

BOARD OF DIRECTOR'S MEETING

JULY 20, 2016

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, July 20, 2016 at approximately 9:05AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Alan Arnold, Robin Barnes, Marion Bracy, Dr. Tamika Duplessis, Ralph Johnson, Kerri Kane, Joseph Peychaud, Suchitra Satpathi, and Kimberly Thomas.

The following member(s) were absent: Eric Blue and Scott Jacobs.

Also present were: Randy Smith, Royal Engineers; Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Zach Monroe, Sabiston Consultants; Doug Evans, BKI; Lisa Cookmeyer, Trigon; Max Nassar, CSRS.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director, Security; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Lisa Martin, Deputy Director, Communications; Nolan Lambert, Special Counsel; Harold Marchand, Legal Department; Willie Mingo, Purchasing Department; Robert Jackson, Community & Intergovernmental Relations Department; Jason Higginbotham, Emergency Management Department; Kathleen LaFrance, Board Relations Unit.

Election of Temporary Chairperson

Kerri Kane moved to elect Marion Bracy as the temporary chairperson. Robin Barnes seconded the motion. The motion carried.

APPROVAL OF PREVIOUS REPORT

Joseph Peychaud moved to approve the minutes of the Regular Board Meeting held on June 15, 2016. Kimberly Thomas seconded the motion. The motion carried.

HONORS AND AWARDS

There were no Honors and Awards for the Month of July 2016.

Suchitra Satpathi entered the meeting at this time.

REPORT OF THE EXECUTIVE DIRECTOR

The Board Welcomed its New Board Member

Cedric S. Grant welcomed newest Board Member, Ralph W. Johnson. He is the senior vice president of Administration for Xavier University and he has been appointed by the Board of Liquidation to represent the Sewerage & Water Board of New Orleans.

Mr. Grant presented a slide presentation that focused on the following topics of discussion:

- Sewerage & Water Board participation in Community Budget Meetings and Community Outreach
- The New Orleans Advocate: New Orleans to move forward with \$115 Million in Ecologically driven Drainage Projects to take place over the next three years across Orleans parish
- 3 Mill Drainage Property Tax Renewal Schedule
- New Orleans Wastewater Treatment Plant EPA Consent Decree visit July 20, 2016

Key Agenda Topics:

Audit Committee: Review of the audit and financial statements.

Strategy Committee: Human Resources activity, contracts approved by the Executive Director, and Information Technology projects status update.

Finance and Administration Committee: Contracts recommended for award and financial results through May 2016.

New Business: U.S. Water Alliance One Water Summit meeting.

Executive Session: Discussion on litigation matter.

Alan Arnold moved to appoint Suchitra Satpathi as Chairperson. Robin Barnes seconded the motion. The motion carried.

COMMITTEE REPORTS

AUDIT COMMITTEE

Marion Bracy reported the Audit Committee did not convene due to a lack of quorum. However, Robert Miller gave a verbal update regarding the 2015 Comprehensive Annual Financial Report of the Sewerage and Water Board of New Orleans, and Brandy Smith of Postlewaithe & Netterville also gave a verbal overview on the above report.

Marion Bracy moved acceptance of the Audit Committee's Report. Kimberly Thomas seconded the motion. The motion carried.

STRATEGY COMMITTEE

Marion Bracy reported there were no actions taken by the Strategy Committee. However, Sharon Judkins presented the Monthly Human Resources Activity Report for the period June 1 through June 30, 2016 and gave a status update on Human Resources Activities and the Civil Service Reform.

Valerie Rivers presented the report on contracts approved by the Executive Director that were \$1,000,000.00 or less. Cedric Grant approved one (1) Professional Service Contract with Lee Phillips, Attorney at Law, to serve as Customer Hearing Officer.

Robert Miller presented the Information Technology Projects Status Update regarding the Customer Account Management System which is scheduled to Go-Live on October 10, 2016. He also gave an update on the Sewerage & Water Board's Commitments to the City Council.

Robin Barnes moved acceptance of the Strategy Committee's Report and the Strategy Committee's recommendations, therein. Kimberly Thomas seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Joseph Peychaud reported on the actions taken by the Finance & Administration Committee. Dr. Tamika Duplessis moved acceptance of the Finance & Administration Committee's Report and the Finance & Administration Committee's recommendations with the noted correction on the third line under Executive Session, where it reads, "Kerri Kane motioned approval of staff's recommendations to accept the resolution of the litigation matter with Kimberly Thomas abstaining; it should read instead, "Kerri Kane motioned approval of staff's recommendations to accept the resolution of the litigation matter with Dr. Tamika Duplessis abstaining, and Kimberly Thomas seconded the motion. Suchitra Satpathi seconded the motion, as amended therein. The motion carried.

CORRESPONDING RESOLUTIONS

The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-093-2016 – Ratification of Change Order No. 4 for Contract #2105 – Water Line Replacement of Mains Damaged by Hurricane Katrina within the Central Business District and the French Quarter

R-094-2016 – Ratification of Change Orders No. 4 to Agreement with Stanley Consultants, Inc. for Design and Engineering Services for the Water Hammer Hazard Mitigation Project

R-095-2016 – Ratification of Change Order No. 4 for Contract #8132 – Katrina Related Repairs to Garage #1 and the Generator Building at Central Yard

R-096-2016 – Ratification of Change Order No. 2 for Contract #6248 – Installation of Two 60 Hertz Feeders from the Carrollton Water Plant to Drainage Pumping Station #1

R-097-2016 – Ratification of Change Order No. 3 to the Agreement with Royal Engineers & Consultants, LLC for Hurricane Katrina Related Water Restoration Projects

R-098-2016 – Ratification of Change Order No. 1 for the Agreement with AECOM Technical Services, Inc. for Services Associated with the East Bank Wastewater Treatment Plant Electrical

R-100-2016 – Contract #1392 – Improvement to Michoud Water Tower

R-101-2016 – Contract #1395 – Elevated Storage Tanks (Water Hammer Mitigation)

R-102-2016 – First Renewal of Contract for Furnishing & Delivering Automotive Batteries – Req. No. YG150060

R-103-2016 – Final Acceptance and Close Out to Contract #2093 – Installation of New Water, Sewer and Drain Service Connections at scattered sites throughout the City of New Orleans

R-104-2016 – Final Acceptance and Close Out to Contract #30005 – Restoration of Existing Gravity Sewer Mains Damaged by Hurricane Katrina Excavation and Replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole

R-105-2016 – Final Acceptance and Close Out to Contract #6252 – Installation of Transformer T2 and T3 and Construction of the New Electrical Duct Bank at the Carrollton Water Plant

NEW BUSINESS

Dr. Tamika Duplessis moved approval of resolution (R-099-2016) for the endorsement of opportunity for Sewerage & Water Board of New Orleans to serve as the host utility and as a sponsoring organization for the One Water Summit in New Orleans in 2017. Kerri Kane seconded. The motion carried.

EXECUTIVE SESSION

Marion Bracy moved to go into Executive Session. Dr. Tamika Duplessis seconded the motion. The motion carried. Kerri Kane moved to leave Executive Session and return to Regular Session. Marion Bracy seconded. The motion carried. Kerri Kane moved to accept staff's recommendations re: litigation on the matter of Mani Agrawal et al. vs. Sewerage & Water Board of New Orleans and CNO CDC No. 2010-6014, Div. 8-N. Marion Bracy seconded the motion. The motion carried.

PRESENTATION ITEMS

Monthly Human Resources Activity Report for the Period June 1 through June 30, 2016

Sharon Judkins presented the Monthly Human Resources Activity Report for the period June 1 through June 30, 2016 and gave a status update on Human Resources Activities and the Civil Service Reform.

Executive Director's Approval of Contracts of \$1,000,000.00 or less

Cedric S. Grant reported on the contracts approved by the Executive Director that were \$1,000,000.00 or less: one (1) Professional Service Contract with Lee Phillips, Attorney-at-Law, to serve as Customer Hearing Officer.

The Sewerage & Water Board of New Orleans Foundation Proposal

Cedric S. Grant requested the Board review the draft proposal of the Sewerage & Water Board of New Orleans Foundation and to bring back questions for discussion. The proposal may come before the Strategy Committee in August.

ANY OTHER MATTERS

The Board offered to support staff with the extension of the millage for the drainage system initiatives inclusive of communicating those needs with the citizens of the importance of funding the drainage system. The Executive Director encouraged the full Board to continue to support these initiatives.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Statements

ADJOURNMENT

There being no further business to come before the Board, Joseph Peychaud moved to adjourn. Dr. Tamika Duplessis seconded. The meeting adjourned at approximately 10:44 AM.