

SEWERAGE & WATER BOARD OF NEW ORLEANS

GOVERNANCE COMMITTEE MEETING

MONDAY, FEBRUARY 15, 2016

TIME: 10:30 AM

Kerri Kane, Chair • Alan Arnold, Vice Chair • Kimberly Thomas • Robin Barnes

FINAL AGENDA

ACTION ITEMS

1. Letter of Agreement between the Orleans Parish Sewerage and Water and the Orleans Parish Assessor's Office Pictometry Software Use (R-026-2016)
2. Declaration of Vacancy of Council District "A" Member on the Board of Directors of Sewerage & Water Board of New Orleans (R-022-2016)
3. Declaration of Vacancy of Council District "B" Member on the Board of Directors of Sewerage & Water Board of New Orleans (R-023-2016)

PRESENTATION ITEMS

4. Executive Director's 2016 Work Plan
5. Executive Session
 - Willie Randle, et al v. Marcia Nell Noland, et al CDC No. 2013-9514, Div. J

INFORMATION ITEMS

6. Review of Previous Report
7. Any Other Matters



SEWERAGE AND WATER BOARD

Inter-Office Memorandum

Date: February 1, 2016
From: Harold D. Marchand, Legal
To: Cedric S. Grant, Executive Director
Re: Letter of Agreement – Orleans Parish Assessor's Office

This is a request to place this matter on the agenda of the Governance Committee as an Action Item and on the agendas of the Finance and Administrative and the Strategy Committees as an Information Item.

Staff has recommended that the Board enter into a Cooperative Endeavor Agreement with the Orleans Parish Assessor's Office for Pictometry Software Use. The Assessor currently has a contract with Pictometry for the collection and/or generation of SID Mosaics and GEO-TIFF aerial image files. The Assessor's Office will provide the Board with Pictometry-generated SID Mosaics and GEO-TIFF aerial image files that were collected in the first quarter of 2016 for use in Enterprise GIS.

The Board will use the data provided under this proposed agreement within the Board's desktop GIS software and browser-based viewers as a base map reference layer. The Board will also pay the Assessor the sum of \$50,000 for the use of the services under the Pictometry contract as mentioned in this correspondence.

Attached hereto is a copy of the proposed Agreement for your review.

Should you have any questions regarding this matter, please advise.


DEPUTY SPECIAL COUNSEL

HDM:mkt

Att.

cc: Nolan P. Lambert
Sharon Judkins
Anita Simmons

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**LETTER OF AGREEMENT
ORLEANS PARISH SEWERAGE AND WATER
AND
THE ORLEANS PARISH ASSESSOR'S OFFICE
PICTOMETRY SOFTWARE USE**

This letter of agreement is made and entered into on this _____ day of _____, 2016 by and between the Sewerage and Water Board, represented by Cedric S. Grant, Executive Director, and the Orleans Parish Assessor's Office, represented by Erroll G. Williams, Tax Assessor.

WHEREAS, the Assessor has entered into a contract with Pictometry for the aerial mapping services also required by the Sewerage and Water Board and will allow the Sewerage and Water Board to access the services provided to the Assessor under this Contract; and

WHEREAS, the Sewerage and Water Board will contribute funding to the Assessor in order to provide payment for these services

NOW THEREFORE, the Sewerage and Water Board and the Assessor, each having the authority to do so, agree as follows:

A. Obligations of the Assessor. The Assessor will:

1. Enter into and/or maintain its contract with Pictometry ("Pictometry Contract"), for the collection and/or generation of SID Mosaics and GEO-TIFF aerial image files; and
2. Provide the Sewerage and Water Board with Pictometry-generated SID Mosaics and GEO-TIFF aerial image files that were collected in the first quarter of 2016 for use in Enterprise GIS; and

B. Obligations of the Sewerage and Water Board The Sewerage and Water Board will:

1. Use the data provided under this Agreement within the Sewerage and Water Board desktop GIS software and browser-based viewers as a base map reference layer ; and
2. Pay the Assessor the sum of FIFTY THOUSAND AND NO/100 (\$50,000.00) DOLLARS for the use of services under the Pictometry Contract described herein.
3. The Sewerage and Water Board agrees and acknowledges that the SID Mosaics and GEO-Tiff aerial image files provided to them under this agreement is the property of the Orleans Parish Assessor's Office and the Sewerage and Water Board will not transfer the data or allow its use by any other person or entity.

C. DURATION.

This Agreement will be effective for one (1) year, from the Effective Date.

IN WITNESS WHEREOF, the Sewerage and Water Board and the Assessor's Office, through their duly authorized representatives, execute this Agreement.

Signed By:

Cedric S. Grant, Executive Director
Sewerage and Water Board
Witnesses By:

Erroll G. Williams, Assessor

Orleans Parish
Witnessed by:

Jacquelyn M. Frick

LETTER OF AGREEMENT- ORLEANS PARISH ASSESSOR'S OFFICE

WHEREAS, staff has recommended that the Board enter into a Cooperative Endeavor Agreement with the Orleans Parish Assessor's Office for Pictometry Software Use; and

WHEREAS, the Assessor currently has a contract with Pictometry for the collection and/or generation of SID Mosaics and GEO-TIFF aerial image files; and

WHEREAS, the Assessor's Office will provide the Board with Pictometry-generated SID Mosaics and GEO-TIFF aerial image files that were collected in the first quarter of 2016 for use in Enterprise GIS; and

WHEREAS, the Board will use the data provided under this proposed agreement within the Board's desktop GIS software and browser-based viewers as a base map reference layer; and

WHEREAS, the Board will also pay the Assessor the sum of \$50,000 for the use of the services under the Pictometry contract as mentioned in this correspondence.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is authorized to enter into an agreement with the Orleans Parish Assessor's Office for Pictometry Software Use for the sum of \$50,000.00.

I, Cedric S. Grant, Executive Director,
Sewerage and Water Board of New Orleans, do hereby
certify that the above and foregoing is a true and
correct copy of a Resolution adopted at the Regular
Monthly Meeting of said Board, duly called and held,
according to law, on February 17, 2016.

**CEDRIC S. GRANT, EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS**

**DECLARATION OF VACANCY OF COUNCIL DISTRICT "A" MEMBER ON THE
BOARD OF DIRECTORS OF SEWERAGE AND WATER BOARD OF NEW ORLEANS**

WHEREAS, the term of position held by Eric C. Blue, Council District "A" Member, on the Board of Directors for the Sewerage and Water Board of New Orleans expires on June 30, 2016 and;

WHEREAS, on December 10, 2015, the Council of the City of New Orleans approved the Mayor's appointment of Eric C. Blue as the Council District "A" member of the Board of Directors of Sewerage and Water Board of New Orleans to fill an unexpired term of said position effective December 10, 2015 and expiring June 30, 2016; and

WHEREAS, on June 30, 2016, the term of the Council District "A" member of Sewerage and Water Board of New Orleans held by Eric C. Blue will expire and thereby a vacancy will be created effective June 30, 2016; and

WHEREAS, pursuant to law, a selection committee shall be convened to nominate candidates for the vacant position; and

WHEREAS, candidates must submit applications within 30 days after declaration by the Board of said vacancy; and

WHEREAS, current members shall remain in office until Board members are appointed, as provided in Louisiana Revised Statute 33:4071;

NOW THEREFORE BE IT RESOLVED that Council District "A" member position being held presently by Eric C. Blue be hereby declared vacant effective June 30, 2016;

AND BE IT FURTHER RESOLVED that staff is directed to advertise a Notice of Vacancy for Council District "A" member position and process said applications, according to law, so that the Selection Committee may be convened to select nominees for said position.

I, Cedric S. Grant, Executive Director,
Sewerage and Water Board of New Orleans, do hereby
certify that the above and foregoing is a true and
correct copy of a Resolution adopted at the Regular
Monthly Meeting of said Board, duly called and held,
according to law, on February 17, 2016.

CEDRIC S. GRANT, EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**DECLARATION OF VACANCY OF COUNCIL DISTRICT "B" MEMBER ON THE
BOARD OF DIRECTORS OF SEWERAGE AND WATER BOARD OF NEW ORLEANS**

WHEREAS, the Council District "B" Board Member position on the Board of Directors for the Sewerage and Water Board of New Orleans, which is presently held by Scott Jacobs, will expire on June 30, 2016 and;

WHEREAS, on September 3, 2015, the Council of the City of New Orleans approved the Mayor's appointment of Scott Jacobs, as the Council District "B" member of the Board of Directors of Sewerage and Water Board of New Orleans to fill an unexpired term of said position effective September 3, 2015 and expiring June 30, 2016; and

WHEREAS, on June 30, 2016, the term of the Council District "B" member of Sewerage and Water Board of New Orleans presently held by Scott Jacobs will be expire and thereby a vacancy will be created effective June 30, 2016; and

WHEREAS, pursuant to law, a selection committee shall be convened to nominate candidates for the vacant position; and

WHEREAS, candidates must submit applications within 30 days after declaration by the Board of said vacancy; and

WHEREAS, current members shall remain in office until Board members are appointed, as provided in Louisiana Revised Statute 33:4071;

NOW THEREFORE BE IT RESOLVED that Council District "B" member position being held presently by Scott Jacobs be hereby declared vacant effective June 30, 2016;

AND BE IT FURTHER RESOLVED that staff is directed to advertise a Notice of Vacancy for the Council District "B" Board Member position and process said applications, according to law, so that the Selection Committee may be convened to select nominees for said position.

I, Cedric S. Grant, Executive Director,
Sewerage and Water Board of New Orleans, do hereby
certify that the above and foregoing is a true and
correct copy of a Resolution adopted at the Regular
Monthly Meeting of said Board, duly called and held,
according to law, on February 17, 2016.

CEDRIC S. GRANT, EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS



SEWERAGE AND WATER BOARD OF NEW ORLEANS

Inter-Office Memorandum

Date: January 25, 2016
From: Harold D. Marchand, Deputy Special Counsel
To: Cedric S. Grant, Executive Director
Re: *Willie Randle, et al v. Marcia Nell Noland, et al*
CDC No. 2013-9514, Div. J

This is a request to place this matter on the agendas of the Governance Committee and the Finance and Administration Committee for Executive Session.

Authority is being requested to settle this matter with Roger Andrews, co-plaintiff. This matter involves a rear end collision which occurred on Chef Menteur Highway near Lurline Street. The Board driver was issued a citation for following too close. The driver of the vehicle, Willie Randle, testified in his deposition that his vehicle was at a complete stop when impacted from the rear by the Board vehicle. Mr. Andrews was treated for injuries to his neck and back. A later MRI revealed disc herniation at C2/3 and C5/6.

Should you desire to discuss this matter further, please advise.


DEPUTY SPECIAL COUNSEL

HDM:plg

cc: Robert Miller, Deputy Director
Nolan P. Lambert, Special Counsel
Anita Simmons, Director's Office

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"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board of NEW ORLEANS

MITCHELL J. LANDRIEU, President

625 ST. JOSEPH STREET
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER
www.swbno.org

January 14, 2016

The Governance Committee met on Thursday, January 14, 2016 in the 2nd Floor Board Room, 625 St. Joseph Street, New Orleans, LA. The meeting convened at 2:05 PM.

ATTENDANCE

PRESENT:

Kerri Kane, Chair
Robin Barnes
Suchitra Satpathi

ABSENT:

Alan Arnold, Vice Chair
Kimberly Thomas

Others:

Cedric S. Grant, Executive Director; Joseph R. Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Nolan P. Lambert, Special Counsel; Harold Marchand, Legal; Robert K. Miller, Deputy Director; Lisa Martin, Deputy Director Communications; Valarie Rivers, Deputy Director Logistics; Sharon Judkins, Deputy Director Administration; Willie Mingo, Purchasing; Robert Jackson, Communication & Intergovernmental Relations; and Brenda Thornton, Communirep, Inc.

ACTION ITEMS:

1. Board Self-Assessment Tool and Board Planning Retreat

Mr. Grant gave an overview of the Board Self-Assessment Tool and Board Planning Retreat. This tool is meant to create an informed starting point for discussion among the Board to address priorities which will result in Board effectiveness. He stated in advance of the next planning retreat, he recommends that the Governance Committee request the individual board members to complete the self-assessment tool and return the completed document to staff for compilation of the results. Board members will be contacted to identify the most convenient date for the next all-day planning meeting.

Robin Barnes moved to accept staff recommendation. Upon a second by Suchitra Satpathi, the motion passed.

2. Cooperative Endeavor Agreement (CEA) between the City of New Orleans and the Sewerage & Water Board of New Orleans / Supplemental Equipment and Operations for Special Event Clean-Up

Staff recommends the Committee accept the CEA between the City of New Orleans and the Sewerage & Water Board of New Orleans to accomplish a valuable public purpose of cleaning up the City's neutral grounds, streets and sidewalks during and after certain special events. This agreement supports continued improvements to the City of New Orleans and thereby enhances community development and supports economic growth and related public purposes.

Robin Barnes moved to accept staff recommendation. Upon a second by Suchitra Satpathi, the motion passed.

PRESENTATION ITEMS:

3. Executive Director Work Plan 2015 Results

Mr. Grant submitted an update of his 100 Day Implementation Plan he presented to the Board in December 2014. In addition to the remaining elements of the 100 Day Implementation Plan, he discussed the following key strategic initiatives that were achieved during 2015.

- FEMA Settlement
- Reliability of Power Supply to Water Distribution System
- Board Structure
- Organization Structure
- Cost Reduction
- Water & Sewer System Revenue Bond Issues
- Pension System Improvements
- Organization Culture

Mr. Grant stated he will be prepared to present his work plan for 2016 at the February 2016 meeting.

4. Executive Session

None

5. Orientation of New Board Member

Mr. Grant asked the Committee to submit to him any information they believe would be beneficial to new Board Members to help them get acquainted with the organization.

There being no further business to come before the Committee, the meeting adjourned at 2:53 PM.

Respectfully Submitted,

Kerri Kane
Chairperson