



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board OF NEW ORLEANS

LATOYA CANTRELL, PRESIDENT

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April 14, 2021

The Finance and Administration Committee met on Wednesday, April 14, 2021, via Microsoft Teams. The meeting convened at approximately 9:00 A.M.

1. ROLL CALL

Present:

Director Lynes Sloss
Director Janet Howard
Director Ralph Johnson
Director Alejandra Guzman
Director Joseph Peychaud

Absent:

2. CASH FLOW OVERVIEW

Mr. Grey Lewis, Chief Financial Officer, presented an update on the cash flow situation at the SWB, as it is critical that the SWB maintain sufficient cash flow levels to continue operations, and meet our bond requirements. Our 2021 water and sewer cash flow levels are comparable to our 2020 levels at the end of February, however there are no rate increases in 2021 in both Water and Sewer, increased delinquent accounts attributable to the COVID situation, and an extended deadline for Ad Valorem tax revenue for Drainage contributing to lower monthly cash collections. Management continues to strive to reduce expenses and manage cash to meet our financial requirements. Currently, we are on track to meet Days Cash on Hand and the Debt Service Coverage Requirements. Debt service for 2021 was reduced through the 2021 Bond Refunding which closed March 3 and provided savings for key capital initiatives based on the release of debt service reserves.

Mr. Lewis also gave an overview presentation on the Procurement Procedure Manual, that will focus on key updates:

- **Single roadmap** for various rules for procurement of construction projects, professional services, and goods and services
- **Provide flexibility and efficiencies** for user departments while retaining proper controls and oversight of purchasing
- **Provide consistent terminology** and language of purchasing to facilitate communication among departments

- **Reduce redundancy** in forms used and to provide a single “Requisition form”
- **Provide clear expectations** for currently undefined and undocumented processes such as an expedited change order request
- **Streamline approval process** for contract change orders and amendments to align with ED approval of contracts less than \$1m

3. **ACTION ITEMS**

- Resolution (R-059-2021) Final Renewal of Contract for with Professional Security Corporation to Provide Armed Security Guards at Board Facilities
 - **Director Joseph Peychaud moved to accept R-059-2021. Director Ralph Johnson seconded. The motion carried.**

GENERAL SUPERINTENDENT’S REPORT

a. **CONTRACTS AND AWARDS**

- Resolution (R-041-2021) Award of Contract 2151 St. Bernard Transmission Main, TM002, FEMA Project Worksheet 19846 Multiple Neighborhoods
- Resolution (R-044-2021) Ratification of Award of Emergency Contract for Turbine 4 Repairs
 - **Director Ralph Johnson moved to accept Contracts and Awards. Director Janet Howard seconded. The motion carried.**

CONTRACT AMENDMENTS

- Resolution (R-036-2021) Authorization of Amendment No. 6 to the Agreement Between the Sewerage and Water Board of New Orleans and Arcadis U.S. Inc. for Design and Engineering Services for the Water Line Replacement Program
 - Resolution (R-038-2021) Authorization of Contract Amendment No. 6 to the Agreement Between the Sewerage and Water Board of New Orleans and Richard C. Lambert for Design and Engineering Services for Water Line Replacement Program
 - Resolution (R-039-2021) Authorization of Amendment No 6. To the Agreement Between the Sewerage and Water Board of New Orleans and Neel-Schaffer for Design and Engineering Services for Water Line Replacement Program
 - Resolution (R-040-2021) Authorization of Amendment No. 8 to the Professional Service Agreement Between Sewerage and Water Board of New Orleans and MWH Americas, Inc. (predecessor in interest to Stantec Consulting Services, Inc.) for Design and Engineering Services for the Water Line Replacement Program
- **Director Ralph Johnson moved to accept Contract Amendments. Director Janet Howard seconded. The motion carried.**

3. **INFORMATION ITEMS** –

The information items were received.

4. **PUBLIC COMMENT** –

None.

5. **ADJOURNMENT**

There being no further business to come before the Finance and Administration Committee Meeting. The meeting adjourned at approximately 10:00 AM.

Respectfully submitted,

Lynes Sloss, Chair