

# BOARD OF DIRECTOR'S MEETING OCTOBER 18, 2017

## MEETING MINUTES

### SEWERAGE AND WATER BOARD OF NEW ORLEANS

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#### ROLL CALL

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The Board of Directors of the Sewerage and Water Board of New Orleans (SWBNO) met on Wednesday, October 18, 2017 at 9:05 AM in the Board Room at 625 St. Joseph Street. Mr. Nolan Lambert, Special Counsel, called the roll and confirmed the following members were present: Director Alan Arnold, Director Robin Barnes, Director Joseph Peychaud, Director Stacy Horn Koch, Director Marion Bracy, Director Ralph Johnson and President Mitchell Landrieu.

The following member(s) were absent: Director Dr. Tamika Duplessis

Also present were: Mr. Amer Turfail, Greenpoint; Mr. Russell Kelly, ATCO Services, L.L.C; Ms. Geneva Coleman, THA, and Ms. Brenda Thornton, Communirep, Inc.

Staff present were: Mr. Bruce Adams, Interim General Superintendent; Ms. Sharon Judkins, Deputy Director, Administration; Ms. Valerie Rivers, Deputy Director, Logistics; Mr. Harold Marchand, Mr. James Thompson, Legal Department; Ms. Jasmin Lawrence, Board Relations Staff; Mr. Hayne Rainey, Communications; Mr. Ron Spooner, Chief of Engineering; Mr. Paul Rainwater, Mr. Owen Monconduit, Mr. Terrence Ginn, Mr. Robert Turner and Ms. Renee Lapeyrolerie, Interim Emergency Management Team (I-Team).

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#### APPROVAL OF PREVIOUS MINUTES

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Director Joseph Peychaud moved to approve the minutes of the Regular Board Meeting held on September 21, 2017. Director Robin Barnes seconded the motion. The motion carried.

Director Marion Bracy moved to approve the minutes of the Special Board Meeting held on October 13, 2017. Director Stacy Horn Koch seconded the motion. The motion carried.

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#### REPORT OF THE EXECUTIVE DIRECTOR

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Mr. Paul Rainwater and the I-Team presented a PowerPoint presentation on the following:

➤ **Status of Power Generation**

- Turbine Operational:
  - Turbine #1 – 5MW
  - Turbine #3 – 10 MW
  - Turbine #6 – 3.75 MW
- Frequency Changers – 20.5 MW
- Total 25 Hz Power Available – 39.25 MW

- 26 Generators available for redundancy thru hurricane season
  - Turbine Operational:
    - Turbine #4 – CH2M updating reentry plan (TBD)
    - Turbine #5 – GE repairing (late Nov.)
- **Installation of EMD's Underway**
- 5 Electro-motive Diesel generators (EMDs) have been procured to provide additional power generation and redundancy. Over 90 personnel are working 24/7 to bring them online. All 5 EMDs have been placed on concrete slabs. Installations are on schedule for completion next week. Upon completion, EMDs will provide 12.5 MW of power.
- President Landrieu added the SWBNO is very close to getting into the “green zone”, that is having stable power, whether it's 25 cycle or 60 cycle. He added once completed, SWBNO would have much more power than we've had in a long time.
- **Drainage Pumping Station Current Status**
- 110 of 120 pumps currently operational (94%)
  - 10 pumps out; undergoing emergency repairs
    - 6 drainage pumps (2 less than 10 cfs)
    - 4 constant duty pumps
  - Station with pump outages:
    - DPS #6 (Lakeview) 15 pumps, 1 large and 2 constant duty out ; DPS #11 (Lower Coast Algiers) has 4 pumps, 1 pump is out; DPS #15 (N.O East) has 2 pumps, 1 out
  - Next large drainage pump to return to service will be at DPS #15, Pump 2 (250 CFS) on Oct. 22, 2017
  - DPS #12 – CH2M preparing documents for repair and upgrade to auxiliary equipment – expediting contracting
  - Stations with critical maintenance needs at this time serve Lakeview, Lower Coast Algiers and New Orleans East
  - SWBNO is maintaining readiness potential for tropical events. During Hurricane Nate, all drainage pumping stations were manned and National Guard Personnel were activated to provide support
  - SWBNO is developing written standard procedures to ensure continuity of operations in addition to solidifying protocols in case of emergencies

President Landrieu stated that with authorized emergency contract in place, when pumps break the emergency contract allows contractors to come immediately to fix the problem.

Director Bracy suggested a detailed report on pumps to better understand what the current status is. Director Barnes also stated a visual map on the system would help to identify the actual locations and status.

Mr. Rainwater indicated that going forward there will be a more detailed report on the pumping systems. Mayor Landrieu reiterated for the public there will never be 100% of the pumps working. Once you fix one thing something else can go wrong. He added the system is old and needs to be replaced. The City may need to think about that in the future. Mr. Rainwater emphasized transparent reporting, where information is reported in real time so that problem(s) can be fixed in a timely manner. He also pointed out that the daily SWBNO Drainage Pumping Station Operational Capacity Report can be found online on the SWBNO's website.

➤ **Manpower for Power and Pumps**

- Reset SWBNO's relationship with Civil Service Department
- Focused on hiring Operations, Facilities Maintenance and Engineering personnel for power plant and drainage pump stations
- Working with Civil Service on process changes
  - Job posting as needed, rather than on Fridays
  - Electronic testing
  - Hosting City job fair in November
- Lifted restrictions to allow SWBNO retirees to return to work part-time
- Recruiting City & Corps of Engineers retirees

Ms. Michelle Craig, chairperson of the Civil Service Board, has been working with the I-Team and has re-established the relationship with the SWBNO. Mr. Terrence Ginn and Ms. Michelle Craig gave an update on SWBNO manpower needs. Beginning August 22, 2017, the I-Team has worked to address the critical manpower shortage in Operations, Facilities Maintenance and Engineering quickly with qualified personnel. These positions are often highly specialized and difficult to fill. The SWBNO and the City of New Orleans Civil Service will join forces to address these issues going forward.

The SWBNO presented a Classification/Compensation Study to the Civil Service Commission for review and approval. Civil Service reviewed and recommended approval of the reclassification of 37 job titles encompassing 306 critical budgeted positions. Currently, SWBNO has 88 vacant positions within this group. It's anticipated Civil Service will approve the compensation plan in the coming weeks. It will become the first phase of the new compensation plan for the SWBNO employees. The remainder of the SWBNO positions will be addressed through the City's Classification/Compensation Study. The Civil Service Commission has agreed to assist SWBNO with onboarding of employees by posting jobs as needed rather than on Fridays, migrating to electronic testing rather than paper tests, and co-hosting a City-wide job fair with SWBNO in mid-November. The other HR initiative undertaken with the I-Team includes lifting the restrictions to hire retired SWBNO retirees, former City employees and Corps of Engineers retirees.

The last part of the Classification/Compensation Study deals with job specifications. The consultant has submitted a draft to SWBNO. President Landrieu requested Ms. Judkins to report on this matter at the next Board meeting.

Finally, Director Bracy offered Xavier University as a possible site to host a managers' meeting to go through the job specifications. Director Bracy recommended we work toward hiring the youth in the city. Director Barnes stated that GNO, Inc. would be happy to reach out to the other schools of higher education in the region to make sure they have students that are coming to the job fair and hopefully get some social media messaging out prior to that fair. President Landrieu indicated that the communications departments of both the City and SWBNO will collaborate in promoting the event.

➤ **Emergency Cost – Power \$41,556,677**

To stabilize SWBNO Power Generator System, a total of \$41.5 million has been committed. This includes bringing Turbine #3 and #5 back into service. This figure also includes over \$426,000 to making necessary repairs following the fire during startup of Turbine #4. Also included in this figure is approximately \$15 million committed to bringing the 5 EMDs online by the end of October and securing generators for drainage pumping stations. All contracts contain DBE commitment goal of 10%.

Director Joseph Peychaud asked again about the DBE goal of 10%, whether that goal is actually being achieved or is it lower than 10%? Mr. Paul Rainwater promised to provide that information to the Board.

➤ **Emergency Cost – Water Pumps \$235,828**

To stabilize the potable drinking water system, emergency contracts have been executed to repair Water Pumps Panola #1 and #2 and Claiborne Pump #3. In total, approximately \$236,000 has been committed. More information about water pumps and steam pumps will be provided so everyone can have a better understanding of the system.

President Landrieu requested that within the next 30 to 60 days a complete and total briefing on how the entire Sewer, Water and Drainage Systems work be provided to the Board. Staff should be prepared to put together graphs so that any question that is asked can be answered and everyone can understand how big and complex the system is; also included should be the interplay between sewer, water, drainage and what the cost is going to be long-term, not just on the drainage side.

Mr. Paul Rainwater stated the I-Team is working on presentations; however, more time is needed to sit with the President and Board members to show them the process, equipment, operations, etc.

**Carrollton Water Plant: Steam Pumps**

- Pump A – ONLINE
- Pump B – ONLINE

**Claiborne:**

- Pump 2 – Available
- Pump 3 – Offline (emergency use only) 25 Hz pumps
- Pump 1 – Available
- Pump 4 – ONLINE – fed by T1

**Panola:** Fed by either 25 Hz or 60 Hz power source (both available)

- Pump 1 – Available
- Pump 2 – ONLINE – on 60 Hz

➤ **Emergency Cost – Drainage Pumps \$6,208,876**

A total of \$6.2 million has been committed since the I-Team came aboard to stabilize the system. 8 large drainage pumps have returned to service; right now, the drainage system is at 94% operational capacity.

➤ **Emergency Cost – Manpower \$6,557,883**

As it relates to Manpower, just over \$6.5 million has been committed; this includes contracts related to manpower provided by the Interim Emergency Management and Support Team, as well as additional staffing provided by contractor CH2M and Veolia. These contracts are being managed carefully and have been authorized not to exceed certain amounts over various periods of time.

➤ **Combined Emergency Costs \$54,559,264**

In total, for all declared emergencies related to stabilizing SWBNO's power generators, drainage pumps, water pumps and manpower, \$54.6 million has been committed so far. Mr. Rainwater maintained, the

contractors and contracts are being monitored closely, and SWBNO is satisfied with the product delivery. He added this is a significant investment of public resources. Stabilizing this system is absolutely essential to the health and wellbeing of every citizen of New Orleans.

President Landrieu commended the Board for its financial management. As a result, the SWBNO has the financial wherewithal to get through this emergency.

Mr. Paul Rainwater stated weekly meetings are held with all contractors to make sure the contractors are tasked properly and that bench marks are met in the contracts and SWBNO gets the products that are asked for.

Mr. Rainwater stated that the I-Team is working on presentations and will conduct a tour of the Carrollton Plant for Board members.

**Media Relations** – Renee Lapeyrolerie stated that a comprehensive overview will be presented to the Board very soon. Internal communications need improvement; however, some progress has been made with employees. Communications department is trying its best to comply with Public Record Requests from the media outlets. The department has hired Mr. Zachary Hudson to provide for some continuity after November 30, 2017.

➤ **Summary**

- Still working under emergency conditions
- I-Team on ground working round the clock
- Focused on execution of emergency contracts and budget realignment
- Focused on continuity of operations during leadership change

**Key Agenda Topics:**

➤ **FINANCE & ADMINISTRATION COMMITTEE**

**Action Items:**

- General Superintendent's Recommendations
- Change Orders
- First and Final Renewal of Contract 2123 – Water Main Replacement and Extension at Scattered Locations Throughout Orleans Parish
- Request for Declaration of Extreme Emergency for the Restoration of Turbine No. 4
- Authorization To Amend Metering Project Assessment Contract
- Authorization To Procure Customers Relationship Management Software
- East Bank Treatment Plant Municipal Water Pollution Prevention Environment Audit
- West bank Treatment Plant Municipal Water Pollution Prevention Environment Audit

**Presentation Items:**

- Financial Results through August 2017

**Information Items:**

- Executive Director's Approval of Contracts of \$1,000,000.00 or less
- DBE Participation on Contract
- Customer Service Results through September 2017
- FEMA Project Worksheet Status

**FINANCE & ADMINISTRATION COMMITTEE**

Director Peychaud reported on the Committee's meeting held on October 18, 2017 at 10:30 A.M. Director Peychaud's concern again was the amount of Change Orders that were brought to the Committee. Two resolutions were brought from the Committee to the full Board for action.

Director Arnold requested a special Committee meeting be called, for the management to present the financial results of the organization through September 30, 2017.

Director Joseph Peychaud moved to accept the report and recommendations of the Committee. Director Stacy Horn Koch seconded the motion. The motion carried.

### **PENSION COMMITTEE**

#### **Action Items:**

- Mission Statement for the Employees' Retirement System of the Sewerage & Water Board of New Orleans
- Adoption of the CFA Code of Conduct for Member of a Pension Scheme Governing Body by the Employees' Retirement System of the Sewerage & Water Board of New Orleans
- Asset Allocation Targets for Employees' Retirement System of The Sewerage and Water Board of New Orleans
- Miscellaneous Update of the Investment Policy Statement for The Employee s' Retirement System of the Sewerage & Water Board of New Orleans

#### **Executive Session:**

- Disability Retirement Application

#### **Presentation Items:**

- Deputy Director of Administration Discussed on Rehiring Retirees
- 5a. Chief Investment Officer's Presentation

#### **Presentation Items:**

- 5b. LSA R.S.11:3821
- 5c. Code of Conduct for Members of a Pension Scheme Governing Body
- 5d. CFA Code of Ethics and Standards of Professional Conduct
- 5e. Employees' Retirement Investment System Investment Policy Statement
- 5f. Pension Committee Meeting Presentation Oct. 7, 2015
- 5g. Pension Committee Minutes Oct. Nov., Dec., 2015
- 5h. RFP for Asset-Liability Study Consulting Services

Director Peychaud reported on the Pension Committee meeting. Director Johnson moved to accept the report of the Pension Committee. Director Barnes seconded the motion. The motion carried.

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### **CORRESPONDING RESOLUTIONS**

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The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-116-2017 – First and Final Renewal of Contract 2123 – Water Main Line Replacement and Extension at Scattered Locations throughout Orleans Parish

R-119-2017 – Authorization to Amend Metering Project Assessment Contract

R-120-2017 – Authorization to Procure Customer Relationship Management Software

R-123-2017 – Contract 1389 – Algiers Purification Plant Improvements Project

R- 124-2017 – First and Final Renewal of Contract for Furnishing Liquid Ferric Sulfate to the Algiers Water Treatment Plant and the Carrollton Water Plant

R- 125-2017 – Final Acceptance and Close Out to Contract 1345 – Algiers Water Purification Plant Improvements Project

R-126-2017 – Final Acceptance and Close Out to Contract 5203 – Drainage Pumping Station No. 14 – Trash Screen Cleaner Replacement

R-127-2017 – Final Acceptance and Close Out to Contract 8132 – Katrina Related Repairs Garage No. 1 and Generator Building at Central Yard In the City of New Orleans, LA.

R-128-2017 – Award of Contract to Provide Design and Engineering Service for Repairs to River Intake Fender System

R-129-2017 – Emergency Procurement Contract ME 17-0023 Provision of Acceleration of the Scope of Work to Contract 6259 Installation of Permanent Generators at 5 Underpass Station

R-130-2017 – Ratification of Change Order No. 2 for Contract 1395 – Water Hammer Hazard Mitigation – Elevated Storage Tanks

R-131-2017 – Ratification of Change Order No. 11 for Contract 1352 – Hurricane Related Replacement of the Pump Package at the Carrollton Water Purification Plant – Power Complex

R-132-2017 – Ratification of Change Order No. 7 and Final Acceptance and Closeout of Contract # 8143 – Hurricane Katrina Related Repairs to Central Yard Garage #2

R-133-2017 – Ratification of Change Order No. 2 for Contract 6254 – Repairs to Garage #2 Electrical and Equipment Central Yard

R-134-2017 – Ratification of Change Order No. 4 for Contract 1378 – Hurricane Katrina Related Repairs to Boilers, Ducts, & Elevators at the Carrollton Water Purification Plant Power Complex

R-135-2017 – Ratification of Change Order No 5 for Contract 2105 – Line Replacement of mains Damage by Hurricane Katrina within the Central Business District and French Quarter

R-136-2017 – Resolution of Amendment No. 2 To the Agreement Between The Sewerage & Water Board of New Orleans and G.E.C., Inc. for hurricane Katrina Related Drainage Restoration – Broad Underpass Pump Station Design

R- 137-2017 – Amendment No. 10 To the Agreement Between The Sewerage & Water Board of New Orleans and Waldemar S. Nelson and Company for Hurricane Katrina Related Water Restoration Projects

R-139-2017 – Contract 4101 – Requisition and Delivery of Two New Pumps and One Motor at New River

**East Bank Treatment Plant Municipal Water Pollution Prevention Environment Audit (R-121-2017)**

Chief of Environmental Affairs, Ms. Ann Wilson, read the report on the East Bank Treatment Plant Municipal Water Pollution Prevention Environment Audit (R-121-2017). The audit is a yearly requirement for public entities operating a waste water treatment plants. An internal review was performed by Veolia, SWBNO contractor, as well as different departments of the SWBNO. Overflows of the collection system

were documented according to the requirements in the Consent Decree and reported to EPA and DEQ on a monthly basis. The reporting period was June 2016-May 2017. The Board is required to pass a resolution acknowledging receipt and review of the audit.

Director Peychaud moved to approve the resolution. Stacy Horn Koch seconded the motion. The motion carried.

#### **West Bank Treatment Plant Municipal Water Pollution Prevention Environment Audit (R-122-2017)**

Ms. Wilson, Chief of Environmental Affairs, read the report on the West Bank Treatment Plant Municipal Water Pollution Prevention Environment Audit (R-122-2017). The reporting period was September 2016-August 2017. The overflows of the collection system were documented and reported to DEQ on a monthly basis. The Board is required to pass a resolution acknowledging receipt and review of the audit.

Director Koch moved to approve the resolution. Director Barnes seconded. The motion carried.

President Landrieu asked Mr. Paul Rainwater to assist the Environmental Affairs Department in putting together a roadmap for the future and to let the Board know how far SWBNO is in compliance. In response to President Landrieu's question, Mr. Ron Spooner responded that Ms. Kathy Smith is the coordinator for the Consent Decree, but Mr. Joseph Becker was the overall point person for the decree; however, as Chief of Engineering, Mr. Spooner said he would be filling in on the Consent Decree going forward. The Environmental Affairs Department will put together a presentation for the Board. Mr. Spooner also stated that the Consent Decree and all future projects are included in the annual capital program as well as the 10-Year Outlook.

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### **INFORMATION ITEMS**

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The following items were submitted for informational purposes only:

- Monthly Human Resources Activity Report for the Period September 1 through September 30, 2017
- FEMA Status Report
- Report of the General Superintendent
- Report of Special Counsel
- Financial Statements
- Customer Service Results through September 2017

Mr. Russell Kelly with ATCO Services, LLC requested a resolution concerning a DBE matter. He indicated that he was a sub-contractor for Plant-N-Power (PNP) on Contract 1378 that was terminated. This matter was brought up at last month's Board meeting. Staff was asked to give a report on this matter.

Just for clarity, President Landrieu stated that from SWBNOB's perspective, ATCO had a contract with Plant-N-Power but did not have a contract directly with SWBNO, and that SWBNO does not have a responsibility or obligation to Plant-N-Power or to ATCO. As a result, the Board had no authority to do anything on the matter. SWBNO legal counsel's advice to the Board was that there is no action that can or should be taken at this time.

Director Peychaud asked counsel if there was communication or consultation with Mr. Kelly that explained the process so that he understood this was not a Board matter to address. Counsel responded that this had been adequately communicated. Mr. Kelly, however, felt that the SWBNO and their Legal Department were giving incorrect information.



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**ADJOURNMENT**

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There being no further business, Director Bracy moved to adjourn. Director Koch seconded. The meeting adjourned at approximately 10:37 AM.



**"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21<sup>ST</sup> CENTURY"**

# **Sewerage & Water Board OF NEW ORLEANS**

MITCHELL J. LANDRIEU, *President*

625 ST. JOSEPH STREET  
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52-WATER  
[www.swbno.org](http://www.swbno.org)

November 13, 2017

The Finance and Administration Committee met on Monday, November 13, 2017 in the S&WB's Second Floor Board Room located at 625 St. Joseph Street, New Orleans, LA. The meeting convened at approximately 2:05 PM.

## **Present**

Joseph Peychaud  
Stacy Horn Koch  
Tamika Duplessis, Ph.D.

## **Absent**

None

## **Other Board Members Present**

None

## **Executive Session**

1. Director Joseph Peychaud requested a motion to enter into Executive Session to discuss pending litigation. The committee will consider Faubourg Saint Charles Condominiums v. Sewerage & Water Board of New Orleans, CDC No. 2017-2494-Section 11-G. Motion by Director Dr. Tamika Duplessis. Seconded by Director Stacy Horn Koch. **Motion carried by unanimous consent.**
2. Director Joseph Peychaud requested a motion to exit Executive Session and return to Regular Session. Motion by Director Stacy Horn Koch. Seconded by Director Dr. Tamika Duplessis. **Motion carried by unanimous consent.**
3. Director Joseph Peychaud requested a motion to accept Special Counsel's recommendations with respect to aforementioned litigation while in Executive Session. Motion by Director Dr. Tamika Duplessis. Seconded by Director Stacy Horn Koch. **Motion carried by unanimous consent.**

## **Action Items**

### **1. Change Order (s) R-141-2017 through R-149-2017:**

Director Peychaud made the request that when change orders are listed as action items, that a brief description be listed for each of the change orders on the actual agenda so that when the public views the change orders listed, they will have some idea of what each change order entails.

- **R-141-2017 – Ratification of Change Order No. 2 for Contract 30100 – Electrical Improvement to the Effluent Pump House at the East Bank Sewer Treatment Plant**

Project manager, Felicia Bergeron, answered the committee's questions about project delays related to hurricanes Harvey and Irma. The issues are with manufacturing the variable frequency drives (VFDs) for the project. The manufacturer has a shop in Houston and in the Caribbean. Both of those warehouses were affected by the hurricanes, so there were delays with the manufacturing of the VFDs. The VFDs help control the motors and we're putting in new motors at the Effluent Pump House at the East Bank Sewer Treatment Plant.

Director Dr. Tamika Duplessis moved to accept Change Order No. 2 for Contract 30100 as described in R-141-2017. Director Stacy Horn Koch seconded the motion. The motion carried.

- **R-142-2017 – Ratification of Change Order No. 4 for Contract 3788 – 404 Hazard Mitigation Grant Program – Burke Sewage Pumping Station**

The DBE goal for this contract is 36%. Director Peychaud wanted to know where the contractor is in terms of meeting that 36%. Mr. Ron Spooner stated that he would find out that information and bring it back to the Board.

Director Stacy Horn Koch moved for acceptance of Change Order No. 4 for Contract 3788 as described in resolution R-142-2017. Director Dr. Tamika Duplessis seconded the motion. The motion carried.

- **R-143-2017 – Contract Amendment No. 1 to the Agreement Between The Sewerage & Water Board of New Orleans and Veolia Water North America, LLC for Capital Program Management (CPM Services)**

Director Dr. Tamika Duplessis moved to approve Contract Amendment No. 1 as described in resolution R-143-2017. Director Stacy Horn Koch seconded the motion. The motion carried.

- **R-144-2017 – Ratification of Change Order No. 16 for Contract 1350 –Hurricane Katrina Related Repairs to Turbine 4 at the Carrollton Water Treatment Facility/Power Plant**

Director Stacy Horn Koch moved for acceptance of Change Order No. 16 for Contract 1350 as described in resolution R-144-2017. Director Dr. Tamika Duplessis seconded the motion. The motion carried.

- **R-145-2017 – Ratification of Change Order No. 11/11a for Contract 6247 – Hazard Mitigation Grant Project Retrofit of Generator 4 at the Carrollton Water Purification Plant/Power Complex**

Director Dr. Tamika Duplessis moved to accept Change Order No. 11/11a for Contract 6247 as described in resolution R-145-2017. Director Stacy Horn Koch seconded. The motion carried.

- **R-146-2017 – Ratification of Change Order No. 3 for Contract 6249 – Hazard Mitigation Grant Project – Design Build Retrofit Power Distribution Network**

Director Stacy Horn Koch moved for acceptance of Change Order No. 3 for contract 6249 as described in resolution R-146-2017. Director Dr. Tamika Duplessis seconded. The motion carried.

- **R-147-2017 – Ratification of Change Order No. 1 for Contract 3796 – Replacement of Vertical Turbine Solids Handling Pumps at the Boulevard “X” Sewage Pumping Stations**

In response to Director Peychaud’s question regarding staff being a part of the review committee for all change orders, Valerie Rivers explained that all of these projects either go before our staff contract review committee or our construction review committee where the user agency actually makes a recommendation. Then, the EDBD staff looks at it to see if in fact we have firms that are ready, willing and able to perform on them. At that time, a determination will be made as to what the realistic goal should be for those items.

Director Stacy Horn Koch moved to approve Change Order No. 1 for Contract 3796 as described in resolution R-147-2017. Director Dr. Tamika Duplessis seconded. The motion carried.

- **R-148-2017 – Ratification of Change Order No. 3 for Contract 1371 – Hazard Mitigation Grant Project Structure General Retrofit Power Plant Contract**

Director Dr. Tamika Duplessis moved to approve ratification of Change Order No. 3 for Contract 1371 as described in resolution R-148-2017. Director Stacy Horn Koch seconded. The motion carried.

- **R-149-2017 – Amendment to Agreement with Burke-Kleinpeter, INC. for Design and Engineering Services for the Sewer Pump Station Catch-All-Project**

Director Stacy Horn Koch moved to accept Amendment to Agreement as described in resolution R-149-2017. Director Dr. Tamika Duplessis seconded. The motion carried.

## 2. **Acceptance of the Report on Operations for 2016 (R-151-2017):**

Director Dr. Tamika Duplessis moved to defer this item to the December Finance and Administration Committee meeting. Director Stacy Horn Koch seconded. The motion carried.

## 3. **Budget Amendment Request for Emergency Contracts**

Ms. Katie Dignon gave a detailed report stating that all contracts are over \$1 million; therefore, they will have to be brought to the Board for consideration. Director Dr. Tamika Duplessis moved to defer the Budget Approval Amendment to the full Board for consideration on Wednesday. Director Stacy Horn Koch seconded. The motion carried.

#### **4. Healthcare Plan Recommendation**

Ms. Sharon Judkins made the presentation to the committee and explained the new healthcare plan. The HR Department is recommending that our new healthcare provider be The Health Plan, which will also use the Cigna Network. Our life insurance and the additional insurance coverage will be provided by Guardian Insurance. Mr. Conrad explained the new plan to the committee.

### **Presentation Items**

#### **1. Financial Results through September 2017**

Ms. Katie Dignon gave the financial results through September 2017. Ms. Rosita Thomas stated that we're cross-referencing two different systems because not all reports are going through the Cogsdale system. Director Joseph Peychaud was deeply concerned that the issues with merging the old with the new system have not been resolved. Director Dr. Tamika Duplessis stated that inventory was a concern in the past and that we needed to track inventory throughout the system.

Director Duplessis wanted to know why the financial report was for the month of September and not October. Ms. Katie Dignon stated that there will always be a month's lag reporting financials. Ms. Rosita Thomas stated that it generally takes about four weeks to collect data and proceeded to give a summary of the financials.

#### **2. AMI Readiness Assessment Project Overview**

Ms. Jacqueline Shine gave the status and an overview of the project. Ms. Shine stated that the Sewerage & Water Board contracted with AMI in September. Ms. Nicole Griffin and Mr. Dale Pennington with Utiliworks, located in Baton Rouge, gave a PowerPoint presentation to explain how the new meter reading system works. Director Peychaud asked that as consumer advocates on the Board, that he and Director Koch be kept in the loop.

Director Duplessis wanted to know how the new billing system will interact with our current system. Mr. Pennington stated that the new system is self-diagnostic. Director Koch wanted to know if S&WB will have to terminate meter readers as a result of using the new system. Mr. Pennington's response was that some meter readers will be elevated to new skill sets and that Utiliworks is responsible for training and education. Director Peychaud wanted to know the percentage of employee loss and if there's a likelihood of employees being displaced. Mr. Pennington stated that Utiliworks has seen an increase in employment. Although, some people leave because of the pay scale while others leave through attrition. Director Koch requested statistics showing displacement of employees. Utiliworks will provide information requested. Director Duplessis stated that security will be a major concern.

### **Information Items**

Information items 8, 9, 10, and 11 were received.

## **Adjournment**

There being no further business to come before the Finance & Administration Committee, the meeting adjourned at approximately 4:43 PM.

Respectfully submitted,

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Joseph Peychaud, Vice Chair



**"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21<sup>ST</sup> CENTURY"**

## **EMPLOYEES' RETIREMENT SYSTEM OF THE Sewerage & Water Board OF NEW ORLEANS**

**MITCHELL J. LANDRIEU, President**

**625 ST. JOSEPH STREET  
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER  
www.swbno.org**

November 13, 2017

The Pension Committee met on Monday, November 13, 2017 in the Board Room, 625 St. Joseph Street, New Orleans, LA. The meeting convened at 4:46 P.M.

### **Present:**

Director Joseph Peychaud, Chairman  
Director Ralph Johnson  
Ms. Chante' Powell Pierre  
Mr. Christopher Bergeron  
Mr. John Wilson  
Mr. Marvin Russell

Also in attendance: Mr. Octave Francis III and Ms. Melanie Parent of FFC Capital Management; Mr. Mike Conefry of Conefry & Company; Ms. Janice Leaumont of Capital One; Mr. Theodore Sanders III of the Louisiana Asset Management Pool; Mr. Harold Marchond and Mr. James Thompson of Sewerage & Water Board Legal; and Dr. Tim Viezer, Sewerage & Water Board Chief Investment Officer.

### **ACTION ITEMS:**

#### **1. Trustee Education (R-140-2017)**

Mr. John Wilson moved to recommend that the Board of Trustees adopt Trustee Education as described in resolution R-140-2017. Mr. Marvin Russell seconded the motion. The motion carried.

The Resolution listed above will be moved to the Board of Trustees for full adoption.

### **PRESENTATION ITEMS:**

Chairman Joseph Peychaud began the meeting by asking Dr. Tim Viezer to read the Employees' Retirement System mission statement: "to prudently manage an actuarially sound pension fund solely in the interest of participants and beneficiaries in a cost-effective manner."

Dr. Viezer then listed four reasons to consider the voluntary adoption of Trustee Education in La RS 11:185. First, principles of good governance include ongoing education and development. Second, the CFA Code of Conduct for Members of a Pension Scheme Governing Body (which the Board of Trustees adopted in October) requires that trustees "act with skill, competence, and diligence." Ongoing education ensures trustees' level of knowledge and understanding is current. Incumbent trustees and the plan sponsor have a responsibility to ensure new trustees receive proper training to fulfill their duties. Third, La RS 11:185 requires continuing education for each member of the board of trustees and each designee of a trustee for 14 Louisiana public retirement systems. Finally, the City of New Orleans Employees' Retirement System while not mandated by La RS 11:185, has "strongly encouraged" its trustees to complete 14 hours of continuing education each year.

The Committee discussed the education requirement and noted that attendance at the Louisiana Association of Public Employees' Retirement Systems (LAPERS) annual seminar in September in New Orleans would meet much of the education. Mr. Chris Bergeron clarified that the resolution would strongly encourage ongoing education but new trustees would be required to have five hours of education before they could vote on Board matters. Mr. Russell noted that the new mayor and her delegate, as a member of the Board would be required to receive the new trustee training in the months before taking office. Ms. Chante Powell noted the importance of the new trustees receiving timely training to ensure the Board's ability to achieve quorums.

The fund investment consultant, Mr. Octave Francis III provided a recap of the markets in the third quarter and reviewed the performance of the fund. Mr. Francis noted that fund underperformed its policy benchmark year-to-date and for the one-year ending September but outperformed the policy benchmark for the 3-, 5-, and 7-years periods. Extending back to the full 8 years that FFC has served as investment consultant includes financial crisis, which results in an annualized 10 bps of underperformance. But the fund outperformed its policy benchmark on a risk-adjusted (Sharpe Ratio) basis relative to its policy benchmark over that 8-year period. Mr. Ralph Johnson asked for an explanation of the recent year's underperformance.

Dr. Viezer provided a "drill-down" into the 1-year performance. He noted that the equity portfolio was the main source of the underperformance. Structurally, the equity portfolio is 93% actively managed. Active management has underperformed until recently. A second factor is an intentional tilt to value in the equity portfolio. Value is a style of investing in "cheap" stocks rather than stocks whose price or earnings are rapidly growing. Value has outperformed growth over the very long run but value and growth have cycles of under- and outperformance. Value has been underperforming growth for about ten years. That the cycle will turn is almost certain, but the timing is not certain. Dr. Viezer discussed one of the equity managers and noted that the drivers of future performance are investment philosophy, process, and resources. He and FFC were monitoring these drivers and they see no deterioration in the equity manager's drivers of future outperformance. Dr. Viezer committed to reviewing portfolio structures as part of the action plan and providing detailed manager reviews next year after conducting on-site due diligence.

Dr. Viezer reviewed the fund's compliance with the policy target asset allocation. He noted that all but two categories were within the allowable ranges. The U.S. Large Cap Core and U.S. Large Cap Value allocations were both over the maximum range. In conformance with the Investment Policy Statement, a rebalancing of the fund has commenced to coincide with the provision of cash to make pension payments. These purchase and sales of assets are based upon the "straightforward rebalancing" plan outlined in August. Dr. Viezer and Mr. Francis will provide an update on the rebalancing next month.

As Dr. Viezer began the last topic on consultant searches, Chairman Peychaud asked the Sewerage & Water Board Legal team if they had an answer to a question posed at the last meeting. Mr. Harold Marchond provided the answer. Mr. Marchond stated that the Sewerage & Water Board Professional Services Procurement Policy specifies the composition of the Proposal Selection Committee that evaluates RFPs. Therefore, the Pension Committee does not have a role in the Proposal Selection Committee's composition. Chairman Peychaud noted the importance of having confidence in the composition of the Proposal Selection Committee. Dr. Viezer replied that he followed the Policy, received Mr. Cedric Grant's approval for membership, and shared the names of the individuals serving on the Proposal Selection Committee. He noted that four of the five members had good investment knowledge. Mr. Bob Miller (the former Chief Financial Officer) was slated to participate but resigned to become an Executive Director in Jackson, Mississippi. The replacement for Mr. Miller was recommended and has a background in accounting. RFPs were received from four large investment consulting firms for the asset-liability consultant search. The Proposal Selection Committee is scheduled to meet publicly on November 27<sup>th</sup>. Dr. Viezer plans to have the Proposal Selection Committee's recommendation for the Pension Committee's consideration in December.

Dr. Viezer asked the Pension Committee to carefully review the table of "consultant deliverables." The Committee will discuss these deliverables, the process of conducting due diligence on investment consultants, and the process for selecting investment managers in December.



Chairman Peychaud thanked everyone for their patience given the meeting's delayed start. He repeated his desire that Board Relations schedule the Pension Committee prior to the 2:00 pm Finance Committee meeting. The importance of sending the Pension Committee packet out a week in advance of the meeting was also noted.

**INFORMATION ITEMS:**

Information item(s) [REDACTED] were received.

**ADJOURNMENT:**

There being no further business to come before the Pension Committee, the meeting adjourned at approximately 5:43 P.M.

Respectfully submitted,

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Joseph Peychaud, Vice Chair

**RATIFICATION OF CHANGE ORDER NO. 2 FOR CONTRACT 30100 – Electrical Improvements to the Effluent Pump House at the East Bank Sewer Treatment Plant**

**WHEREAS**, the Sewerage and Water Board entered into Contract 30100 with Gootee Construction, Inc. in the amount of \$4,910,000.00 for Electrical Improvements to the Effluent Pump House at the East Bank Wastewater Treatment Plant, and

**WHEREAS**, the addition of structural steel changes to the platform building, the replacement of the air conditioning compressor with a single phase unit, and the wiring of 120 volt electrical power to the effluent pump motor's internal space heaters is required at a cost of \$96,187.89, and

**WHEREAS**, the time associated with the performance of this work requires 97 days to be added to the contract period, and

**WHEREAS**, this Change Order, in the amount of \$96,187.89, brings the accumulated Contract change order total to \$316,102.89, or 6.44% of the original Contract value, and

**NOW THEREFORE BE IT RESOLVED**, that approval of Change Order No. 2 for Contract 30100 is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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BRUCE ADAMS, INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**RATIFICATION OF CHANGE ORDER NO. 4 FOR CONTRACT 3788 – 404 HAZARD MITIGATION GRANT PROGRAM – BURKE SEWAGE PUMPING STATION**

**WHEREAS**, the Sewerage and Water Board entered into Contract 3788 with Industrial & Mechanical Contractors, Inc. for FEMA funded Hazard Mitigation Grant Program to Burke Sewage Pumping Station in the bid amount of \$1,388,183.00, and

**WHEREAS**, due to costs associated with additional extended overhead, contract delays due to a cathodic protection conflict coordination with Entergy,

**WHEREAS**, this Change Order, in the amount of \$63,328.46, brings the accumulated Contract change order total to \$1,566,416.48, or 12.8% of the original Contract value, and

**NOW THEREFORE BE IT RESOLVED**, that approval of Change Order No. 4 for Contract 3788 is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce H. Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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BRUCE H. ADAMS, GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**CONTRACT AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE SEWERAGE AND WATER BOARD OF NEW ORLEANS AND VEOLIA WATER NORTH AMERICA, LLC FOR CAPITAL PROGRAM MANAGEMENT (CPM) SERVICES**

**WHEREAS**, on November 3, 2015 the Sewerage and Water Board of New Orleans (Board) awarded a contract in the amount of \$1,406,985.00 to Veolia Water North America, LLC to perform construction phase services at the East and West Bank Wastewater Treatment Plants for an initial two year period with five, 1-year extensions; and

**WHEREAS**, the current term of the two year Contract for Professional Services by Veolia Water North America, LLC will expire on November 2, 2017; and

**WHEREAS**, Veolia Water North America, LLC is requesting a one year contract extension for Capital Program Management at the East and West Bank Wastewater Treatment Plants; and

**WHEREAS**, the Board recommends awarding Veolia Water North America, LLC with a one year contract extension because of the many ongoing rehabilitation projects at the East and West Bank Wastewater Treatment Plants, and

**WHEREAS**, this contract amendment in the amount of \$985,826.00, brings the total authorized contract amount for construction phase services to \$2,392,811.00, or 70.1 % of the original Contract value, and

**NOW THEREFORE BE IT RESOLVED**, that approval of Contract Amendment No. 1 for Veolia Water North America, LLC is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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BRUCE ADAMS  
INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**RATIFICATION OF CHANGE ORDER NO. 16 FOR CONTRACT 1350 - HURRICANE KATRINA RELATED REPAIRS TO TURBINE 4 AT THE CARROLLTON WATER TREATMENT FACILITY/POWER PLANT**

**WHEREAS**, the Sewerage and Water Board entered into Contract 1350 with Industrial & Mechanical Contractors, Inc. in the amount of \$12,750,000. for FEMA funded repairs to Turbine 4 and,

**WHEREAS**, The Contractor was directed to install mechanical valve tags and add a 2 1/2" brass gate valve. The Contractor was granted 447 additional Contract days to coordinate with HMGP Contracts 6247 (Generator 4) and 6250 (Load Bank) Contract end date of May 10, 2018.

**WHEREAS**, this Change Order, in the amount of \$10,284.74, brings the accumulated Contract change order total to \$2,248,398.47, or 17.6% of the original Contract value, and

**NOW THEREFORE BE IT RESOLVED**, that approval of Change Order No. 16 for Contract 1350 is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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**BRUCE ADAMS, INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS**

**RATIFICATION OF CHANGE ORDER NO. 11/11a FOR CONTRACT 6247 – HAZARD MITIGATION GRANT PROJECT RETROFIT OF GENERATOR 4 AT THE CARROLLTON WATER PURIFICATION PLANT/POWER COMPLEX**

**WHEREAS**, the Sewerage and Water Board entered into Contract 6247 in the amount of \$6,695,750.00 with Industrial and Mechanical Contractors for Hazard Mitigation Grant funded repairs to Generator 4 and,

**WHEREAS**, twenty-eight field change order items related to Work Packages were added to the Contract and 668 Contract days were added

**WHEREAS**, this Change Order, in the amount of \$2,806,041.88, brings the accumulated Contract change order total to \$4,281,572.37, or 63.9% of the original Contract value, and

**NOW THEREFORE BE IT RESOLVED**, that approval of Change Order No. 11/11a for Contract 6247 is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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**BRUCE ADAMS, INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS**

**RATIFICATION OF CHANGE ORDER NO. 3 FOR CONTRACT 6249 –  
HAZARD MITIGATION GRANT PROJECT – DESIGN BUILD RETROFIT  
POWER DISTRIBUTION NETWORK**

**WHEREAS**, the Sewerage and Water Board entered into Contract 6249 with Grady Crawford Construction Co., Inc in the amount of \$27,798,386.73 for HMGP FEMA funded Design Build Retrofit Power Distribution Network at the Carrollton Water Purification Plant.

**WHEREAS**, the Contractor completed six work items as detailed in Field Change Orders 5, 6, 7, 8, 9 & 10 and in the Scope of Changes form and,

**WHEREAS**, this Change Order, in the amount of \$156,102.92 brings the accumulated Contract change order total to \$529,204.09 or 1.90% of the original Contract value.

**NOW THEREFORE BE IT RESOLVED**, the approval of Change Order No. 3 for Contract 6249 is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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BRUCE ADAMS, INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**RATIFICATION OF CHANGE ORDER NO. 1 FOR CONTRACT 3796 –  
REPLACEMENT OF VERTICAL TURBINE SOLIDS HANDLING PUMPS AT THE  
BOULEVARD “X” SEWAGE PUMPING STATION**

**WHEREAS**, the Sewerage and Water Board entered into Contract 3796 with Industrial and Mechanical Contractors, Inc. for replacement of the pumps at the Blvd. “X” SPS, and

**WHEREAS**, two new 16” check valves needed to be purchased and installed; the adjacent manhole required debris and sewage removal in order to prevent flow of sewage into the wet well as well as to remove the plug following project completion; electrical power upgrades required the installation of an electrical service disconnect, a 3-phase meter can, new pressure transducers, removal and replacement of feeder wires, and cleanout and installation of conduit and associated hardware; the installation of a temporary medium-voltage 3-Phase, 200V electrical service was required; a section of building stucco repair was required; delays were incurred as a result of electrical service changeover, tornado damage in the area, and expansion in the electrical scope; and the time associated with the performance of this work requires 194 days to be added to the contract period; and

**WHEREAS**, this Change Order, in the amount of \$128,336.28, brings the accumulated Contract change order total to \$128,336.28, or 22.5% of the original Contract value, and

**NOW THEREFORE BE IT RESOLVED**, that approval of Change Order No. 1 for Contract 3796 is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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BRUCE ADAMS, INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS



**RATIFICATION OF CHANGE ORDER NO. 3 FOR CONTRACT 1371 – HAZARD MITIGATION  
GRANT PROJECT STRUCTURAL GENERAL RETROFIT POWER PLANT CONTRACT**

**WHEREAS**, the Sewerage and Water Board entered into Contract 1371 with Alfred Conhagen, Inc. of Louisiana in the amount of \$2,440,000.00 for FEMA funded repairs to the Main Water Purification Plant Power Complex and,

**WHEREAS**, this change order addresses additional preparation and concrete work to remove tripping hazards caused by the rail car tracks and grating at the coal chute located at the Main Water Purification Plant Power Complex (as detailed in the Scope of Changes Form) and,

**WHEREAS**, this Change Order, in the amount of \$8,742.93, brings the accumulated Contract change order total to \$108,431.22, or 4.4% of the original Contract value, and

**NOW THEREFORE BE IT RESOLVED**, that approval of Change Order No. 3 for Contract 1371 is ratified by the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, on November 15, 2017.

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BRUCE ADAMS, INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**AMENDMENT TO AGREEMENT WITH BURK-KLEINPETER, INC. FOR DESIGN AND  
ENGINEERING SERVICES FOR THE SEWER PUMP STATIONS CATCH-ALL PROJECT**

**WHEREAS**, by action of the Sewerage and Water Board of New Orleans (Board), through the adoption of Resolution R-078-2015, Burk-Kleinpeter, Inc. was awarded the agreement for Phase I assessment for the Sewer Pump stations Catch-All Project for \$21,207.60 ; and

**WHEREAS**, by action of the Board, Burk-Kleinpeter, Inc. was awarded all Phase II design and engineering services for \$258,226.00; and

**WHEREAS**, BKL shall provide additional design services for site work, emergency discharge connections, electrical platforms, and other scope items,

**NOW THEREFORE, BE IT RESOLVED**, that the President and/or President Pro Tem shall be authorized to execute the amendment to this agreement with Burk-Kleinpeter, Inc. for the Sewer Pump Station Catch-All Project increasing the fee authorized to be paid to Burk-Kleinpeter, Inc. by \$170,365.00 to a total fee of \$449,789.60.

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I, Bruce Adams, Interim General Superintendent,  
Sewerage and Water Board of New Orleans, do hereby  
certify that the above and foregoing is a true  
and correct copy of a Resolution adopted at the Regular  
Monthly Meeting of said Board, duly called and held,  
according to law, November 15, 2017.

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BRUCE ADAMS, INTERIM GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**APPROVAL OF THE INTERIM APPOINTMENT OF NEW SPECIAL COUNSEL  
FOR SEWERAGE AND WATER BOARD OF NEW ORLEANS**

**WHEREAS**, effective October 20, 2017, Nolan Lambert retired from the position of Special Counsel to the Sewerage and Water Board of New Orleans; and

**WHEREAS**, in accordance with the provisions of La. R.S. 33:4077, City Attorney Rebecca H. Dietz has appointed Jade Brown Russell to assume the position of Special Counsel for the Sewerage and Water Board of New Orleans on an interim basis.

**NOW THEREFORE, BE IT RESOLVED** that the Sewerage and Water Board of New Orleans hereby gives its approval to the appointment by City Attorney Rebecca H. Dietz of Jade Brown Russell to serve as the new Special Counsel for the Sewerage and Water Board of New Orleans on an interim basis effective November 27, 2017.

**BE IT FURTHER RESOLVED**, that her salary as Special Counsel shall be the sum of \$165,000, and she shall be entitled to the same longevity pay plan and leave accrual as the classified employees of the Sewerage and Water Board of New Orleans.

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I, Bruce Adams, with all signatory authority for the Sewerage and Water Board of New Orleans, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at the Regular Monthly Meeting of said Board, duly called and held, according to law, on November 15, 2017.

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**BRUCE ADAMS**  
**SEWERAGE AND WATER BOARD OF NEW ORLEANS**

# BUDGET AMENDMENT REQUEST FOR EMERGENCY CONTRACTS

November 14, 2017

Line #	Project	Budget Approved	Budget Amendment Required	Commitment to Date via Contract or Purchase Order	Reason for Additional Amount	Source	Recommended Funding Split	Water Bond Reserve	Water Operations Reserves	Sewer Operations Reserves	Drainage Operations Reserve	TOTAL
1	Turbine 3 Repairs	\$ 2,500,000	\$ 2,628,173	\$ 4,350,986	Additional funding for Turbine 3 Repairs.	CAP	WTR-40%, SWR-40%, DRN-20%	\$ 1,051,269.20		\$ 1,051,269	\$ 525,634.60	\$ 2,628,173.00
2	Turbine 3 Refurbished Rotor	\$ 10,000,000	\$ -	\$ -	Rotor Repairs. Work has not yet been approved							\$ -
3	Turbine 4 Repairs	\$ -	\$ 426,424	\$ 426,424	New Switchgear and Additional Repairs to return to service	CAP	WTR-40%, SWR-40%, DRN-20%	\$ 170,569.60		\$ 170,570	\$ 85,284.80	\$ 426,424.00
4	Turbine 5	\$ 1,200,000	\$ 750,000	\$ 2,534,257	Turbine 5 Repairs to bring back to service	CAP	WTR-40%, SWR-40%, DRN-20%	\$ 300,000.00		\$ 300,000	\$ 150,000.00	\$ 750,000.00
5	Turbine 6	\$ -	\$ 235,000	\$ 535,991	Fire Suppression and Software Upgrades. Awaiting Proposal	O & M	WTR-40%, SWR-40%, DRN-20%		\$ 94,000.00	\$ 94,000.00	\$ 47,000.00	\$ 235,000.00
6	Permanent Gen	\$ 15,000,000	\$ 2,500,000	\$ 16,797,000	Additional Electrical Related Expenses for Connecting Permanent EMDs.	CAP	WTR-40%, SWR-40%, DRN-20%	\$ 1,000,000.00		\$ 1,000,000	\$ 500,000.00	\$ 2,500,000.00
7	Temp Gen	\$ 7,000,000	\$ 2,511,765	\$ 10,511,765	Generator Rental Extensions	O & M	DRN-100%				\$ 2,511,765.00	\$ 2,511,765.00
8	Panola Pumps	\$ -	\$ 220,000	\$ 220,000	Emergency Repairs to restore Operations	CAP	WTR 100%	\$ 220,000				\$ 220,000.00
9	Claiborne Water Pumps	\$ -	\$ 70,000	\$ 70,000	Emergency Repairs to restore Operations	CAP	WTR 100%	\$ 70,000				\$ 70,000.00
10	DPS 5 & 6	\$ -	\$ 467,411	\$ 467,411	Change Order additional Repairs	CAP	DRN-100%				\$ 467,411	\$ 467,411.00
11	DPS 20	\$ -	\$ 188,810	\$ 188,810	Change Order additional Repairs	CAP	DRN-100%				\$ 188,810	\$ 188,810.00
12	Other DPS	\$ 4,565,537	\$ -	\$ 4,565,537	Previously Approved	CAP	DRN-100%					\$ -
13	CH2M	\$ 3,000,000	\$ 5,489,840	\$ 3,000,000	Project Management and Project Controls of DPS repairs, EMD Installation and Coordination Support, Modelling and Power Study	CAP	WTR-40%, SWR-40%, DRN-20%	\$ 2,195,936.0		\$ 2,195,936.00	\$ 1,097,968.00	\$ 5,489,840.00
14	Veolia	\$ 3,000,000	\$ 2,766,971	\$ 3,000,000	Staff Augmentation during Harvey & Nate, Root Cause Analysis Reports, Completion of Facilities Assessment	CAP	WTR-40%, SWR-40%, DRN-20%	\$ 1,106,788.4		\$ 1,106,788.40	\$ 553,394.20	\$ 2,766,971.00
15	Manpower	\$ 497,738.00	\$ 200,000	\$ 497,738.00	Additional ITeam Support till December 2017.	O & M	WTR-40%, SWR-40%, DRN-20%		\$ 80,000.0	\$ 80,000.0	\$ 40,000.00	\$ 200,000.00
16	Staff Augmentation	\$ -	\$ 200,000	\$ -	Staff Augmentation RFP Distributing amongst all systems but will have to code invoice based on Positions Filled. Estimate till December 2017.	O&M	WTR-40%, SWR-40%, DRN-20%		\$ 80,000.00	\$ 80,000.00	\$ 40,000.00	\$ 200,000.00
	<b>TOTAL BUDGET AMENDMENT RECOMMENDED</b>	<b>\$ 46,763,275</b>	<b>\$ 18,654,394</b>	<b>\$ 47,165,919</b>				<b>\$ 6,114,563.20</b>	<b>\$ 254,000.00</b>	<b>\$ 6,078,563.20</b>	<b>\$ 6,207,267.60</b>	<b>\$ 18,654,394.00</b>



## SEWERAGE AND WATER BOARD OF NEW ORLEANS

November 8, 2017

Strategy Committee  
Sewerage and Water Board of New Orleans  
New Orleans, Louisiana

Subject: Monthly Human Resources Activity Report for the Period October 1 – October 31, 2017

Dear Directors:

Please find below an account of various Board human resources activities for the period October 1-October 31, 2017. This monthly snapshot is presented to keep you abreast of the progress and challenges related to the Board's ability to hire and retain the best qualified candidates to perform the Board's important work.

### **Human Resources Activities**

Beginning Vacant Positions: 297

Ending Vacant Positions: 284

New Hires: 42

Resignations: 15

Retirement: 0

Retirement Eligible (Not in DROP): 120

DROP Program Participants: 116

- Beginning Balance: 117
- New Member(s): 3
- Member(s) Removed: 4

Promotions: 15

Disciplinary Actions: 16

- Rehabilitations: 0
- Reprimands: 2
- Suspensions: 4
- Terminations: 10

Regards,

A handwritten signature in cursive script, appearing to read "Sharon Judkins".

Sharon Judkins  
Deputy Director-Administration

Attachments:

Monthly Activity Report  
Resignation Analysis  
Retirement Eligible  
DROP Summary

## October Monthly Activity Report

DATE	ACTION	JOB TITLE	REASON
New Hires:			
10/2/2017		Auditor	
10/30/2017		Construction Project Manager	
10/2/2017		Engineering Technician	
10/2/2017		Engineering Technician	
10/9/2017		Engineering Technician	
10/16/2017		Engineering Technician	
10/2/2017		Laborer	
10/9/2017		Laborer	
10/9/2017		Laborer	
10/9/2017		Laborer	
10/9/2017		Laborer	
10/16/2017		Laborer	
10/16/2017		Laborer	
10/16/2017		Laborer	
10/23/2017		Laborer	
10/30/2017		Laborer	
10/30/2017		Laborer	
10/23/2017		Management Development Specialist II	
10/2/2017		Networks Maintenance Technician I	
10/2/2017		Networks Maintenance Technician I	
10/2/2017		Networks Maintenance Technician I	
10/16/2017		Networks Maintenance Technician I	
10/16/2017		Networks Maintenance Technician I	
10/30/2017		Networks Maintenance Technician I	
10/30/2017		Procurement and Contract Team Lead	
10/12/2017		Requisition/Invoice Team Lead	
10/23/2017		Senior City Planner	
10/23/2017		Training & Development Project Manager	
10/9/2017		Utilities Plant Worker	
10/9/2017		Utilities Plant Worker	
10/23/2017		Utilities Plant Worker	
10/9/2017		Utility Services Manager	
10/2/2017		Water Service Inspector I	
10/9/2017		Water Service Inspector I	
10/9/2017		Water Service Inspector I	
10/16/2017		Water Service Inspector I	
10/16/2017		Water Service Inspector I	

10/16/2017		Water Service Inspector I		
10/23/2017		Water Service Inspector I		
10/23/2017		Water Service Inspector I		
10/23/2017		Water Service Inspector I		
10/30/2017		Water Service Inspector I		
<b>Total</b>	<b>42</b>			
<b>Resignations:</b>				
10/15/2017		Executive Director		Accepted Employment Outside of Civil Service
10/11/2017		Laborer		Accepted Employment Outside of Civil Service
10/27/2017		Laborer		Accepted Employment Outside of Civil Service
10/18/2017		Senior City Planner		Accepted Employment Outside of Civil Service
10/13/2017		Principal Office Support Specialist		Ill Health
10/16/2017		Water Service Inspector I		Ill Health
10/9/2017		Utilities Plant Worker		Left City
10/4/2017		Laborer		Other Reasons
10/16/2017		Laborer		Other Reasons
10/2/2017		Utilities Plant Worker		Other Reasons
10/19/2017		Water Service Inspector I		Other Reason
10/31/2017		Networks Senior Maintenance Technician I		Other Reasons
10/16/2017		Emergency Management Services Coordinator		Transferred/Promoted to the City
10/16/2017		Office Assistant II		Transferred/Promoted to the City
10/23/2017		Office Assistant IV		Transferred/Promoted to the City
<b>Total</b>	<b>15</b>			
<b>Retirements:</b>				
<b>Total</b>	<b>0</b>			
<b>DROP:</b>				
Started DROP				
10/1/2017		Networks Maintenance Technician I		
10/1/2017		Networks Senior Maintenance Technician II		
10/1/2017		Water Service Inspector II		
<b>Total</b>	<b>3</b>			
Ended DROP				
10/18/2017		Facilities Engineering Specialist		
10/7/2017		Networks Senior Maintenance Technician II		
10/21/2017		Special Counsel		
10/13/2017		Utilities Maintenance Master Supervisor		
<b>Total</b>	<b>4</b>			
<b>Promotions:</b>				
10/2/2017		Administrative Support Supervisor II		
10/23/2017		Chief Accountant		



10/2/2017		Management Development Specialist II		
10/30/2017		Networks Maintenance Technician I		
10/30/2017		Networks Maintenance Technician II		
10/30/2017		Networks Master Maintenance Technician I		
10/30/2017		Networks Master Maintenance Technician I		
10/30/2017		Networks Master Maintenance Technician II		
10/9/2017		Networks Quality Assurance Safety Inspector		
10/16/2017		Office Assistant III		
10/9/2017		Office Assistant III		
10/23/2017		Office Assistant IV		
10/30/2017		Pumping Plant Operator		
10/16/2017		Utilities Maintenance Technician III		
10/15/2017		Water Purification Operator II		
<b>Total</b>	<b>15</b>			
<b>Disciplinary Actions:</b>				
10/19/2017	Emergency Suspension	Management Development Analyst I		Alleged Act to the Prejudice of the Service
10/18/2017	Reprimand	Water Service Inspector I		Violation of Attendance Policy
10/27/2017	Reprimand	Steam Plant Engineer I		Violation of Attendance Policy
10/23/2017	Suspension	Utilities Maintenance Master Supervisor		Preventable Accident
10/30/2017	Suspension	Office Assistant III		Insubordination and Solicitation
10/31/2017	Suspension	Networks Maintenance Technician II		Unauthorized Stop/Off Route
10/2/2017	Termination	Laborer		Violation of Attendance Policy
10/5/2017	Termination	Laborer		Job Abandonment
10/23/2017	Termination	Laborer		Job Abandonment
10/27/2017	Termination	Management Development Specialist II		Poor Fit in Office
10/4/2017	Termination	Networks Maintenance Technician I		Job Abandonment
10/4/2017	Termination	Water Service Inspector I		Job Abandonment
10/9/2017	Termination	Utilities Plant Worker I		Sleeping on the Job
10/23/2017	Termination	Utilities Plant Worker		Job Abandonment
10/23/2017	Termination	Utilities Plant Worker II		Job Abandonment
10/24/2017	Termination	Utilities Plant Worker II		Job Abandonment
<b>Total</b>	<b>16</b>			

## Resignations for October 2017

Date	Reason	Job Title
10/15/2017	Accepted Employment Outside of Civil Service	Executive Director
10/11/2017	Accepted Employment Outside of Civil Service	Laborer
10/27/2017	Accepted Employment Outside of Civil Service	Laborer
10/18/2017	Accepted Employment Outside of Civil Service	Senior City Planner
10/13/2017	Ill Health	Principal Office Support Specialist
10/16/2017	Ill Health	Water Service Inspector I
10/9/2017	Left City	Utilities Plant Worker
10/4/2017	Other Reasons	Laborer
10/16/2017	Other Reasons	Laborer
10/2/2017	Other Reasons	Utilities Plant Worker
10/19/2017	Other Reason	Water Service Inspector I
10/31/2017	Other Reasons	Networks Senior Maintenance Technician I
10/16/2017	Transferred/Promoted to the City	Emergency Management Services Coordinator
10/16/2017	Transferred/Promoted to the City	Office Assistant II
10/23/2017	Transferred/Promoted to the City	Office Assistant IV

Reason	# of Resignations	% of Total Resignations
Accepted Employment Outside of City Civil Service	4	27%
Avoided Disciplinary Action		
Continued Education		
Ill Health	2	13%
Left City (Relocated)	1	7%
Other Reasons	5	33%
Returned to School		
Transferred and/or Promoted to the City	3	20%
Unknown		
Work-Related (Management)		
<b>Total</b>	<b>15</b>	<b>100%</b>

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**RETIREMENT ELIGIBLE AS OF OCTOBER 31, 2017**

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Accountant 1	1
Accountant 2	1
Accountant 3	1
Administrative Support Supervisor 1	2
Administrative Support Supervisor 2	2
Administrative Support Supervisor 3	1
Administrative Support Supervisor 4	2
Automotive Maintenance Technician	2
Boiler Plant Operator	1
Buyer 3	1
Chief Accountant	2
Drainage and Sewerage Pumping Supervisor	1
Duplicating Room Supervisor	1
Engineering Specialist	1
Engineering Technician	2
Environmental Enforcement Technician 2	2
Facilities Engineering Specialist	1
Field Service Supervisor	1
Fleet Services Manager	1
Maintenance Engineer	1
Management Development Specialist 2	1
Management Development Supervisor	1
Networks Maintenance Technician 1	1
Networks Maintenance Technician 2	1
Networks Master Maintenance Technician 1	1
Networks Master Maintenance Technician 2	1
Networks Planner/Scheduler	1
Networks Quality Assurance and Safety Inspector	1
Networks Senior Maintenance Technician 1	1
Networks Senior Maintenance Technician 2	3
Networks Zone Manager 1	1
Office Assistant 2	2
Office Assistant 3	1
Office Assistant 4	3
Office Assistant Trainee	1
Office Support Specialist	8
Plumbing Inspection Supervisor Assistant	1
Plumbing Inspector 2	2
Power Dispatcher 2	1
Principal Engineer	1
Principal Office Support Specialist	6
Pumping and Power Plant Operator	6
Pumping Plant Operator	4
Pumping Stations Supervisor Assistant	5
Senior Office Support Specialist	3
Steam Plant Engineer 1	1
Steam Plant Engineer 2	5
Steam Plant Engineer 3	1
Steam Plant Engineer 4	1
Utilities Maintenance Technician 2	3
Utilities Master Maintenance Specialist 2	1
Utilities Master Maintenance Supervisor	2
Utilities Plant Worker	1
Utilities Senior Services Administrator	1
Utilities Senior Services Manager	3
Utilities Services Administrator	3
Utilities Services Manager	2
Utility Meter Services Supervisor Assistant	1
Warehouse & Supplies Manager	1
Water Chemist 3	1
Water Purification Operator 1	2
Water Purification Operator 2	5
Water Purification Operator 3	2

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TOTAL: 120

# DROP SUMMARY REPORT

TITLE	START	END	TIME REMAINING (yrs)	AVG TIME REMAINING (YRS)	TOTAL EMPLOYEES ON DROP
				2.81	116
WAREHOUSE & SUPPLIES MGR	1/3/2013	1/3/2018	0.18		
NET SENIOR MAINTENANCE TECH 2	3/1/2013	3/1/2018	0.33		
EQUIPMENT OPERATOR 3	3/1/2013	3/1/2018	0.33		
PUMPING STATIONS SUPV ASST	3/1/2013	3/1/2018	0.33		
UTIL MAINT MASTER SPECIALIST 2	4/1/2013	4/1/2018	0.42		
OFFICE SUPPORT SPECIALIST	5/1/2013	5/1/2018	0.50		
OFFICE SUPPORT SPECIALIST	5/1/2013	5/1/2018	0.50		
NET SENIOR MAINTENANCE TECH 2	5/31/2013	5/31/2018	0.58		
DEPUTY SPECIAL COUNSEL	6/1/2013	6/1/2018	0.58		
NET MASTER MAINTENANCE TECH 2	6/1/2013	6/1/2018	0.58		
OFFICE ASSISTANT 3	6/3/2013	6/3/2018	0.59		
PUMPING STATIONS SUPV	7/31/2013	7/31/2018	0.75		
OFFICE ASSISTANT 3	8/1/2013	8/1/2018	0.75		
OFFICE ASSISTANT 3	8/1/2013	8/1/2018	0.75		
NET MASTER MAINTENANCE TECH 2	8/12/2013	8/12/2018	0.78		
ENGINEERING SPECIALIST	10/1/2013	10/1/2018	0.92		
NET QUALITY ASSUR & SFTY INSPC	11/1/2013	11/1/2018	1.00		
FLEET SERVICES SUPERVISOR	11/1/2013	11/1/2018	1.00		
Employees within 1 year:				18	
MANAGEMNT DEVELOPMNT SPECLST 2	12/1/2013	12/1/2018	1.08		
STEAM PLANT ENGINEER 2	12/2/2013	12/2/2018	1.09		
ATTORNEY 4	6/26/2017	12/31/2018	1.17		
LEGAL ADMINISTRATIVE ASSISTANT	1/3/2014	1/3/2019	1.18		
PUBLIC WORKS MAINTENANCE SUPT	1/3/2014	1/3/2019	1.18		
NETWORKS MAINTENANCE TECH 2	1/27/2014	1/27/2019	1.24		
WATER PURIFICATION OPERATOR 2	2/1/2014	2/1/2019	1.25		
PUMPING AND POWER PLANT OPR	2/1/2014	2/1/2019	1.25		
NET MASTER MAINTENANCE TECH 2	2/13/2014	2/13/2019	1.29		
PUMPING AND POWER PLANT OPR	3/1/2014	3/1/2019	1.33		
PUMPING STATIONS SUPV ASST	3/1/2014	3/1/2019	1.33		
WATER PURIFICATION OPERATOR 3	6/4/2014	6/4/2019	1.59		
EQUIPMENT OPERATOR 2	9/1/2014	9/1/2019	1.84		
OFFICE ASSISTANT 3	10/1/2014	10/1/2019	1.92		
NETWORKS MAINTENANCE TECH 1	10/30/2014	10/30/2019	2.00		
NET SENIOR MAINTENANCE TECH 1	10/31/2014	10/31/2019	2.00		
UTILITY SENIOR SERVICES MGR	10/31/2014	10/31/2019	2.00		
MANAGEMNT DEVELOPMNT SPECLST 2	11/1/2014	11/1/2019	2.00		
PUMPING PLANT OPERATOR	11/1/2014	11/1/2019	2.00		
Employees within 2 years:				19	

# DROP SUMMARY REPORT

TITLE	START	END	TIME REMAINING (yrs)	AVG TIME REMAINING (YRS)	TOTAL EMPLOYEES ON DROP
				2.81	116
WATER PURIFICATION OPERATOR 1	11/20/2014	11/20/2019	2.05		
AUTOMOTIVE MAINT. TECHNICIAN	12/1/2014	12/1/2019	2.08		
ADMIN. SUPPORT SUPERVISOR 3	12/15/2014	12/15/2019	2.12		
NET SENIOR MAINTENANCE TECH 2	12/19/2014	12/19/2019	2.13		
PUMPING STATIONS SUPV ASST	12/31/2014	12/31/2019	2.17		
NET MASTER MAINTENANCE TECH 1	12/31/2014	12/31/2019	2.17		
STEAM PLANT ENGINEER 2	1/24/2015	1/24/2020	2.23		
PUMPING STATIONS SUPV ASST	2/1/2015	2/1/2020	2.25		
UTILITY SERVICES ADMINISTRATOR	3/1/2015	3/1/2020	2.33		
FIELD SERVICE SUPERVISOR	3/15/2015	3/15/2020	2.37		
OFFICE SUPPORT SPECIALIST	3/28/2015	3/28/2020	2.41		
STEAM PLANT ENGINEER 1	3/31/2015	3/31/2020	2.42		
PUMPING AND POWER PLANT OPR	8/1/2015	8/1/2020	2.75		
FLEET SERVICES MANAGER	8/7/2015	8/7/2020	2.77		
STEAM PLANT ENGINEER 4	9/22/2015	9/22/2020	2.90		
POWER DISPATCHER 4	9/22/2015	9/22/2020	2.90		
FIELD SERVICE SUPERVISOR	10/1/2015	10/1/2020	2.92		
Employees within 3 years:				17	
NET SENIOR MAINTENANCE TECH 1	11/1/2015	11/1/2020	3.01		
FIELD SERVICE SUPERVISOR	11/1/2015	11/1/2020	3.01		
NET SENIOR MAINTENANCE TECH 1	11/1/2015	11/1/2020	3.01		
ADMIN. SUPPORT SUPERVISOR 3	11/26/2015	11/26/2020	3.07		
CHIEF ACCOUNTANT	11/28/2015	11/28/2020	3.08		
PUBLIC WORKS SUPERVISOR 2	12/2/2015	12/2/2020	3.09		
NET SENIOR MAINTENANCE TECH 2	12/30/2015	12/30/2020	3.17		
NET MASTER MAINTENANCE TECH 1	12/30/2015	12/30/2020	3.17		
PRIN OFFICE SUPPORT SPECIALIST	1/1/2016	1/1/2021	3.17		
AUTOMOTIVE SERVICES SUPERVISOR	1/8/2016	1/8/2021	3.19		
UTIL MAINT MASTER SUPERVISOR	1/8/2016	1/8/2021	3.19		
UTIL MAINT MASTER SUPERVISOR	1/8/2016	1/8/2021	3.19		
UTIL MAINT MASTER SUPERVISOR	1/11/2016	1/11/2021	3.20		
NET SENIOR MAINTENANCE TECH 1	2/1/2016	2/1/2021	3.26		
NET SENIOR MAINTENANCE TECH 2	2/29/2016	3/1/2021	3.33		
NET MASTER MAINTENANCE TECH 1	4/1/2016	4/1/2021	3.42		
POWER DISPATCHER 3	4/1/2016	4/1/2021	3.42		
OFFICE ASSISTANT 4	4/1/2016	4/1/2021	3.42		
PUBLIC WORKS MAINTENANCE WKR 1	6/1/2016	6/1/2021	3.59		
NET SENIOR MAINTENANCE TECH 2	6/1/2016	6/1/2021	3.59		
PUBLIC WORKS MAINTENANCE WKR 1	6/4/2016	6/4/2021	3.59		
LABORATORY TECHNICIAN 3	7/1/2016	7/1/2021	3.67		
PUMPING STATIONS SUPV	8/1/2016	8/1/2021	3.75		
PUMPING AND POWER PLANT OPR	8/1/2016	8/1/2021	3.75		
UTILITY SERVICES ADMINISTRATOR	9/1/2016	9/1/2021	3.84		
ADMIN. SUPPORT SUPERVISOR 4	10/8/2016	10/8/2021	3.94		
Employees within 4 years:				26	

# DROP SUMMARY REPORT

TITLE	START	END	TIME REMAINING (yrs)	AVG TIME REMAINING (YRS)	TOTAL EMPLOYEES ON DROP
				2.81	116
PUMPING PLANT OPERATOR	11/1/2016	11/1/2021	4.01		
NET SENIOR MAINTENANCE TECH 1	11/1/2016	11/1/2021	4.01		
PUBLIC WORKS MAINTENANCE WKR 2	11/1/2016	11/1/2021	4.01		
ENGINEER INTERN 2	12/1/2016	12/1/2021	4.09		
SR. OFFICE SUPPORT SPECIALIST	12/1/2016	12/1/2021	4.09		
OFFICE SUPPORT SPECIALIST	12/1/2016	12/1/2021	4.09		
NET MASTER MAINTENANCE TECH 1	12/28/2016	12/28/2021	4.16		
PUMPING AND POWER PLANT OPR	12/31/2016	12/31/2021	4.17		
SR. OFFICE SUPPORT SPECIALIST	1/2/2017	1/2/2022	4.18		
WATER PURIFICATION OPERATOR 4	1/2/2017	1/2/2022	4.18		
PUMPING AND POWER PLANT OPR	1/3/2017	1/3/2022	4.18		
WATER PURIFICATION OPERATOR 2	1/5/2017	1/5/2022	4.18		
POWER DISPATCHER 2	1/8/2017	1/8/2022	4.19		
FIELD SERVICE SUPERVISOR	2/13/2017	2/13/2022	4.29		
ADMIN. SUPPORT SUPERVISOR 1	2/28/2017	2/28/2022	4.33		
AUTOMOTIVE SECTION SUPERVISOR	3/1/2017	3/1/2022	4.33		
ADMIN. SUPPORT SUPERVISOR 3	3/1/2017	3/1/2022	4.33		
OFFICE ASSISTANT 2	4/1/2017	4/1/2022	4.42		
ENGINEER	4/1/2017	4/1/2022	4.42		
NETWORKS MAINTENANCE TECH 2	4/1/2017	4/1/2022	4.42		
ADMIN. SUPPORT SUPERVISOR 4	4/1/2017	4/1/2022	4.42		
NETWORKS ZONE MANAGER 1	4/13/2017	4/13/2022	4.45		
NET MASTER MAINTENANCE TECH 1	5/1/2017	5/1/2022	4.50		
STEAM PLANT ENGINEER 1	6/1/2017	6/1/2022	4.59		
NET SENIOR MAINTENANCE TECH 1	6/1/2017	6/1/2022	4.59		
NETWORKS MAINTENANCE TECH 2	6/1/2017	6/1/2022	4.59		
ENGINEER INTERN 2	6/20/2017	6/20/2022	4.64		
NETWORKS MAINTENANCE TECH 2	7/1/2017	7/1/2022	4.67		
NET SENIOR MAINTENANCE TECH 2	7/1/2017	7/1/2022	4.67		
PUBLIC WORKS SUPERVISOR 4	7/1/2017	7/1/2022	4.67		
MATERIAL AND STORES SUPV	7/3/2017	7/3/2022	4.67		
ENGINEERING DIVISION MANAGER	8/1/2017	8/1/2022	4.75		
PUMPING AND POWER PLANT OPR	8/1/2017	8/1/2022	4.75		
NETWORKS MAINTENANCE TECH 1	10/1/2017	10/1/2022	4.92		
WATER SERVICE INSPECTOR 2	10/1/2017	10/1/2022	4.92		
NET SENIOR MAINTENANCE TECH 2	10/1/2017	10/1/2022	4.92		

Employees within 5 years: 36

**DROP SUMMARY REPORT**

TITLE	START	END	TIME REMAINING (yrs)	AVG TIME REMAINING (YRS)	TOTAL EMPLOYEES ON DROP
				2.81	116

**OCTOBER SUMMARY**

TITLE	EFFECTIVE DATE	ACTION
NETWORKS MAINTENANCE TECH 1	10/1/2017	ADDITION
WATER SERVICE INSPECTOR 2	10/1/2017	ADDITION
NET SENIOR MAINTENANCE TECH 2	10/1/2017	ADDITION
NET SENIOR MAINTENANCE TECH 2	10/7/2017	DELETION
UTIL MAINT MASTER SUPERVISOR	10/13/2017	DELETION
FACILITIES ENGINEERING SPCL	10/18/2017	DELETION
SPECIAL COUNSEL SWB	10/21/2017	DELETION

Month	Year	New Hires	Resignations	Terminations	Ended DROP	Retirement
June	2016	10	15	5	1	2
July	2016	15	7	1	0	3
August	2016	16	8	5	2	1
September	2016	2	5	1	3	0
October	2016	19	14	0	5	0
November	2016	33	5	3	2	1
December	2016	41	2	3	4	1
January	2017	24	6	7	0	3
February	2017	14	8	2	4	1
March	2017	31	8	12	1	0
April	2017	31	6	5	7	3
May	2017	27	13	7	6	2
June	2017	22	6	9	5	0
July	2017	31	8	5	0	1
August	2017	27	12	10	1	2
September	2017	23	17	9	6	0
October	2017	42	15	10	4	0
<b>Totals</b>		<b>408</b>	<b>155</b>	<b>94</b>	<b>51</b>	<b>20</b>

**408 New Hires**

**78% Left (320 Employees)**



<b>Month/Year</b>	<b>City-Wide</b>	<b>SWB</b>	<b>Direct Hire</b>	<b>Unclassified</b>	<b>Total Positions</b>
<b>June 2016</b>	2	1	7	0	<b>10</b>
<b>July 2016</b>	3	4	8	0	<b>15</b>
<b>August 2016</b>	5	3	8	0	<b>16</b>
<b>September 2016</b>	0	0	2	0	<b>2</b>
<b>October 2016</b>	1	5	12	1	<b>19</b>
<b>November 2016</b>	8	13	11	1	<b>33</b>
<b>December 2016</b>	6	17	18	0	<b>41</b>
<b>January 2017</b>	5	13	4	2	<b>24</b>
<b>February 2017</b>	8	1	4	1	<b>14</b>
<b>March 2017</b>	3	19	8	1	<b>31</b>
<b>April 2017</b>	6	17	7	1	<b>31</b>
<b>May 2017</b>	3	12	7	5	<b>27</b>
<b>June 2017</b>	2	2	12	6	<b>22</b>
<b>July 2017</b>	10	4	13	4	<b>31</b>
<b>August 2017</b>	5	13	4	5	<b>27</b>
<b>September 2017</b>	3	10	8	2	<b>23</b>
<b>October 2017</b>	7	20	11	4	<b>42</b>
<b>Total Hires</b>	<b>77</b>	<b>154</b>	<b>144</b>	<b>33</b>	<b>408</b>

<b>City-Wide</b>	<b>19%</b>
<b>SWB</b>	<b>38%</b>
<b>Direct Hire</b>	<b>35%</b>
<b>Unclassified</b>	<b>8%</b>

<b>Position Type</b>	<b>Number of Positions</b>	<b>Percentage</b>
<b>Administrative/Professional:</b>	<b>107</b>	<b>26%</b>
<b>Operational/Technical:</b>	<b>301</b>	<b>74%</b>
<b>Total Hires:</b>	<b>408</b>	<b>100%</b>

<b>Administrative/Professional</b>	
<b>Position</b>	<b>Number of Positions</b>
Accountant I	2
Administrative and Program Support (U)	1
Attorney I	1
Attorney IV	2
Auditor	1
Chief Investment Officer (U)	1
Cost Control Analyst (U)	1
Deputy Program Administrator (U)	1
Document Control Lead (U)	1
Document Control Manager (U)	3
Executive Secretary	3
Federal Grants Manager (U)	1
Financial Analyst/Fiscal Manager (U)	1
GIS Specialist (U)	2
Management Development Analyst I	11
Management Development Analyst II	1
Management Development Specialist I	1
Management Development Specialist II	4
Office Assistant II	26
Office Assistant Trainee	18
Office Support Specialist	2
Procurement and Contract Team Lead (U)	1
Program Administrator (U)	1
Program Analyst (U)	2
Project Manager (U)	1
Project Scheduler (U)	1
Purchasing Agent (U)	1
Reconciliation and Closeout Specialist (U)	3
Reporting Analyst (U)	1
Requisition/Invoice Team Lead (U)	1
Senior Office Support Specialist	1
Senior Quality Assurance Control Manager (U)	1
Senior Specialist Agent	2
Training and Development Project Manager (U)	1
Utility Services Manager	6

<b>Operational/Technical</b>	
Construction Project Manager (U)	4
Emergency Management Services Coordinator	4
Engineering Assistant I	1
Engineering Intern I	1
Engineering Intern II	4
Engineering Technician	5
Environmental Enforcement Technician I	6
Equipment Operator II	1
Laborer	126
Material and Store Supervisor	2
Networks Maintenance Technician I	15
Plant Engineer	1
Project Manager Supervisor (U)	1
Senior City Planner	1
Senior Construction Project Manager (U)	1
Senior Project Manager (U)	1
Utilities Maintenance Trainee II	7
Utilities Master Maintenance Specialist I	2
Utilities Plant Worker	85
Utilities Senior Services Manager	1
Water Purification Operator II	1
Water Service Inspector I	31



# SEWERAGE AND WATER BOARD

## Inter-Office Memorandum

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Date: November 2, 2017

From: Willie Mingo, Director of Procurement  
Purchasing Department

Thru: Vicki Rivers, Deputy Director  
Sewerage and Water Board New Orleans - Logistics

To: Sharon Judkins, Deputy Director  
Sewerage and Water Board New Orleans- Administration

Re: **Executive Director's Approval of Contracts of \$1,000,000.00 or less**

1. Southern Tire Mart, LLC  
529 Industrial Park Road, Columbia, MS 39429
  - Furnishing Complete Tire Service
  - Start date 12/1/17 thru 11/31/18 with (1) one year renewal option
  - \$319,044.55 annually
2. Louisiana Scrap Metal  
2527 S. Westport Drive, Port Allen, LA 70767
  - Sale of Junk Water Meters, Scrap Wires, Junk Metal at Carrollton Water Plant and Brass at Central Yard Warehouse
    - Sale of Junk Water Meters  
Total \$125,000.00
    - Sale of Junk Metal  
Total \$900.00
    - Sale of Brass  
Total \$9400.00
    - Sale of Junk Scrap Wire and Electrical Cables  
Total \$27,000.00
  - Awarded to vendor bidding the highest price on item by item. This proposal generates revenue for the Sewerage & Water Board of New Orleans

3. Sale of Junked Automobiles, Small Pickups, Medium Duty Trucks & other Equipment

- Faust Auto Sales items  
3225 Marietta St. Chalmette, LA 70043
  - Item 32 (Pick-up Truck)  
Total \$ 455.00
- Week's Auction Co  
4851 West Hwy 40, Ocala FL 34482
  - items  
24,26,28,43,44,45,57,58,59,60,61,62,63,64,65,66,67,68,69,  
70,71,73,74,75,&76 (Sewer Trucks, Pick-up Trucks,  
Trailers, Caterpillar, ,Backhoe, Dozer)
  - Total \$119,866.00
- Crystal Durham  
57 Aycock Rd., Purvis, MS. 39475
  - Items 6,13,19,30,34,35,36,38,42,46,48,50,51,52,54,55,56,&  
72 (SUVs, Pick-up Trucks, Dump Trucks, Trailer, Bucket  
Truck)  
Total \$17,146.00
- Keri Mumme  
313 Crescentwood LP, Slidell, LA 70458
  - Item 2 (Car),  
Total \$650.00
- Advanced Industrial  
2125 Whitney Ave, Gretna LA 70056
  - Item 48 (Small Engine & Pump Equipment)  
Total- \$300.00
- Kirk Johnson  
8520 Valor Drive, Chalmette, LA 70042
  - Items 3,5,8 &22 (Cars, Pick-up Truck)  
Total \$1,150.00
- EMR Southern Recycling  
4801 Florida Ave., New Orleans, LA 70117
  - Items  
1,4,7,9,10,11,12,14,15,16,17,18,20,21,23,25,27,29,31,33,37  
,39,40,41,47,49& 53 (SUV, Car, Vans, Pick-up Trucks,  
Utility Trucks,)
  - Total \$6,957.54
  - Awarded to vendor bidding the highest price on item by  
item. This proposal generates revenue for the Sewerage &  
Water Board of New Orleans

4. Crescent Ford Truck Sales  
6121 Jefferson Hwy., Harahan, LA 70123
    - Rebuilding and Installing Automatic Transmissions in Medium and Heavy Duty Trucks
    - Start date 12/1/17 thru 11/30/18 with (1) one year renewal option
    - \$41,245.00 annually
- Upon request, complete contract available for review in Procurement office.

**Project Delivery Unit  
October's Snapshot**

<b>Hurricane Katrina</b>	<b># of PWs</b>	<b>Obligations</b>	<b>FEMA Revenue Received</b>	<b>% Financially Complete</b>	<b>Total # PWs Submitted for Closeout</b>	<b>Total \$ Value Submitted for Closeout</b>	<b># PWs Officially Closed</b>
St. Joseph Headquarters	20	\$ 1,419,212.36	\$ 549,146.47	39%	19	\$ 1,030,774.25	13
Central Yard	42	\$ 28,835,466.40	\$ 22,213,257.57	77%	31	\$ 13,155,339.14	22
Wastewater Treatment Plant	128	\$ 90,721,028.97	\$ 75,476,482.45	83%	127	\$ 84,856,520.97	121
Carrollton Water Plant	55	\$ 74,692,182.16	\$ 60,028,570.62	80%	49	\$ 11,394,826.32	40
Distribution Network	82	\$ 525,597,609.71	\$ 182,790,208.74	35%	17	\$ 30,458,384.84	11
Pump Stations	166	\$ 81,967,229.47	\$ 68,200,421.78	83%	149	\$ 61,651,162.11	128
<b>Total</b>	<b>493</b>	<b>\$ 803,232,729.07</b>	<b>\$ 409,258,087.63</b>	<b>51%</b>	<b>392</b>	<b>\$ 202,547,007.63</b>	<b>335</b>

<b>Hurricane Gustav</b>	<b># of PWs</b>	<b>Obligations</b>	<b>FEMA Revenue Received</b>	<b>% Financially Complete</b>	<b>Total # PWs Submitted for Closeout</b>	<b>Total \$ Value Submitted for Closeout</b>	<b># PWs Officially Closed</b>
<b>Total</b>	<b>9</b>	<b>\$ 673,838.62</b>	<b>\$ 668,689.06</b>	<b>99%</b>	<b>9</b>	<b>\$ 673,838.62</b>	<b>7</b>

<b>Hurricane Isaac</b>	<b># of PWs</b>	<b>Obligations</b>	<b>FEMA Revenue Received</b>	<b>% Financially Complete</b>	<b>Total # PWs Submitted for Closeout</b>	<b>Total \$ Value Submitted for Closeout</b>	<b># PWs Officially Closed</b>
<b>Total</b>	<b>8</b>	<b>\$ 1,554,775.01</b>	<b>\$ 955,019.44</b>	<b>61%</b>	<b>1</b>	<b>\$ 4,540.20</b>	<b>1</b>

<b>Hurricane Katrina Hazard Mitigation</b>	<b>HMGP No.</b>	<b># of Projects</b>	<b>Obligations</b>	<b>FEMA Revenue Received</b>	<b>% Financially Complete</b>	<b>Total # of Contracts Completed</b>	<b>Total \$ Value Submitted for Closeout</b>
Retrofit of Power House	39	9	\$ 91,510,697.00	\$ 46,967,677.48	49%	0	\$ -
Flood Mitigation of 9 SPS	6	9	\$ 19,987,722.00	\$ 15,028,080.21	63%	0	\$ -
<b>Total</b>		<b>18</b>	<b>\$ 111,498,419.00</b>	<b>\$ 61,995,757.69</b>	<b>52%</b>	<b>0</b>	<b>\$ -</b>

<b>Hurricane Ike Hazard Mitigation</b>	<b>HMGP No.</b>	<b># of Projects</b>	<b>Obligations</b>	<b>FEMA Revenue Received</b>	<b>% Financially Complete</b>	<b>Total # of Contracts Completed</b>	<b>Total \$ Value Submitted for Closeout</b>

Project Delivery Unit  
October's Snapshot

Install of Generators @ 5 UPS	2	1	\$	988,658.00	\$	-	3%	0	\$	-
Total		1	\$	988,658.00	\$	-	3%	0	\$	-



% Submitted	% Closed	# PWs Submitted but Not Closed	Total \$ Value Submitted but Not Closed
95%	65%	6	\$ 654,667.10
74%	52%	9	\$ 6,406,274.39
99%	95%	6	\$ 37,755,947.72
89%	73%	9	\$ 7,947,946.71
21%	13%	6	\$ 16,244,414.47
90%	77%	21	\$ 21,409,348.09
80%	68%	57	\$ 90,418,598.48

% Submitted	% Closed	# PWs Submitted but Not Closed	Total \$ Value Submitted but Not Closed
100%	78%	2	\$ 265,537.84

% Submitted	% Closed	# PWs Submitted but Not Closed	Total \$ Value Submitted but Not Closed
13%	13%	0	\$ -

# PWs Contracts Closed	% Submitted	% Closed	# Contracts Submitted but Not Closed	Total \$ Value Submitted but Not Closed
0	0%	0%	0	\$ -
0	0%	0%	0	\$ -
0	0%	0%	0	\$ -

# PWs Contracts Closed	% Submitted	% Closed	# Contracts Submitted but Not Closed	Total \$ Value Submitted but Not Closed

Project Delivery Unit  
October's Snapshot

0	0%	0%	0	\$	-
0	0%	0%	0	\$	-

**OFFICE OF GENERAL SUPERINTENDENT  
SEWERAGE AND WATER BOARD OF NEW ORLEANS**

**November 15, 2017**

To the Honorable President and members of the Sewerage and Water Board of New Orleans:

The following report for the month of **October** presented herewith:

Contract 1345 – Industrial & Mechanical Contractors, Inc. – Replacement of Filter Backwash Equipment at the Main Water Purification Plant. This work is 100% complete. (CP Item 110).

Contract 1350 – Industrial & Mechanical Contractors, Inc. – Katrina related repairs to Stream Turbine No. 4 & Auxiliaries at the Main Water Purification Plant Power Complex. This work is approximately 98% complete. (CP Item 175).

Contract 1351 – Lou-Con, Inc. – Repairs to A & B Pumps & Auxiliaries at the Main Water Purification Plant. This work is 100% complete. (CP Item 175).

Contract 1352 – Industrial & Mechanical Contractors, Inc. – Katrina related replacement of Pump Package at the Main Water Purification Power Plant Complex. This work is 100% complete. (CP Item 175).

Contract 1378 – Plant-N-Power Services, LLP – Hurricane Katrina related repairs to Boilers/Duct/Elevator at the Main Water Purification Plant Power Complex. This work is approximately 94% complete. (CP Item 175).

Contract 1381 – Lou-Con, Inc. – Purchase & Installation of Compressor, Tank & Dryer in Sycamore Filter Gallery at the Main Water Purification Plant. This work is approximately 94% complete. (CP Item 110).

Contract 1382 – Lou-Con, Inc. – Replacement of Media Filters 1A, 1B, 5A & 5B at the Claiborne Filter Gallery at the Main Water Purification Plant. This work is 100% complete. (CP Item 110).

Contract 1387 – New Orleans Metalworks, Inc. – Painting & Repairs of Four (4) Million Gallon Water Storage Tanks at the Main Water Purification Plant. This work is approximately 94% complete. (CP Item 110).

Contract 1395 – Burk-Kleinpeter Construction, Inc. – Water Hammer Hazard Mitigation – Elevated Storage Tanks. This work is approximately 42% complete. (CP Item 175).

Contract 2105 – Boh Brothers Construction Co., LLC – Replacement of Water Lines damaged by Hurricane Katrina within various roadways in different neighborhoods throughout the City of New Orleans. This work is approximately 95% complete. (CP Item 175).

Contract 2111 – Wallace C. Drennan, Inc. – Water Main Point Repair, Water Service Connection, Water Valve & Fire Hydrant Replacement at Various Sites throughout Orleans Parish. This work is 100% complete. (CP Item 175).

Contract 2123 – Wallace C. Drennan, Inc. – Waterline Replacement & Extensions. This work is approximately 94% complete. (CP Item 214).

Contract 3663 – Lou-Con, Inc. – Hurricane Katrina 404 Hazard Mitigation Grant Program Replacement of Bullard Sewage Pumping Station. This work is 100% complete. (CP Item 340).

Contract 3664 – Hard Rock Construction, Inc. – Replacement of Sewage Pumping Station #8. This work is approximately 28% complete. (CP Item 340).

Contract 3665 – TKTMJ, Inc. – Hurricane Katrina 404 Hazard Mitigation Grant Program Replacement of DOTD Sewage Lift Station. This work is 100% complete. (CP Item 340).

Contract 3667 – TKTMJ, Inc. – Hurricane Katrina 404 Hazard Mitigation Grant Program Replacement of Plum Orchard Sewage Lift Station. This work is 100% complete. (CP Item 340).

Contract 3669 – Industrial & Mechanical Contractors, Inc. – Hurricane Katrina 404 Hazard Mitigation Grant Program Replacement of Lawrence Sewage Pumping Station #6. This work is 100% complete. (CP Item 340).

Contract 3670 – Lou-Con, Inc. – Hurricane Katrina 404 Hazard Mitigation Grant Program Replacement of Lawrence Sewage Pumping Station. This work is 100% complete. (CP Item 340).

Contract 3675 – F.H. Paschen, S.N. Nielsen & Associates LLC - Katrina related replacement of the Administration Building at the East Bank Waste Water Treatment Plant. This work is 100% complete. (CP Item 375).

Contract 3737 – Wallace C. Drennan, Inc. – Carrollton Area Sewer Rehabilitation Project Mistletoe St., 18-Inch Sewer Line Replacement SSERP. This work is 100% complete. (CP Item 317).

Contract 3795 – IMC, Inc. – Modifications to Return Activated Sludge PS & Pipeline at the East Bank Sewage Treatment Plant. This work is approximately 100% complete. (CP Item 348).

Contract 3796 – Industrial & Mechanical Contractors, Inc. – Replacement of Pumps at the Boulevard “X” Sewage Pumping Station. This work is approximately 99% complete. (CP Item 311).

Contract 3986 – BLD Services, LLC – Ninth Ward Area Sewer Rehabilitation-Sewer Rehabilitation No. 5. This work is 100% complete. (CP Item 317).

Contract 5203 – F.H. Paschen, S.N. Nielsen & Associates LLC - DPS No. 14 Trash Screen & Cleaner Replacement. This work is 100% complete. (CP Item 511).

Contract 6248 – Walter J. Barnes Electric Co., Inc. – Installation of Two 60-Hertz Feeders from the Carrollton Water Plant to Drainage Pumping Station No. 1. This work is 100% complete. (CP Item 676).

Contract 6254 – Walter J. Barnes Electric Co., Inc. – Hurricane Katrina related repairs to Central Yard Garage #2/Electrical & Main Power Room. This work is approximately 88% complete. (CP Item 676).

Contract 6259 – Industrial & Mechanical Contractors, Inc. – Installation of Permanent Generator at 5 Underpass Stations. This work is approximately 30% complete. (CP Item 575).

Contract 8132 – Industrial & Mechanical Contractors, Inc. - Hurricane Katrina related repairs to Central Yard Garage #1/Generator & Power Room. This work is 100% complete. (CP Item 175).

Contract 8139 – W.L. Wymann Construction Co., Inc. – Re-bid to replace the Central Yard Annex Building damaged during Hurricane Katrina. This work is 100% complete. (CP Item 175).

Contract 8143 – Hamp's Construction – Hurricane Katrina related repairs to Central Yard Garage #2/Building & Roof. This work is 100% complete. (CP Item 175).

Contract 8144 – Wallace C. Drennan, Inc. – Repaving of Open Cuts in Streets, Driveways, & Sidewalks resulting from the repair to the Sewerage & Water Board of New Orleans Underground Utilities. This work is approximately 89% complete. (CP Item 880).

Contract 30002 – BLD Services, Inc. – Restoration of existing Gravity Sewer Mains damaged by Hurricane Katrina by excavation & replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole & Point Repairs at various sites throughout Orleans Parish. This work is approximately 99% complete. (CP Item 375).

Contract 30003 – BLD Services, Inc. – Restoration of existing Gravity Sewer Mains damaged by Hurricane Katrina by excavation & replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole & Point Repairs at various sites throughout Orleans Parish. This work is 100% complete. (CP Item 375).

Contract 30004 – Fleming Construction Co., LLC – Restoration of existing Gravity Sewer Mains damaged by Hurricane Katrina by excavation & replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole & Point Repairs at various sites throughout Orleans Parish. This work is 100% complete. (CP Item 375).

Contract 30006 – Boh Brothers Construction Co., LLC – Restoration of existing Gravity Sewer Mains damaged by Hurricane Katrina by excavation & replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole & Point Repairs at various sites throughout Orleans Parish. This work is approximately 99% complete. (CP Item 375).

Contract 30009 – Wallace C. Drennan, Inc. – Restoration of existing Gravity Sewer Mains damaged by Hurricane Katrina by excavation & replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole & Point Repairs at various sites throughout Orleans Parish. This work is 100% complete. (CP Item 375).

Contract 30014 – CES – Cleaning & CCTV Inspection. This work is approximately 95% complete. (CP Item 375).

Contract 30015 – Wallace C. Drennan, Inc. – Restoration of existing Gravity Sewer Mains by Point Repair & CIPP Lining of Sewer Mains. This work is approximately 100% complete. (CP Item 375).

Contract 30016 – Wallace C. Drennan, Inc. - Manhole to Manhole & Sewer Point Repair. This work is approximately 100% complete. (CP Item 375).

Contract 30103 – Fleming Construction Co., Inc. – Installation of EDC at various Sewer Pumping Stations. This work is 100% complete. (CP Item 326).

Contract 30203 – Wallace C. Drennan, Inc. – Sewer Point Repairs. This work is approximately 53% complete. (O & M Item).

Contract 30204 – Wallace C. Drennan, Inc. – Manhole to Manhole & Sewer Point Repair. This work is approximately 41% complete. (CP Item 318).

Contract 30205 – Wallace C. Drennan, Inc. – New Orleans East Basin, Plum Orchard Sewer Rehabilitation. This work is approximately 90% complete. (CP Item 317/375).

Contract 30206 – Fleming Construction Co., Inc. – New Orleans East Basin, W. Lake Forest & Read Blvd. West Sewer Rehabilitation. This work is approximately 97% complete. (CP Item 317/375).

Contract 30207 – BLD Services, Inc. – New Orleans East Read East & West Viavant. This work is approximately 58% complete. (CP Item 317).

Contract 30208 – Fleming Construction Co., Inc. – New Orleans East De'Lest & Venetian Isles. This work is approximately 55% complete. (CP Item 317).

## **PLUMBING DEPARTMENT**

Submitted herewith, you will find the monthly report for work performed by the Plumbing Department;

There were 270 Plumbing, and 52 Backflow permits issued during the month of **October**. This department complied with 720 requests for Plumbing Inspections, which consists of inspections conducted with Licensed Plumbing Contractors, Property Owners, Tenants, Department of Health and Hospitals Sanitarians, and Environmental Inspectors.



For your information, the following numbers are of the permits issued and inspections conducted.

	<u>Aug</u>	<u>Sep</u>	<u>2017 Oct</u>	<u>2016 Oct</u>	<u>YTD 2017</u>
Plumbing Permits Issued	297	266	270	249	
Backflow Permits Issued	<u>111</u>	<u>088</u>	<u>052</u>	<u>273</u>	
	<b>408</b>	<b>354</b>	<b>322</b>	<b>522</b>	<b>3577</b>
<b>Inspections Conducted</b>					
Water	489	514	503	369	
Special	078	027	045	119	
Final	<u>180</u>	<u>157</u>	<u>172</u>	<u>122</u>	
<b>Totals</b>	<b>747</b>	<b>698</b>	<b>720</b>	<b>610</b>	<b>6797</b>

#### RAINFALL REPORT FOR OCTOBER 2017

The rainfall for the month of **October** was **7.16"**, compared to the 124-year average of **3.19"** for the month of **October**. The cumulative rainfall through the tenth month of the year was **67.82"** compared to the 124-year average of **50.80"**.

#### AVERAGE DAILY PUMPAGE FOR THE MONTH OF OCTOBER

New Orleans Side	133.240 Million Gallons Per Day
Algiers Side	9.77 Million Gallons Per Day

Respectfully submitted,



**BRUCE ADAMS**  
**INTERIM GENERAL SUPERINTENDENT**

BA/zfg  
GENSUP%11-15-17

Title	Vendor	Amount Board Approved	Changes	Total	Invoiced	Balance	PO #	REQ #	Project Manager	EDB % Req.	Comments
1	New Pump Motor Assemblies	Advanced Industrial Products	\$43,578.00	\$43,578.00		\$43,578.00	POWMT7 - 181331	ME 17-0014	C. Bergeron	One time purchase from a single source	(One Time Purchase) During POWER EVENT
2	Drainage Pump #2 & Constant Duty Pump #1 & Drainage Pumps D & E	Alfred Conhagen Contract in Place	\$659,900.00	\$659,900.00	\$659,900.00	\$0.00	PG2017 - 6000107	ME 17-0011	CH2	JL Construction	SWB17001 \$659,900.00 Pd.
3	Drainage Pump 1 Needs further scoping	Alfred Conhagen Contract in Place	\$1,690,216.00	\$1,690,216.00		\$1,690,216.00	PG2017 - 6000108	ME 17-0010	CH2	JL Construction	SWB17004 Evaluate converting to 60 Hz. Temporary and permanent solution under evaluation.
4	Purchase Of Five (5) 25MW EMD Generators	ARCOC	\$11,878,408.09	\$11,878,408.09	\$6,000,000.00	\$5,878,408.09	PG2017 - 6000110	EE 17-0008	CH2	No DBE Certified in this category	SWB17014 Emergency PO and Contract. \$6mil Paid. Due a dispute with the contractor regarding the payment of \$5,878,408.10 the SWBNO a bilateral decision has been made to pay half of the pending invoice amount (\$2,939,204.55)
5	Rental Generators	ARCOC Agreement in Place	\$2,600,000.00	\$2,600,000.00	\$1,949,914.76	\$650,085.24	PG2017 - 6000118	EE 17-0007	CH2	No DBE Certified in this category	SWB17012 Invoice Amounts Paid \$1,230,686.66
6	Lease Property To House SWS Owned Generators	BUCCO, Inc. Agreement in Place	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	CX #416283 \$8,000.00		Yolanda	No DBE Certified in this category	Paid Monthly \$2,000
7	Consultant Services (Mr. Gern) Provide Financial and Human Resource expertise to Trw City SWB	Board of Rightgents	\$41,246.40		\$41,246.40				RAINWATER	Third Party Contract - NO DBE PARTICIPATION	City Executed Professional Service Agreement
8	Clean and Suction Basin	BOH Brothers In Legal	\$97,000.00	\$97,000.00		\$97,000.00	PG2017 - 0666151	ME 17-0022	C. Bergeron	Contractor started work without assignment by S&WB	SWB170008
9	Emergency Expedited Work @DPS #6, Motor CIDIF, CDs 1 & 2 and DPS Motor C	Bollinger Shipyards	\$160,995.00	\$160,995.00	\$0.00	\$160,995.00		EE 17-0005	CH2 / C. Bergeron	No current Purchase Order	
10	Remove, Repair and reinstall gate valves, Replace Sabbit Bearings. Repair damaged flange and Gate Valve Repairs.	Bollinger Shipyards	\$0.00	\$467,411.40		\$0.00				No current budgeted amount	Change Order 0001

Title	Vendor	Amount Board Approved	Changes	Total	Involved	Balance	PO #	REQ #	Project Manager	EDB % Req.	Comments
11	Constant Duty Pumps #2L & #2R	Bollinger Shipyards Contract in Place	\$586,176.00	\$586,176.00			PG2017 - 6000109	ME 17-0012	CH2	Next Generations Logistics, LLC	SWB17002 Declared on Aug.10.2017
12	Repair Pump B	Bollinger Shipyards Contract in Place	\$121,420.00	\$121,420.00			PG2017 - 6000118	ME 17-0013	CH2	Next Generations Logistics, LLC	SWB17003 Declared on Aug.10.2017
13	Emergency Procurement Pueblo Water Pumps Claiborne Pump #3	Bollinger/Arnallure Service	\$36,210.20	\$36,210.20						No current Purchase Order	Declaration of Extreme Emergency Oct.14.2017
14	Public Relation/Communication	CDM Smith Inc.	\$150,000.00	\$150,000.00					RAINWATER	Third Party Contract - NO DBE PARTICIPATION	City Executed Professional Service Agreement
15	Alternate Power Source - Scooping underway/due end of Oct	CH2M Hill	\$0.00	\$0.00						No current budget	Conversion to 60 Hz with Backup Generator evaluation underway
16	Emergency Program Management and Staff Augmentation of Operations	CH2M Hill Engineers	\$3,000,000.00	\$3,000,000.00	\$663,442.00	\$2,336,558.00	PG2017 - 6000155		Kalle / Bruce	Third Party Contract - No DBE participation	City Executed Professional Service Agreement - SWB17017 \$663,442 Pd. \$1,506,788.64 Pending
17	Amendment to Emergency Program Management Including Power Alternatives - Contract Extension	CH2M Hill Engineers		\$0.00	\$5,417,759.00	\$5,417,759.00	PG2017 - 6000155		Kalle / Bruce	No current budgeted amount	For CH2M to continue on with work. Through end of Q1
18	GE Rep. Servicing Turbine #6 (Service Tech. Chilaqa)	General Electric (GE)	\$15,000.00	\$25,000.00	\$10,000.00	\$15,000.00				No current Purchase Order	Declaration of Extreme of Emergency Oct. 14.2017 Second Visit From GE BY Paulino
19	7/28/17 Asset Out of Service: 7/29/17 GE Repair Crew on Site: Assets Repair Completion Test Date 11/20/17	General Electric (GE) Contract in Place	\$1,200,000.00	\$1,754,475.00	\$748,972.88	\$1,005,502.12	PG2017 - 6000096	CO 17-0014	V. Fouchi	Procured by Extreme Emergency Process; Added to existing project	SWB17010 - First Invoice \$748,972.88 Declaration of Extreme Emergency Aug. 23.2017 EVA #1 \$405,285.00 EVA#2 269,190.00 Cost Captured as Part of Existing PO. Continuation under the Aug. 23, 2017 Extreme Emergency for additional items. V. FOUCHI To Complete PO Mod. For Additional Funding (\$34,257.88)

	Title	Vendor	Amount Board Approved	Changes	Total	Invoiced	Balance	PO #	REQ #	Project Manager	EDB % Req.	Comments
20	GE Rep. Servicing Turbine #6 / Software Upgrades and simultaneous calibration/maintenance work.	General Electric (GE) Contract in Place	\$0.00		\$0.00	\$500,000.00	-\$500,000.00				No current budgeted amount	Need software, hardware upgrades/need estimate upgrades (\$500K?). Need simultaneous calibration/maintenance work also. Add critical spares, add to estimate. Add training to estimate
21	Purchase Of New Pumps	Industrial Mechanical Contractors, Inc.	\$103,880.00		\$103,880.00		\$103,880.00		ME 17-0015	CH2	No DBE Certified in this category	Contract Sent to Vendor. No Work Started To Date SWB170007
22	Installation of Permanent Generators At 5 Underpass Drainage Pumping Stations	Industrial Mechanical Contractors, Inc. Agreement In Place	\$1,438,610.00	\$0.00	\$1,438,610.00		\$1,438,610.00			CH2	EFT Diversified	HMGF Project
23	Temp. Generator Rental @ 8 Underpass Pumping Stations	Industrial Mechanical Contractors, Inc. Agreement In Place	\$623,841.16	\$0.00	\$623,841.16	\$355,215.00	\$268,626.16	PG20176000121	ME 17-0020	CH2	No DBE Certified in this category	SWB17015 Continue with rentals until permanent arrive. Add 3 more generators to existing contract to make 8 total. Invoice Date 9/19/2017 (\$355,215.00) Pending
24	Lease Property To House SVB Owned Generators Agreement In Place	Judith Deltrales, Sharon Deltrales, Emanuel G. Deltrales Jr., Robert G. Deltrales and their Heirs, Legalees and assigns	\$3,000.00	\$0.00	\$3,000.00		\$3,000.00	Ck #416284 \$1,500.00		Yolanda	No DBE Certified in this category	Paid Quarterly \$500.00
25	Supplying Fuel For All Generators	Land Oil Agreement In Place	\$200,529.00		\$200,529.00		\$200,529.00	PG2017 - 6000116	YG 17-0106	V. Rivers / J. Wilson	No DBE Certified in this category	
26	Consultant Services(Mr. Owen W. MONCHINDUIT) In the areas of Engineering, Procurement and Contracting and (Captain Johnathon Bogal) Logistical and Administrative Support	Louisiana Military Department (LMD)	\$80,000.00		\$80,000.00		\$80,000.00			RAINWATER	Third Party Contract	City Executed Professional Service Agreement
27	Drainage Pump #1 Reconditioning of Stator Winding due to lack of moisture	M.R. Pittman Group	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				No current budgeted amount	Change Order 0001 \$14,975.23
28	Drainage Pump #1 Remove obstruction to allow suction bell to pass through opening	M.R. Pittman Group	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				No current budgeted amount	Change Order 0002 \$13,308.34
29	Drainage Pump #1 Bell Suction Replacement, Diffuser Replacement, Increaser and Column Repair	M.R. Pittman Group	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				No current budgeted amount	Change Order 0003 \$160,527.00

	Title	Vendor	Amount Board Approved	Changes	Total	Invoiced	Balance	PO #	REQ #	Project Manager	EDB % Req.	Comments
30	Drainage Pump #1	M.R. Pittman Group Contract in Place	\$1,124,000.00	\$188,810.57	\$1,312,810.57	\$753,000.00	\$559,810.57	PG2017 - 6000105	ME 17-0009	CH2	JEI Solutions, Inc.	SWB17005 Invoiced Amounts \$753,000 PO Invoice#182
31	Temp Pumps (Rental)	MWI	\$178,247.50		\$178,247.50		\$178,247.50	PG2017 - 6000131	ME 17-0017	CH2	One time purchase from a single source	(One Time Purchase) Competitive Pricing Received
32	Temp Pump Installation	MWI	\$20,000.00	\$4,768.00	\$24,768.00		\$24,768.00	PG2017 - 6000132	ME 17-0018	CH2	One time purchase from a single source	(One Time Purchase) Competitive Pricing Received
33	Repair Of Gear Box	Philadelphia Gear	\$411,026.00		\$411,026.00		\$411,026.00	PG2017 - 6000104	MS 17-0140	CH2	No DBE Certified in this category	IN LEGAL SWB170006
34	6.6kv, 3000A Switch Gear Replacement	Point Eight Power	\$0.00	\$426,424.00	\$426,424.00	\$426,424.00	\$0.00			R. Spooner Gaudete S.	No current budgeted amount	Declaration of Extreme Emergency Oct. 8, 2017 Repair items being ordered: MCC, Neutral Grounding Resistor, Transformer, Pump Distribution Shed, some are long lead (8-10 weeks)
35	Consultant Executive Management/General Administration, Operation and Maintenance of City Board's Financial and Infrastructure System, Equipment and Personnel	Reinwater Consulting, LLC	\$70,144.00		\$70,144.00		\$70,144.00			Board Managed	Third Party Contract - NO DBE PARTICIPATION	City Executed Professional Service Agreement
36	Lease Property To House SWB Owned Generators	Roy Palmrosz Agreement in Place	\$3,000.00	\$0.00	\$3,000.00		\$3,000.00	CX #416285 \$1,500.00		Ydanda	No DBE Certified in this category	Paid Quarterly \$500.00
37	Emergency Procurement Repair Potable Water Pumps Panda 1 & 2	Red Stick Amature Works Inc.	\$199,617.96		\$199,617.96		\$199,617.96			Eric Mancuso	Procured by Extreme Emergency Process	Declaration of Extreme Emergency Oct. 14, 2017 Two Pumps Repaired and Back in Service Request Invoice from Contractor
38	Relubricated Rotor ETD 07/2018	Siemens	\$10,000,000.00	\$0.00	\$10,000,000.00		\$10,000,000.00				Project not started	Board Approved not yet used for Relubricated Rotor. Per V. Fouchi This work has not yet been authorized to start.

	Title	Vendor	Amount Board Approved	Changes	Total	Invoiced	Balance	PO #	REQ #	Project Manager	EDB % Req.	Comments
39	Repair March 7th 2017 Asset Dec joined out of use; March 9th Emergency Declared. March 11 Repair Crews on Site. August 29 Projected End Date if Test goes well. Assets History : 7/8/2017 Board Approved \$2.5 Mil Emergency Repair. On 7/19/2017 Board Approved \$10M Change Order. New Rotor to be installed once fabricated on or about 7/2018. Extra Work Authorizations 3/23/17 thru 10/01/17	Siemens Contract in Place	\$550,000.00	\$2,000,000.00	\$2,500,000.00	\$4,350,985.84	-\$1,850,985.84	PG2017 - 6000067	CO 17-0010	V. Fouchi	Third Party Contract	City Executed Cooperative Agreement SWB170009 B. Miller Signed Memo, Resolution and Declaration March 9, 2017 Extreme Emergency Continued to Oct. 8, 2017 T-3 Returned To Service V. Fouchi To Complete PO Mod. For Additional Funding
40	Consultant Services (Mr. Turner) Director Of Engineering And Operations For The SLFPA-E	Southeast Louisiana Flood Protection Authority-East	\$51,142.40		\$51,142.40		\$51,142.40			RAINWATER	Third Party Contract No DBE PARTICIPATION	City Executed Professional Service Agreement
41	Staff Augmentation Part Time Personnel	TBL	\$0.00		\$0.00		\$0.00			O. MONCONDUIT		RFP in Process
42	Provide Support To The Emergency Management Team For The City Of New Orleans	The Water Institute Of The Gulf	\$165,350.00		\$165,350.00		\$165,350.00	PG2017 - 6000154		RAINWATER	Third Party Contract No DBE PARTICIPATION	City Executed Professional Service Agreement
43	Boat Purchase	Tim's Marina	\$7,652.95		\$7,652.95	\$7,652.95	\$0.00	PCWM17 - 1810330	WD 17-0028	V. Rivers / J. Wilson	One time purchase from a single source	(One Time Purchase) Competitive Pricing Received
45	DPS 4, Citrus DPS Dwyer DPS, Grant DPS, Mayent DPS, Olander DPS, Ekan DPS and SPS A and Temp. A/C Units at Power House #1 and Plant Frequency Changer	United Rentals Agreement in Place	\$5,537,025.44		\$5,537,025.44	\$3,653,639.24	\$1,883,386.20	PG2017 - 6000125	EE 17-0006	CH2	No DBE Certified in this category	SWB17011 Keep till November, perform testing, provide recommendation to continue or not after testing. T1/PFC may be different. To extend generator rentals, need to extend associated leases.
46	Emergency Facilities Conditions Assessment	Veolia Water North America-South LLC Contract in Place	\$3,000,000.00		\$3,000,000.00	\$1,362,933.00	\$1,637,067.00	PG2017 - 6000154		Katie / Bruce	Procured by Extreme Emergency Process; Added to existing project	SWB17016 Extreme Emergency Declared as of Aug. 10, 2017 Invoice Amounts \$1,362,933.00 Pd. \$363,859.00 Pending, Per Mia \$156,349.70 to Invoice on 11/10/17
47	Emergency Facilities Conditions Assessment Contract Extension	Veolia Water North America-South LLC Contract in Place	\$0.00	\$5,547,692.00	\$5,547,692.00		\$5,547,692.00	PG2017 - 6000154		Katie / Bruce	No current budgeted amount	SWB17016 Extreme Emergency Declared as of Aug. 10, 2017 Veolia Contract Will be Extended (Currently working on justification for Katie and Bruce Task 6 Deadline 12/18/17)

	Title	Vendor	Amount Board Approved	Changes	Total	Invoiced	Balance	PO #	REQ #	Project Manager	EDB % Req.	Comments
43	Extra Personnel During Event Nite (38 each)	Veolia Water North America-South LLC Contract In Place	\$0.00		\$0.00		\$0.00	PG2017 - 6000154		Katie / Bruce	No current budgeted amount	Cost Captured as part of the Existing Contract \$116,142.00 Per Mia Veolia Rep. will invoice on 11/10/17
49	Root Cause Analysis T-4 Sept 6 Fire	Veolia Water North America-South LLC Contract In Place	\$0.00		\$0.00		\$0.00	PG2017 - 6000154		Katie / Bruce	No current budgeted amount	Cost Captured as part of the Existing Contract Task 8 \$223,628.00 Work Completed per Mia Veolia Rep. (\$263,165.80 Invoice Amount)
50	Generator Restoration Support T-4	Veolia Water North America-South LLC Contract In Place	\$0.00		\$0.00	\$96,000.00	\$0.00	PG2017 - 6000154		Katie / Bruce	No current budgeted amount	Cost Captured as part of the Existing Contract Task 8 \$96,000.00- Per Mia Veolia Labor Hours (\$23,276.77)
51	Electrical Testing Due to an Over Voltage Event at Turbine#4	Veolia Water North America-South LLC Contract In Place	\$0.00		\$0.00	\$0.00	\$0.00	PG2017 - 6000154		Katie / Bruce	No current budgeted amount	Cost Captured as part of the Existing Contract Testing Complete awaiting Vendor Invoice Per Mia Veolia Rep.
52	Root Cause Analysis Trip Off-Line T-6	Veolia Water North America-South LLC Contract In Place	\$0.00		\$0.00		\$0.00	PG2017 - 6000154		Katie / Bruce	No current budgeted amount	Cost Captured as part of the Existing Contract
53	Root Cause Analysis DPS #7	Veolia Water North America-South LLC Contract In Place	\$0.00		\$0.00		\$0.00	PG2017 - 6000154		Katie / Bruce	No current budgeted amount	Cost Captured as part of the Existing Contract Task 8
54	Cables for Generators	Waller J. Barnes Electric	\$790,000.00		\$790,000.00	\$747,090.04	\$42,909.96	PG2017 - 6000139	EE-17-0009	CH2	One time purchase from a single source	Quotes received RFO ONE TIME PURCHASE Invoice Amounts Paid \$747,090.04
55	Construction Activities To Connect 5.25MW Generators For backup Power EMDs	Waller J. Barnes Electric Co., Inc. In Legal	\$2,000,000.00	\$130,500.00	\$2,130,500.00	\$2,285,878.33	-\$155,378.33	PG2017 - 6000173	EE-17-0010	CH2	Chester Electric Co., Prince Trucking Co.,	IN LEGAL SWB17013 Paid To Date. (Total Pd. \$2,285,878.33) PO Mod. For Additional Funding (\$285,878.33) Pending Willie M.
56	Service Turbine #6 Fire Suppression Sensors System	Wilson Fire			\$0.00	\$10,991.00	-\$10,991.00	PCWM17 - 1810381	ES-17-0191		One time purchase from a single source	ONE TIME PURCHASE
	T4 Turbine #4 Additional Work required To Return To Service (RTS)		\$0.00		\$8,867,669.57		\$8,867,669.57			R. Spooner Gaudela S.	No current budgeted amount	Additional Work Needed, To return T4 To Service
44	Total		\$30,867,066.41	\$8,867,669.57	\$48,602,405.55	\$21,389,983.28	\$27,308,422.27					

No certified DBE in this category

Title	Vendor	Amount Board Approved	Changes	Total	Involved	Balance	PO #	REQ #	Project Manager	EDB % Req.	Comments
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Professional Service Project

DBE Participant
Reason for lack of statement of DBE Participation