

# BOARD OF DIRECTOR'S MEETING

JUNE 15, 2016

## MEETING MINUTES

### SEWERAGE AND WATER BOARD OF NEW ORLEANS

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#### ROLL CALL

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The Board of Directors of the Sewerage and Water Board met on Wednesday, June 15, 2016 at approximately 9:04AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Robin Barnes, Eric Blue, Dr. Tamika Duplessis, Scott Jacobs, Kerri Kane, Joseph Peychaud, and Kimberly Thomas.

The following member(s) were absent: Suchitra Satpathi representing Mayor Landrieu, Alan Arnold, and Marion Bracy.

Also present were: Randy Smith, Royal Engineers; Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Zach Monroe, Sabiston Consultants; Donald Lambert, Hatch Mott MacDonald; Renee Lapeyrolerie, CDM Smith; Shannon Landry, AECOM.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director, Security; Kimberly Johnson, Deputy Director, Continuous Improvement; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Willie Mingo, Purchasing Department; Robert Jackson, Community & Intergovernmental Relations Department; Jason Higginbotham, Emergency Management Department; Julia Thomas, Employee Incentive Committee; Brenda Thornton, CommuniRep, Inc.; Carlton Allen, Mark Bearchild, Jerome Marshall, Phillip Minor, Sean Weber, and Jarayn Youngblood of the Sewerage & Water Board's Water Dogz.

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#### APPROVAL OF PREVIOUS REPORT

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Joseph Peychaud moved to accept the minutes of the Regular Board Meeting held on May 18, 2016. Kerri Kane seconded the motion. The motion carried.

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## HONORS AND AWARDS

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(R-090-2016) – The Water Dogz of the Sewerage and Water Board won the overall state title for the Operations Challenge at the 79<sup>th</sup> Annual Louisiana Water Environment Association conference held recently in Shreveport, LA. The Board recognized the following employees for their continued excellence in the Operations Challenge competition: Carlton Allen, Mark Bearchild, Jerome Marshall, Phillip Minor, Sean Weber, and Jarayn Youngblood. The resolution was adopted by acclamation.

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## REPORT OF THE EXECUTIVE DIRECTOR

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Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- 48 Inch Water Main Break – Florida Avenue SELA Project at Alvar Street
- U.S. Water Alliance One Water Summit – Southeast Louisiana Delegation: Presentation on “*Building the Next Gen Workforce*” with panel from Philadelphia and San Francisco; Presentation on “*Regional Economic Development Strategies*” by Robin Barnes of Greater New Orleans, Inc.
- Civil Service Commission – Follow-up meeting scheduled on June 20, 2016
- New Orleans City Council Public Works Committee Quarterly Update July 7, 2016
- Presentation on SELA Construction Damage Claims Process

### **Key Agenda Topics:**

### **Finance & Administration Committee:**

- General Superintendent’s Recommendations
- Election Process for the 3 Mil Ad Valorem Tax
- Advisory Group to provide citizen input on Drainage System Funding

### **New Business:**

- Authority of Executive Director to approve contracts up to \$1,000,000
- Cooperative Endeavor Agreement for subsidized work experience and skills training

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## **COMMITTEE REPORTS**

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### **STRATEGY COMMITTEE**

The Strategy Committee did not meet due to lack of quorum. However, Sharon Judkins gave a verbal update regarding the Human Resource Monthly Activity Report for the period May 1 through May 31, 2016 and Civil Service Reform Initiatives.

### **FINANCE & ADMINISTRATION COMMITTEE**

Scott Jacobs reported on the actions taken by the Finance & Administration Committee. Mr. Jacobs called for a motion to correct the written report of the Finance and Administration Committee removing (R-086-2016) that was not included in that meeting. Kimberly Thomas moved acceptance of the corrected report. Robin Barnes seconded. The report was amended. The motion carried.

Scott Jacobs called for a separate motion related to the election process for the extension of the 3 Mil Ad Valorem Tax (R-081-2016). Keri Kane moved to approve the resolution as described in (R-081-2016). Kimberly Thomas seconded. The motion carried.

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## **CORRESPONDING RESOLUTIONS**

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The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-077-2016 – Authorization to Amend Contract with CH2M Hill, Inc. for Program Management Services for Hurricane Katrina Related Water Restoration Projects

R-078-2016 – Change Order No. 1 for Contract #1382 – Replacement of Media of Filters 1A, 1B, 5A, and 5B at the Claiborne Filter Gallery at the Main Water Purification Plant

R-079-2016 – Ratification of Change Order No. 9 for Contract #1352 – Hurricane Related Replacement of the Pump Package at the Carrollton Water Purification Plant – Power Complex

R-081-2016 – Election for the Extension of 3 Mil Ad Valorem Tax (voted on as a separate item)

R-082-2016 – Advisory Group to provide citizen input on Drainage System Funding

R-083-2016 – Furnishing Solid Wall (PVC) C-900 Pipe for the Water Distribution System – Req. No. YW160005

R-084-2016 – Furnishing Solid Waste Disposal Services – Req. No. PM160001

R-085-2016 – Contract #5225 Hurricane Katrina Related Repairs to N. Broad Street Drainage Underpass Pump Station

R-087-2016 – Final Acceptance and Close Out to Contract #2110 – Water Main Line Replacements and Extensions at Scattered Locations throughout Orleans Parish

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**NEW BUSINESS**

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Joseph Peychaud moved to approve resolution (R-088-2016) to authorize the Executive Director of SWBNO to approve contracts whose aggregate value, including value of all renewals and extensions, is \$1,000,000 or less. Kerri Kane seconded. The motion carried.

Sharon Judkins stated that the Cooperative Agreement is a direct outcome of the Sewerage and Water Board's Career Pathway Strategy. Individuals will receive advanced water infrastructure training skills to work at SWBNO through Delgado Community College. The Legal Department will review Section VII A, page 6 as cited by Eric Blue. Kimberly Thomas moved to approve resolution (R-089-2016). Dr. Tamika Duplessis seconded. The motion carried.

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**EXECUTIVE SESSION**

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Dr. Tamika Duplessis moved to go into Executive Session. Kerri Kane seconded. The motion carried. Kerri Kane moved to leave Executive Session and return to Regular Session. Joseph Peychaud seconded. The motion carried. There was no action taken from the Executive Session.

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**INFORMATION ITEMS**

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The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Statements
- Human Resources Activity Report for May 1 through May 31, 2016

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**ADJOURNMENT**

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There being no further business to come before the Board, Eric Blue moved to adjourn. Kimberly Thomas seconded. The meeting adjourned at approximately 10:19 AM.