

BOARD OF DIRECTOR'S MEETING

AUGUST 17, 2016

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, August 17, 2016 at 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Dr. Tamika Duplessis, Scott Jacobs, Eric Blue, Marion Bracy, Joseph Peychaud, Kimberly Thomas, Kerri Kane, and Suchitra Satpathi.

The following member(s) were absent: Alan Arnold, Robin Barnes and Ralph Johnson.

Also present were: Randy Smith, Royal Engineers; Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Amer Tufail, Greenpoint Engineers; Brenda Thornton, Communirep, Inc.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director, Security; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Lisa Martin, Deputy Director, Communications; Kimberly Johnson, Deputy Director, Continuous Improvement; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Willie Mingo, Purchasing Department; Robert Jackson, Community & Intergovernmental Relations Department; Chante' Powell-Pierre, Internal Audit Department; Devon Hulbert, Personnel Department; Jason Higginbotham, Emergency Management Department; Kathleen LaFrance, Jasmin Lawrence, Board Relations Unit.

APPROVAL OF PREVIOUS REPORT

Marion Bracy moved to approve the minutes of the Regular Board Meeting held on July 20, 2016. Joseph Peychaud seconded the motion. The motion carried.

HONORS AND AWARDS

Sewerage and Water Board of New Orleans received the Platinum Peak Performance Award for six (6) consecutive years of compliance with the National Pollutant Discharge Elimination System permit for the West Bank Wastewater Treatment Plant.

(R-122-2016) - The Board recognized employees Randy Catchot and Sheldon Catchot for providing emergency response services in support of severe flooding to our neighbors in southern and central Louisiana. On August 13, 2016, the City of New Orleans Emergency Operations Center contacted the Sewerage and Water Board with a request for two individuals trained in the operation of airboats. The Catchots were immediately dispatched to Greensburg, Louisiana in St. Helena Parish to assist the state with rescue operations. The Board gave accolades to the leadership and employees of the Sewerage and Water Board for going above and beyond their call of duties in the time of need. The resolution was adopted by acclamation.

REPORT OF THE EXECUTIVE DIRECTOR

Cedric S. Grant presented a slide presentation that focused on ‘Resilient New Orleans’ and the following topics of discussion:

- Strategic Actions to Help Shape Our City: 1) Leverage critical resources for coastal projects, 2) Implement Urban Water Plan projects, 3) Establish resilience retrofit programs, and 4) Develop knowledge and capacity of emerging environmental stewards.
- Hazard Mitigation Grant Program Project Locations for Drainage Upgrades: Academy Park, Algiers, Broadmoor, Hagan-Lafitte, Lakeview, Mirabeau Garden, Pontilly, and St. Roch neighborhoods.
- National Disaster Resilience Grant Funded Projects: Blue Green Corridors, St. Anthony Green Streets, Dillard Wetland, Milne Campus, and the St. Bernard Neighborhood Campus.

Cedric S. Grant also discussed the benefits of these projects such as reducing risks of flooding, neighborhood beautification and redevelopment, and environmental stewardship.

COMMITTEE REPORTS

AUDIT COMMITTEE

Dr. Tamika Duplessis reported there were no actions taken by the Audit Committee. However, Robert Miller presented a power-point presentation on Sanitation Fees Collected by the Sewerage and Water Board: OIG Follow-up Report and Management’s Response.

Marion Bracy moved acceptance of the Audit Committee’s report. Dr. Tamika Duplessis seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Scott Jacobs reported on the actions taken by the Finance & Administration Committee. Suchitra Satpathi moved acceptance of the Finance & Administration Committee's report and the Finance & Administration Committee's recommendations, therein. Kerri Kane seconded the motion. The motion carried.

CORRESPONDING RESOLUTIONS

The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-106-2016 – Fees for Electronic Bill Payments

R-108-2016 – Ratification of Change Order No. 2 for Contract #1378 – Hurricane Katrina Related Repairs to Boiler, Duct and Elevators at the Main Water Purification Plant Power Complex

R-109-2016 – Ratification of Change Order No. 1 for Contract #30004 – Restoration of Existing Gravity Sanitary Sewer Main Damaged by Hurricane for ESSA II Related Work

R-110-2016 – Ratification of Change Order No. 14 for Contract #1350 – Hurricane Related Repairs to Turbine 4 at the Carrollton Water Purification Plant Power Complex

R-111-2016 – Furnishing #1 All Purpose Rag Wipers – Req. No. YW160008

R-112-2016 – Furnishing Limestone – Req. No. YW160006

R-113-2016 – Furnishing River Sand, Mason Sand and Washed Gravel – Req. No. YW160010

R-114-2016 – Furnishing Safety Shoes – Req. No. YW160009

R-115-2016 – Contract #30108 – Biosolids Incinerator System Improvements (BISI) Sludge Dryer System Equipment Purchase for the East Bank Wastewater Treatment Plant

R-116-2016 – Contract #8151 – Furnishing Skilled and Unskilled Labor Maintenance Services

R-117-2016 – First and Final Renewal of Contract for Furnishing & Delivering Hand Tools, Hardware Supplies, Paint & Paint Supplies – Req. No. YW150007

R-118-2016 – First and Final Renewal of Contract for Furnishing & Delivering Hoses and Accessories – Req. No. YW150008

R-119-2016 – First and Final Renewal of Contract for Furnishing & Delivering Safety Supplies – Req. No. YW150009

R-120-2016 – First and Final Renewal of Contract #30014 – Cleaning and CCTV Inspection of Sanitary Sewer Mains at scattered sites within Orleans Parish

R-121-2016 – Final Acceptance and Close Out to Contract #3792 – Central Wetlands Unit Expansion at EBWWTP

PRESENTATION ITEMS

Monthly Human Resources Activity Report for the Period July 1 through July 31, 2016

Sharon Judkins presented the Monthly Human Resources Activity Report for the month of July 2016 and also gave a status update on Human Resources Activities and the Civil Service Reform.

Executive Director's Approval of Contracts of \$1,000,000.00 or less

Cedric S. Grant reported on the contracts approved by the Executive Director that were \$1,000,000.00 or less as follows:

1. Professional Service Agreement with Deborah L. Wilson, APLC for Customer Hearing Officer.
2. Cooperative Endeavor Agreement between the Sewerage & Water Board of New Orleans and New Orleans Redevelopment Authority, Green Infrastructure Projects.
3. Professional Service Agreement with Roedel Parsons Koch Blache & McCollister, a Law Corporation, on energy regulation matters including, but not limited to, New Orleans City Council Docket No. UD-0802 ("Entergy New Orleans, Inc. Integrated Resource Plan").
4. Professional Services Agreement with Camille Hazeur for Technical Assistance and DBE capacity building and review and update of DBE policies to reflect industry best practices.
5. Sub-Grant Agreement between the Sewerage and Water Board of New Orleans and Discovery Fest Enrichment Program Environmental Protection Agency Educational Local Grant #01F05001.

COMMUNICATION

The Executive Director provided the Board with a copy of management's letter to the City Council in response to the Office of Inspector General's letter regarding overtime pay.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report

- Report of the General Superintendent
- Report of the Special Counsel
- Pension Election Results – Employee Member
- (FFC) Quarterly Performance Report
- Financial Statements

ADJOURNMENT

There being no further business to come before the Board, Marion Bracy moved to adjourn. Dr. Tamika Duplessis seconded. The meeting adjourned at approximately 9:40 AM.