



The Sewerage & Water Board

OF NEW ORLEANS

625 ST. JOSEPH STREET

NEW ORLEANS, LA 70165

504.529.2837 OR 52.WATER

www.swbno.org

February 11, 2021

The Strategy Committee met on Thursday, February 11, 2021 via Microsoft Teams. The meeting convened at approximately 9:00 AM.

1. ROLL CALL

Present:

Director Robin Barnes, Chair

Director Janet Howard

Director Lynes Sloss

Director Tamika Duplessis

Absent:

Director Maurice Sholas

2. PRESENTATION ITEMS

a. Strategic Plan Procurement Process Update

Executive Director Ghassan Korban began the presentation by setting context on the usefulness of the strategic plan to guide actions taken by the utility to improve efficiency and service. Erin Weaver, Interim Director of Purchasing, presented an update on the procurement for Utility Strategic Planning Consulting Services. She reported that the RFP was released January 20th and a mandatory pre-proposal meeting was held February 5th, with proposals due back March 5th. There was a discussion about advertising bids nationally through trade organizations. Erin confirmed that Purchasing will look to do this in the future.

Tyler Antrup, Director of Planning and Strategy presented on the Committee's role in the selection process. He confirmed that the Committee will be able to attend presentations and the selection committee meeting as members of the public and will also receive copies of the proposals at the same time as the selection committee.

Erin provided an overview of Policy 95: Professional Services Procurement and how it dictates the selection committee makeup. Director Howard expressed a desire to see diversity of skills and experience represented in the selection committee members. Erin also provided an overview of the scoring criteria for this solicitation.

3. DISCUSSION ITEMS

a. Strategic Plan Development Process and Committee Involvement

Tyler provided an overview of the committee members' top concerns about the strategic planning process, as well as a proposal for how the Committee can be involved in the process. Director Barnes expressed a desire to have ample time to review documents so the Committee can be fully prepared for meetings.

The Committee then discussed the future format of meetings including holding them every other month and providing email briefings to the Committee on months where there is not a meeting. Director Barnes requested that Board Relations schedule future meetings far out in advance so that consultants and guest presenters can be confirmed ahead of time.

4. PUBLIC COMMENT

None

There being no further business to come before the Strategy Committee, Director Barnes asked for a motion to adjourn. Director Sloss moved to adjourn. Director Howard seconded. The motion carried. The meeting adjourned at approximately 9:40 AM.

Respectfully submitted,

Robin Barnes, Chair