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Ms. Suchitra Satpathi representing Mayor Landrieu, Mr. Alan Arnold, Mrs. Robin Barnes, Mr. Eric Blue, Mr. Marion Bracy, Dr. Tamika Duplessis, Mr. Scott Jacobs, Mrs. Kerri Kane, Mr. Joseph Peychaud, and Ms. Kimberly Thomas.

Also present were: Brenda Thornton, Communirep, Inc.; Robert Bredberg, Burk-Kleinpeter; Randy Smith, Royal Engineers; Will Bryant, Pro Placement USA, LLC; Geneva Coleman, The Hawthorne Agency, Inc.; Paul T. West, Chester Engineers; Ursula Amrhein, Buchart Horn; Max Nassar, Matthew Butler, CSRS; Fannie Bennett, GEC.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director of Security; Kimberly Johnson, Deputy Director of Continuous Improvement; Sharon Judkins, Deputy Director of Administration; Valerie Rivers, Deputy Director of Logistics; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Willie Mingo, Purchasing Department; Robert Jackson, Community & Intergovernmental Relations Department; Jason Higginbotham, Emergency Management Department; Gerald Elwood, Eric Labat, Demetrice Joseph, Linda Spears, William Easterling, and Kevin Smith of Central Control; Paula Arceneaux, Julia Thomas, Employee Incentive Committee.

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### APPROVAL OF PREVIOUS REPORT

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Mr. Scott Jacobs moved to accept the minutes of the Regular Board Meeting held on December 16, 2015. Mr. Marion Bracy seconded the motion. The motion carried.

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### HONORS AND AWARDS

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(R-006-2016) – On December 26, 2015 and December 28, 2015, inclement weather caused equipment to go offline. Several employees took immediate steps to maintain water

pressure in order to avert boil water advisories. The Board recognized the following employees for their exemplary service. Mr. Gerald Elwood, Mr. William Easterling, Mr. Gerrard Alexander, Ms. Linda Spears, Mr. Kevin Smith, Mr. Demetrice Joseph, and Mr. Walter Burton. The resolution was adopted by acclamation.

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## REPORT OF THE EXECUTIVE DIRECTOR

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Mr. Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- **50-inch Pipeline Relocation**  
The 50 inch pipeline has been successfully relocated along the Claiborne Avenue corridor.
- **Fix Our Streets Financing Task Force**  
There are needs inclusive of long range financial plans, additional revenue requirements, and an extension of the millage which expires at the end of 2016.
- **Senator William Cassidy**  
Senator Cassidy toured the SELA drainage projects going on throughout the City of New Orleans. Orleans, Jefferson, and St. Tammany Parishes came together collectively to request additional funds for future projects.
- **2016 as “Year of the Customer”**  
In 2016, staff will make every effort to improve internal and external customer experiences.
- **Key Agenda Topics**  
Election of the President Pro Tem, Honors and Awards, and the Governance, Pension, and Finance & Administration Committee meetings.

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## COMMITTEE REPORTS

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### PENSION COMMITTEE

Mr. Joseph Peychaud reported on the actions taken by the Pension Committee. Mr. Scott Jacobs moved acceptance of the Pension Committee Report and the Pension Committee’s recommendations with the noted word correction on the first page, under Action Item 1, where it reads, “Mr. Wilson motioned to accept the FFC’s SWBNO Capital Market Assumptions”; it should read instead, “Mr. Wilson motioned to receive the FFC’s SWBNO Capital Market Assumptions”. Mrs. Robin Barnes seconded the motion, as amended therein. The motion carried.

### GOVERNANCE COMMITTEE

Mrs. Kerri Kane reported on the actions taken by the Governance Committee. Mrs. Robin Barnes moved acceptance of the Governance Committee Report and the Governance Committee’s recommendations, therein. Mr. Joseph Peychaud seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Mr. Scott Jacobs reported on the actions taken by the Finance & Administration Committee. Ms. Kimberly Thomas moved acceptance of the Finance & Administration Committee Report and the Finance & Administration Committee recommendations, therein. Mrs. Kerri Kane seconded the motion. The motion carried.

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**CORRESPONDING RESOLUTIONS**

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The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-001-2016 – Ratification of Change Order No. 13 for Contract 1350 – Hurricane Related Repairs to Turbine 4 at the Carrollton Water Purification Plant – Power Complex

R-002-2016 – Ratification of Change Order No. 8 for Contract ME 11-0017 – Emergency Repairs to Panola Street Station at the Main Water Purification Plant – Power Complex

R-003-2016 – Ratification of Change Order No. 1 for Contract 2110 – Water Main Line Replacements and Extensions at scattered locations throughout Orleans Parish

R-004-2016 – Ratification of Change Order No. 2 for Contract 8132 – Katrina Related Repairs to Garage #1 and the Generator Building at Central Yard

R-005-2016 – Ratification of Change Order No. 2 for Contract 30002 – Restoration of Existing Gravity Sanitary Sewer Main damaged by Hurricane for ESSA II Related Work

R-007-2016 – Authorization for the President Pro Tem to Execute Cooperative Endeavor Agreement with the City of New Orleans

R-008-2016 – Furnishing Sodium Hypochlorite – Req. Nos. AL150025 & CM150038

R-009-2016 – Furnishing Liquid Polyphosphate – Req. No. CM150040

R-010-2016 – Furnishing and Delivering Small Fleet Trucks – Req. No. YG160080

R-011-2016 – Furnishing and Installing Automotive Remanufactured Engines and Related Parts – Req. No. YW150099

R-012-2016 – Furnishing Pest and Rodent Control Services for the Sewerage and Water Board – Req. No. YO160019

R-013-2016 – Furnishing and Delivering Gasoline and Diesel Fuel – Req. No. CM160070

R-014-2016 – First and Final Renewal of Contract 2111 – Water Main Point Repair, Water Service Connection, Water Valve and Fire Hydrant Replacement at various sites throughout Orleans Parish

R-015-2016 – First and Final Renewal of Contract 30009 – Restoration of Existing Gravity Sewer Mains by Excavation and Replacement from Manhole to Manhole at various sites throughout Orleans Parish

R-016-2016 – First and Final Renewal of Contract 30015 – Restoration of Existing Gravity Sewer by Point Repair and CIPP Lining of Sewer Mains at various sites throughout Orleans Parish

R-017-2016 – Ratification of Amendment No. 1 for Additional Design and Engineering Services for the Carrollton Water Plant Sycamore Filter Gallery Structural Repairs

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### **UNFINISHED BUSINESS**

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Mr. Alan Arnold requested for staff to prepare a presentation for the Board's annual Financial Results for 2015. The staff would prepare a full presentation at the next month's Finance & Administration Committee meeting. Mr. Arnold stated he would like to attend this meeting.

#### The Board Welcomes its Newest Board Member

The Board welcomed its new Board Member, Mr. Eric C. Blue to the Sewerage and Water Board of New Orleans. Mr. Blue is a principal at RL McCall Partners of New Orleans and he will represent Council District "A" on the Board.

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### **NEW BUSINESS**

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#### Election of the President Pro Tem

Ms. Satpathi announced the resignation of Mr. Wm. Raymond Manning, the President Pro Tem of the Sewerage and Water Board. The Board acknowledged Mr. Manning's many years of service, expertise and dedication to the Board and wished him well in his future endeavors.

Mr. Marion Bracy moved to nominate Mr. Scott Jacobs as the new President Pro Tem. Mr. Alan Arnold seconded the motion. The motion carried, unanimously.

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### **EXECUTIVE SESSION**

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Mr. Joseph Peychaud moved to go into Executive Session to enter into discussions re: Board Assessment of the Executive Director and the Executive Director Performance Assessment Tool. Mr. Marion Bracy seconded the motion. The motion carried.

Mr. Scott Jacobs moved to come out of Executive Session. Mr. Marion Bracy seconded the motion. The motion carried.

Mr. Scott Jacobs moved to accept the Board Assessment of the Executive Director. Thereafter, Mr. Jacobs stated for the record that Mr. Cedric S. Grant has met and exceeded

all of his expectations in all seven areas of the evaluation. Mr. Marion Bracy seconded the motion. The motion carried, unanimously.

The Board expressed their gratitude towards Mr. Grant for his successful leadership of the Sewerage and Water Board of New Orleans.

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### **ANY OTHER MATTERS**

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Mrs. Robin Barnes invited the Board and staff to attend the RES/Con International Disaster Conference and EXPO which is scheduled to be held on March 1 – 3, 2016 at the New Orleans Ernest N. Memorial Convention Center. Mrs. Barnes will be one of the keynote speakers along with others re: resiliency and disaster management. She will send an invitation to the Board to attend the reception.

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### **INFORMATION ITEMS**

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The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Statements
- Commitments to City Council

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### **ADJOURNMENT**

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There being no further business, the meeting adjourned at 10:35 AM.