

# ***SEWERAGE & WATER BOARD OF NEW ORLEANS***

## **FINANCE & ADMINISTRATION COMMITTEE MEETING**

**MONDAY, FEBRUARY 15, 2016**

**TIME: 2:00 PM**

**6 2 5   S T .   J O S E P H   S T R E E T  
2 <sup>N</sup> <sup>D</sup>   F L O O R   B O A R D   R O O M**

Scott Jacobs, Chair • Joseph Peychaud, Vice Chair • Kimberly Thomas • Dr. Tamika Duplessis • Kerri Kane

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### **FINAL AGENDA**

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#### **ACTION ITEMS**

1. General Superintendent's Recommendations
2. Change Order(s)
3. Entergy Relocation Agreement for Florida Avenue Phase III SELA Project (R-028-2016)

#### **PRESENTATION ITEMS**

4. Preliminary Unaudited Financial Results through December 2015
5. Executive Session
  - Willie Randle, et al v. Marcia Nell Noland; et al CDC No. 2013-9514, Div. J

#### **INFORMATION ITEMS**

6. Letter of Agreement between the Orleans Parish Sewerage and Water and the Orleans Parish Assessor's Office Pictometry Software Use.
7. DBE Participation on Contracts
  - Construction Review Committee
  - Staff Contract Review Committee
8. Customer Service Report Indicators of Metric Results January 2016
9. EEOC Activity Status Report
10. FEMA Project Worksheet Status
11. Review of Previous Report
12. Any Other Matters

**GENERAL SUPERINTENDENT RECOMMENDATIONS  
FOR THE FEBRUARY 17, 2016 MEETING**

- A. BIDS.** A listing of the bids received during the month of January is included in the following report. A brief summary is attached for your review.

Item 1 - R-019-2016 - CONTRACT 3796 - REPLACEMENT OF PUMPS  
AT THE BOULEVARD "X" SEWAGE PUMPING  
STATION

Item 2 - R-027-2016 - CONTRACT 2123 - WATERLINE REPLACEMENTS  
AND EXTENSIONS AT SCATTERED LOCATIONS  
THROUGHOUT ORLEANS PARISH

**B. CONTRACT RENEWAL**

Item 3 - R-020-2016 - FIRST AND FINAL RENEWAL OF CONTRACT  
FOR FURNISHING LIQUID FERRIC SULFATE -  
REQ. NOS. ALW140037 & CM140018

**C. CONTRACT FINAL ACCEPTANCE**

Item 4 - R-021-2016 - CONTRACT 3788 - 404 HMGP REPLACEMENT  
OF BURKE SEWAGE PUMPING STATION

**GENERAL SUPERINTENDENT RECOMMENDATIONS  
REPORT OF FINAL ACCEPTANCE TO BE  
CONSIDERED BY THE FINANCE COMMITTEE AND  
THE BOARD'S MEETING OF FEBRUARY 17, 2016**

During January 2016 bids were received and evaluated (as per attached tabulations) and on various items as follows:

1. **CONTRACT 3796 - REPLACEMENT OF PUMPS AT THE BOULEVARD "X"  
SEWAGE PUMPING STATION**

Six (6) bids were received on January 22, 2016 for performing work under Contract 3796. The low bid was over the estimated amount by approximately 14% due to a design change to the plans after advertisement, which resulted in a slight increase. It is, therefore, recommended that the low bid of **Industrial & Mechanical Contractors, Inc. (IMC)** in the total amount of **\$569,900.00**, be accepted based upon the technical review of the proposals.

**The six (6) bidders are as follows:**

1. <b>Industrial &amp; Mechanical Contractors, Inc. (IMC)</b>	<b>\$569,900.00</b>
2. Alred Conhagen, Inc.	582,000.00
3. BLD Services, LLC	587,500.00
4. Lou-Con, Inc.	620,000.00
5. Chart Mechanical Construction, LLC	621,000.00
6. Volute, Inc.	632,000.00

There is no DBE participation.

Funds for this project are budgeted under Account Code 03796.

2. **CONTRACT 2123 - WATERLINE REPLACEMENTS AND EXTENSIONS AT  
SCATTERED LOCATIONS THROUGHOUT ORLEANS PARISH**

Five (5) bids were received on January 22, 2016 for performing work under Contract 2123. It is recommended that the low bid of **Drennan Construction** in the total amount of **\$1,777,140.00**, be accepted based upon the technical review of the proposals.

**The five (5) bidders are as follows:**

1. <b>Drennan Construction</b>	<b>\$1,777,140.00</b>
2. Fleming Construction	1,948,500.00
3. Vinson Enterprises	2,054,350.80
4. Pipeline Services	2,317,200.00
5. Cycle Construction	2,657,596.00

The DBE participation is 36%.

**GENERAL SUPERINTENDENT RECOMMENDATIONS (CONT'D)**

February 17, 2016

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3.

**FIRST AND FINAL RENEWAL OF CONTRACT FOR**  
**FURNISHING LIQUID FERRIC SULFATE**  
**REQ. NOS. ALW140037 & CM140018**

**PROPOSAL:**

The contractor, **Kemira Water Solutions, Inc.**, has requested that the Board renew their current contract effective December 1, 2015, as allowed under this contract with no increase in cost and with no change in terms and conditions of their original contract, with the total being **\$135,400.00 (Item 1)** for furnishing and delivering 200,000 pounds to the Algiers Water Plant and **\$1,354,000.00 (Item 2)** for furnishing and delivering 2,000,000 pounds to the Carrollton Water Plant.

**EVALUATION:**

The original contract for Furnishing Liquid Ferric Sulfate was awarded to Kemira Water Solutions, Inc. by the Board at its meeting of November 19, 2014 in the total amount of **\$135,400.00 (Item 1) and \$1,354,000.00 (Item 2)**. If approved, this would be the first and only renewal as allowed under the terms of the contract. There is no DBE participation. Funds for this project are budgeted under Account Codes 3244 (Chemicals-Algiers Water Plant) and 3224 (Chemicals-New Orleans) and Object Codes 4780 (Ferric Chloride) and 4760 (Iron Sulfate).

**RECOMMENDATION:**

It is recommended that the Board approve this first and only renewal to **Kemira Water Solutions, Inc.** in the total amount of **\$135,400.00 (Item 1) and \$1,354,000.00 (Item 2)**.

**GENERAL SUPERINTENDENT RECOMMENDATIONS (CONT'D)**

February 17, 2016

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4.

**REPORT OF FINAL ACCEPTANCE**

**PROPOSAL:**

Contract 3788 be considered for acceptance.

**EVALUATION:**

Contract 3788 - **Industrial & Mechanical Contractors, Inc.** -  
404 HMGP Replacement of Burke Sewage Pumping Station.  
Total Contract Bid \$1,388,183.00. Total Contract  
Expenditure \$1,503,088.02. Date Work Order Issued March  
10, 2014. Date Work Accepted September 28, 2015. The DBE  
Participation Goal is 36%. The DBE participation achieved  
is 37%.

**RECOMMENDATION:**

The above contract is recommended for acceptance.

JRB/J  
RFE16.GSR

**CONTRACT 3796 - REPLACEMENT OF PUMPS AT THE BOULEVARD "X" SEWAGE PUMPING STATION**

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**BE IT RESOLVED** by the Sewerage and Water Board of New Orleans that six (6) bids were received on January 22, 2016 after advertising according to the Public Bid Law, for performing work under Contract 3796. The low bid was hereby accepted and contract awarded therefore to **Industrial & Mechanical Contractors, Inc. (IMC)** for the total amount of **\$569,900.00.**

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I, Cedric S. Grant, Executive Director, Sewerage and Water Board of New Orleans, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at the Regular Meeting of the said Board, duly called and held, according to law, on February 17, 2016.

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CEDRIC S. GRANT  
EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**CONTRACT 2123 - WATERLINE REPLACEMENTS AND EXTENSIONS AT  
SCATTERED LOCATIONS THROUGHOUT ORLEANS PARISH**

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**BE IT RESOLVED** by the Sewerage and Water Board of New Orleans that five (5) bids were received on January 22, 2016 after advertising according to the Public Bid Law, for performing work under Contract 2123. The low bid was hereby accepted and contract awarded therefore to **Drennan Construction** for the total amount of **\$1,777,140.00**.

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I, Cedric S. Grant, Executive Director, Sewerage and Water Board of New Orleans, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at the Regular Meeting of the said Board, duly called and held, according to law, on February 17, 2016.

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CEDRIC S. GRANT  
EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**FIRST AND FINAL RENEWAL OF CONTRACT FOR FURNISHING LIQUID FERRIC SULFATE - REQ. NOS. ALW140037 & CM140018**

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**WHEREAS**, under the provisions of the contract, the Board, with the contractor's concurrence, reserves the right to renew the contract with no increase in the cost of services and no change in terms and conditions; and

**WHEREAS**, the contractor, **Kemira Water Solutions, Inc.**, desires to exercise its renewal option as allowed under this contract with the total being **\$135,400.00 (Item 1)** for furnishing 200,000 pounds to the Algiers Water Plant and **\$1,354,000.00 (Item 2)** for furnishing 2,000,000 pounds to the Carrollton Water Plant.

**NOW, THEREFORE, BE IT RESOLVED**, that the request of **Kemira Water Solutions, Inc.** for this first and only renewal, effective December 1, 2015, is hereby approved.

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I, Cedric S. Grant, Executive Director, Sewerage and Water Board of New Orleans, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at the Regular Meeting of the said Board, duly called and held, according to law, on February 17, 2016.

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CEDRIC S. GRANT  
EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS



**FINAL ACCEPTANCE AND CLOSE OUT TO CONTRACT 3788 - 404 HMGP  
REPLACEMENT OF BURKE SEWAGE PUMPING STATION**

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**WHEREAS, Contract 3788** is ready for Final Acceptance by the Sewerage & Water Board of New Orleans; and

**WHEREAS,** the General Superintendent in his report has recommended that this contract receive final acceptance and be closed out.

**NOW, THEREFORE, BE IT RESOLVED,** by the Sewerage and Water Board of New Orleans that the recommendation of the General Superintendent to authorize final acceptance and to close out Contract by **Industrial & Mechanical Contractors, Inc.** for **Contract 3788,** is hereby approved.

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I, Cedric S. Grant, Executive Director, Sewerage and Water Board of New Orleans, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at the Regular Meeting of the said Board, duly called and held, according to law, on February 17, 2016.

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CEDRIC S. GRANT  
EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**RATIFICATION OF CHANGE ORDER NO. 1 FOR CONTRACT 6252 –  
INSTALLATION OF TRANSFORMERS T2 AND T3 AND CONSTRUCTION OF  
THE NEW ELECTRICAL DUCT BANK AT CARROLLTON WATER PLANT**

**WHEREAS**, the Sewerage and Water Board entered into Contract 6252 with Frischhertz Electric Co., Inc. in the amount of \$249,870.00 for Installation of Transformers T2 and T3 and Construction of the new electrical duct bank at Carrollton Water Plant.

**WHEREAS**, during the installation of the new underground electrical duct bank, the Contractor discovered various unforeseen underground obstructions, which required additional excavation, concrete encasement, added material and labor.

**WHEREAS**, the size of the raised concrete slab was increased to accommodate the new electrical piping modifications and to allow for sufficient 6 feet work clearance.

**WHEREAS**, the Contractor discovered that the common underground square trench box was not large enough for the new power cables. An alternate above ground conduit route will be installed and a credit for one junction box will be implemented.

**WHEREAS**, this Change Order, in the amount of \$66,148.00 brings the accumulated Contract change order total to \$66,148.00 or 26.47% of the original Contract value.

**NOW THEREFORE BE IT RESOLVED**, the approval of Change Order No. 1 for Contract 6252 is ratified by the Sewerage and Water Board of New Orleans.

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I, Cedric S. Grant, Executive Director,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on February 17, 2016

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CEDRIC S. GRANT, EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS



# SEWERAGE AND WATER BOARD OF NEW ORLEANS

## Inter-Office Memorandum

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**Date:** January 19, 2016

**From:** Joseph R. Becker, P.E.  
General Superintendent

**To:** Cedric S. Grant  
Executive Director

**Re:** Contract 6252 – Installation of Transformers T2 and T3 and Construction of new Electrical duct bank at the Carrollton Water Purification Plant.  
**CHANGE ORDER NO. 1**

Enclosed please find a recommendation from Ron Spooner, Chief of Engineering, for approval of Change Order No. 1 for the above Contract.

This Change Order is in the amount of \$66,148.00. The scope of work includes the following cost for Installation of the Transformers and Construction of the underground duct bank:

**Unforeseen Obstructions, 3 Additional Contract Days.**

Due to the unforeseen obstructions, Frischhertz Electric Co., Inc. and its subcontractors will require additional excavation, concrete encasement, added materials and labor to tunnel under found duct banks to complete the installation of the new duct bank per the Contract.

**Increase Slab Size, 3 Additional Contract Days.**

The widened, raised slab size is to accommodate piping modifications and allow for sufficient 6 feet working clearances at transformer compartment.

**Alternate route for Power cable installation, 3 Additional Contract Days.**

The Contractor discovered that the common underground square trench box was not large enough for the new power cables. An alternate above ground conduit route will be installed and a credit for one junction box will be implemented.

The required DBE participation goal on this contract is 36% percent and will remain unchanged through this approved change order. This Change Order is 26.47% of the original bid amount of the Contract.

I would appreciate you forwarding this change order to the attention of the appropriate committees of the Board for their consideration and approval.



Joseph Becker, P.E.  
General Superintendent

**Cc:** James Vincent, Director of Electrical Engineering  
Tiffany Carter, EDB Director  
Jason P. Higginbotham, Director of Emergency Management  
Rosita Thomas, Finance Director

M. Ron Spooner, Chief of Engineering  
Angela F. Roberts, CH2M  
Celso M. Antunez, Project Manager



# SEWERAGE AND WATER BOARD OF NEW ORLEANS

## Inter-Office Memorandum

**Date:** January 19, 2016

**From:** M. Ron Spooner, P.E.  
Chief of Engineering

**To:** Joseph R. Becker, P.E.  
General Superintendent

**Re:** Contract 6252 – Installation of Transformer T2 and T3 and Construction of new electrical duct bank at the Carrollton Water Purification Plant.  
**CHANGE ORDER NO. 1**

### Description of Change Order:

#### **Unforeseen Obstructions, 3 Additional Contract Days.**

Due to the unforeseen obstructions, Frischhertz Electric Co., Inc. and its subcontractors will require additional excavation, concrete encasement, added materials and labor to tunnel under found duct banks to complete the installation of the new duct bank per the Contract.

#### **Increase Slab Size, 3 Additional Contract Days.**

The increase raised slab size is widened to accommodate piping modifications and allow for sufficient 6 feet working clearances at transformer compartment.


#### **Alternate route for Power cable installation, 3 Additional Contract Days.**

The Contractor discovered that the common underground square trench box was not large enough for the new power cables. As a result, an alternate above ground conduit route will be installed.

Original Contract Bid Price:	\$249,870.00
Previous Change Orders Approved:	\$0.00
This Change Order Amount:	\$66,148.00
Total Change Order % of Original Contract:	26.47%
Total Dollar Change Order Amount:	\$66,148.00
Days Added this Change Order	9
Contract DBE Participation	36%

The Engineering Department has reviewed this proposal and is recommending it for approval.

I concur:

  
Joseph R. Becker, P.E.  
General Superintendent

#### cc:

Jason P Higginbotham, EMS Director  
Rosita Thomas, Finance Director  
Angela Roberts, Project Manager, CH2M  
Dexter Joseph, Budget Director  
M. Ron Spooner, P.E., Chief of Engineering

Celso M. Antunez, Project Manager  
James Vincent, Director of Electrical Engineering  
Tiffany Carter, EDB Director  
Nolan Lambert, Special Counsel  
Gabe Signorelli, Chief of Facilities Maintenance

**SCOPE OF CHANGES**  
**INSTALLATION OF TRANSFORMER T2 AND T3 AND CONSTRUCTION OF NEW ELECTRICAL DUCT BANK AT CARROLLTON WATER PLANT**  
**CONTRACT 6252**  
**(Change Order NO. 1)**

**ADDITIONAL ITEMS TO BE ADDED TO CONTRACT**

Item #	FCOM	Detailed Description	Units	Unit Price	Quantity	Amount	Days	Comments
1	002	Due to the unforeseen conditions, Frischmertz Electric Co., Inc. and its subcontractors will require additional excavation, concrete encasement, added materials and labor to tunnel under duct banks to complete the installation of the new duct bank per the Contract.	1	\$37,791.00	1	\$37,791.00	3	
2	006	Increase the size of the raised structural slab for T2 and T3 Transformers to span four sleeper in lieu of the original three sleeper arrangement. The increase in size is to also accommodate piping modifications and allow for sufficient 6 feet working clearances at transformer compartment.	1	\$12,478.00	1	\$12,478.00	3	
3	007	1. Delete Primary Junction Box and associated 4" conduit from trenchduct to primary compartments at T2 & T3. 2. Route new 4" conduits from HV Switch T2 & T3 along fencing to new transformer compartment in lieu of underground concrete trenchbox. 3. Furnish and install additional 5" secondary conduit from the JB to each secondary compartment at T2 & T3.	1	\$15,879.00	1	\$15,879.00	3	
<b>TOTAL</b>					<b>9</b>	<b>\$66,148.00</b>	<b>9</b>	

Contract DBE%	36.0%
Current DBE%	36.0%

<b>Original</b>	<b>\$249,870.00</b>
Amount of previous Change Orders	\$ -
Amount this Change Order	\$66,148.00
Change Orders to date	\$66,148.00
<b>REVISED CONTRACT AMOUNT</b>	<b>\$ 316,018.00</b>

<b>BASE</b>	<b>240</b>
Original Contract Days	0
Days Previously Added	9
Days this Change Order	9
Days Added to date	9
<b>REVISED CONTRACT DAYS</b>	<b>249</b>

**% OF ORIGINAL CONTRACT AMOUNT**

This Change Order	26.47%
Previous Change Order	0.00%
<b>TOTAL TO DATE</b>	<b>26.47%</b>

Work Order Date 5/15/2015

It is mutually agreed to perform and accept the above revisions in accordance with the original contract and applicable specifications for the above price.

Recommended By:

*Edgar Rodriguez*  
 Edgar Rodriguez  
 S&WB Project Manager

Proposed By:

*Kelvin Gomez Frischmertz*  
 Kelvin Gomez Frischmertz  
 Frischmertz Electric Co., Inc.

Recommended By:

*James Vincent*  
 James Vincent  
 S&WB Electrical Engineering Division Head

Approved By:

*Malvin R. Spooner*  
 Malvin R. Spooner  
 Chief of Engineering

**RATIFICATION OF CHANGE ORDER NO. 3 FOR CONTRACT 8143 -  
KATRINA RELATED REPAIRS TO GARAGE #2 AT CENTRAL YARD**

**WHEREAS**, the Sewerage and Water Board entered into Contract 8143 with Hamps Construction, LLC. In the amount of \$802,620.00 for FEMA funded repairs to Garage #2 at Central Yard

**WHEREAS**, this change order authorizes the contractor to remove and replace contaminated ductwork, remove and replace 350 linear feet of damaged gutter, as well as pressure wash, patch and seal stucco wall at the transition between the garage and office building, and

**WHEREAS**, this Change Order, in the amount of \$37,302.08, brings the accumulated Contract change order total to \$113,608.15, or 14.15% of the original Contract value. The required DBE participation goal on this contract is 36% and will remain unchanged through the approval of this change order.

**NOW THEREFORE BE IT RESOLVED**, the approval of Change Order No. 3 for Contract 8143 is ratified by the Sewerage and Water Board of New Orleans.

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I, Cedric S. Grant, Executive Director,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on February 17, 2016.

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CEDRIC S. GRANT, EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS



# SEWERAGE AND WATER BOARD OF NEW ORLEANS

## Inter-Office Memorandum

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**Date:** January 19, 2016

**From:** Joseph R. Becker, P.E.  
General Superintendent

**To:** Cedric S. Grant  
Executive Director

**Re:** Contract 8143 – Katrina Related Repairs to Garage #2 at Central Yard  
Change Order 3

Enclosed please find a recommendation for approval of Change Order No. 3 for the above captioned contract. This change order is in the amount of \$37,302.08.

This change order authorizes the contractor to remove and replace contaminated ductwork, remove and replace 350 linear feet of damaged gutter, as well as pressure wash, patch and seal stucco wall at the transition between the garage and office building.

The required DBE participation goal on this contract is 36% and will remain unchanged through this approved change order. The cumulative change order amount is \$113,608.15 or 14.15% of the original bid amount of the Contract. Following discussions with S&WB Staff, it was determined that this change order will be eligible for FEMA reimbursement. The funding source determination made by staff should only be used as guidance in terms of final determination of FEMA eligibility.

I would appreciate you forwarding this change order to the attention of the appropriate committees of the Board for their consideration and approval.

  
Joseph R. Becker, P.E.

General Superintendent

**Cc:** M. Ron Spooner, Chief of Engineering  
Jason P. Higginbotham, Director of Emergency Management  
Reid L. Dennis, P.E., FEMA Program Manager Supervisor  
Tiffany Carter, EDBP Director  
Angela F. Roberts, Program Manager, CH2M



# Sewerage & Water Board

## Inter-Office Memorandum

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**Date:** January 19, 2016

**From:** M. Ron Spooner, P.E.  
Chief of Engineering

**To:** Joseph R. Becker, P.E.  
General Superintendent

**Re:** Contract 8143 – Hurricane Katrina Related Repairs to Garage #2 at Central Yard.  
**Change Order 3**

This change order authorizes the contractor to remove and replace contaminated ductwork, remove and replace 350 l.f. of damaged gutter, as well as pressure wash, patch and seal stucco wall at the transition between the garage and office building.

It was determined that this change order should be eligible for FEMA reimbursement. The funding source determination made by staff should only be used as guidance in terms of final determination of FEMA eligibility. The required DBE participation goal on this contract is 36% and will remain unchanged through this approved change order.

Original Contract Bid Price:	\$802,620.00
Previous Change Orders Approved:	\$76,306.07
This Change Order Amount:	\$37,302.08
Total Change Order (% of Original Contract):	14.15%
Total Dollar Change Order Amount:	\$113,608.15
Days this Change Order	0
Contract DBE Participation	36%

The Engineering Department has reviewed this proposal and is recommending it for approval.

I concur: Joseph R. Becker  
Joseph R. Becker, General Superintendent

cc:

Jason P Higginbotham, EMS Director  
Reid L. Dennis, P.E., FEMA Program Management Supervisor  
Rosita Thomas, Finance Director  
Vincent Fouchi, Acting Chief of Operations  
Angela F. Roberts, Program Manager, CH2M  
Tiffany Carter, EDBP Director  
Dexter Joseph, Budget Director  
Guy Williams, ECM  
Nolan Lambert, Special Counsel



**SCOPE OF CHANGES  
WATER PROGRAM  
CONTRACT 8143  
(Change Order NO. 3)**

ADDITIONAL ITEMS TO BE ADDED TO CONTRACT

Item #	PCO#	Detailed Description	Units	Unit Price	Quantity	Amount	Days	Comments
1	3	Removal of mold contaminated flex ductwork and replace with new matching existing	1	\$9,931.24	1	\$9,931.24	0	
2	4	Removal and replacement of 350 l.f. of gutter	1	\$8,440.09	1	\$8,440.09	0	
3	5	Pressure washing, patching and sealing 1800 s.f. of the stucco wall at the transition between the garage and office building.	1	\$18,930.75	1	\$18,930.75	0	
TOTAL						\$37,302.08	0	

Contract DBE%	36.0%
Current DBE%	36.0%

Original	\$	802,620.00
Amount of previous Change Orders	\$	76,306.07
Amount this Change Order	\$	\$37,302.08
Change Orders to date	\$	113,608.15
REVISED CONTRACT AMOUNT		\$ 916,228.15

	BASE
Original Contract Days	200
Days Previously Added	200
Days this Change Order	0
Days Added to date	200
REVISED CONTRACT DAYS	400

**% OF ORIGINAL CONTRACT AMOUNT**

This Change Order	4.65%
Previous Change Order	9.51%
<b>TOTAL TO DATE</b>	<b>14.15%</b>

Work Order Date 6/29/2015

It is mutually agreed to perform and accept the above revisions in accordance with the original contract and applicable specifications for the above price.  
It is further agreed by signing this document that the DBE% goal stated above will continue to be met/achieved through this change order.

Proposed By: *Volante Spinter* Date 05-Dec-16  
Hamps Construction, LLC  
Contractor Representative

Approved By: *Melvin R. Spooner* Date 1/27/16  
M. Ron Spooner, P.E.  
Network Engineering Department

Recommended By: *[Signature]* Date 1/27/15  
Rand L. Denker, P.E.  
S&WB Project Manager

**AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS WITH ENTERGY NEW ORLEANS (ENO) FOR THE PAYMENT OF COSTS ASSOCIATED WITH THE TEMPORARY RELOCATION AND DE-ENERGIZING OF ENO'S ELECTRIC DISTRIBUTION FACILITIES ALONG AND ADJACENT TO THE VICINITY OF THE FLORIDA AVENUE PHASE IV SELA PROJECT**

**WHEREAS**, the U.S. Army Corps of Engineers has awarded a contract for the construction of the Florida Avenue Phase IV SELA Project; and

**WHEREAS**, in order for the project to move forward the Sewerage and Water Board of New Orleans has pledged to the U.S. Army Corps of Engineers that it will provide payment to ENO for the cost of temporary relocation and de-energizing of ENO's electric facilities in the right-of-way of the proposed SELA project.

**WHEREAS**, in connection with flood control projects to be undertaken by the U.S. Army Corps of Engineers in New Orleans, the Sewerage and Water Board has requested the temporary relocation and de-energizing of ENO's electric distribution facilities along and adjacent to and in the vicinity of the Florida Avenue SELA project, at or near the following intersections: Abundance & Eads; Benefit & Deers and Treasure & Painters, the estimated costs thereof being \$500,000 for each location, with the understanding that the actual costs could be greater.

**NOW THEREFORE, BE IT RESOLVED** that the Executive Director is hereby authorized to negotiate and execute on behalf of the Sewerage and Water Board of New Orleans agreements with Entergy New Orleans, approved by Special Counsel, for the payment of costs associated with the temporary relocation and de-energizing of ENO's electric distribution facilities at the above described locations, which ENO estimates at \$500,000 for each location and \$2,500 for each de-energizing project in the right-of-way of the Florida Avenue Phase IV SELA Project, acknowledging the actual total costs under the contracts could be greater.

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I, Cedric S. Grant, Executive Director,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true and  
correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on February 17, 2016.

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**CEDRIC S. GRANT, EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS**



## SEWERAGE AND WATER BOARD OF NEW ORLEANS

February 15, 2016

Finance and Administration Committee  
Sewerage and Water Board of New Orleans  
New Orleans, Louisiana

### **Re: Preliminary Unaudited Financial Results through December 2015**

Attached is the preliminary unaudited *Statement of Revenues, Expenses, and Changes in Net Position* with budget and prior year comparisons for the water, sewer, drainage and total systems through December 2015. The *Statement of Net Position* and the *Statement of Cash Flows* will resume at the completion of the upcoming annual audit.

The revenue numbers for December 2015 are higher than expected and follow November 2015 revenues that were lower than expected. We are researching this matter to verify that the variances were attributable only to the number of days in the billing cycles for those two months. Likewise, we are still receiving and processing invoices for materials that were delivered and services that were performed in 2015. We anticipate significant additional expenses will be recorded as year-end invoices and adjustments are completed. Consequently, extensive analyses of expenses are not provided at this time.

### **Operating Revenues:**

**Water System Fund** (pages 7 and 8, line 5) for December of \$7,726,882 is \$821,654 or 11.9% more than budgeted and \$1,166,767 or 17.8% more than December 2014. December YTD operating revenues of \$82,254,247 is \$608,491 or 0.7% less than budgeted and \$8,257,077 or 11.2% more than December YTD 2014.

**Sewer System Fund** (pages 13 and 14, line 5) for December of \$9,916,580 is \$1,794,914 or 22.1% more than budgeted and \$1,676,346 or 20.3% more than December 2014. December YTD operating revenues of \$97,924,061 is \$464,073 or 0.5% more than budgeted and \$10,093,063 or 11.5% more than December YTD 2014.

**Drainage System Fund** (pages 19 and 20, line 5) for December of -\$470,839 is \$470,839 or 100.0% less than budgeted and \$476,572 or 8312.8% less than for December 2014. December YTD operating revenues of \$478,196 is \$478,196 or 100.0% more than budgeted and \$428,091 or 47.2% less than December YTD 2014. The MTD actual and budget variances are due to a correcting entry that was processed during December.

**Total System Funds** (pages 1 and 2, line 5) for December of \$17,172,623 are \$2,145,729 or 14.3% more than budgeted and \$2,366,541 or 16.0% more than December 2014. December YTD operating revenues of \$180,656,504 is \$333,778 or 0.2% more than budgeted and \$17,922,049 or 11.0% more than December YTD 2014.



## SEWERAGE AND WATER BOARD OF NEW ORLEANS

### Operating Expenses:

**Water System Fund** (pages 7 and 8, line 18) for December of \$9,136,404 is \$1,319,547 or 16.9% more than budgeted and \$2,419,904 or 36.0% more than December 2014. December YTD operating expenses of \$93,136,182 is \$666,101 or 0.7% less than budgeted and \$13,149,620 or 16.4% more than December YTD 2014. Budget variances are attributable to lower than expected treatment and administrative and general expenses partially offset by higher than expected payroll related and maintenance of general plant expenses.

**Sewer System Fund** (pages 13 and 14, line 18) for December of \$8,198,523 is \$2,116,229 or 34.8% more than budgeted and \$3,020,308 or 58.3% more than December 2014. December YTD operating expenses of \$69,781,984 is \$3,205,536 or 4.4% less than budgeted and \$10,120,468 or 17.0% more than December YTD 2014. Budget variances are attributable to lower than expected transmission and distribution and administrative and general expenses partially offset by higher than expected payroll related and depreciation expenses.

**Drainage System Fund** (pages 19 and 20, line 18) for December of \$4,464,893 is \$405,546 or 8.3% less than budgeted and \$784,100 or 21.3% more than December 2014. December YTD operating expenses of \$49,584,224 is \$8,861,049 or 15.2% less than budgeted and \$6,645,865 or 15.5% more than December YTD 2014. Budget variances are attributable to lower than expected administrative and general and maintenance of general plant expenses partially offset by higher than expected payroll related and depreciation expenses.

**Total System Funds** (pages 1 and 2, line 18) for December of \$21,799,819 are \$3,030,230 or 16.1% more than budgeted and \$6,224,311 or 40.9% more than December 2014. December YTD operating expenses of \$212,502,389 is \$12,732,685 or 5.7% less than budgeted and \$29,915,952 or 16.4% more than December YTD 2014.

### Net Non-Operating Revenues:

**Water System Fund** (pages 7 and 8, line 28) for December of -\$639,208 is \$650,200 or 5915.7% less than budgeted and \$775,889 or 567.7% less than December 2014. December YTD net non-operating revenues of -\$56,134 are \$188,028 or 142.6% less than budgeted and \$420,314 or 88.2% more than December YTD 2014. Budget variances are attributable to cost of issuance expenses for the Series 2015 Bonds recorded in December.

**Sewer System Fund** (pages 13 and 14, line 28) for December of -\$637,694 is \$458,808 or 256.5% more than budgeted and \$804,559 or 482.2% less than December 2014. December YTD net non-operating revenues of -\$300,251 are 1,846,372 or 86.0% less than budgeted and \$491,911 or 62.1% less than December YTD 2014. Budget variances are attributable to cost of issuance expenses for the Series 2015 Bonds recorded in December.

**Drainage System Fund** (pages 19 and 20, line 28) for December of \$407,761 is \$370,549 or 995.8% more than budgeted and \$503,982 or 523.8% more December 2014. December YTD net non-operating revenues of \$52,453,786 are \$5,184,886 or 10.9% more than budgeted and \$5,656,302 are 12.0% more than December YTD 2014.

**Total System Funds** (pages 1 and 2, line 28) for December of -\$869,141 is \$738,459 or



## SEWERAGE AND WATER BOARD OF NEW ORLEANS

565.1% more than budgeted and \$1,076,466 or 519.2% less than December 2014. December YTD net non-operating revenues of \$52,497,402 are \$6,843,230 or 15.0% more than budgeted and \$6,568,527 or 14.3% more than December YTD 2014.

### **Income Before Contributions in Aid of Construction:**

**Water System Fund** (pages 7 and 8, line 29) for December of -\$2,048,730 is \$1,148,093 or 127.5% less than budgeted and \$2,029,026 or 10297.5% less than December 2014. December YTD income before capital contributions of -\$10,938,068 is \$130,418 or 1.2% less than budgeted and \$4,472,228 or 69.2% less than December YTD 2014.

**Sewer System Fund** (pages 13 and 14, line 29) for December of \$1,080,364 is \$780,123 or 41.9% less than budgeted and \$2,148,520 or 66.5% less than December 2014. December YTD income before capital contributions of \$27,841,827 is \$5,515,980 or 24.7% more than budgeted and \$464,506 or 1.7% more than December YTD 2014.

**Drainage System Fund** (pages 19 and 20, line 29) for December of -\$4,527,971 is \$305,256 or 6.3% more than budgeted and \$756,690 or 20.1% less than December 2014. December YTD income before capital contributions of \$3,747,758 is \$14,524,131 or 134.8% more than budgeted and \$1,417,654 or 27.4% less than December YTD 2014.

**Total System Funds** (pages 1 and 2, line 29) for December of -\$5,496,337 is \$1,622,959 or 41.9% less than budgeted and \$4,934,236 or 877.8% less than December 2014. December YTD income before capital contributions of \$20,651,517 is \$19,909,693 or 2683.9% more than budgeted and \$5,425,376 or 20.8% less than December YTD 2014.

Robert K. Miller  
Deputy Director / Chief Financial Officer

**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**ALL SYSTEM FUNDS**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH PRIOR YEAR COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD	MTD	MTD	%	YTD	YTD	YTD	%
	Actual	Prior Year	Variance		Actual	Prior Year	Variance	
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	7,432,187	6,393,144	1,039,043	16.3%	78,628,508	70,818,253	7,810,255	11.0%
2 Sewerage service charges and del fees	9,852,682	7,803,449	2,049,233	26.3%	97,160,502	86,553,262	10,607,240	12.3%
3 Plumbing inspection and license fees	53,950	52,250	1,700	3.3%	610,768	678,350	(67,582)	-10.0%
4 Other revenues	(166,196)	557,239	(723,435)	-129.8%	4,256,726	4,684,590	(427,864)	-9.1%
5 Total operating revenues	17,172,623	14,806,082	2,366,541	16.0%	180,656,504	162,734,455	17,922,049	11.0%
<b>Operating Expenses:</b>								
6 Power and pumping	1,077,824	966,909	110,915	11.5%	12,551,104	12,701,873	(150,769)	-1.2%
7 Treatment	2,388,393	1,447,319	941,074	65.0%	18,634,011	18,955,058	(321,047)	-1.7%
8 Transmission and distribution	4,655,645	2,895,280	1,760,365	60.8%	32,906,845	25,404,223	7,502,622	29.5%
9 Customer accounts	347,806	266,267	81,539	30.6%	3,683,388	3,471,083	212,305	6.1%
10 Customer service	507,049	326,668	180,381	55.2%	3,937,658	3,675,236	262,422	7.1%
11 Administration and general	1,609,555	557,719	1,051,836	188.6%	17,454,814	16,391,607	1,063,207	6.5%
12 Payroll related	3,528,725	2,967,854	560,871	18.9%	37,207,174	34,655,894	2,551,280	7.4%
13 Maintenance of general plant	2,635,249	2,349,417	285,832	12.2%	25,938,254	26,420,655	(482,401)	-1.8%
14 Depreciation	4,679,821	3,074,342	1,605,479	52.2%	56,157,852	36,892,104	19,265,748	52.2%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	185,403	165,235	20,168	12.2%	2,224,836	1,982,820	242,016	12.2%
17 Provision for claims	184,349	558,498	(374,149)	-67.0%	1,806,453	2,035,884	(229,431)	-11.3%
18 Total operating expenses	21,799,819	15,575,508	6,224,311	40.0%	212,502,389	182,586,437	29,915,952	16.4%
19 Operating income (loss)	(4,627,196)	(769,426)	(3,857,770)	501.4%	(31,845,885)	(19,851,982)	(11,993,903)	60.4%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	2,620	(28)	2,648	-9457.1%	4,959	1,129	3,830	339.2%
21 Three-mill tax	113,818	46,279	67,539	145.9%	14,096,458	13,444,177	652,281	4.9%
22 Six-mill tax	114,950	46,777	68,173	145.7%	14,247,550	13,588,256	659,294	4.9%
23 Nine-mill tax	172,192	70,116	102,076	145.6%	21,356,099	20,368,241	987,858	4.8%
24 Interest income	178,424	19,723	158,701	804.7%	872,652	602,828	269,824	44.8%
25 Other Income	(1,451,145)	288,285	(1,739,430)	-603.4%	1,911,253	(2,077,256)	3,988,509	-192.0%
26 Interest expense	-	(263,827)	263,827	-100.0%	-	-	-	0.0%
27 Operating and maintenance grants	-	-	-	0.0%	8,431	1,500	6,931	462.1%
28 Total non-operating revenues	(869,141)	207,325	(1,076,466)	-519.2%	52,497,402	45,928,875	6,568,527	14.3%
29 Income before capital contributions	(5,496,337)	(562,101)	(4,934,236)	877.8%	20,651,517	26,076,893	(5,425,376)	-20.8%
30 Capital contributions	8,257,573	2,151,402	6,106,171	283.8%	43,619,117	45,472,326	(1,853,209)	-4.1%
31 Change in net position	2,761,236	1,589,301	1,171,935	73.7%	64,270,634	71,549,219	(7,278,585)	-10.2%
32 Net position, beginning of year	-	-	-	-	1,968,799,361	1,816,132,598	152,666,763	8.4%
33 Net position, end of year	-	-	-	-	2,033,069,995	1,887,681,817	145,388,178	7.7%

**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**ALL SYSTEM FUNDS**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH BUDGET COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD Actual	MTD Budget	MTD Variance	%	YTD Actual	YTD Budget	YTD Variance	%
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	7,432,187	6,609,060	823,127	12.5%	78,628,508	79,308,718	(680,210)	-0.9%
2 Sewerage service charges and del fees	9,852,682	8,070,794	1,781,888	22.1%	97,160,502	96,849,527	310,975	0.3%
3 Plumbing inspection and license fees	53,950	53,586	364	0.7%	610,768	643,034	(32,266)	-5.0%
4 Other revenues	(166,196)	293,454	(459,650)	-156.6%	4,256,726	3,521,447	735,279	20.9%
5 Total operating revenues	17,172,623	15,026,894	2,145,729	14.3%	180,656,504	180,322,726	333,778	0.2%
<b>Operating Expenses:</b>								
6 Power and pumping	1,077,824	1,121,475	(43,651)	-3.9%	12,551,104	13,457,694	(906,590)	-6.7%
7 Treatment	2,388,393	1,727,477	660,916	38.3%	18,634,011	20,729,727	(2,095,716)	-10.1%
8 Transmission and distribution	4,655,645	2,806,939	1,848,706	65.9%	32,906,845	33,683,273	(776,428)	-2.3%
9 Customer accounts	347,806	287,327	60,479	21.0%	3,683,388	3,447,923	235,465	6.8%
10 Customer service	507,049	375,995	131,054	34.9%	3,937,658	4,511,945	(574,287)	-12.7%
11 Administration and general	1,609,555	3,203,992	(1,594,437)	-49.8%	17,454,814	38,447,900	(20,993,086)	-54.6%
12 Payroll related	3,528,725	2,362,837	1,165,888	49.3%	37,207,174	28,354,042	8,853,132	31.2%
13 Maintenance of general plant	2,635,249	2,774,663	(139,414)	-5.0%	25,938,254	33,295,958	(7,357,704)	-22.1%
14 Depreciation	4,679,821	3,885,847	793,974	20.4%	56,157,852	46,630,162	9,527,690	20.4%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	185,403	-	185,403	0.0%	2,224,836	-	2,224,836	0.0%
17 Provision for claims	184,349	223,038	(38,689)	-17.3%	1,806,453	2,676,450	(869,997)	-32.5%
18 Total operating expenses	21,799,819	18,769,590	3,030,230	16.1%	212,502,389	225,235,074	(12,732,685)	-5.7%
19 Operating income (loss)	(4,627,196)	(3,742,696)	(884,500)	23.6%	(31,845,885)	(44,912,348)	13,066,463	-29.1%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	2,620	-	2,620	0.0%	4,959	-	4,959	0.0%
21 Three-mill tax	113,818	-	113,818	0.0%	14,096,458	13,357,609	738,849	5.5%
22 Six-mill tax	114,950	-	114,950	0.0%	14,247,550	13,500,746	746,804	5.5%
23 Nine-mill tax	172,192	-	172,192	0.0%	21,356,099	20,364,000	992,099	4.9%
24 Interest income	178,424	-	178,424	0.0%	872,652	-	872,652	0.0%
25 Other Income	(1,451,145)	131,095	(1,582,240)	-1206.9%	1,911,253	1,573,140	338,113	21.5%
26 Interest expense	-	(261,777)	261,777	-100.0%	-	(3,141,323)	3,141,323	-100.0%
27 Operating and maintenance grants	-	-	-	0.0%	8,431	-	8,431	0.0%
28 Total non-operating revenues	(869,141)	(130,682)	(738,459)	565.1%	52,497,402	45,654,172	6,843,230	15.0%
29 Income before capital contributions	(5,496,337)	(3,873,378)	(1,622,959)	41.9%	20,651,517	741,824	19,909,693	2683.9%
30 Capital contributions	8,257,573	-	8,257,573	0.0%	43,619,117	-	43,619,117	0.0%
31 Change in net position	2,761,236	(3,873,378)	6,634,614	-171.3%	64,270,634	741,824	63,528,810	8563.9%
32 Net position, beginning of year					1,968,799,361	1,816,132,598	152,666,763	8.4%
33 Net position, end of year					2,033,069,995	1,805,356,225	227,713,770	12.6%

**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**WATER SYSTEM FUND**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH PRIOR YEAR COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD	MTD	MTD	%	YTD	YTD	YTD	%
	Actual	Prior Year	Variance		Actual	Prior Year	Variance	
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	7,432,187	6,393,144	1,039,043	16.3%	78,628,508	70,818,253	7,810,255	11.0%
2 Sewerage service charges and del fees	-	-	-	0.0%	-	-	-	0.0%
3 Plumbing inspection and license fees	26,975	26,125	850	3.3%	305,384	339,175	(33,791)	-10.0%
4 Other revenues	267,720	140,846	126,874	90.1%	3,320,355	2,839,742	480,613	16.9%
5 Total operating revenues	7,726,882	6,560,115	1,166,767	17.8%	82,254,247	73,997,170	8,257,077	11.2%
<b>Operating Expenses:</b>								
6 Power and pumping	243,536	251,936	(8,400)	-3.3%	2,839,930	2,980,839	(140,909)	-4.7%
7 Treatment	595,456	542,915	52,541	9.7%	7,782,196	7,946,410	(164,214)	-2.1%
8 Transmission and distribution	2,252,584	1,631,787	620,797	38.0%	18,637,420	15,712,538	2,924,882	18.6%
9 Customer accounts	173,644	132,829	40,815	30.7%	1,839,345	1,731,946	107,399	6.2%
10 Customer service	240,890	156,960	83,930	53.5%	1,897,178	1,773,722	123,456	7.0%
11 Administration and general	567,471	14,425	553,046	3833.9%	6,258,771	5,833,548	425,223	7.3%
12 Payroll related	1,516,158	1,261,792	254,366	20.2%	15,823,241	14,797,015	1,026,226	6.9%
13 Maintenance of general plant	1,630,929	1,293,685	337,244	26.1%	15,280,094	14,359,946	920,148	6.4%
14 Depreciation	1,737,062	1,046,508	690,554	66.0%	20,844,744	12,558,096	8,286,648	66.0%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	95,834	117,022	(21,188)	-18.1%	1,150,008	1,404,264	(254,256)	-18.1%
17 Provision for claims	82,840	266,641	(183,801)	-68.9%	783,255	888,238	(104,983)	-11.8%
18 Total operating expenses	9,136,404	6,716,500	2,419,904	36.0%	93,136,182	79,986,562	13,149,620	16.4%
19 Operating income (loss)	(1,409,522)	(156,385)	(1,253,137)	801.3%	(10,881,934)	(5,989,392)	(4,892,542)	81.7%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%
24 Interest income	86,409	8,394	78,015	929.4%	532,766	307,953	224,813	73.0%
25 Other Income	(725,618)	128,287	(853,905)	-665.6%	(597,331)	(785,555)	188,225	-24.0%
26 Interest expense	-	-	-	0.0%	-	-	-	0.0%
27 Operating and maintenance grants	-	-	-	0.0%	8,431	1,154	7,277	630.6%
28 Total non-operating revenues	(639,208)	136,681	(775,889)	-567.7%	(56,134)	(476,448)	420,314	-88.2%
29 Income before capital contributions	(2,048,730)	(19,704)	(2,029,026)	10297.5%	(10,938,068)	(6,465,840)	(4,472,228)	69.2%
30 Capital contributions	3,348,631	(21,248,887)	24,597,518	-115.8%	14,497,059	(15,299,069)	29,796,128	-194.8%
31 Change in net position	1,299,901	(21,268,591)	22,568,492	-106.1%	3,558,991	(21,764,909)	25,323,900	-116.4%
32 Net position, beginning of year					317,835,814	313,268,717	4,567,097	1.5%
33 Net position, end of year					321,394,805	291,503,808	29,890,997	10.3%



**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**WATER SYSTEM FUND**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH BUDGET COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD Actual	MTD Budget	MTD Variance	%	YTD Actual	YTD Budget	YTD Variance	%
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	7,432,187	6,609,060	823,127	12.5%	78,628,508	79,308,718	(680,210)	-0.9%
2 Sewerage service charges and del fees	-	-	-	0.0%	-	-	-	0.0%
3 Plumbing inspection and license fees	26,975	26,793	182	0.7%	305,384	321,517	(16,133)	-5.0%
4 Other revenues	267,720	269,375	(1,655)	-0.6%	3,320,355	3,232,503	87,852	2.7%
5 Total operating revenues	7,726,882	6,905,228	821,654	11.9%	82,254,247	82,862,738	(608,491)	-0.7%
<b>Operating Expenses:</b>								
6 Power and pumping	243,536	252,605	(9,069)	-3.6%	2,839,930	3,031,258	(191,328)	-6.3%
7 Treatment	595,456	749,153	(153,697)	-20.5%	7,782,196	8,989,836	(1,207,640)	-13.4%
8 Transmission and distribution	2,252,584	1,514,064	738,520	48.8%	18,637,420	18,168,770	468,650	2.6%
9 Customer accounts	173,644	143,362	30,282	21.1%	1,839,345	1,720,340	119,005	6.9%
10 Customer service	240,890	182,539	58,351	32.0%	1,897,178	2,190,469	(293,291)	-13.4%
11 Administration and general	567,471	1,112,068	(544,597)	-49.0%	6,258,771	13,344,812	(7,086,042)	-53.1%
12 Payroll related	1,516,158	1,105,844	410,315	37.1%	15,823,241	13,270,122	2,553,119	19.2%
13 Maintenance of general plant	1,630,929	1,126,732	504,197	44.7%	15,280,094	13,520,787	1,759,307	13.0%
14 Depreciation	1,737,062	1,537,917	199,145	12.9%	20,844,744	18,455,000	2,389,744	12.9%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	95,834	-	95,834	0.0%	1,150,008	-	1,150,008	0.0%
17 Provision for claims	82,840	92,574	(9,734)	-10.5%	783,255	1,110,888	(327,633)	-29.5%
18 Total operating expenses	9,136,404	7,816,857	1,319,547	16.9%	93,136,182	93,802,282	(666,101)	-0.7%
19 Operating income (loss)	(1,409,522)	(911,629)	(497,893)	54.6%	(10,881,934)	(10,939,544)	57,610	-0.5%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%
24 Interest income	86,409	-	86,409	0.0%	532,766	-	532,766	0.0%
25 Other income	(725,618)	33,375	(758,993)	-2274.1%	(597,331)	400,501	(997,832)	-249.1%
26 Interest expense	-	(22,384)	22,384	-100.0%	-	(268,607)	268,607	-100.0%
27 Operating and maintenance grants	-	-	-	0.0%	8,431	-	8,431	0.0%
28 Total non-operating revenues	(639,208)	10,991	(650,200)	-5915.7%	(56,134)	131,894	(188,028)	-142.6%
29 Income before capital contributions	(2,048,730)	(900,638)	(1,148,093)	127.5%	(10,938,068)	(10,807,650)	(130,418)	1.2%
30 Capital contributions	3,348,631	-	3,348,631	0.0%	14,497,059	-	14,497,059	0.0%
31 Change in net position	1,299,901	(900,638)	2,200,539	-244.3%	3,558,991	-	-	-
32 Net position, beginning of year	-	-	-	-	317,835,814	313,268,717	4,567,097	1.5%
33 Net position, end of year	-	-	-	-	321,394,805	313,268,717	8,126,088	2.6%

**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**SEWER SYSTEM FUND**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH PRIOR YEAR COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD Actual	MTD Prior Year	MTD Variance	%	YTD Actual	YTD Prior Year	YTD Variance	%
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	-	-	-	0.0%	-	-	-	0.0%
2 Sewerage service charges and del fees	9,852,682	7,803,449	2,049,233	26.3%	97,160,502	86,553,262	10,607,240	12.3%
3 Plumbing inspection and license fees	26,975	26,125	850	3.3%	305,384	339,175	(33,791)	-10.0%
4 Other revenues	36,923	410,660	(373,737)	-91.0%	458,175	938,561	(480,386)	-51.2%
5 Total operating revenues	9,916,580	8,240,234	1,676,346	20.3%	97,924,061	87,830,998	10,093,063	11.5%
<b>Operating Expenses:</b>								
6 Power and pumping	217,664	220,234	(2,570)	-1.2%	2,631,034	2,767,679	(136,645)	-4.9%
7 Treatment	1,779,325	898,064	881,261	98.1%	10,746,864	10,905,778	(158,914)	-1.5%
8 Transmission and distribution	2,322,845	1,200,891	1,121,954	93.4%	13,327,847	8,956,843	4,371,004	48.8%
9 Customer accounts	173,644	132,829	40,815	30.7%	1,839,341	1,731,941	107,400	6.2%
10 Customer service	242,475	158,578	83,897	52.9%	1,915,773	1,794,525	121,248	6.8%
11 Administration and general	536,822	237,264	299,558	126.3%	5,942,443	5,535,134	407,309	7.4%
12 Payroll related	1,118,502	959,532	158,970	16.6%	11,923,845	11,091,547	832,298	7.5%
13 Maintenance of general plant	241,606	243,189	(1,583)	-0.7%	2,909,007	3,736,381	(827,374)	-22.1%
14 Depreciation	1,417,143	1,011,382	405,761	40.1%	17,005,716	12,136,584	4,869,132	40.1%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	88,736	48,213	40,523	84.0%	1,064,832	578,556	486,276	84.0%
17 Provision for claims	59,761	68,039	(8,278)	-12.2%	475,282	426,548	48,734	11.4%
18 Total operating expenses	8,198,523	5,178,215	3,020,308	58.3%	69,781,984	59,661,516	10,120,468	17.0%
19 Operating income (loss)	1,718,058	3,062,019	(1,343,962)	-43.9%	28,142,078	28,169,482	(27,405)	-0.1%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%
24 Interest income	87,834	6,867	80,967	1179.1%	265,279	235,390	29,889	12.7%
25 Other income	(725,528)	159,998	(885,526)	-553.5%	(565,530)	(1,027,874)	462,345	-45.0%
26 Interest expense	-	-	-	0.0%	-	-	-	0.0%
27 Operating and maintenance grants	-	-	-	0.0%	-	323	(323)	-100.0%
28 Total non-operating revenues	(637,694)	166,865	(804,559)	-482.2%	(300,251)	(792,161)	491,911	-62.1%
29 Income before capital contributions	1,080,364	3,228,884	(2,148,520)	-66.5%	27,841,827	27,377,321	464,506	1.7%
30 Capital contributions	3,121,601	21,603,051	(18,481,450)	-85.6%	20,362,930	44,854,090	(24,491,160)	-54.6%
31 Change in net position	4,201,965	24,831,935	(20,629,970)	-83.1%	48,204,757	72,231,411	(24,026,654)	-33.3%
32 Net position, beginning of year					732,566,915	666,666,891	65,900,024	9.9%
33 Net position, end of year					780,771,672	738,898,302	41,873,370	5.7%

**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**SEWER SYSTEM FUND**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH BUDGET COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD Actual	MTD Budget	MTD Variance	%	YTD Actual	YTD Budget	YTD Variance	%
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	-	-	-	0.0%	-	-	-	0.0%
2 Sewerage service charges and del fees	9,852,682	8,070,794	1,781,888	22.1%	97,160,502	96,849,527	310,975	0.3%
3 Plumbing inspection and license fees	26,975	26,793	182	0.7%	305,384	321,517	(16,133)	-5.0%
4 Other revenues	36,923	24,079	12,844	53.3%	458,175	288,944	169,231	58.6%
5 Total operating revenues	9,916,580	8,121,666	1,794,914	22.1%	97,924,061	97,459,988	464,073	0.5%
<b>Operating Expenses:</b>								
6 Power and pumping	217,664	214,284	3,380	1.6%	2,631,034	2,571,413	59,621	2.3%
7 Treatment	1,779,325	964,066	815,259	84.6%	10,746,864	11,568,794	(821,930)	-7.1%
8 Transmission and distribution	2,322,845	1,231,476	1,091,369	88.6%	13,327,847	14,777,712	(1,449,865)	-9.8%
9 Customer accounts	173,644	143,362	30,282	21.1%	1,839,341	1,720,340	119,001	6.9%
10 Customer service	242,475	184,088	58,387	31.7%	1,915,773	2,209,060	(293,287)	-13.3%
11 Administration and general	536,822	1,180,864	(644,043)	-54.5%	5,942,443	14,170,373	(8,227,931)	-58.1%
12 Payroll related	1,118,502	726,300	392,202	54.0%	11,923,845	8,715,598	3,208,247	36.8%
13 Maintenance of general plant	241,606	256,304	(14,698)	-5.7%	2,909,007	3,075,648	(166,641)	-5.4%
14 Depreciation	1,417,143	1,121,055	296,088	26.4%	17,005,716	13,452,662	3,553,054	26.4%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	88,736	-	88,736	0.0%	1,064,832	-	1,064,832	0.0%
17 Provision for claims	59,761	60,493	(732)	-1.2%	475,282	725,919	(250,637)	-34.5%
18 Total operating expenses	8,198,523	6,082,293	2,116,229	34.8%	69,781,984	72,987,519	(3,205,536)	-4.4%
19 Operating income (loss)	1,718,058	2,039,372	(321,315)	-15.8%	28,142,078	24,472,469	3,669,609	15.0%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%
24 Interest income	87,834	-	87,834	0.0%	265,279	-	265,279	0.0%
25 Other Income	(725,528)	39,245	(764,773)	-1948.7%	(565,530)	470,944	(1,036,474)	-220.1%
26 Interest expense	-	(218,131)	218,131	-100.0%	-	(2,617,566)	2,617,566	-100.0%
27 Operating and maintenance grants	-	-	-	0.0%	-	-	-	0.0%
28 Total non-operating revenues	(637,694)	(178,885)	(458,808)	256.5%	(300,251)	(2,146,622)	1,846,372	-86.0%
29 Income before capital contributions	1,080,364	1,860,487	(780,123)	-41.9%	27,841,827	22,325,847	5,515,980	24.7%
30 Capital contributions	3,121,601	-	3,121,601	0.0%	20,362,930	-	20,362,930	0.0%
31 Change in net position	4,201,965	1,860,487	2,341,478	125.9%	48,204,757	-	48,204,757	-
32 Net position, beginning of year	-	-	-	-	732,566,915	666,666,891	65,900,024	9.9%
33 Net position, end of year	-	-	-	-	780,771,672	666,666,891	114,104,781	17.1%

**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**DRAINAGE SYSTEM FUND**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH PRIOR YEAR COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD	MTD	MTD	%	YTD	YTD	YTD	%
	Actual	Prior Year	Variance		Actual	Prior Year	Variance	
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	-	-	-	0.0%	-	-	-	0.0%
2 Sewerage service charges and del fees	-	-	-	0.0%	-	-	-	0.0%
3 Plumbing inspection and license fees	-	-	-	0.0%	-	-	-	0.0%
4 Other revenues	(470,839)	5,733	(476,572)	-8312.8%	478,196	906,287	(428,091)	-47.2%
5 Total operating revenues	(470,839)	5,733	(476,572)	-8312.8%	478,196	906,287	(428,091)	-47.2%
<b>Operating Expenses:</b>								
6 Power and pumping	616,624	494,739	121,885	24.6%	7,080,140	6,953,355	126,785	1.8%
7 Treatment	13,612	6,340	7,272	114.7%	104,951	102,870	2,081	2.0%
8 Transmission and distribution	80,216	62,602	17,614	28.1%	941,578	734,842	206,736	28.1%
9 Customer accounts	518	609	(91)	-14.9%	4,702	7,196	(2,494)	-34.7%
10 Customer service	23,684	11,130	12,554	112.8%	124,707	106,989	17,718	16.6%
11 Administration and general	505,263	306,030	199,233	65.1%	5,253,601	5,022,925	230,676	4.6%
12 Payroll related	894,065	746,530	147,535	19.8%	9,460,088	8,767,332	692,756	7.9%
13 Maintenance of general plant	762,714	812,543	(49,829)	-6.1%	7,749,153	8,324,328	(575,175)	-6.9%
14 Depreciation	1,525,616	1,016,452	509,164	50.1%	18,307,392	12,197,424	6,109,968	50.1%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	833	-	833	0.0%	9,996	-	9,996	0.0%
17 Provision for claims	41,748	223,818	(182,070)	-81.3%	547,916	721,098	(173,182)	-24.0%
18 Total operating expenses	4,464,893	3,680,793	784,100	21.3%	49,584,224	42,938,359	6,645,865	15.5%
19 Operating income (loss)	(4,935,732)	(3,675,060)	(1,260,672)	34.3%	(49,106,028)	(42,032,072)	(7,073,956)	16.8%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	2,620	(28)	2,648	-9457.1%	4,959	1,129	3,830	339.2%
21 Three-mill tax	113,818	46,279	67,539	145.9%	14,096,458	13,444,177	652,281	4.9%
22 Six-mill tax	114,950	46,777	68,173	145.7%	14,247,550	13,588,256	659,294	4.9%
23 Nine-mill tax	172,192	70,116	102,076	145.6%	21,356,099	20,368,241	987,858	4.8%
24 Interest income	4,181	4,462	(281)	-6.3%	74,607	59,485	15,122	25.4%
25 Other Income	-	-	-	0.0%	3,074,113	(263,827)	3,337,940	-1265.2%
26 Interest expense	-	(263,827)	263,827	-100.0%	-	-	-	0.0%
27 Operating and maintenance grants	-	-	-	0.0%	-	23	(23)	-100.0%
28 Total non-operating revenues	407,761	(96,221)	503,982	-523.8%	52,853,786	47,197,484	5,656,302	12.0%
29 Income before capital contributions	(4,527,971)	(3,771,281)	(756,690)	20.1%	3,747,758	5,165,412	(1,417,654)	-27.4%
30 Capital contributions	1,787,341	1,797,238	(9,897)	-0.6%	8,759,128	15,917,305	(7,158,177)	-45.0%
31 Change in net position	(2,740,630)	(1,974,043)	(766,587)	38.8%	12,506,886	21,082,717	(8,575,831)	-40.7%
32 Net position, beginning of year					918,396,632	836,196,990	82,199,642	9.8%
33 Net position, end of year					930,903,518	857,279,707	73,623,811	8.6%

**SEWERAGE AND WATER BOARD OF NEW ORLEANS**  
**DRAINAGE SYSTEM FUND**  
**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION**  
**WITH BUDGET COMPARISONS**  
**DECEMBER 2015**

	A	B	C	D	E	F	G	H
	MTD Actual	MTD Budget	MTD Variance	%	YTD Actual	YTD Budget	YTD Variance	%
<b>Operating revenues:</b>								
1 Sales of water and delinquent fees	-	-	-	0.0%	-	-	-	0.0%
2 Sewerage service charges and del fees	-	-	-	0.0%	-	-	-	0.0%
3 Plumbing inspection and license fees	-	-	-	0.0%	-	-	-	0.0%
4 Other revenues	(470,839)	-	(470,839)	0.0%	478,196	-	478,196	0.0%
5 Total operating revenues	(470,839)	-	(470,839)	0.0%	478,196	-	478,196	0.0%
<b>Operating Expenses:</b>								
6 Power and pumping	616,624	654,585	(37,961)	-5.8%	7,080,140	7,855,023	(774,883)	-9.9%
7 Treatment	13,612	14,258	(646)	-4.5%	104,951	171,097	(66,146)	-38.7%
8 Transmission and distribution	80,216	61,399	18,817	30.6%	941,578	736,791	204,787	27.8%
9 Customer accounts	518	604	(86)	-14.2%	4,702	7,243	(2,541)	-35.1%
10 Customer service	23,684	9,368	14,316	152.8%	124,707	112,416	12,291	10.9%
11 Administration and general	505,263	911,060	(405,797)	-44.5%	5,253,601	10,932,715	(5,679,114)	-51.9%
12 Payroll related	894,065	530,694	363,372	68.5%	9,460,088	6,368,322	3,091,766	48.5%
13 Maintenance of general plant	762,714	1,391,627	(628,913)	-45.2%	7,749,153	16,699,523	(8,950,370)	-53.6%
14 Depreciation	1,525,616	1,226,875	298,741	24.3%	18,307,392	14,722,500	3,584,892	24.3%
15 Amortization	-	-	-	0.0%	-	-	-	0.0%
16 Provision for doubtful accounts	833	-	833	0.0%	9,996	-	9,996	0.0%
17 Provision for claims	41,748	69,970	(28,222)	-40.3%	547,916	839,643	(291,727)	-34.7%
18 Total operating expenses	4,464,893	4,870,439	(405,546)	-8.3%	49,584,224	58,445,273	(8,861,049)	-15.2%
19 Operating income (loss)	(4,935,732)	(4,870,439)	(65,293)	1.3%	(49,106,028)	(58,445,273)	9,339,245	-16.0%
<b>Non-operating revenues (expense):</b>								
20 Two-mill tax	2,620	-	2,620	0.0%	4,959	-	4,959	0.0%
21 Three-mill tax	113,818	-	113,818	0.0%	14,096,458	13,357,609	738,849	5.5%
22 Six-mill tax	114,950	-	114,950	0.0%	14,247,550	13,500,746	746,804	5.5%
23 Nine-mill tax	172,192	-	172,192	0.0%	21,356,099	20,364,000	992,099	4.9%
24 Interest income	4,181	-	4,181	0.0%	74,607	-	74,607	0.0%
25 Other income	-	58,475	(58,475)	-100.0%	3,074,113	701,695	2,372,418	338.1%
26 Interest expense	-	(21,263)	21,263	-100.0%	-	(255,150)	255,150	-100.0%
27 Operating and maintenance grants	-	-	-	0.0%	-	-	-	0.0%
28 Total non-operating revenues	407,761	37,212	370,549	995.8%	52,853,786	47,668,900	5,184,886	10.9%
29 Income before capital contributions	(4,527,971)	(4,833,227)	305,256	-6.3%	3,747,758	(10,776,373)	14,524,131	-134.8%
30 Capital contributions	1,787,341	-	1,787,341	0.0%	8,759,128	-	8,759,128	0.0%
31 Change in net position	(2,740,630)	(4,833,227)	2,092,597	-43.3%	12,506,886	(10,776,373)	23,283,259	-216.1%
32 Net position, beginning of year					918,396,632	836,196,990	82,199,642	9.8%
33 Net position, end of year					930,903,518	825,420,617	105,482,901	12.8%



## SEWERAGE AND WATER BOARD OF NEW ORLEANS

### Inter-Office Memorandum

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**Date:** January 25, 2016  
**From:** Harold D. Marchand, Deputy Special Counsel  
**To:** Cedric S. Grant, Executive Director  
**Re:** *Willie Randle, et al v. Marcia Nell Noland, et al*  
CDC No. 2013-9514, Div. J

This is a request to place this matter on the agendas of the Governance Committee and the Finance and Administration Committee for Executive Session.

Authority is being requested to settle this matter with Roger Andrews, co-plaintiff. This matter involves a rear end collision which occurred on Chef Menteur Highway near Lurline Street. The Board driver was issued a citation for following too close. The driver of the vehicle, Willie Randle, testified in his deposition that his vehicle was at a complete stop when impacted from the rear by the Board vehicle. Mr. Andrews was treated for injuries to his neck and back. A later MRI revealed disc herniation at C2/3 and C5/6.

Should you desire to discuss this matter further, please advise.



DEPUTY SPECIAL COUNSEL

HDM:plg

cc: Robert Miller, Deputy Director  
Nolan P. Lambert, Special Counsel  
Anita Simmons, Director's Office

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## SEWERAGE AND WATER BOARD

### Inter-Office Memorandum

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**Date:** February 1, 2016  
**From:** Harold D. Marchand, Legal  
**To:** Cedric S. Grant, Executive Director  
**Re:** Letter of Agreement – Orleans Parish Assessor's Office

This is a request to place this matter on the agenda of the Governance Committee as an Action Item and on the agendas of the Finance and Administrative and the Strategy Committees as an Information Item.

Staff has recommended that the Board enter into a Cooperative Endeavor Agreement with the Orleans Parish Assessor's Office for Pictometry Software Use. The Assessor currently has a contract with Pictometry for the collection and/or generation of SID Mosaics and GEO-TIFF aerial image files. The Assessor's Office will provide the Board with Pictometry-generated SID Mosaics and GEO-TIFF aerial image files that were collected in the first quarter of 2016 for use in Enterprise GIS.

The Board will use the data provided under this proposed agreement within the Board's desktop GIS software and browser-based viewers as a base map reference layer. The Board will also pay the Assessor the sum of \$50,000 for the use of the services under the Pictometry contract as mentioned in this correspondence.

Attached hereto is a copy of the proposed Agreement for your review.

Should you have any questions regarding this matter, please advise.

  
DEPUTY SPECIAL COUNSEL

HDM:mkt

Att.

cc: Nolan P. Lambert  
Sharon Judkins  
Anita Simmons

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**LETTER OF AGREEMENT  
ORLEANS PARISH SEWERAGE AND WATER  
AND  
THE ORLEANS PARISH ASSESSOR'S OFFICE  
PICTOMETRY SOFTWARE USE**

This letter of agreement is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2016 by and between the Sewerage and Water Board, represented by Cedric S. Grant, Executive Director, and the Orleans Parish Assessor's Office, represented by Erroll G. Williams, Tax Assessor.

**WHEREAS**, the Assessor has entered into a contract with Pictometry for the aerial mapping services also required by the Sewerage and Water Board and will allow the Sewerage and Water Board to access the services provided to the Assessor under this Contract; and

**WHEREAS**, the Sewerage and Water Board will contribute funding to the Assessor in order to provide payment for these services

**NOW THEREFORE**, the Sewerage and Water Board and the Assessor, each having the authority to do so, agree as follows:

**A. Obligations of the Assessor.** The Assessor will:

1. Enter into and/or maintain its contract with Pictometry ("Pictometry Contract"), for the collection and/or generation of SID Mosaics and GEO-TIFF aerial image files; and
2. Provide the Sewerage and Water Board with Pictometry-generated SID Mosaics and GEO-TIFF aerial image files that were collected in the first quarter of 2016 for use in Enterprise GIS; and

**B. Obligations of the Sewerage and Water Board** The Sewerage and Water Board will:

1. Use the data provided under this Agreement within the Sewerage and Water Board desktop GIS software and browser-based viewers as a base map reference layer; and
2. Pay the Assessor the sum of FIFTY THOUSAND AND NO/100 (\$50,000.00) DOLLARS for the use of services under the Pictometry Contract described herein.
3. The Sewerage and Water Board agrees and acknowledges that the SID Mosaics and GEO-Tiff aerial image files provided to them under this agreement is the property of the Orleans Parish Assessor's Office and the Sewerage and Water Board will not transfer the data or allow its use by any other person or entity.

**C. DURATION.**

This Agreement will be effective for one (1) year, from the Effective Date.

**IN WITNESS WHEREOF**, the Sewerage and Water Board and the Assessor's Office, through their duly authorized representatives, execute this Agreement.

Signed By:

\_\_\_\_\_  
Cedric S. Grant, Executive Director  
Sewerage and Water Board  
Witnesses By:

\_\_\_\_\_  
Erroll G. Williams, Assessor  
Orleans Parish  
Witnessed by:

\_\_\_\_\_  
Tachueyo M. FRICK



**LETTER OF AGREEMENT- ORLEANS PARISH ASSESSOR'S OFFICE**

WHEREAS, staff has recommended that the Board enter into a Cooperative Endeavor Agreement with the Orleans Parish Assessor's Office for Pictometry Software Use; and

WHEREAS, the Assessor currently has a contract with Pictometry for the collection and/or generation of SID Mosaics and GEO-TIFF aerial image files; and

WHEREAS, the Assessor's Office will provide the Board with Pictometry-generated SID Mosaics and GEO-TIFF aerial image files that were collected in the first quarter of 2016 for use in Enterprise GIS; and

WHEREAS, the Board will use the data provided under this proposed agreement within the Board's desktop GIS software and browser-based viewers as a base map reference layer; and

WHEREAS, the Board will also pay the Assessor the sum of \$50,000 for the use of the services under the Pictometry contract as mentioned in this correspondence.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is authorized to enter into an agreement with the Orleans Parish Assessor's Office for Pictometry Software Use for the sum of \$50,000.00.

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I, Cedric S. Grant, Executive Director,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true and  
correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on February 17, 2016.

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**CEDRIC S. GRANT, EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS**



# SEWERAGE AND WATER BOARD

## Inter-Office Memorandum

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**Date:** February 4, 2016

**To:** Deputy Judkins, Administration  
Deputy Miller, Chief Finance Officer  
Deputy Rivers, Logistics

**cc:** Anita Simmons, Executive Director's Office

**From:** Tiffany Carter

**Re:** EDBP Contract/Certification Summary – January 2016

**Analyses were conducted for State and Local DBE participation on the following contacts:**

*Construction Contract(s)*

On January 22, 2016, Contract # 2123 (Water Main Line Replacements and Extensions at Scattered Locations throughout Orleans Parish) was analyzed for SLDBE Participation by the EDBP Department. Based on the DBE Participation Summary submitted by the two (2) lowest numerical bidders, the EDBP Department recommends that the SLDBE participation submitted by Wallace C. Drennan, Inc. and Fleming Construction Company, LLC be approved.

*Good and Services Contract(s)*

No contracts submitted

**The Construction Review Committee Meeting was held on January 13, 2016 and the following Open Market Contracts were reviewed:**

1. Contract #5225 - Drainage Restoration System Project Underpass Pumping Station N. Broad Avenue
2. Contract #5233 - Replacement of AMID Protection Dolphin and Repainting of Discharge Pipes
3. Contract #30105 - Pumping Station "A" Brick Chimney Repairs

**The Staff Contract Review Committee Meeting was held on January 13, 2016, and the following Open Market Contracts were reviewed:**

1. Professional Services for State Inter-Governmental Affairs Representation (\*)
2. Furnishing Security Guard Services for Sewerage & Water Board of New Orleans Sites (\*)
3. Furnishing Fluorosilicic Acid for the Algiers and Carrollton Water Treatment Plants
4. Furnishing Janitorial Service for the Carrollton Water Treatment Plant
5. The Purchase of Two Gas Chromatographers and Two Mass Spectrometry Instruments at the Carrollton Water Treatment Plant
6. The Purchase of a Laboratory Steam Sterilizer at the Carrollton Water Treatment Plant

***Contract renewal***

7. Contract for the Transitioning of Funds for the Employee's Pension Trust Fund of the Sewerage & Water Board of New Orleans

**Renewal of Construction Contracts with SLDBE Participation**

No contracts reviewed

**Final acceptance of Construction Contracts with SLDBE Participation**

No contracts reviewed

**Sewerage & Water Board of New Orleans contracts with State and Local DBE Participation Summary for January 2016**

No contracts awarded

(\*) Contracts were previously submitted to the SWBNO Finance Committee (1/14/2016) for approval.

**Contract # 2123 – Water Main Line Replacements and Extensions at Scattered Locations throughout Orleans Parish**

On Friday, January 22, 2016, five (5) bids were received for subject contract. The bid totals are follows:

Wallace C. Drennan, Inc.	\$ 1,777,140.00
Fleming Construction Company, LLC	\$ 1,948,500.00
Vinson Enterprises, LLC	\$ 2,024,291.88
Pipeline Services, Inc.	\$ 2,317,200.00
Cycle Construction Company, LLC	\$ 2,657,546.00

The estimated budget is \$ 2,000,000.00

Thirty-six percent (36%) SLDBE participation was requested on this contract.

The apparent low bidder, **Wallace C. Drennan, Inc.**, submitted the following subcontractors:

**C & M Construction Group, Inc.** (eligible SLDBE Company) to provide municipal and public works construction, fencing, concrete and asphalt patching \$ 532,000.00 – 29.95%. Correspondence from this SLDBE on their own letterhead reaffirming the negotiated terms was provided.

**Prince Dump Truck Service** (eligible SLDBE Company) to provide general hauling of various types of materials to and from the job sites and to supply sand and aggregate material and trucking and hauling services \$ 110,404.25 – 6.21%. Correspondence from this SLDBE on their own letterhead reaffirming the negotiated terms was provided.

Participation Totals – \$ 642,404.25 – 36.16%

The apparent second lowest bidder, **Fleming Construction Company, LLC** submitted the following subcontractors:

**Cooper Contracting Group** (eligible SLDBE Company) to provide utility work and paving of the restoration work \$ 389,700.00 – 20.00%. Correspondence from this SLDBE on their own letterhead reaffirming the negotiated terms was provided.

**Hebert's Trucking and Equipment Service** (eligible SLDBE Company) to provide hauling and a material supplier \$ 116,910.00 – 6.00%. Correspondence from this SLDBE on their own letterhead reaffirming the negotiated terms was provided.

**F. P. Richard Construction, LLC** (eligible SLDBE Company) to provide paving of the restoration work \$ 194,850.00 – 10.00%. Correspondence from this SLDBE on their own letterhead reaffirming the negotiated terms was provided.

Participation Totals – \$ 751,460.00 – 36.00%

Based upon analysis of SLDBE participation that was submitted by the two (2) lowest numerical bidders, the Economically Disadvantaged Business Program recommends that the SLDBE participation submitted by **Wallace C. Drennan, Inc.** and **Fleming Construction Company, LLC** be approved.

## **Construction Review Committee Meeting**

Wednesday, January 13, 2016

9:00 a.m.

Sewerage and Water Board of New Orleans  
Economically Disadvantaged Business Program

### **AGENDA**

#### **Open Market Contracts**

##### **One year contract, no renewal options**

- |   |  |
|---|--|
| <b>1. Contract #5225</b><br><br>Estimated Cost:<br>Suggested Goal:<br>Areas of Participation: | <b>Drainage Restoration System Project Underpass Pumping<br/>Station N. Broad Avenue</b><br>\$719,040.00<br>21%<br>Site Construction, Masonry, Structural, Mechanical, and Electrical<br>Source of funding is Drainage System Fund |
| <b>2. Contract #5233</b><br><br>Estimated Cost:<br>Suggested Goal:<br>Areas of Participation: | <b>Replacement of AMID Protection Dolphin and Repainting of<br/>Discharge Pipes</b><br>\$700,000.00<br>21%<br>Repainting of Discharge Pipes<br>Source of funding is Drainage System Fund   |
| <b>3. Contract #30105</b><br>Estimated Cost:<br>Suggested Goal:<br>Areas of Participation:    | <b>Pumping Station "A" Brick Chimney Repairs</b><br>\$600,000.00<br>4%<br>Debris removal, and supply of gunite, concrete, and water sealant<br>Source of funding is Sewerage System Fund   |



# SEWERAGE AND WATER BOARD

## Inter-Office Memorandum

**Date:** January 13, 2016

**From:** Tiffany Carter, EDBP Director

**To:** Level I & II Managers

**Re:** STAFF CONTRACT REVIEW COMMITTEE MEETING ACTION TAKEN (1-13-16)

Recommendations to be presented at the Finance and Administration Committee Meetings on Monday, February 15, 2016.

### Open Market Contracts

**Open Market, 35% SLDBE Participation, one (1) year with a one (1) year renewal option.**

**1. Professional Services for State Inter-Governmental Affairs Representation**

Estimated Cost: \$100,000.00

Areas of Participation: State Government Lobbying and related services

Funding Source: N/A

**2. Furnishing Security Guard Services for Sewerage and Water Board of New Orleans Sites**

Budget Amount: \$3,250,000.00

Areas of Participation: Security Guard Services and related equipment and supplies

Funding Source: S&WB

Operating and Maintenance Budget

**Open Market, 30% SLDBE Participation, one (1) year with a one (1) year renewal option.**

**3. Furnishing Janitorial Service for the Carrollton Water Treatment Plant**

Budget Amount: \$120,000.00

Areas of Participation: Janitorial Services and related equipment and supplies.

Funding Source: S&WB Operating and Maintenance Budget.

**Open Market, 0% SLDBE Participation, one (1) year with a one (1) year renewal option.**

**4. Furnishing Fluorosilicic Acid for the Algiers and Carrollton Water Treatment Plants**

Estimated Cost: \$325,000.00

Percentage Goal Justification: Does not lend itself to SLDBE participation because the product is shipped directly from the manufacturer in specialized pneumatic tank trucks.

Funding Source:

Operations and Maintenance Budget

**One Time Purchase Only, 0% SLDBE Participation, no renewal options.**

**5. The Purchase of Two Gas Chromatographers and Two Mass Spectrometry Instruments at the Carrollton Water Treatment Plant**

Estimated Cost: \$300,000.00

Percentage Goal Justification: Does not lend itself to SLDBE participation because products are single items that are shipped and sold directly from the manufacturer.

Funding Source: Capital Budget Funds

**6. The Purchase of a Laboratory Steam Sterilizer at the Carrollton Water Treatment Plant**

Estimated Cost: \$45,000.00

Percentage Goal Justification: Does not lend itself to SLDBE participation because products are single items that are shipped and sold directly from the manufacturer.

Funding Source: Capital Budget Funds

**Second and Final Renewal, 0% SLDBE Participation.**

**7. Contract for the Transitioning of Funds for the Employee's Pension Trust Fund of the Sewerage & Water Board of New Orleans**

Renewal Cost: \$0.008 per share

Prime Contractor: The Northern Trust Company Chicago, Illinois

Percentage Goal Justification: Does not lend itself to SLDBE participation because it is not fiscally wise or practical to require an executive advisor to subcontract the uniqueness of the specialized services.

Funding Source: Operating and Maintenance Budget



# SEWERAGE AND WATER BOARD

## Inter-Office Memorandum

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**Date:** February 11, 2016

**To:** Deputy Sharon Judkins  
Deputy Vicki Rivers  
Deputy Bob Miller

**CC:** Cedric S. Grant, Executive Director

**From:** Tiffany Carter, Director  
Economically Disadvantaged Business Program

**Re:** Goods/Services Contract with SLDBE Participation -  
SWBNO Board Meeting (2.17.16)

At the direction of the Executive Director's Office, the EDBP Department is submitting the following contract with SLDBE Participation approved by the Staff Contract Review Committee Meeting on February 11, 2016 to the Sewerage & Water Board of New Orleans Finance Committee Meeting scheduled for Monday, February 15, 2016.

### **RFP for Classification/Compensation/Organizational Analysis Study**

**Budget Amount:** \$200,000.00

**Areas of Participation** Marketing, organizational studies and proportional analysis.

*One Time Service Only, 35% SLDBE Participation, no renewal options.*



**Sewerage and Water Board of New Orleans  
Customer Service Report  
Indicators of Metric Results  
January 2016**

	Goal	Goal Met		Within Control Limits		Trend
<b>Billing Accuracy / Reasonable</b>						
	Meters Read	Green		Green		Green
	Estimated Bills	Yellow		Yellow		Green
	High Bill Complaints	Green		Green		Green
	Adjusted Bills					
<b>Problem Resolution</b>						
	Customer Contacts	Yellow		Green		Yellow
	Call Wait Time					
	Abandoned Calls					Green
	Emergency Abandoned Calls					
	Low Water Pressure					Yellow
	Water System Leaks					
	Sewer System Leaks	Green		Green		Green
<b>Collections Effectiveness</b>						
	Accounts Off for Non-Payment			Green		Yellow
	Receivables 30 to 120 Days Old					
	Receivables 120 Days and Older			Green		Green

**Green = Favorable Variance**

**Yellow = Minimal Variance / No Action Recommended**

**Red = Unfavorable Variance / Action Recommended**

## Sewerage and Water Board of New Orleans Meters Read as a Percentage of Total Meters

**Constituency:**  
**Customer Ratepayers**

**Objective: Provide Accurate Bills**

**Goal: Read 98% or more of meters each month**

**Currently Meeting Goal: Yes**

**Process Operating Within Control Limits:**  
**Yes**

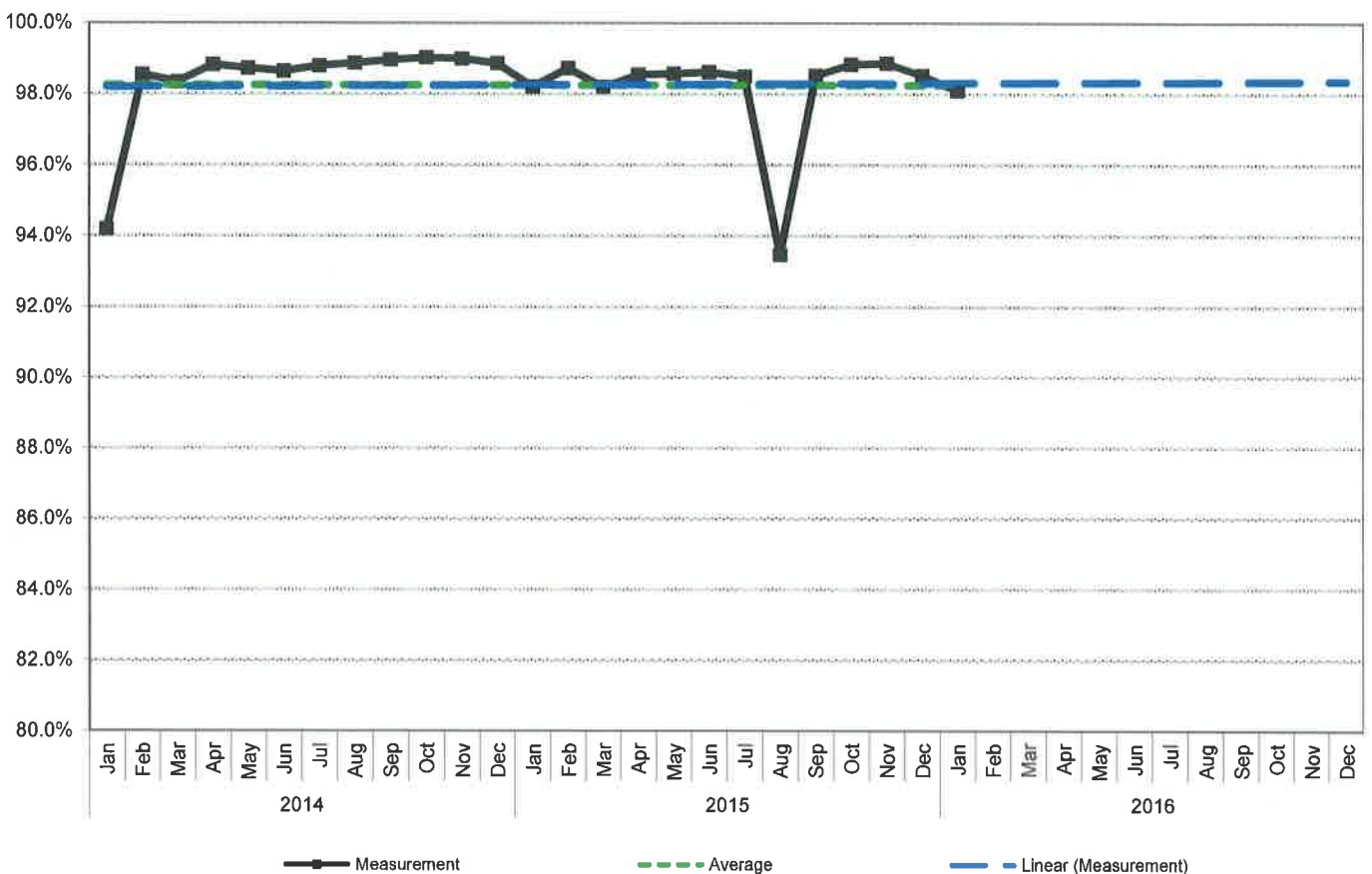
**Trend: Level**

## Analysis

The purpose of the customer billing and collection processes is to collect revenues from customer accounts that are billed according to the service rules and are based upon accurate metered consumption. Obtaining an accurate reading is the first step in that process. Staff has maintained a reading rate near or above the goal since since April 2010 except for two months affected by Hurricane Isaac in 2012 and a winter freeze in January 2014.

### Plans for Improvement

Staff is working to reduce the number of estimated and erroneous readings. Also, the Automated Meter Reading pilot project is also intended to reduce the number of estimated and erroneous readings, as well as to reduce the cost of obtaining a validated reading.



### Data Table

[illegible]

## Sewerage and Water Board of New Orleans Bills Estimated as a Percentage of Total Bills

**EUM Attribute:**  
**Customer Satisfaction**

**Description: Provides reliable, responsive, and affordable services in line with explicit, customer-accepted service levels. Receives timely customer feedback to maintain responsiveness to customer needs and emergencies.**

**Constituency:**  
**Customer Ratepayers**

### Objective: Provide Accurate Bills

## Goal: Bill Accounts With Less Than 2% Estimated

**Currently Meeting Goal: No**

**Process Operating Within Control Limits:**  
**No**

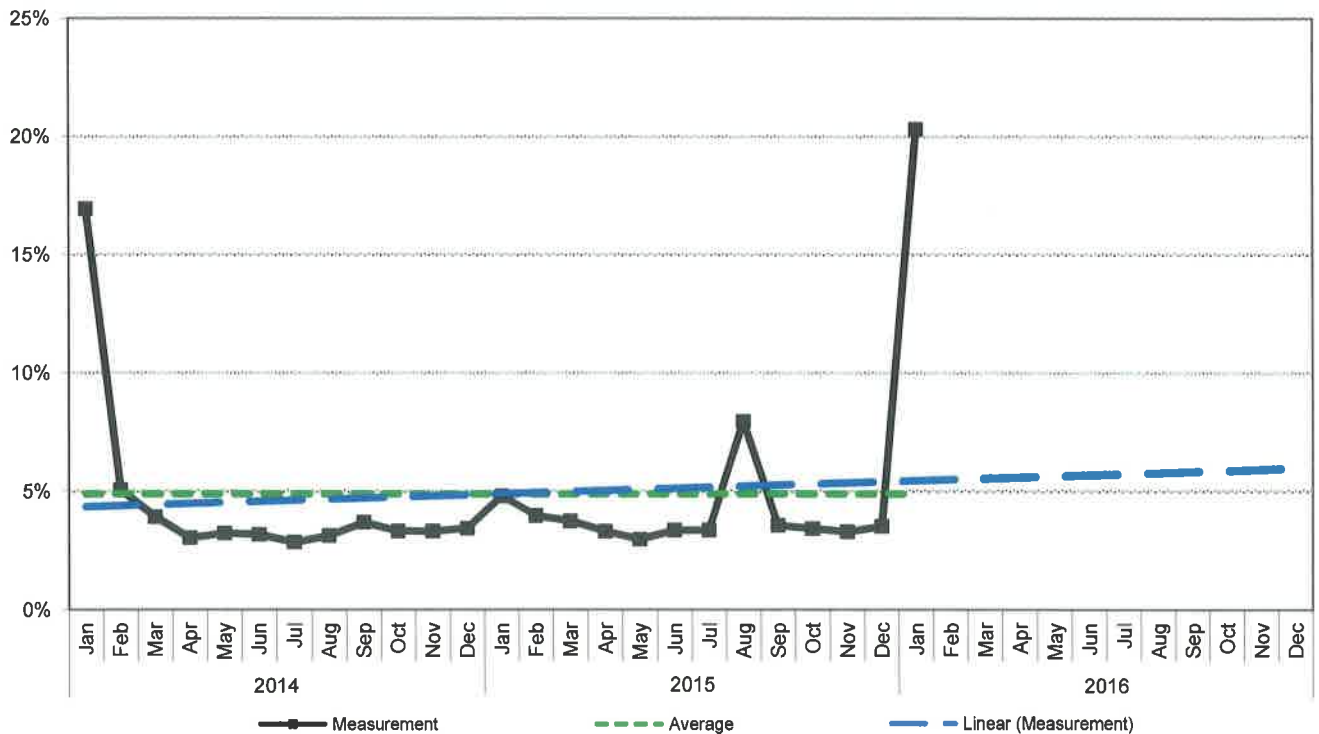
**Trend: Level**

## Analysis

A bill is estimated if the meter is not read by the designated billing date. Bills are also estimated when a meter is read and the reliability of the reading is doubtful and the account is placed on an exception report. If the reading is not verified by the billing date, the bill will be estimated. Spikes in estimated bills usually occur when the Meter Reading department is unable to read a large section of meters during extreme weather or schedule changes.

## Plans for Improvement

Current plans are focused on obtaining readings for accounts each month and verifying the reliability of each reading. Future plans will focus on advanced metering infrastructure that allows for readings to be obtained automatically several times daily.



### Data Table

[illegible]

[illegible]

## Sewerage and Water Board of New Orleans Bills Adjusted as a Percentage of Total Bills Computed

**Constituency:  
Customer Ratepayers**

**Objective: Provide Accurate Bills**

**Goal: Reduce percentage over time**

**Currently Meeting Goal: Yes**

**Process Operating Within Control Limits:**  
**Yes**

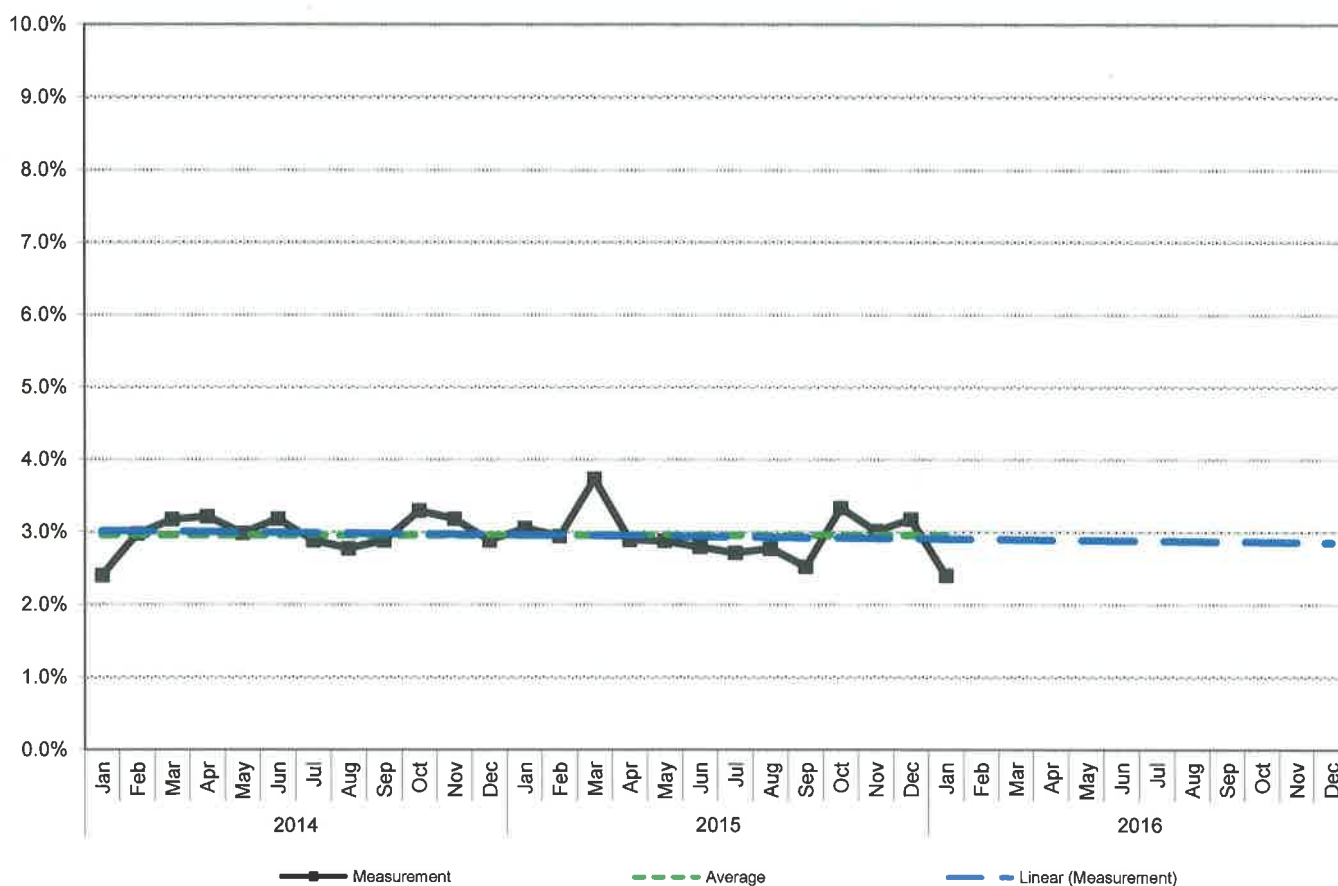
**Trend:** Favorable

## Analysis

Customers request adjustments to their bill due to higher than normal amounts. The higher billed amount may be due to: a leak; one or more estimated readings followed by an actual reading; an erroneous meter reading; or increased water, sewer, or sanitation rates. Before an adjustment can be made, an inspection of the meter and service line must be performed.

### Plans for Improvement

Staff is working to reduce the number of estimated and erroneous readings. Also, the Automated Meter Reading pilot project is also intended to reduce the number of estimated and erroneous readings, as well as to reduce the cost of obtaining a validated reading.



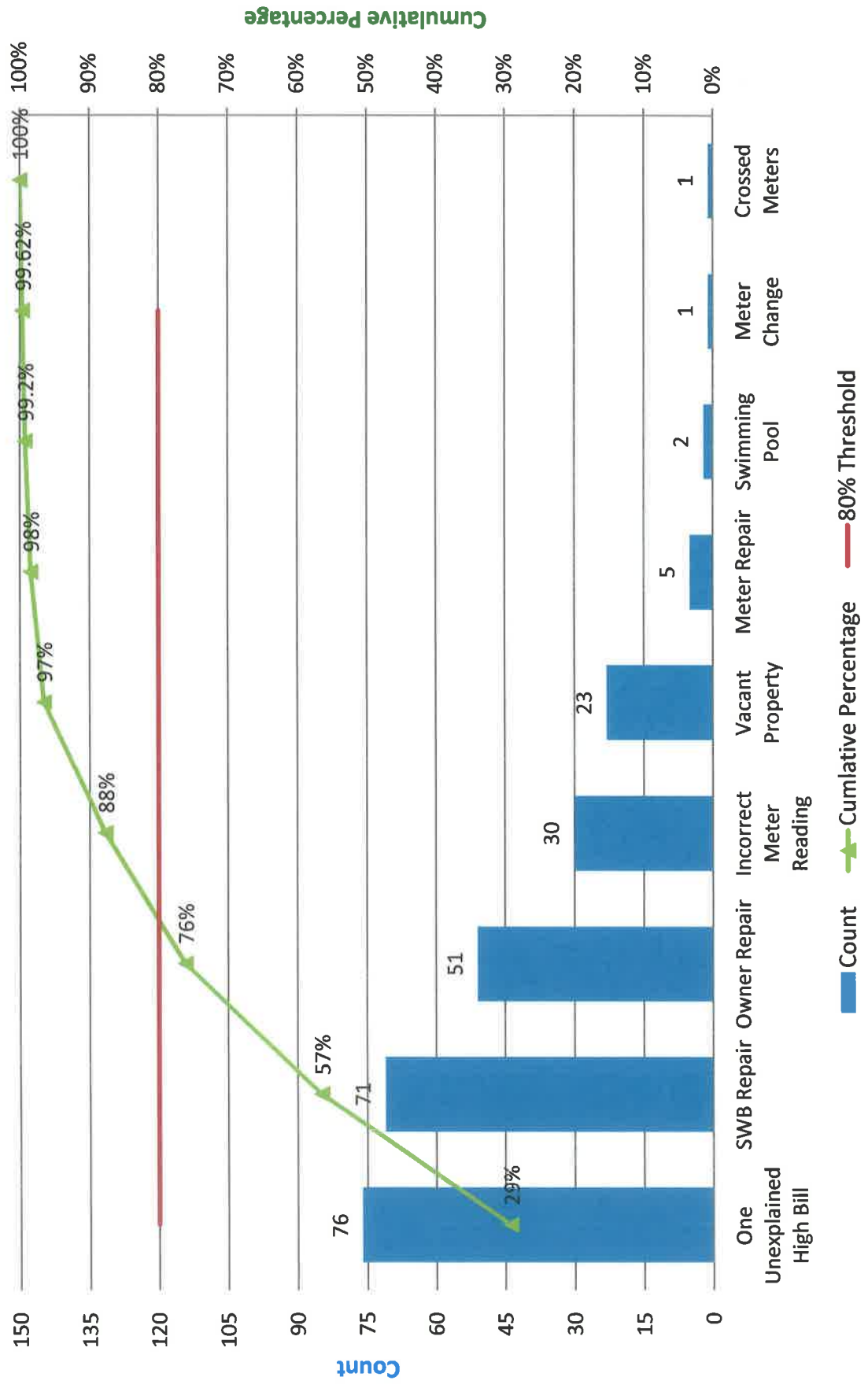
### Data Table

[illegible]

# Sewerage and Water Board of New Orleans

## Chart of Reasons for Adjustments

### December 2015





## Sewerage and Water Board of New Orleans Total Inbound Customer Contacts

**Constituency:**  
**Customer**  
**Ratepayers**

**Currently Meeting Goal: No**

### Objective: Provide Timely Information and Respond Promptly to Requests

**Process Operating Within Control Limits: Yes**

## Goal: Reduce Triggers of Customer Calls

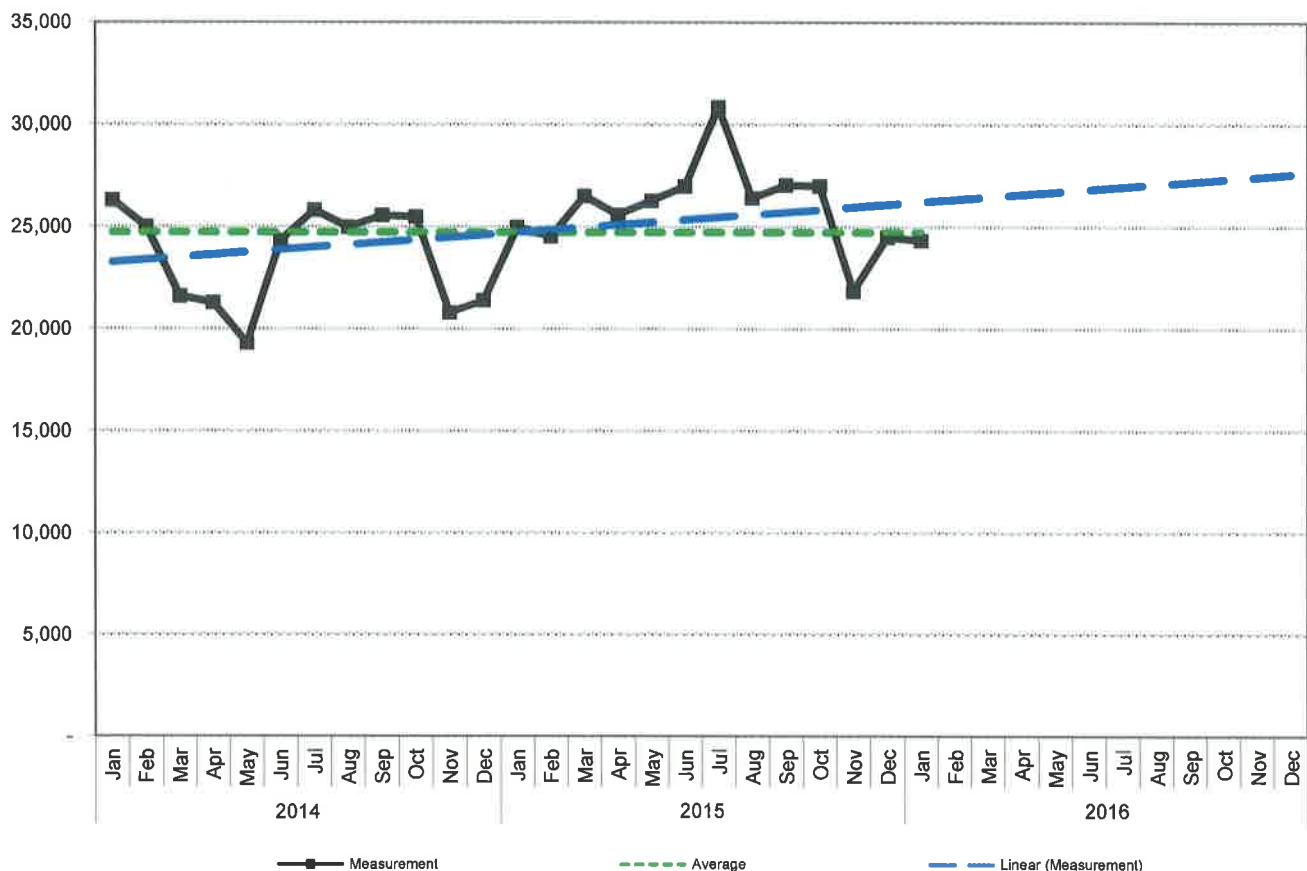
**Trend: Unfavorable**

## Analysis

Customers contact the Sewerage and Water Board to start or end service; to request information about their bill; to report concerns about their water service, sewer connection, street flooding, or solid waste sanitation service; and other matters. The Call Center for emergency repairs is operated continuously, while the Call Center for billing and non-emergency issues is operated from 7 AM to 7 PM. Call volumes can vary significantly month to month.

### Plans for Improvement

Staff is analyzing the events that trigger calls in order to determine methods to reduce the volume. Short term plans for improvement will focus on creating more efficient "scripts" for handling routine call matters. Longer term plans will focus on reducing the overall call volumes with interactive voice response capabilities.



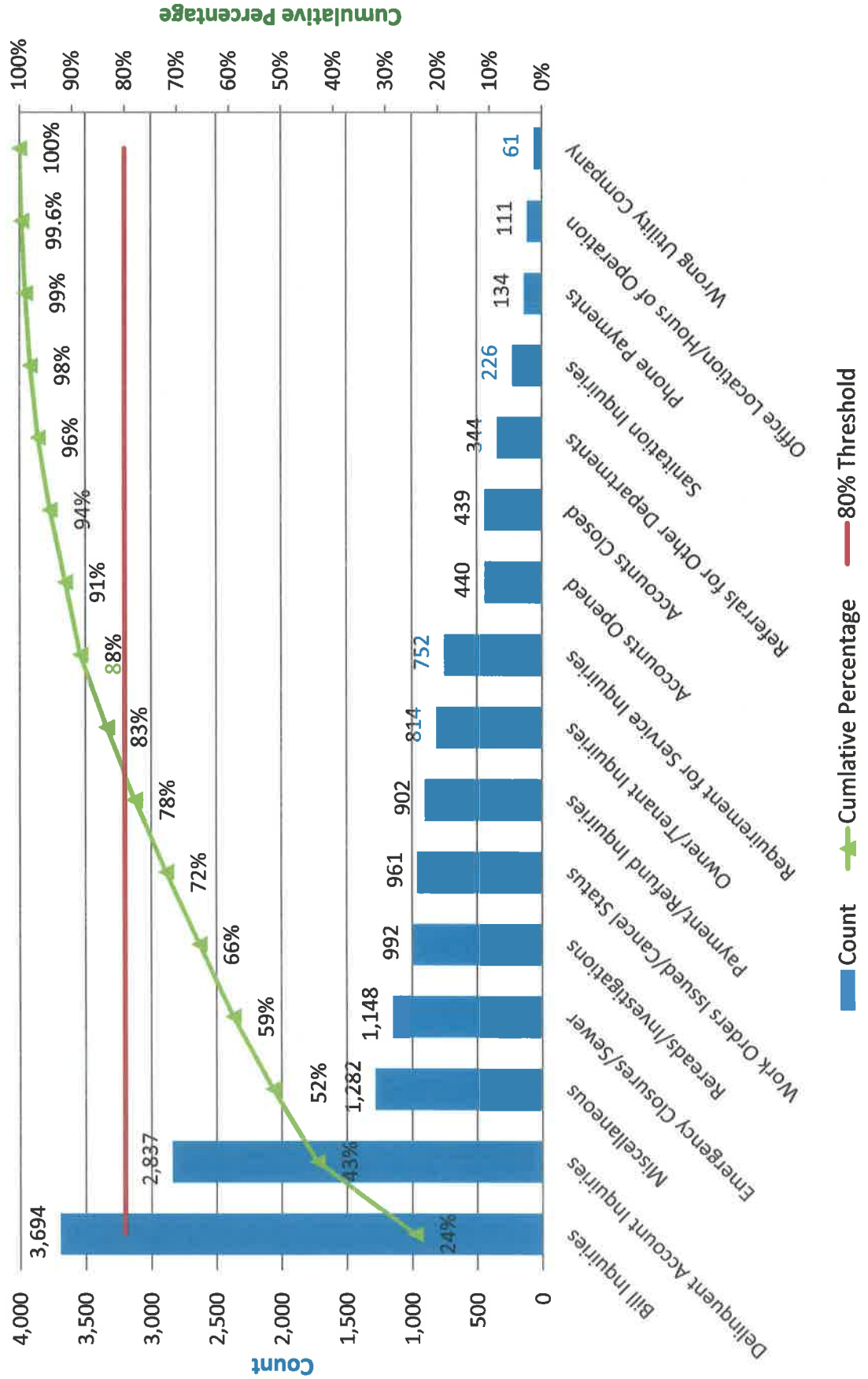
### Data Table

[illegible]

# Sewerage and Water Board of New Orleans

## Chart of Types of Customer Calls

### January 2016





## Sewerage and Water Board of New Orleans Average Call Wait Time

**Constituency:**  
**Customer Ratepayers**

**Objective: Provide Accurate Bills**

**Goal: Reduce over time**

**Currently Meeting Goal: No**

**Process Operating Within Control Limits:**  
**Yes**

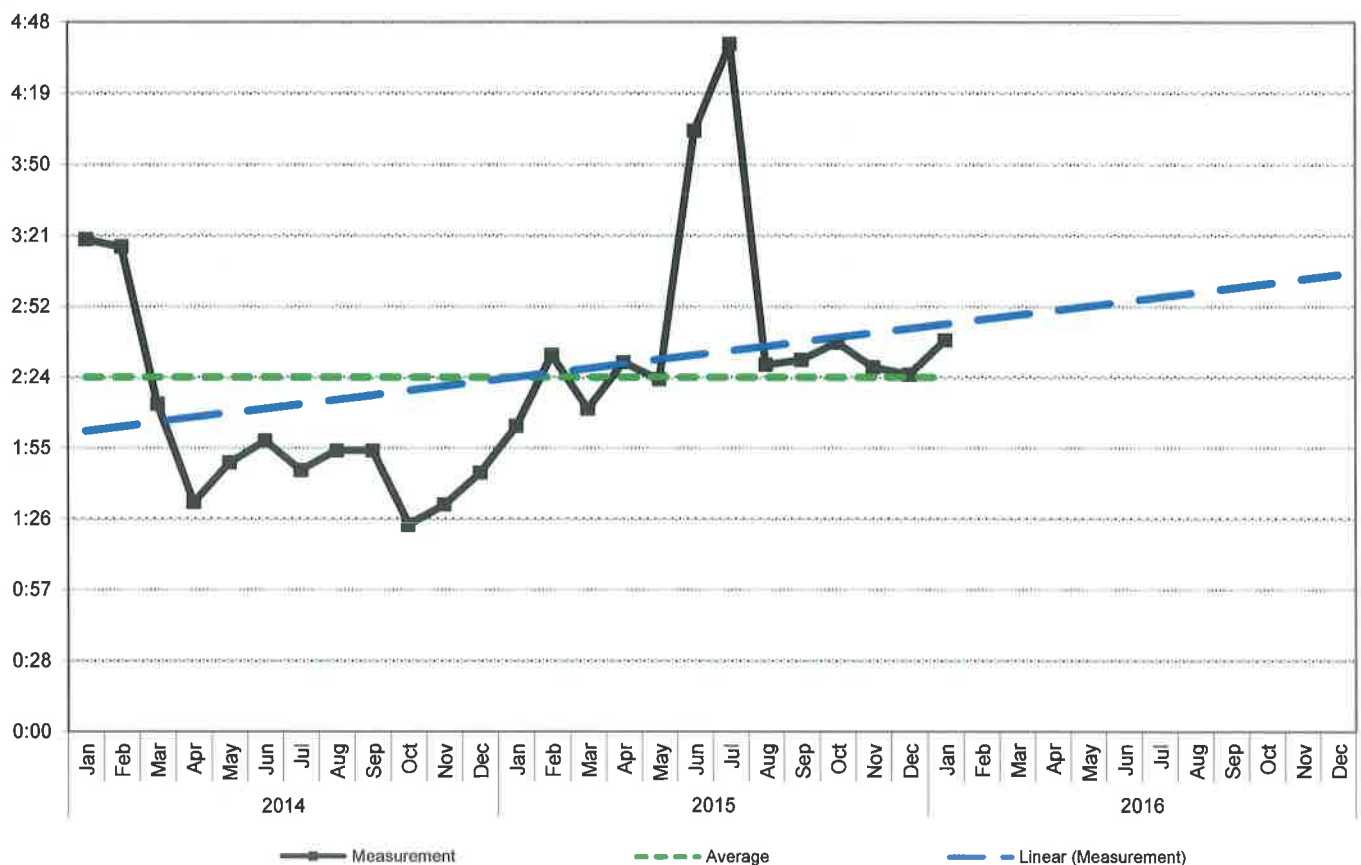
**Trend: Unfavorable**

## Analysis

Customers contact the Sewerage and Water Board to start or end service; to request information about their bill; to report concerns about their water service, sewer connection, street flooding, or solid waste sanitation service; and other matters. The Call Center for emergency repairs is operated continuously, while the Call Center for billing and non-emergency issues is operated from 7 AM to 7 PM. Call volumes can vary significantly month to month.

### Plans for Improvement

Staff is analyzing the events that trigger calls in order to determine methods to reduce the volume. Short term plans for improvement will focus on creating more efficient "scripts" for handling routine call matters. Longer term plans will focus on reducing the overall call volumes with interactive voice response capabilities.



### Data Table

[illegible]

[illegible]

[illegible]

## Sewerage and Water Board of New Orleans Total Service Requests about Low Water Pressure

**Constituency:  
Customer  
Ratepayers**

**Currently Meeting Goal: No**

## Objective: Provide Timely Information and Respond Promptly to Requests

**Process Operating Within Control Limits: No**

## Goal: Reduce Number of Service Requests

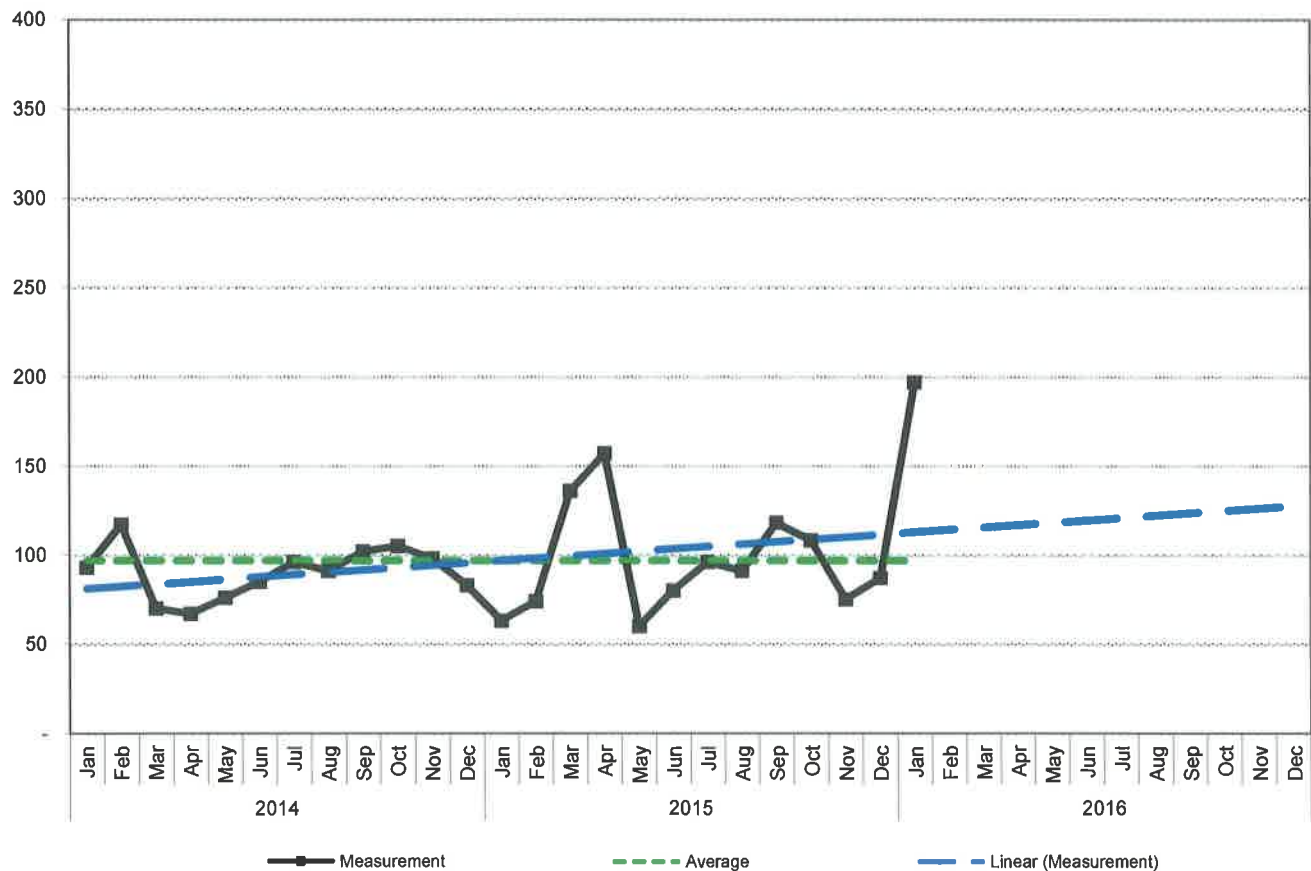
**Trend: Unfavorable**

## Analysis

Customers contact the Sewerage and Water Board to request resolution to low water pressure. System pressure can be impaired by power failures at the treatment plants, by water main breaks, and by certain types of repair activities.

### Plans for Improvement

Staff continues to make repairs to the water system to reduce the number of occasions of low pressure.



### Data Table

[illegible]

## Sewerage and Water Board of New Orleans Total Service Requests for Water System Leaks

**Constituency:  
Customer  
Ratepayers**

**Currently Meeting Goal: No**

## Objective: Provide Timely Information and Respond Promptly to Requests

**Process Operating Within Control Limits: Yes**

## Goal: Reduce Number of Service Requests

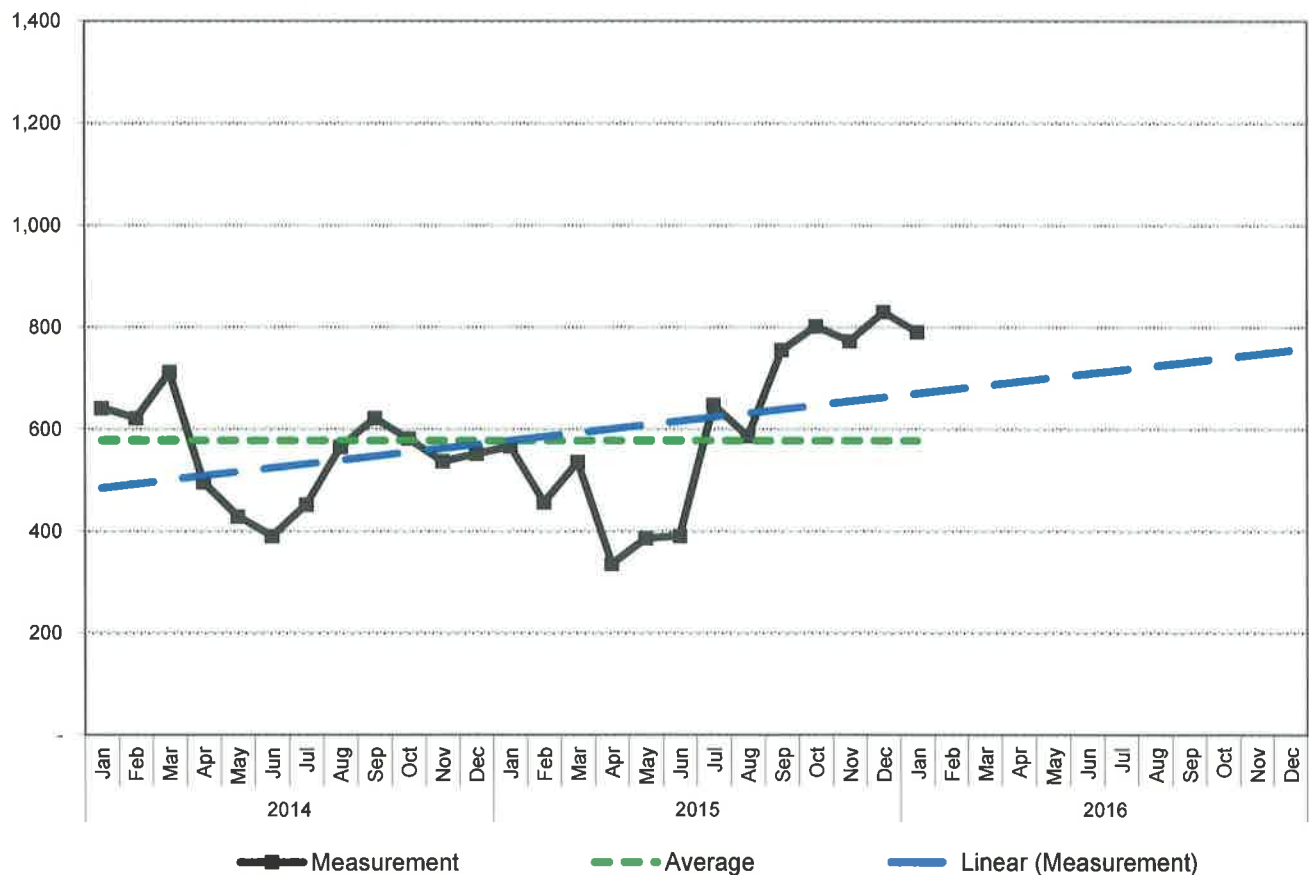
**Trend: Unfavorable**

## Analysis

Customers contact the Sewerage and Water Board to request repairs to leaking mains, services and fire hydrants.

### Plans for Improvement

Staff is working with FEMA to expand beyond point repairs to line replacements for water mains with high frequency of failure.



### Data Table

[illegible]

## Sewerage and Water Board of New Orleans Total Service Requests for Sewer System Leaks

**Constituency:**  
**Customer**  
**Ratepayers**

**Currently Meeting Goal: Close**

### Objective: Provide Timely Information and Respond Promptly to Requests

**Process Operating Within Control Limits: Yes**

## Goal: Reduce Number of Service Requests

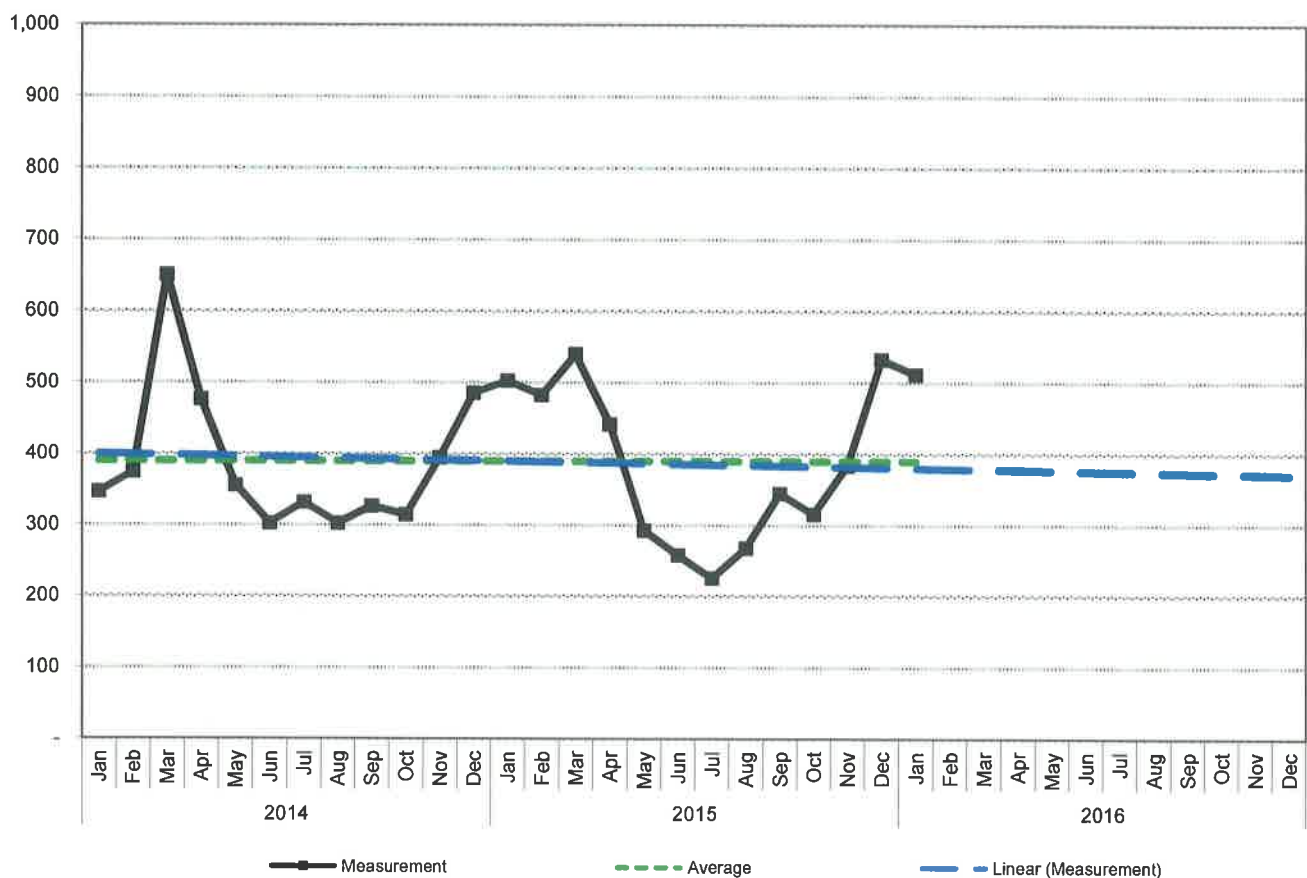
**Trend:** Level

## Analysis

Customers contact the Sewerage and Water Board to request repairs to leaking sewer collection mains and service lines.

### Plans for Improvement

Staff has recently expanded the use of Networks Department field staff focused on sewer system repairs.



### Data Table

[illegible]



[illegible]

## Sewerage and Water Board of New Orleans

### Water and Sewer Receivables 30 to 120 Days Old

### EUM Attribute: Financial Viability

**Description: Establishes and maintains an effective balance between long-term debt, asset values, operations and maintenance expenditures, and operating revenues**

**Constituency:**  
**Customer Ratepayers**

**Objective: Efficient use of resources in providing services**

**Goal: None established**

**Currently Meeting Goal: Not Applicable**

**Process Operating Within Control Limits: Yes**

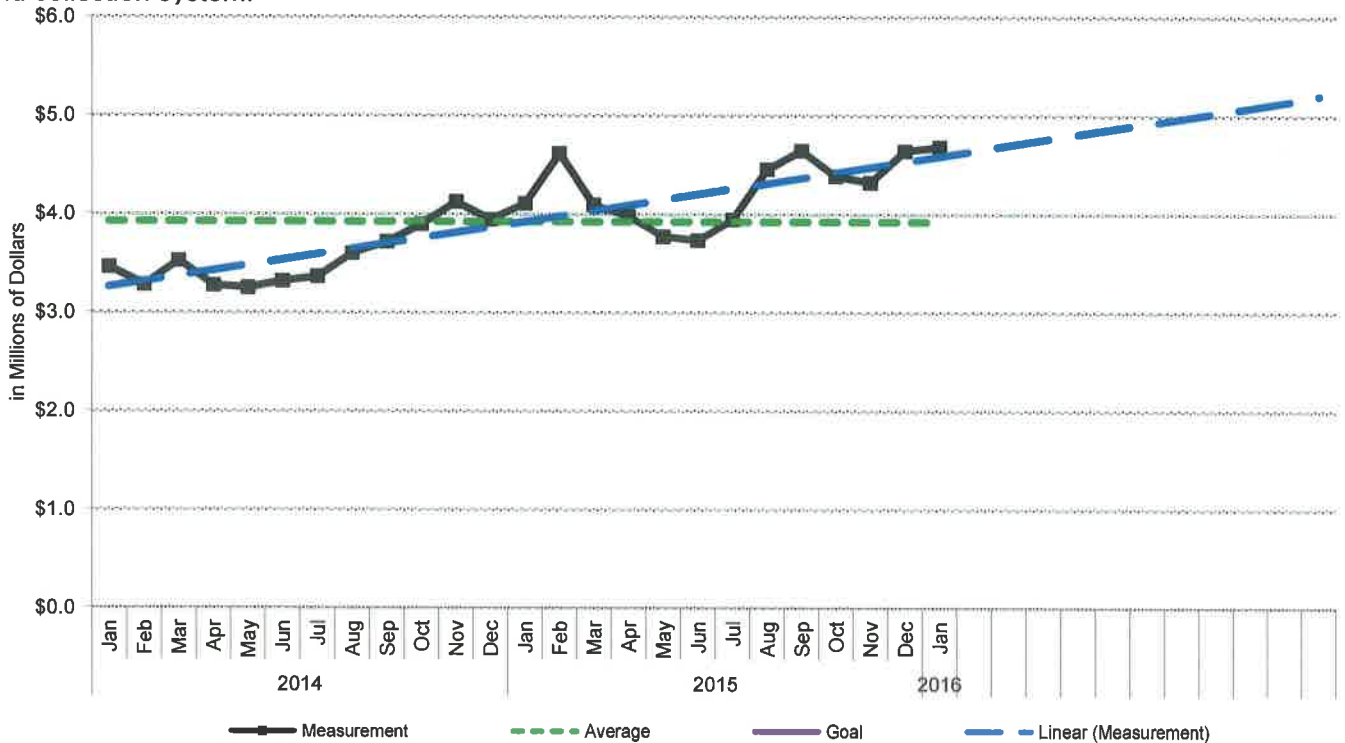
**Trend: Level, when adjusted for rate increases.**

## Analysis

Water and sewer accounts receivable that are 30 to 120 days old are handled by internal staff using service disconnection. When those accounts are turned-off and final bills sent, the remaining balances after 30 days are sent to a collection agency.

## Plans for Improvement

It appears that the higher post-Katrina accounts receivable balances have been resolved through standard collection practices and that annual collection rates now exceed 98% of annual billings. Staff intends to use standard process improvement methods to continue collection practices pending implementation of new billing and collection system.



### Data Table

[illegible]



## Sewerage and Water Board of New Orleans Water and Sewer Receivables 120 Days and Older

### EUM Attribute: Financial Viability

**Description: Establishes and maintains an effective balance between long-term debt, asset values, operations and maintenance expenditures, and operating revenues**

**Constituency:**  
**Customer Ratepayers**

**Objective: Efficient use of resources in providing services**

**Goal: None established**

**Currently Meeting Goal: Not Applicable**

**Process Operating Within Control Limits: Yes**

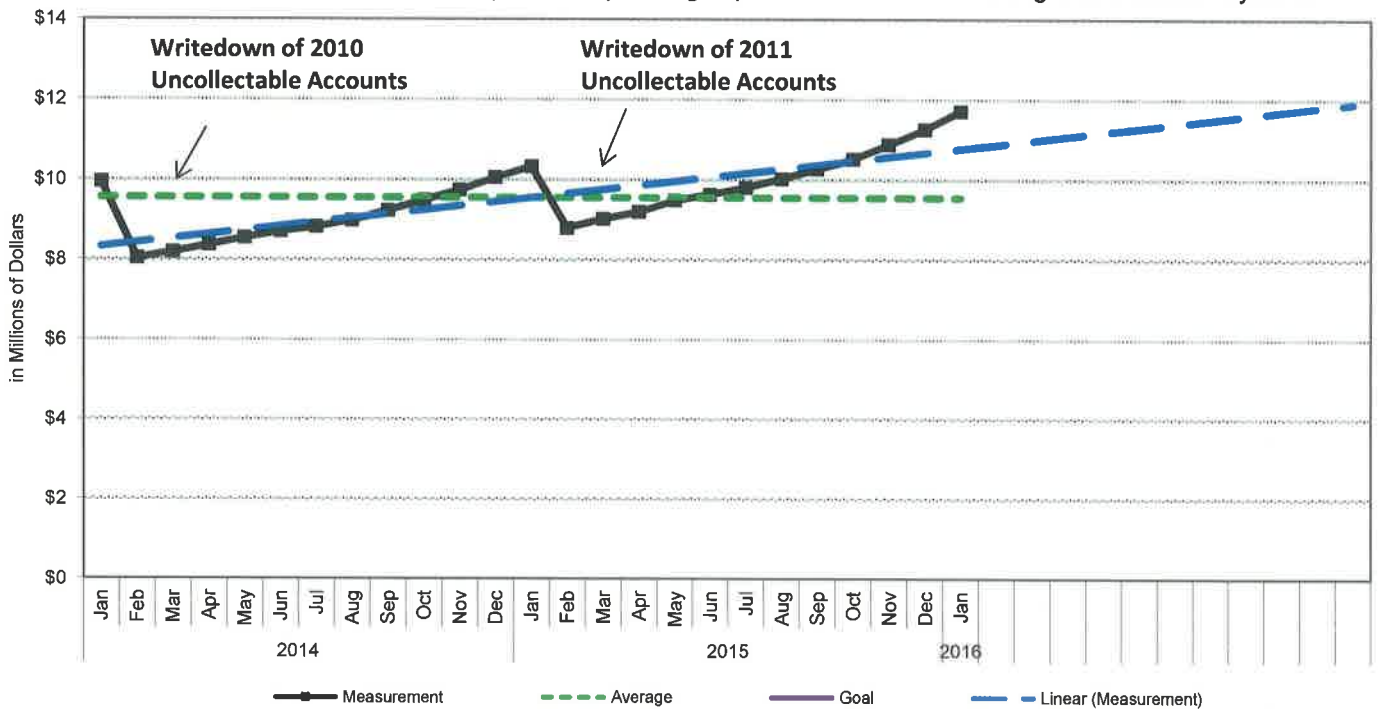
**Trend: Level**

## Analysis

Water and sewer accounts receivable that are 120 days and older are handled by a collection agency. When those accounts remain uncollected after three years, the balances are written off as part of an annual process. The uncollectable balances for 2007 and 2008, which were written off early in 2011 and 2012, were higher than normal due to accounts that remained open post-Katrina for residences and businesses but were not occupied.

### Plans for Improvement

It appears that the higher post-Katrina accounts receivable balances have been resolved through standard collection practices and that annual collection rates now exceed 98% of annual billings. Staff intends to use standard process improvement methods to continue collection practices pending implementation of new billing and collection system.



### Data Table

[illegible]



## SEWERAGE AND WATER BOARD OF NEW ORLEANS

February 15, 2016

Finance and Administration  
Sewerage and Water Board of New Orleans  
New Orleans, Louisiana

Subject: Equal Employment Opportunity Activity Status Report for January 2016

Dear Directors:

### **Federal Equal Employment Activity**

There has been no new case(s) filed in January 2016.

There are 3 pending Equal Employment Opportunity Commission (EEOC) complaints filed prior to 2015 and one EEOC complaint filed in 2015 that have not yet been resolved. These complaints are awaiting further action by the EEOC.

### **Grievances Filed according to General Grievance Policy #26, Equal Employment Opportunity Policy #86 and the Workplace Harassment Policy #87**

There have been no new grievance(s) filed in January 2016.

### **Office Visits**

Office conferences for counseling of employment issues can be made by appointment or as a walk-in. There were 11 consultations held with 11 separate employees during the month of January.

### **Grievance Committee Hearings**

There are no Grievance Committee Hearing cases pending.

### **Office Activity**

During the month of January, the EEO Office commenced a review of the office's policies, procedures, and processes to ensure compliance with "Best Practices." This review may result in the updating of the Board's EEO/grievance process. Additionally, the office is assisting the Training Department in developing a harassment free workplace training schedule.

Sharon Judkins  
Deputy Director-Administration

**Sewerage and Water Board**  
**Department of Emergency Management**  
*“Preparedness, Mitigation, Response, and Recovery”*

FEMA Project Update as of **2-4-16**

*This data was collected from E.M. Data and Louisianaapa.com on the above reference date*

Prepared by: Jason Higginbotham, CEM, LEM-P  
 Director of Emergency Management

**Hurricane Katrina**

<b>Estimated Project Cost</b>	<b>\$ 853,578,989.98</b>
<b>Obligated Amount</b>	<b>\$ 682,866,749.69</b>
Not Eligible PW <sup>1</sup>	\$ 10,896,751.08
Not Eligible Loan PW <sup>2</sup>	\$ 71,526,568.73
Insurance Deduction <sup>3</sup>	\$ 2,747,339.04
Insurance Settlement <sup>4</sup>	\$ 2,303,000.00
Version Request <sup>5</sup>	\$ 71,754,594.53
Appeal Amount <sup>6</sup>	\$ 0
Close Out Reconciliation <sup>7</sup>	\$ 0
Submitted Project Cost	\$ 710,261,350.26
Awaiting Obligation <sup>8</sup>	\$ 11,179,092.52
Total Invoices in Progress at State	\$ 25,274,209.88
Total Paid by State (LAPA Data)	\$ 393,631,991.20
SPS HMGP Grant	\$ 20,082,538.00
Power Plant HMGP GRANT	\$ 141,175,000.00
Power Plant HMGP Amendment 1	\$ 9,620,389.00

<sup>1</sup> Represents the amount that will not result in payments by FEMA on non-100 Million Dollar P.W.'s.

<sup>2</sup> Represents the amount that will not result in payments by FEMA on 100 Million Dollar P.W.'s.

<sup>3</sup> National Flood Insurance deductions.

<sup>4</sup> Insurance Settlement

<sup>5</sup> Amount that FEMA is reviewing documentation to adjust scope of work or cost adjustments

<sup>6</sup> Amount that is currently under appeal or arbitration.

<sup>7</sup> Amount that will be reconciled when Project Worksheet's are closed out.

<sup>8</sup> Amount pending obligation in FEMA Million Dollar Queue or Funding Review Queue.

## **Hurricane Gustav**

**This data was collected from E.M. Data and Louisianapa.com**

Original ESTIMATED PROJECT COST	\$ 750,945.28
PROJECT SUBMITTED AMOUNT	\$ 750,945.28
NFIP Reduction	\$ -
OBLIGATED Amount	\$ 544,884.26
Amount Paid by State	\$ 518,864.38

## Hurricane Isaac

This data was collected from E.M. Data and Louisianapa.com

Site	Estimated	Insurance Claim	FEMA Claim	PW Amount
CAT B Emergency Labor/Equipment	\$ 1,217,743.75	\$ -	\$ 1,398,010.67	\$ 1,398,010.67
East Bank Waste Water Treatment Plant	\$ 873,596.00	\$ 367,636.00	\$ 505,960.00	\$ 224,987.37
West Bank Waste Water Treatment Plant	\$ 118,755.00	\$ 38,887.00	\$ 79,868.00	\$ 28,053.10
East Bank Water Plant	\$ 184,556.00	\$ 36,850.00	\$ 174,706.00	\$ 74,678.91
West bank Water Plant	\$ 2,269.74	\$ -	\$ 2,269.74	\$ 2,269.74
Sewer Pumping Stations/DPS	\$ 94,063.80	\$ -	\$ 94,377.90	\$ 80,711.15
Central Yard Roof Repairs	\$ 6,053.60	\$ -	\$ 6,053.60	\$ 6,053.60
Central Yard Fence	\$ 18,836.61		\$ 18,836.61	\$ 18,836.61
<b>Total</b>	<b>\$ 2,515,874.50</b>	<b>\$ 443,373.00</b>	<b>\$ 2,280,082.52</b>	<b>\$ 1,833,601.15</b>



**"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21<sup>ST</sup> CENTURY"**

# **Sewerage & Water Board of NEW ORLEANS**

**MITCHELL J. LANDRIEU, President**

**625 ST. JOSEPH STREET  
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER  
www.swbno.org**

January 14, 2016

The Finance and Administration Committee of the Sewerage and Water Board of New Orleans met on Thursday, January 14, 2016 at 3:15 PM in the Board Room, 625 St. Joseph Street to consider the following matters.

## **ATTENDANCE**

### **Present:**

Scott Jacobs, Chair  
Joseph Peychaud, Vice-Chair  
Kerri Kane

### **Absent:**

Dr. Tamika Duplessis  
Kimberly Thomas

### **Others:**

Eric C. Blue

## **ACTION ITEMS**

### **Item 1      General Superintendent's Recommendations**

#### **Bids:**

Mrs. Kerri Kane moved to accept the General Superintendent's Recommendations for award of contracts for the items listed below. Mr. Joseph Peychaud seconded and the motion carried.

- R-008-2016 – Furnishing Sodium Hypochlorite for the total amount of \$1,333,500.00.
- R-009-2016 – Furnishing Liquid Polyphosphate for the total amount of \$287,600.00.

- R-010-2016 – Furnishing and Delivering Small Fleet Trucks for Items 1 through 6, 10 and 13 for the total amount of \$790,215.00; for Items 7 through 9, 11 and 12 for the total amount of \$356,971.00.
- R-011-2016 – Furnishing and Installing Automotive Remanufactured Engines and Related Parts for the total amount of \$362,425.00.
- R-012-2016 – Furnishing Pest and Rodent Control Services for the Sewerage and Water Board for the total amount of \$31,092.00.
- R-013-2016 – Furnishing and Delivering Gasoline and Diesel Fuel for the total amount of \$1,063,629.52.

**Contract Renewals:**

Mrs. Kerri Kane moved to accept the General Superintendent's Recommendations for award of contract renewals for the items listed below. Mr. Joseph Peychaud seconded and the motion carried.

- R-014-2016 – First and Final Renewal of Contract 2111 – Water Main Point Repair, Water Service Connection, Water Valve and Fire Hydrant Replacement at various sites throughout Orleans Parish for the total amount of \$3,197,190.00.
- R-015-2016 – First and Final Renewal of Contract 30009 – Restoration of Existing Gravity Sewer Mains by Excavation and Replacement from Manhole to Manhole at various sites throughout Orleans Parish for the total amount of \$2,088,008.00.
- R-016-2016 – First and Final Renewal of Contract 30015 – Restoration of Existing Gravity Sewer by Point Repair and CIPP Lining of Sewer Mains at various sites throughout Orleans Parish

**Professional Service Contract Amendment:**

- R-017-2016 – Amendment to Agreement with Arcadis for Additional Design and Engineering Services for the Carrollton Water Plant Sycamore Filter Gallery Structural Repairs to contract value of \$790,654.00.

Mr. Joseph Peychaud moved to approve the General Superintendent's Recommendations for one professional service contract amendment as listed above. Mrs. Kerri Kane seconded and the motion carried.

**Item 2            Change Orders**

Mrs. Kane moved to accept the Ratification of Change Orders as described in resolutions R-001-2016, R-002-2016, R-003-2016, R-004-2016, and R-005-2016. Mr. Peychaud seconded and the motion carried.

**PRESENTATION ITEMS**

**Item 3            Financial Results through November 2015**

Mr. Miller presented the summary of financial results for the water, sewer and drainage systems through November 2015.

**Item 4      CEA – Between the City of New Orleans and the Sewerage & Water Board of New Orleans/Supplemental Equipment and Operations for Special Event Clean Up**

Mr. Becker provided background history on the City of New Orleans proposal to enter into a Cooperative Endeavor Agreement with the Sewerage and Water Board of New Orleans to provide use of equipment and manpower for special events like the 2016 Mardi Gras parade season; and the cost for manpower and use of equipment, and fuel by the Sewerage and Water Board shall not exceed the amount of \$140,000.00. This is a significant cost savings for the city of New Orleans.

**INFORMATION ITEMS**

**Item 5 – 9**      The committee received all information items.

**ANY OTHER MATTERS**

Mr. Grant discussed the Sewerage and Water Board of New Orleans' goods and services contracts that have been approved for DBE Participation at the Staff Contract Review Committee Meeting held on January 13, 2016 regarding the following:

- Furnishing Professional Services for State Inter-Governmental Affairs Representation
- Furnishing Security Guard Services for Sewerage and Water Board of New Orleans

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 3:55 PM.

Also in attendance were Cedric S. Grant, Executive Director; Robert Miller, Deputy Director; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Kimberly Johnson, Deputy Director of Continuous Improvement; Sharon Judkins, Deputy Director of Administration; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Counsel; Robert Jackson, Community & Intergovernmental Relations Administrator; Lisa Martin, Deputy Director of Communications; Valerie Rivers, Deputy Director of Logistics; Willie Mingo, Purchasing Administrator; Brenda Thornton, Communirep, Inc.; Randy Smith, Royal Engineers; Amer Tufail, Green Point Engineers.

Respectfully submitted,

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Mr. Scott Jacobs, Chair