



🏠 **Location:** Executive Boardroom

📅 **Date:** Tuesday, March 7, 2023

🕒 **Time:** 10:30 am

- Janet Howard
- Tamika Duplessis
- Nichelle Taylor
- Maurice Sholas
- Joseph Peychaud

Operations Committee Meeting Agenda

I. Roll Call

II. Presentation Item

- a) Contract Change Order Process – Ghassan Korban and Chris Bergeron

III. Public Comment

IV. Adjournment

Contract Modifications

Report to Operations Committee – March 2023





Types of Contracts

- Public Works (Construction, improvement, or repair of a public facility/asset)
 - R.S. 33:4085(B)(1): For contracts over \$250,000, solicitations will be advertised and awarded to the lowest responsible and qualified bidder.
- Professional Services (Engineers, Architects, Surveyors, etc.)
 - R.S. 38:2218.1(A): Engineers/Architects to be selected on the basis of qualifications. Selections may not have price as a factor.
- Goods/Materials/Non-Professional Services
 - R.S. 33:4084(A)(1)(a): Purchases of materials/supplies over \$30,000 will be advertised and awarded to the lowest responsible bidder.



Types of Contract Modifications

Change Order

Construction/Public Works

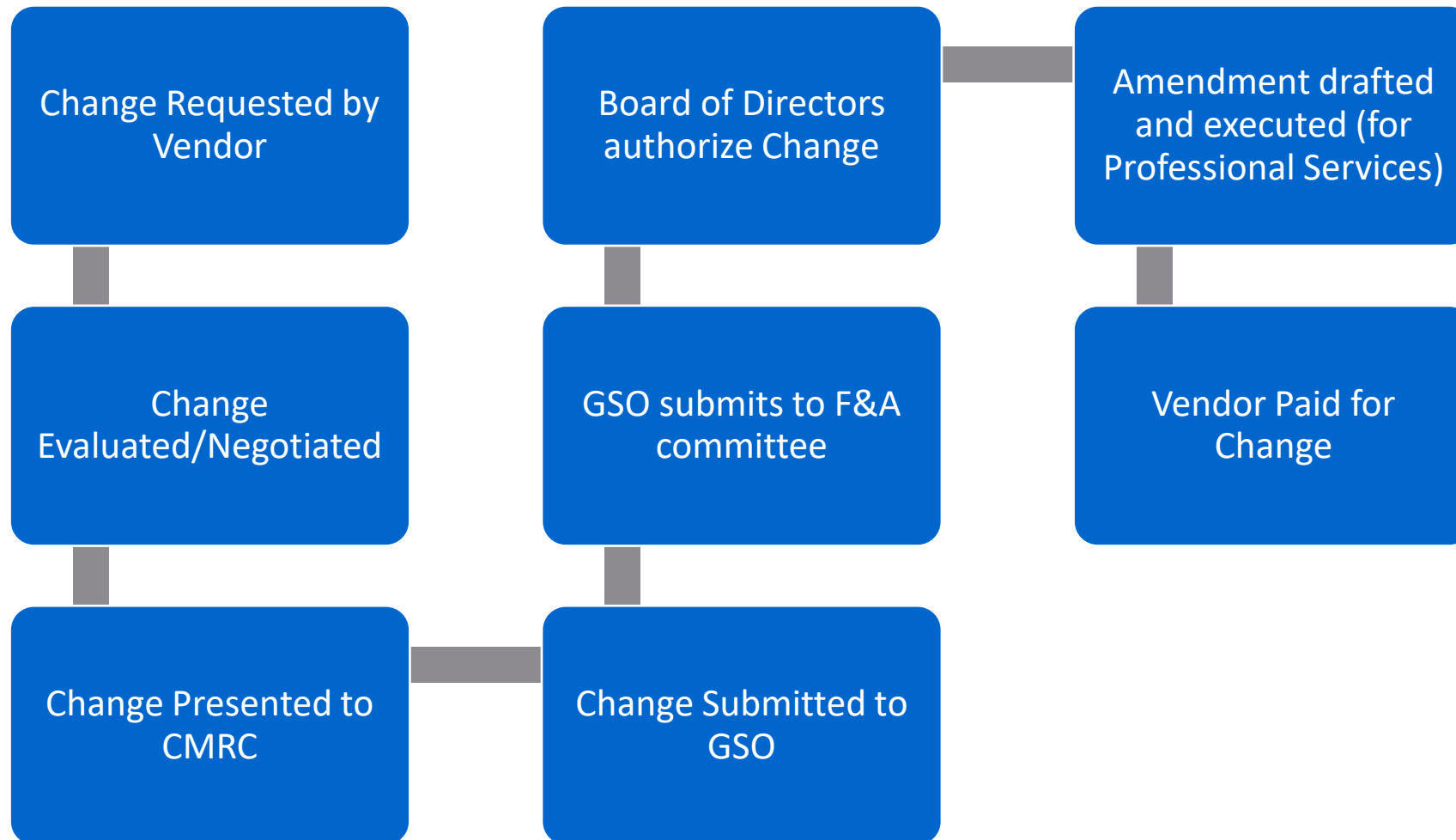
Amendment

Professional Services
(Engineering, Planning, etc.)

Contract Renewal

Goods/Materials, Maintenance

Change Order Life Cycle





Contract Modification Review Committee (CMRC)

- Internal review committee for all Contract Changes
 - Participants:
 - Legal
 - Budget
 - Project Delivery Unit
 - Engineering
 - Finance
 - Procurement



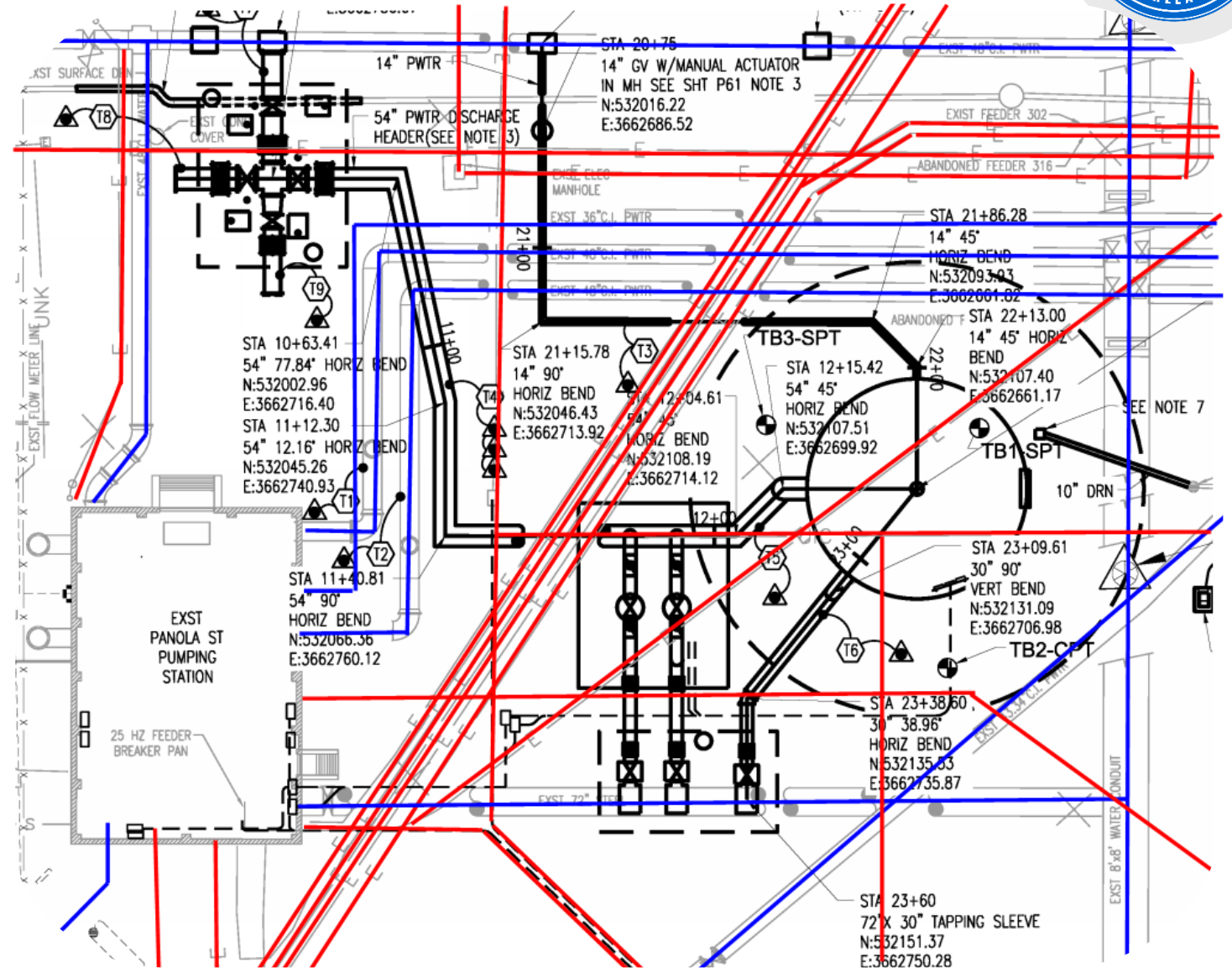


Change Order Authorizations

Contract Amount	Change Amount	Executive Director	Board of Directors
Under \$1M		✓	
Between \$1M and \$5M	<\$250k or 20%	✓	
	>\$250k or 20%		✓
Over \$5M	<\$500k or 10%	✓	
	>\$500k or 10%		✓



- Unforeseen Site Conditions
- Owner Requests
- Errors/Omissions
- Miscellaneous/Other





FY2022 Board of Directors Actions (General Superintendent's Recommendations)

- 19 Contract Awards
- 7 Contract Renewals
- 14 Final Acceptances
- 23 JIRR Contract Amendments
- 16 Contract Amendments
- 30 Contract Change Orders



**24 Executive Director-level Changes
Approved in 2022**



FY2022 Major Changes

Contract Number/Name	Original Contact	Change Amount	Cumulative Changes	Change description
Water Hammer Program Design	\$2.5M	\$1.16M	\$11.3M	Added Construction Manager support for Phase 2 and Phase 3
2150 – TM006 Watermain Replacement	\$15.8M	\$1.8M	\$1.8M	Additional scope of work for street reconstruction as directed by CNO
Power Complex Design/SFCs	\$634k	\$4.6M	\$7.25M	Additional Engineering/Construction/Commissioning support for two additional SFCs



Joint Infrastructure Recovery Request Program (JIRR)

- DPW, as primary agency, formally approves plan changes for contractors. SWBNO signs off on plan changes based on coordination with DPW and contractors.
- SWBNO formally approves changes for the initial group of engineering design firms engaged prior to the joint coordination efforts as well as the SWBNO led watermain replacement projects
- 105 projects
 - 202 plan changes
 - \$24.4m in additional costs to SWBNO

Next Steps and Challenges

- More thorough Change Procedures and transparency
- Execute on Strategic plans for adding experienced personnel in key roles
- High estimation uncertainty
 - Market instability/inflation
 - Deferred Maintenance
 - Aged System

