



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board OF NEW ORLEANS

MITCHELL J. LANDRIEU, *President*
SCOTT JACOBS, *President Pro-Tem*

625 ST. JOSEPH STREET
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER
www.swbno.org

May 16, 2016

The Finance and Administration Committee met on Monday, May 16, 2016 in the Board Room, 625 St. Joseph Street, New Orleans, LA. The meeting convened at 9:45AM.

Present:

Scott Jacobs, Chair
Joseph Peychaud, Vice-Chair
Dr. Tamika Duplessis
Kerri Kane
Kimberly Thomas

Other Committee/Board Members Present:

Alan Arnold

ACTION ITEMS:

Item 1 General Superintendent's Recommendations

Dr. Tamika Duplessis moved to accept the General Superintendent's Recommendations regarding the six (6) contracts listed below. Kimberly Thomas seconded the motion. The motion carried.

Bids:

- R-059-2016 – Furnishing Laboratory Steam Sterilizer – Req. No. LB160014
- R-060-2016 – Furnishing Sodium Chloride – Req. No. HL160001
- R-061-2016 – Rebuilding and Installing Automatic Transmissions in Medium and Heavy Duty Trucks – Req. No. YG160064
- R-062-2016 – Furnishing Complete R.D. Wood Gate Valves, Sizes 4", 6" and 8" – Req. No. YW160004
- R-063-2016 – Contract #30100 – Electrical Modifications to the Effluent Pump Station at the East Bank Wastewater Treatment Plant
- R-064-2016 – Contract #6253 – Inspection of Generator 5

Contract Final Acceptance:

- R-065-2016 – Contract #4188 – Emergency Letter Bids for Reconstruction of the Florida Avenue Canal between Spain and Music Streets.

Joseph Peychaud moved to approve the General Superintendent's Recommendations for one professional service contract as listed above. Kerri Kane seconded the motion. The motion carried.

Item 2 Change Order(s)

Joseph Peychaud moved to accept the Ratification of Change Orders as described in resolutions R-069-2016, R-070-2016, R-071-2016, R-073-2016, and R-074-2016. Dr. Tamika Duplessis seconded the motion. The motion carried.

Item 3 Award of Contract to Volkert, Inc. (R-056-2016)

Dr. Tamika Duplessis moved to accept staff recommendation to give the President or President Pro-Tem the authorization to enter into an agreement with Volkert, Inc. as described in Resolution (R-056-2016). Kerri Kane seconded the motion. The motion carried.

Item 4 Award of Contract to N-Y Associates, Inc. (R-057-2016)

Dr. Tamika Duplessis moved to accept staff recommendation to give the President or President Pro-Tem the authorization to enter into an agreement with N-Y Associates, Inc. as described in Resolution (R-057-2016). Joseph Peychaud seconded the motion. The motion carried.

Item 5 Commercial Insurance Policy for Automobile Fleet Insurance (R-058-2016)

Kerri Kane moved to accept staff recommendation to purchase the renewal of automobile fleet liability insurance through ACE Group, RSUI and Endurance insurance as described in Resolution (R-058-2016). Joseph Peychaud seconded the motion. The motion carried.

Item 6 Award of Contract to Eustis Engineering, LLC to Provide Geotechnical Consultant Services Necessary for the Implementation of the SWBNO Green Infrastructure Plan (R-066-2016)

Joseph Peychaud moved to accept staff recommendation to give the President or President Pro-Tem the authorization to enter into an agreement with Eustis Engineering, LLC as described in Resolution (R-066-2016). Kerri Kane seconded the motion. The motion carried.

Item 7 Authorization to Execute Letter of Undertaking for Fixed Cost Estimate Agreement with the Federal Emergency Management Agency (R-067-2016)

Dr. Tamika Duplessis moved to accept staff recommendation to give the President or President Pro-Tem the authorization to execute the Letter of Undertaking for Fixed Cost Estimate Agreement with the Federal Emergency Management Agency, and the Governor's Office of Homeland Security and Emergency Preparedness as described in Resolution (R-067-2016). Kerri Kane seconded the motion. The motion carried.

Item 8 Resolution to Accept the Federally Funded Agreement between SWBNO and GOHSEP (R-068-2016)

Joseph Peychaud moved to accept the staff recommendation for the President or the President Pro-Tem to have authorization to enter into the Flood Mitigation Agreement between SWBNO and GOHSEP as described in Resolution (R-068-2016). Kimberly Thomas seconded the motion. The motion carried.

Item 9 Award to AECOM for Services Associated with Project Controls and Scheduling Services of Engineering Programs (R-072-2016)

Kerri Kane moved to accept the authorization for staff to negotiate a fee and schedule with AECOM to complete the term of agreement extended to December 31, 2016 and with the above changes in terms and conditions from the original agreement as described in Resolution (R-072-2016). Kimberly Thomas seconded the motion. The motion carried.

Item 10 Actuarial Valuation Report for Employees' Retirement System as of December 31, 2015 and Recommended Resolution for Employer Contribution Rate for 2016 (R-075-2016)

Dr. Tamika Duplessis moved to accept the staff recommendation of the Actuarial Valuation Report for the Employees' Retirement System and for the Employer Contribution to remain at 22.573% for the plan as described in Resolution (R-075-2016). Kerri Kane seconded the motion. The motion carried.

Item 11 Recommendation for Ratification of Contract for Armed Security Services with Gallagher Security (R-076-2016)

Kimberly Thomas moved to accept the staff recommendation for the President or the President Pro-Tem to have authorization to execute the ratified agreement as described in Resolution (R-076-2016). Kerri Kane seconded the motion. The motion carried.

PRESENTATION ITEMS:

Item 12 Financial Results through March 31, 2016

Robert Miller presented the financial results through March 2016.

INFORMATION ITEMS:

Information item(s) 13-16 were received.

Item 17 Response to Questions

Robert Miller presented Alan Arnold's questions for the record and staffs response(s) to his questions.

ADJOURNMENT:

There being no further business to come before the Finance & Administration Committee, the meeting adjourned at approximately 11:05 AM.

Also in attendance were Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Kimberly Johnson, Deputy Director, Continuous Improvement; Sharon Judkins, Deputy Director, Administration; Nolan Lambert, Special Counsel; Harold Marchand, Deputy Special Counsel; Jason Higginbotham, Emergency Management; Rosita Thomas, Finance Administrator; Steven Kleipeis, Risk Management; Amer Tufail, Greenpoint Engineers; Randy Smith, Royal Engineers; Brenda Thornton, Communirep, Inc.; Doug Evans, BKI.

Respectfully submitted,

Scott Jacobs, Chair