

SEWERAGE & WATER BOARD OF NEW ORLEANS
AUDIT COMMITTEE MEETING
MONDAY, SEPTEMBER 14, 2015

9:30 AM

Wm. Raymond Manning, Chair • Dr. Tamika Duplessis, Vice Chair • Scott Jacobs • Robin Barnes • Marion Bracy

FINAL AGENDA

ACTION ITEMS

NONE

PRESENTATION ITEMS

1. 2015 Independent Financial Auditing Services (Postlethwaite & Netterville)
2. Organizing Committee Responsibilities

INFORMATION ITEMS

3. Any Other Matters

REFERENCE MATERIALS (In Binders)

- A. Sewerage & Water Board By-Laws
- B. 2015 Operating and Capital Budgets
- C. 2011-2020 Strategic Plan
- D. Commitments to the City Council
- E. Bond Ratings Information



SEWERAGE AND WATER BOARD

Inter-Office Memorandum

Date: August 21, 2015
To: Cedric S. Grant, Executive Director
From: Rosita P. Thomas, Interim Finance Administrator
Re: 2015 Independent Financial Auditing Services Resolution

Attn: Anita Simmons

Please find attached Resolution # R-158-2015 for the independent financial auditing services of Postlethwaite and Netterville (P&N) for the calendar year ending December 31, 2015.

P&N desires to exercise the execution of the 3rd year renewal option of four (4) one (1) year renewal options with Bruno and Tervalon as DBE/Joint venture with 50% participation.

The auditing fee amount for the calendar year 2015 is \$87,500.00.

Should you have any questions, please contact me at ext. 2364.

Cc: Robert K. Miller

Attachment

2015 INDEPENDENT FINANCIAL AUDITING SERVICES CONTRACT

WHEREAS, the Sewerage and Water Board of New Orleans must produce and publish financial statements audited by an accounting firm with a favorable national reputation; and

WHEREAS, the Board's staff solicited public bids for independent financial auditing services for one year with four one year renewal options; and

WHEREAS, the independent auditors desire to exercise the execution of the third renewal option for independent financial auditing services for the calendar year 2015, at the terms and conditions set forth in the RFP response to the Board on August 24, 2012; and

WHEREAS, funds for this service are included in the 2015 Budget; and

WHEREAS, the fees shall be \$87,500 for calendar year 2015 financial auditing services, as previously quoted and submitted in a separate sealed envelope to the Board on August 24, 2012; and

WHEREAS, staff recommends the approval and concurs with the engagement letter submitted by Postlethwaite & Netterville for its 3rd renewal option of four (4) one (1) year renewal options with Bruno and Tervalon as DBE/Joint venture of 50% participation, for independent financial auditing services; and

NOW, THEREFORE, BE IT RESOLVED by the Sewerage and Water Board of New Orleans the approval of the 3rd renewal option for independent financial auditing services with Postlethwaite & Netterville and Bruno and Tervalon for the year 2015 for a total amount of \$87,500.

I, Cedric S. Grant, Executive Director, Sewerage and Water Board of New Orleans, do hereby certify that the above and foregoing is true and correct copy of a resolution adopted at the Regular Monthly Meeting of said Board, duly called and held, according to law,
September 16, 2015

CEDRIC S. GRANT
EXECUTIVE DIRECTOR
SEWERAGE & WATER BOARD OF NEW ORLEANS



SEWERAGE AND WATER BOARD OF NEW ORLEANS

September 14, 2015

Board of Directors
Sewerage and Water Board of New Orleans
New Orleans, Louisiana

Subject: Planning for Committee Meetings and Agendas

Attached is a crosswalk of responsibilities from the previous committees to the new committees of the Board of Directors. This document was prepared to support planning for the committee meetings and agendas.

It appears that there are three key items to be considered as the committees meet for the first time in September 2015:

- What topics will each committee monitor, advise, and recommend action?
- How frequently will regular meetings be held?
- On what date and time will those meetings be held?

Staff looks forward to discussing these and other topics at upcoming Committee meetings.

Cedric S. Grant
Executive Director

August 19, 2015

Legend		Previous Committee Structure								New Committee Structure							
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
W	Responsible for work of making decision	Operations Committee								Audit Committee							
C	Must be consulted before a decision is made or action taken	Finance Committee								Governance Committee							
N	Must be kept informed of decision	Infrastructure Committee								Finance and Administration Committee							
X	No Action	Pension Committee								Pension Committee							
A	Must approve decision	Plumbing Committee								Plumbing Committee							
D	Decides in case of conflict on issues submitted for resolution	Executive Committee								Strategy Committee							
		Pension Board of Trustees								Pension Board of Trustees							
		Board of Directors								Board of Directors							
New Strategic Governance Responsibilities																	
1	Approve Executive Director Annual Work Plan																
2	Establish Policy and Administrative Constraints for Executive Director																
3	Evaluate Board of Directors Performance																
4	Review Compliance with Regulations																
5	Evaluate Effectiveness of Internal Control Framework																
6	Evaluate Effectiveness of Risk Management Framework																
7	Adopt Long-Range Facilities Plan																
8	Adopt Long-Range Staffing Plan																
9	Adopt Long-Range Information Technology Plan																
Existing Governance Responsibilities																	
10	Establish DBE Participation on Contracts	W							A		N						N
11	Review Customer Service Results	N							N		N						N
12	Adopt Service Rules and Regulations	W							A		W	C					A
13	Award Contracts less than \$1,000,000		W						A		N						N
14	Award Contracts more than \$1,000,000		W						A		W						A
15	Establish Cooperative Endeavor Agreements less than \$1,000,000		W						A		W	C			C		N

	Legend	Previous Committee Structure								New Committee Structure							
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
16	Establish Cooperative Endeavor Agreements more than \$1,000,000		W						A		W	C			C		A
17	Authorize Settlement of Lawsuits less than \$1,000,000		W						A		W	C					N
18	Authorize Settlement of Lawsuits more than \$1,000,000		W						A		W	C					A
19	Authorize Issuance of Debt		W						A			W					A
20	Approve Capital Budget			W					A			W					A
21	Approve Operating Budget		W						A			W					A
22	Approve Changes in Water and Sewer Rates		W						A			W					A
23	Approve Changes in Drainage Millages		W						A			W					A
24	Review Monthly Financial Results		W						N			W					N
25	Review Annual Financial Audit		W						N		W						N
26	Review Comprehensive Annual Financial Report		W						N		W						N
27	Review Consulting Engineer Annual Report on Operations		W						N		W	N					N
28	Establish Levels of Insurance		W						A			W					A
29	Review Condition of Infrastructure			W					N			W					N
30	Selection Pension Investment Consultant				W			A					W			A	
31	Adopt Pension Investment Policy Statement				W			A					W			A	
32	Change Pension Rules				W			A					W			A	
33	Review Pension Investment Results				W				N				W				N
34	Review Annual Pension Actuarial Valuation Report		W		N				N			W	N				N
35	Change Pension Investment Managers				W			A					W			A	
36	Establish Employer Pension Contribution Rates		W		N				A			W	N				A

	Legend	Previous Committee Structure								New Committee Structure							
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
37	Establish Employee Pension Contribution Rates		N		W			A				N	W			A	
38	Establish Pension Investment Strategy		N		W			A				C	W		C	A	
39	Adopt Plumbing Code					W			A				W				A
40	Establish Legislative and Regulatory Lobbying Objectives						W		A		W			C			A
41	Monitor Commitments to City Council						W		N					W			N
42	Adopt Strategic Plan	N	N	N	N		W		A	N	N	N	N		W		A
43	Monitor Labor Relations Activities						W		N			N					N
44	Change Bylaws	N	N	N	N		W		A	N	W	N	N		N		A
45	Evaluate Executive Director Performance																W
46	Approve Changes to Compensation Program		W						A			C			W		A
47	Approve Changes to Benefits Program		W						A			C			W		A
48	Monitor Operational Performance Metrics	W							N			W					N
49	Evaluate Business Development Opportunities		W						A			C			W		A
50	Adopt Long-Range Financial Plan		W						A			W			C		A