

SEWERAGE & WATER BOARD OF NEW ORLEANS

FINANCE AND ADMINISTRATION COMMITTEE MEETING

WEDNESDAY, MAY 13, 2020

9:00 AM

[Teams Live Event Attendee Link for the May 13th Finance Committee Meeting](#)

PUBLIC COMMENT WILL BE ACCEPTED VIA EMAIL TO BOARDRELATIONS@SWBNO.ORG. ALL PUBLIC COMMENTS MUST BE RECEIVED PRIOR TO 9:30 AM ON May 13, 2020. COMMENTS WILL BE READ VERBATIM INTO THE RECORD.

Lynes Sloss Janet Howard
Joseph Peychaud Ralph Johnson Alejandra Guzman

FINAL AGENDA

1. **ROLL CALL**

2. **DISCUSSION ITEM**

- a. Updated Cashflow Projections

3. **ACTION ITEMS**

General Superintendent's Report

b. **BID/RENEWAL**

- Resolution (R-055-2020) Recommendation for Award of Contract 8164 – Furnishing Skilled and Unskilled Labor maintenance

c. **CHANGE ORDERS**

- Resolution (R-056-2020) Ratification of Change Order No. 4 for Contract 30102 – DPS 17/Station D Structural Repairs
- Resolution (R-058-2020) Ratification of Change Order No. 3 for Contract 3799 – Installation of Sludge Dryer at the East Bank Wastewater Treatment Plant
- Resolution (R-067-2020) Ratification of Change Order No. 9 for Contract 1368 – Hazard Mitigation Grant Program – Oak Street Pumping Station

d. **CONTRACT AMENDMENTS**

- Resolution (R-057-2020) Ratification of Contract Amendment No. 3 for Professional Services Between the Sewerage and Water Board of New Orleans and Arcadis U.S Inc. for Design and Engineering Services for the Water Line Replacement Program

- Resolution (R-060-2020) Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans and ECM Consultants, Inc. for Design and Engineering Services for the Water Line Replacement Program
- Resolution (R-063-2020) Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans and Rahman and Associates, Inc. for Design and Engineering Services for the Water Line Replacement Program
- Resolution (R-064-2020) Ratification of Contract Amendment No. 5 for Professional Services Between the Sewerage and Water Board of New Orleans and Stantee Consulting Services, Inc. for Design and Engineering Services for the Water Line Replacement Program
- Resolution (R-065-2020) Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans and Trigon Associates, LLC. for Design and Engineering Services for the Water Line Replacement Program

3. INFORMATION ITEMS

- e. March Monthly Financial Summary
- f. FEMA April Project Worksheet Status
- g. Executive Director's Approval of Contracts of \$1,000,000.00 or Less
- h. DBE Participation on Contracts
 - DBE Bid Analysis
 - Construction Review Committee – Goals Setting
 - Staff Contract Review Committee - Goals Setting
 - Final Acceptance of Construction Contracts with DBE Participation

4. PUBLIC COMMENT

5. ADJOURNMENT

This teleconference meeting is being held pursuant to Executive Proclamation No. 52 JBE 2020, Section 4 (E).

**CERTIFICATION TO HOLD TELECONFERENCE
BOARD MEETING**

WHEREAS, there currently exists throughout the state of Louisiana and the city of New Orleans, a public health emergency due to the COVID-19 coronavirus, declared by official proclamations issued by both the Mayor of New Orleans (Proclamation 2020-02449) and the Governor of the State of Louisiana (Proclamation 25 JBE 2020); and

WHEREAS, this public health emergency requires most individuals to maintain personal distance from one another and forbids the gathering of more than ten (10) individuals in any one location, as declared on March 11, 2020; and

WHEREAS, as a result of the declarations by both the Mayor and the Governor, specifically the provisions regarding social distancing among individuals and groups no larger ten (10) persons, the Board of Directors of the Sewerage and Water Board of New Orleans (Board) is unable to meet in compliance with the quorum requirements of state law and the bylaws of the Board; and

WHEREAS, on April 30, 2020, by Proclamation Number Governor John Bel Edwards authorized Additional Measures for COVID-19 Public Health Emergency, pursuant to Proclamation No. 52 JBE 2020, Section 4 (E); and

WHEREAS, Section 4 (E) of Proclamation No. 52 JBE 2020 requires, “all state agencies, boards and commissions, and local political subdivisions of the state to provide for attendance at essential governmental meetings via teleconference or video conference and such attendance shall be allowed during pendency of this emergency. All efforts shall be made to provide for observation and input by members of the public. Before any meeting conducted pursuant to this section, the state agency, board or commission or local political subdivision shall first provide a written certification that it will otherwise be unable to operate due to quorum requirements”;

NOW, THEREFORE, BE IT RESOLVED, pursuant to Governor John Bel Edwards Emergency Proclamation Number 52 JBE 2020, Section 4 (E), I hereby certify that the Finance and Administration Committee of the Sewerage and Water Board of New Orleans will meet by teleconference/video conference on May 13, 2020, at 9:00 a.m., to undertake the business of the SWBNO as described in the attached Agenda, that under the existing emergency conditions, the Board of Directors of the SWBNO will otherwise be unable to operate due to quorum requirements, and has taken all reasonable efforts to allow for observation and input by members of the public.

WITNESS BY MY HAND THIS 12th DAY OF MAY 2020.

GHASSAN KORBAN
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS



EXECUTIVE DEPARTMENT

PROCLAMATION NUMBER 52 JBE 2020

*RENEWAL OF STATE OF EMERGENCY FOR COVID-19
EXTENSION OF EMERGENCY PROVISIONS*

- WHEREAS, pursuant to the Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721, *et seq.*, the Governor declared a public health emergency on in Proclamation Number 25 JBE 2020 in response to the threat posed by COVID-19;
- WHEREAS, on March 11, 2020, in Proclamation Number 25 JBE 2020, the Governor declared that a statewide public health emergency existed in the State of Louisiana because of COVID-19 and expressly empowered the Governor's Office of Homeland Security and Emergency Preparedness and the Secretary of the Department of Health and/or the State Health Officer to take all actions authorized under state law;
- WHEREAS, over the last two weeks, the number of new cases of COVID-19 in Louisiana has decreased significantly, and there is significant evidence that Louisiana has flattened the curve of the virus;
- WHEREAS, however, there are several regions of the state where the number of incidences have increased in recent days;
- WHEREAS, Louisiana continues to have the sixth highest number of per capita cases in the country with over 28,000 infected;
- WHEREAS, thus far, Louisiana does not yet meet the criteria set by the White House Coronavirus Task Force to move into Phase 1;
- WHEREAS, when the Governor determines that a state of public health emergency exists, La. R.S. 766(8) empowers the Governor to declare a state of public health emergency by executive order, or proclamation, or both;
- WHEREAS, it is necessary to renew Proclamation Numbers 38 JBE 2020, 41 JBE 2020, 43 JBE 2020, and 47 JBE 2020; and
- WHEREAS, these measures are necessary to protect the health and safety of the people of Louisiana.

NOW THEREFORE, I, JOHN BEL EDWARDS, Governor of the State of Louisiana, by virtue of the authority vested by the Constitution and the laws of the State of Louisiana, do hereby order and direct as follows:

SECTION 1: GENERAL PROVISIONS

- A) Pursuant to the Louisiana Health Emergency Powers Act, La. R.S. 29:760, *et seq.*, a statewide public health emergency is declared to continue to exist in the State of Louisiana as a result of the continued threat posed to Louisiana citizens by COVID-19, the effects of which continue to threaten the lives and health of the citizens of the state.
- B) The Governor's Office of Homeland Security and Emergency Preparedness and Secretary of the Department of Health are hereby expressly empowered to take any and all actions authorized under the Louisiana Health Emergency Powers Act, La. R.S. 29:760, *et seq.*, in relation to this public health emergency.
- C) The Secretary of the Department of Health and/or the State Health Officer are hereby expressly empowered to take any and all actions authorized thereto under

Titles 29 and 40 of the Louisiana Revised Statutes and under the State Sanitary Code (LAC Title 51) in relation to this public health emergency.

SECTION 2: STAY AT HOME ORDER

- A) To preserve the public health and safety, and to ensure the healthcare system is capable of serving all citizens in need, especially those at high risk and vulnerable to COVID-19, all individuals within the State of Louisiana are under a general stay-at-home order and are directed to stay home unless performing an essential activity. Further, all gatherings of 10 people or more people shall be postponed or cancelled. This applies only to gatherings in a single space at the same time where individuals will be in close proximity to one another. An activity is essential if the purpose of the activity is one of the following:
- 1) Obtaining food, medicine, and other similar goods necessary for the individual or a family member of the individual.
 - 2) Obtaining non-elective medical care and treatment and other similar vital services for an individual or a family member of the individual.
 - 3) Going to and from an individual's workplace to perform a job function necessary to provide goods or services being sought in Subsections (A) and (B) of this Section, or as otherwise deemed essential worker functions. Guidance provided by the U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA) on what workers are essential is outlined at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>.
 - 4) Going to and from a place of employment remaining open under Section 2(C) of this order, provided that the employee has been designated as essential.
 - 5) Going to and from the home of a family member.
 - 6) Going to and from an individual's place of worship.
 - 7) Engaging in outdoor activity, provided individuals maintain a distance of six feet from one another and abide by the 10-person limitation on gathering size established in this proclamation.
- B) **CLOSURE OF CERTAIN NONESSENTIAL BUSINESSES**
- 1) The following nonessential businesses shall remain closed to the public and members:
 - a) All places of public amusement, whether indoors or outdoors, including but not limited to, locations with amusement rides, carnivals, amusement parks, water parks, trampoline parks, aquariums, zoos, museums, arcades, fairs, pool halls, children's play centers, playgrounds, theme parks, any theaters, concert and music halls, adult entertainment venues, racetracks, casinos, video poker establishments, movie theaters, bowling alleys, bars, and other similar businesses.
 - b) All personal care and grooming businesses, including but not limited to, barber shops, beauty salons, nail salons, spas, massage establishments, tattoo parlors, fitness centers, gyms, and other similar businesses.
 - c) All malls, except for stores in a mall that have a direct outdoor entrance and exit that provide essential services and products as provided by CISA guidelines. However, mall stores or shops with interior entrances may be open to the public for curbside or delivery service only.
 - 2) Businesses closed to the public pursuant to this provision shall not be prohibited from conducting necessary activities such as payroll, cleaning services, maintenance or upkeep as necessary.
- C) Any business not covered by the guidance from the CISA discussed in Subsection (A) of this Section, and not ordered temporarily closed in Subsection (B) of this Section, may continue operations but with only essential employees and minimal contact with the public, while requiring proper social distancing. Further, the 10-person limitation on gathering size shall continue to apply to such business

operations. Early learning centers and child care facilities adhering to the guidance issued by the Louisiana Department of Education and Office of Public Health may continue to operate.

- D) All restaurants, cafes, and coffee shops, statewide, shall maintain cessation of allowing for any inside or indoor consumption of food or beverages. Any establishment affected by this order may continue take out through curbside delivery and delivery services, however, in no circumstance shall the food or beverages purchased be consumed inside the premises. Restaurants, cafes, and coffee shops shall be allowed to have outdoor dining provided that the outdoor seating does not exceed 25% of the outdoor seating area in a configuration approved by the State Fire Marshal. The outdoor seating shall be for take-out service only with no table service. Hotel restaurants may continue operations, but only for the service of registered hotel guests via room service.
- E) All businesses shall require that any owner or employee having interaction or contact with the public shall wear a mask or a face covering.
- F) Pursuant to La. R.S. 14:329.6, a state of emergency is declared to remain in existence statewide for the purposes of allowing the chief law enforcement officer of any political subdivision to, in order to protect life and property and to bring the emergency situation under control, promulgate orders for any provision therein, including a local curfew from 10:00 p.m. to 5:00 a.m.

SECTION 3: STATE PROCUREMENT

- A) Pursuant to La. R.S. 29:724(D)(1), suspensions of the Louisiana Procurement Code (La. R.S. 39:1551, *et seq.*) and Louisiana Public Bid Law (La. R.S. 38:2211, *et seq.*) and their corresponding rules and regulations are hereby continued for the purpose of the procurement of any good or services necessary to respond to this emergency.
- B) Pursuant to La. R.S. 29:732(A), prices charged or value received for goods and services sold may not exceed the prices ordinarily charged for comparable goods and services in the same market area at or immediately before the time of the state of emergency, unless the price by the seller is attributable to fluctuations in applicable commodity markets, fluctuations in applicable regional or national market trends, or to reasonable expenses and charges and attendant business risk incurred in procuring or selling the goods or services during the state of emergency.
- C) In addition to any authority conferred generally herein or by law, the Governor's Office of Homeland Security and Emergency Preparedness, through consultation with the Secretary of the Department of Health, shall continue to have the primary jurisdiction, responsibility and authority for:
 - 1) Planning and executing public health emergency assessment, mitigation, preparedness response, and recovery for the state;
 - 2) Coordinating public health emergency response between state and local authorities;
 - 3) Collaborating with relevant federal government authorities, elected officials of other states, private organizations or companies;
 - 4) Coordinating recovery operations and mitigation initiatives subsequent to public health emergencies;
 - 5) Organizing public information activities regarding public health emergency response operations; and
 - 6) Taking any other measures deemed necessary and proper, as authorized by law.
- D) For procurement and contracting, strict compliance with the Louisiana Procurement Code (La. R.S. 39:1551, *et seq.*), Telecommunications Procurement (La. R.S. 39:1751-1755), and Information Technology Procurement (La. R.S. 39:196-200), shall not be required. However, all state agencies should continue to comply with the following conditions:

- 1) An appointed official within the agency, or the equivalent for officials in higher education, must determine that the failure to strictly comply with the statutory restriction is necessary due to the emergency.
 - 2) A centralized point of contact for each agency must monitor all transactions conducted without strict statutory compliance, maintaining copies of all documentation. Documentation should specify whether the purchase falls into the "emergency" or "permanent" category and whether the purchase relates to the COVID-19 event referenced in Proclamation Number 25 JBE 2020 and all documentation must be maintained and available for audit and FEMA reimbursement purposes.
 - 3) Written competitive quotes and/or offers must be obtained whenever possible and agencies must take the necessary steps to assess that fair and equitable pricing is being offered.
 - 4) Performance-based contracting should be used where practical.
 - 5) Statewide contracts should be used where practical.
 - 6) To the maximum extent possible, such emergency contracts should be only for the duration of the emergency or to allow the agency time to comply with normal competitive bidding requirements if the goods or services will be required for an extended period of time.
 - 7) Copies of contracts which would otherwise require approval by the Office of State Procurement and the supporting documentation discussed above must be provided to the Office of State Procurement within thirty (30) days or sooner, if practical. Additionally, LaGov agencies should enter small purchases into the LaGov system as soon as practical. The Office of State Procurement shall review the contracts and documentation to determine compliance with this Executive Order.
 - 8) Payments to contractors should be made only after verification that all goods and services meet contract requirements.
 - 9) All Public Bid Openings shall be suspended. Bid openings will continue, however public openings will not occur in order to limit the potential for exposure. Bid openings will be made available via phone conference or web conference.
 - 10) All required Procurement Support Team meetings will be held via phone conference or web conference.
- E) The following provision of the Public Bid Law, La. R.S. 38:2211, *et seq.*, is in effect, however, deadlines may be extended during this emergency:
- Louisiana Public Bid Law (La. R.S. 38:2211, *et seq.*) and its corresponding rules and regulations relating to deadlines for advertisement for bids for public works, submission of bids and ancillary documents, award and execution of public works contracts, and any other deadlines related to the advertisement, award, and execution of a public works contract mandated by statute or by said rules and regulations can be extended as necessary.
- F) The following provisions of the La. R.S. 39:121, *et seq.*, are hereby suspended:
- 1) The provisions of La. R.S. 39:124-125 regarding periodic meetings and/or inspections of capital outlay projects by facility planning and control, including inspection of a project prior to the expiration of the guarantee period, and any meetings and/or inspections shall be limited to only those inspections or meetings determined to be absolutely necessary for the advancement of the capital outlay project.
 - 2) The provisions of La. R.S. 39:126 regarding prior approval of change orders.

SECTION 4: PUBLIC EMPLOYEES AND STATE OFFICES

- A) All state offices will be closed to the public. However, essential state functions shall continue.
- B) The following travel restrictions will continue to apply to all state employees:
 - 1) All state employees traveling on state business out of the United States are hereby directed to cancel or postpone these trips; all employees

- traveling on official state business out of the State of Louisiana are hereby required to obtain specific authorization from the Commissioner of Administration;
- 2) All state employees intending to travel out of the State of Louisiana for non-official reasons are hereby directed to notify their supervisor and Human Resources Director of the travel as soon as possible, but in no event later than forty-eight (48) hours prior to travel, and immediately upon return to Louisiana;
 - 3) All state employees with household members who intend to travel or have traveled internationally are hereby directed to notify their supervisor and Human Resources Director of the travel as soon as possible, but in no event later than forty-eight (48) hours prior to the household member's departure, to state the household member's expected date of return, and to notify their supervisor and Human Resources Director immediately upon the household member's actual return to the United States; and
 - 4) All state employees shall notify their supervisor and Human Resources Director if the employee or a household member develops symptoms associated with COVID-19.
- C) The Civil Service Commission and the Division of Administration are hereby directed to continue to maintain a set of guidelines for state employees who are infected with COVID-19 or under quarantine for possible exposure to COVID-19. Such guidelines shall include direction for the management of sick leave by state employees and provide for direction, if possible, for the employee to work remotely. The guidelines developed by the Civil Service Commission and the Division of Administration shall remain in effect by this order.
- D) Pursuant to La. R.S. 29:724(D)(1), the two-year limitation on public employees, following their separation from public service, contracting with their former agency as more fully set forth in La. R.S. 42:1121(B)(1) shall remain suspended for the duration of this emergency if the agency determines that it would be necessary to properly respond to this emergency. Any state agency may contract with any otherwise qualified separated employee to assist the state agency in the performance of their mission, as reasonably necessary, for the duration of the emergency.
- E) All state agencies, boards and commissions, and local political subdivisions of the state shall continue to provide for attendance at essential governmental meetings via teleconference or video conference and such attendance shall be allowed during the pendency of this emergency. All efforts shall be made to provide for observation and input by members of the public. Before any meeting conducted pursuant to this section, the state agency, boards and commission, or local political subdivision of the state shall first provide a written certification that it will otherwise be unable to operate due to quorum requirements. Such certification shall be posted at the same time and in the same manner as the agenda for the meeting. Nothing in this order shall be interpreted to waive any notice requirements.

SECTION 5: EMERGENCY SUSPENSIONS

- A) All orders allowing for visitation by the parent of a foster child that resides in a home that is quarantined or isolated due to COVID-19 remain suspended. The Department of Child and Family Services is hereby ordered to make all reasonable efforts to continue to allow for alternative visitation.
- B) SHAREHOLDER MEETINGS
- 1) Subpart A of Part 7 of the Business Corporation Act, including without limitation, Subsection B of Section 1-701, subsection C of 1-702 and subsections A and E of Section 1-705 of the Business Corporation Act, hereby remain suspended to the extent it requires meetings of shareholders to be noticed and held at a physical location in connection with any shareholder meeting that either (a) has a record date that falls during the Public Health emergency declared by Proclamation Number 25 JBE 2020 (or as extended by this subsequent Proclamation); (b) requires

notice to be provided in connection therewith during the Public Health emergency declared by Proclamation Number 25 JBE 2020 (or as extended by this subsequent Proclamation); or (c) is scheduled to occur **uring** the Public Health emergency declared by Proclamation Number 25 JBE 2020 (or as extended by this subsequent Proclamation).

- 2) This Proclamation shall remain in full force and effect with respect to any meeting duly called and convened in accordance with the Business Corporation Act and in reliance upon Section I hereof, notwithstanding the lapse or termination of this Proclamation.

C) NON-PROFIT ORGANIZATIONS

- 1) La. R.S. 12:229(A) and La. R.S. 12:230(A) of the Louisiana Nonprofit Corporation Law, are hereby suspended to the extent it requires meetings of members to be noticed and held at a physical location in connection with any membership meeting that either (a) has a record date that falls during the Public Health emergency declared by Proclamation Nwnber 25 JBE 2020 (or as extended by any subsequent Proclamation); (b) requires notice to be provided in coMection therewith during the Public Health emergency declared by Proclamation Number 25 JBE 2020 (or as extended by any subsequent Proclamation); or (c) is scheduled to occur during the Public Health emergency declared by Proclamation Number 25 JBE 2020 (or as extended by any subsequent Proclamation).
- 2) This Proclamation shall remain in full force and effect with respect to any meeting duly called and convened in accordance with the Louisiana Nonprofit Corporation Law and in reliance upon Section I hereof, notwithstanding the lapse or termination of this Proclamation.

D) To reduce the burden on members of the public and to limit the interactions of individuals with state employees in governmental offices, the following regulatory statutes are hereby suspended as follows:

- 1) Department of Public Safety
 - a) The deadlines for the period to request an administrative hearing pursuant to La. R.S. 15:542.1.3(B)(4) which expired on or after March 9, 2020 but before May 15, 2020 remains suspended and extended until June 9, 2020.
 - b) Further, with regard to Concealed Handgun Permits, the rules related to expiration of permits at LAC 55:1.1307(O) and LAC 55:1.1309(F) shall continue to be suspended until May 15, 2020.
 - c) The requirement for the renewal of a motor vehicle inspection certificate required under La. R.S. 32:1304 is suspended until May 15, 2020.
 - d) The late fee assessed for firework retail permit applications filed after April I, 2020, as set forth in La. R.S. 51:656(8), is hereby suspended under December 31, 2020.
 - e) The late fees assessed for failure to timely renew life safety and property protection licenses, as set forth in La. R.S. 40:1664.9(F) and (G), are temporarily suspended through May 15, 2020.
 - f) The late fees assessed, as set forth in La. R.S. 40:1484.18(F) and (G), for failure to timely renew licenses issued pursuant to La R.S. 40:1484.1, *et seq.*, shall be waived through December 31, 2020.
- 2) Office of Motor Vehicles
 - a) Late fees for driver's license which would be charged beginning on March 9, 2020 through May 15, 2020, remain suspended until May 20, 2020.
 - b) The three-day period mandated in La. R.S. 32:863.1 to appear at an Office of Motor Vehicle field office for a notice of violation served on or after March 9, 2020 but before May 15, 2020, remains suspended until May 15, 2020.
 - c) The expiration date of temporary registration plates issued pursuant to La. R.S. 47:519 and La. R.S. 47:519.2 which expired

on or before March 9, 2020 remains suspended until May 15, 2020.

- d) The expiration date of license plates issued pursuant to La. R.S. 47:462, *et seq.*, which expired on or after March 9, 2020 but before May 15, 2020 remains suspended until May 15, 2020.
- e) The notice of default issued pursuant to La. R.S. 32:429.4 that would be issued on or after March 9, 2020 but before May 15, 2020 remains suspended, and the notices will not be issued until after May 15, 2020.
- f) The expiration date of an apportioned registration issued under the International Registration Plan which expires March 31, 2020 remains suspended and the expiration date remains extended to May 31, 2020.
- g) The period to request an administrative hearing submitted to the Department pursuant to La. R.S. 32:667, La. R.S. 32:863, La. R.S. 863.1 and LAC Title 55, Part III, Chapter 1, §159 which expired on or after March 9, 2020 but before May 15, 2020 remains suspended and extended until June 10, 2020.
- h) The sixty-day delay for the Department to submit the administrative hearing record to the Division of Administrative Law pursuant to La. R.S. 32:667(D)(l) for an arrest which occurred on or after March 9, 2020 but before May 15, 2020 remains extended until August 8, 2020.
- i) Office of Motor Vehicles may continue to offer services by remote customer services agent interaction in current Office of Motor Vehicles office locations.
- j) All driving schools in the State of Louisiana shall remained closed for in-class instruction until May 15, 2020.
- k) The expiration date of driver's licenses which expire on or after March 9, 2020, but on or before May 15, 2020, is suspended and the expiration date is extended to May 20, 2020.
- l) The expiration of a temporary driver's license issued pursuant La R.S. 32:667(A) which were issued on or after March 9, 2020 through May 15th, 2020 is suspended until June 9, 2020.
- m) All students who enroll in a driver's education course after March 9, 2020 shall be allowed to begin the driver's education course without the issuance of the temporary instructional permit until May 15, 2020.
- n) Any suspension for which the official notice of withdrawal was issued on or after Feb 17, 2020, but before May 15, 2020, shall remain pending until June 9, 2020.
- o) The expiration date of a hang tag issued pursuant to La. R.S. 47:463.4, *et seq.*, which expired on or after March 9, 2020, but before May 15, 2020, is suspended until May 30, 2020.
- p) For purchasers of used vehicles, purchased from a private individual on or after February 4, 2020 but before May 15, 2020, the 60-day grace period provided for in La. R.S. 32:707(H) for citations for failure to have a current registration and license plate is extended until June 20, 2020.
- q) La. R.S. 32:402.1(F)(2) is hereby suspended through June 15, 2020, to allow for alternative methods of instruction for persons under the age of 18 in the form of remote or distance learning to be determined by and at the direction of the Office of Motor Vehicles.
- r) La. R.S. 32:431.1(B), which provides that no minor may be issued a driver's license or learner's permit for the operation of a motor vehicle unless, at the time of application, documentation is presented to the department that the minor has received a high school diploma or equivalent diploma, is enrolled and attending school, or enrolled and attending a high school equivalency program, is suspended

- E) There shall remain in effect an exemption from the federal rules and regulations that limit the hours operators of commercial vehicles may drive, specifically, Part 395 (drivers' hours of service) of Title 49 of the Code of Federal Regulations, and

any additional appropriate response regarding additional expenditures due to this declaration as determined by the Secretary of the Department of Transportation and Development, or by the Louisiana State Police or local law enforcement agencies for public safety issues in order to ensure the uninterrupted supply of essential goods and commodities.

- F) Nothing herein shall be construed as an exemption from the Commercial Driver's License requirements in 49 CFR 383, the financial requirements in 49 CFR 387, or applicable federal size and weight limitations.
- G) The following specific provisions of the Louisiana Revised Statutes of 1950 related to the imposition of fees or charges related to transactions with the Department of Health, or their authorized agent, as qualified by this Order, are hereby suspended for transactions by individuals when, as determined by any guidelines or directions issued by the Secretary, the request is a result of the emergency conditions:
 - 1) La. R.S. 40:40(2), to the extent that it requires payment of a fee for production of a duplicate birth record.
 - 2) La. R.S. 40:40(3), to the extent that it requires payment of a fee for production of a duplicate death certificate.
- H) **LEGAL AND ADMINISTRATIVE DEADLINES**
 - I) Legal deadlines, including liberative prescription and peremptive periods applicable to legal proceedings in all courts, administrative agencies, and boards, are hereby suspended until Friday, May 15, 2020, including, but not limited to, any such deadlines set forth by law within the following:
 - a) Louisiana Civil Code;
 - b) Louisiana Code of Civil Procedure;
 - c) Louisiana Code of Criminal Procedure;
 - d) Louisiana Children's Code;
 - e) Title 9 of Louisiana Revised Statutes, Civil Code Ancillaries;
 - f) Title 13 of Louisiana Revised Statutes, Courts and Judicial Procedure;
 - g) Title 14 of Louisiana Revised Statutes, Criminal Law;
 - h) Title 15 of Louisiana Revised Statutes, Criminal Procedure;
 - i) Title 18 of Louisiana Revised Statutes, Louisiana Election Code;
 - j) Title 23 of Louisiana Revised Statutes, Labor and Worker's Compensation;
 - k) Title 32 of Louisiana Revised Statutes, Motor Vehicles and Traffic Regulations;
 - l) Title 40 of Louisiana Revised Statutes, Public Health and Safety;
 - m) Title 46 of Louisiana Revised Statutes, Public Welfare and Assistance;
 - n) Title 47 of Louisiana Revised Statutes, Revenue and Taxation;
 - o) Title 49 of Louisiana Revised Statutes, State Administration; and
 - p) Title 56 of Louisiana Revised Statutes, Wildlife and Fisheries.
 - 2) In addition, all other deadlines in legal proceedings in all courts, administrative agencies, and boards shall remain suspended until Friday, May 15, 2020.
 - 3) Courts, administrative agencies and boards statewide shall continue to use due diligence in communicating with attorneys, parties to proceedings with pending deadlines, and the public how the court, agency or board will implement and interpret the provisions of this Order.
 - 4) Paragraph 2 of this Subsection shall not be interpreted so as to prohibit an owner of immovable property from reclaiming leased property if abandoned as provided by law, or entering leased property to make necessary repairs as provided by law.
- I) Any state department or agency or political subdivision is hereby granted authority to further extend any non-essential deadline for a period of no longer than 30 days if deemed necessary to respond to the threat of COVID-19.

SECTION 6: DEPARTMENT OF EDUCATION

- A) All public schools in the State of Louisiana shall close facilities to students for the duration of the 2019-2020 academic calendar year. All school districts shall ensure the provision of meals or other essential items to eligible students, provided that appropriate social distancing measures are in place for each school district in the state. All school districts shall provide or ensure the provision of remote or distance learning as defined by the Board of Elementary and Secondary Education and the Department of Education. The 63,720 instructional minute requirement per year shall remain suspended to the extent that full compliance cannot be achieved in light of the COVID-19 pandemic. All school districts shall ensure compliance with all applicable federal and state laws, regulations and standards for the provision of education to all students, including the provision of a free and appropriate public education for all children with disabilities and the provision of services for English Learners (ELs). To ensure compliance with federal statutes and regulations, school districts are encouraged to view guidance from the U.S. Department of Education regarding compliance in response to COVID-19. The Board of Elementary and Secondary Education shall report to the Governor and the Legislature any further actions necessary to ensure that eligible students achieve successful student grading, promotion, and graduation. The Department of Education shall ensure compliance with all applicable federal and state laws, regulations, and standards in its function as the state education agency of Louisiana, including the monitoring of school districts in their provision of a free and appropriate public education to students with disabilities, and the collection and public reporting of student data.
- B) The provisions of La. R.S. 17:24.4 and BESE Bulletin 741 that mandate annual administration of testing under the Louisiana Education Assessment Program and End of Course examinations hereby remain suspended for the entirety of the 2019-2020 school year contingent upon receipt of a waiver of the accountability mandates in the Every Student Succeeds Act from the United States Department of Education.
- C) The provisions of La. R.S. 17:4023 and La. R.S. 47:6301(B)(2)(ii) that require nonpublic schools to administer testing under the Louisiana Education Assessment Program and End of Course examinations to students participating in the Louisiana Student Scholarships for Educational Excellence program and to students receiving scholarships from donations to school tuition organizations hereby remain suspended for the entirety of the 2019-2020 school year upon receipt of a waiver of the accountability mandates in the Every Student Succeeds Act from the United States Department of Education.
- D) The provisions of La. R.S. 17:10.1 that provide for the School and District Accountability System and any rules or regulations adopted by the Board of Elementary and Secondary Education pertaining to the School and District Accountability System hereby remain suspended for the 2019-2020 school year upon receipt of a waiver of the accountability mandates in the Every Student Succeeds Act from the United States Department of Education.
- E) The provisions of La. R.S. 17:391.2, *et seq.*, that provide for public school accountability and assessment hereby remain suspended for the entirety of the 2019-2020 school year upon receipt of a waiver of the accountability mandates in the Every Student Succeeds Act from the United States Department of Education.
- F) The provisions of La. R.S. 17:154.3 that require teachers to work a minimum number of days per school year hereby remain suspended for the entirety of the 2019-2020 school year.
- G) The provisions of La. R.S. 17:221 that mandate every person having control or charge of a child to send that child to a public or nonpublic school hereby remain suspended for the entirety of the 2019-2020 school year.

- H) The provisions of La. R.S. 17:232 that require attendance to be checked daily at all schools hereby remain waived for the entirety of the 2019-2020 school year.
- I) The provisions of La. R.S. 17:3881, *et seq.*, La. R.S. 17:3901, *et seq.*, and La. R.S. 17:3997(0) that provide for the use of value-added data in teacher evaluation and as criteria for receipt of teaching credentials hereby remain suspended for the entirety of the 2019-2020 school year upon receipt of a waiver of the accountability mandates in the Every Student Succeeds Act from the United States Department of Education.
- J) The provisions of La. R.S. 17:399I(C)(1)(b) that require charter schools to adhere to certain student application and enrollment procedures hereby remain suspended for the entirety of the 2019-2020 school year.
- K) The provisions of 17:183.2(B) and (C) that require students graduating in Spring 2020 to complete the Individualized Education Program (IEP) goals and requirements for the purposes of graduation remain suspended for the entirety of the 2019-2020 school year.
- L) The provisions of 17:183.3(0) and (E) that require students graduating in Spring 2020 to complete the IEP goals and requirements for the purposes of graduation remain suspended for the entirety of the 2019-2020 school year.
- M) The provisions of 17:183.3(B)(2)(f) remain suspended to allow eligible twelfth grade students to graduate in Spring 2020 with less than 9 credit units if the students were enrolled in a course within the Jump Start sequence in Spring 2020.
- N) The Board of Elementary and Secondary Education shall maintain emergency rules as necessary to effect the suspension of the statutes described in the sections above.

SECTION 7: HIGHER EDUCATION

- A) All Public Post-secondary institutions and proprietary schools within the State of Louisiana that are licensed by the Louisiana Board of Regents shall continue to be allowed to substitute in-person clinical and classroom instruction with online and lab simulations for enrolled students for the duration of the declared emergency.

Further, all proprietary schools within the State of Louisiana that are licensed by the Louisiana Board of Regents shall continue to be allowed to substitute in-person clinical and classroom instruction with online and lab simulations for currently enrolled students as of March 1, 2020.

- 8) Relative to the initial eligibility requirements for a Taylor Opportunity Program for Students Award, for students who were enrolled in a Louisiana public high school; students who were enrolled in a nonpublic high school in Louisiana having the approval of the State Board of Elementary and Secondary Education; students who resided in the State of Louisiana and were enrolled in a home study program approved by the State Board of Elementary and Secondary Education; and students who resided out of state during the 2020 academic year but who meet the residency requirements to qualify for a TOPS award provided for in La. R.S. 17:5023, the following requirements shall be suspended:
 - I) The ACT deadlines imposed by La. R.S. 17:5062, including the requirement that a student be assessed a one semester penalty as set forth in La. R.S. 17:5062 for failure to achieve a qualifying score no later than the national ACT test date of the year of high school graduation.
 - 2) The home study requirements set forth in La. R.S. 17:5029(B)(1)(b)(i).
 - 3) The TOPS Tech core curriculum requirement that a student earn at least nine credits in Jump Start course sequences, workplace experiences, and credentials as set forth in La. R.S. 17:5026 when such requirement has been suspended for the purpose of meeting high school graduation requirements.

- C) Relative to continuing eligibility requirements for a Taylor Opportunity Program for Students Award, for students who were enrolled full time as of the census date in a postsecondary institution in Louisiana and remained enrolled as of March 13, 2020; students who were enrolled full time at an out of state college or university as of the census date and remained enrolled through March 13, 2020; students who were enrolled full time as of the census date and who were studying abroad and were required to return to Louisiana due to the outbreak of COVID-19 in the country in which the students were studying; and students who were scheduled to be enrolled full time at a school operating on a basis other than semesters during the spring of 2020; the following requirements shall be suspended:
- 1) The steady academic progress requirements imposed by La. R.S. 17:5041 or La. R.S. 17:5042.
 - 2) The minimum grade point average requirements imposed by La. R.S. 17:5041 or La. R.S. 17:5042.
 - 3) The deadlines imposed by La. R.S. 17:5041 or La. R.S. 17:5042 requiring that a student whose award is suspended for failure to meet the grade point average requirements must bring his grade point average up to that required in the applicable statute within a specified time period.

SECTION 8: INSURANCE

- A) The Commissioner of Insurance shall continue to have limited authority from the Governor to suspend provisions of any regulatory statute of Title 22 of the Louisiana Revised Statutes of 1950 concerning any health insurance policy or contract relative to the current public health emergency, where such statutory or regulatory requirements prevent, hinder, or delay necessary action in coping with the current public health emergency, including the prohibition of any cost sharing, deductibles, copayments, and coinsurance related to the diagnosis or approved treatment of COVID-19.
- B) The Commissioner of Insurance shall have limited transfer of authority from the Governor to suspend provisions of any regulatory statute of Title 22 of the Louisiana Revised Statutes of 1950 concerning the cancellation, termination, nonrenewal, and non-reinstatement provisions of Title 22, where such statutory or regulatory requirements prevent, hinder, or delay necessary action in coping with the current public health emergency, including providing additional time for policyholders to complete existing claims, providing additional time for policyholders to remit premium payments to avoid cancellation of policies, prohibiting cancellations where a policyholder is incapable of fulfilling requirements due to the current public health emergency, allowing for mid-term audit of auditable policies upon request of the insured and the recalculation of premium based on the mid-term audit to account for the current operations of the insurer to properly reflect the risk during the current public health emergency, requiring that insurer refund any excess premium as determined by the mid-term audit during the pendency of the current public health emergency.
- C) This authority granted to the Commissioner shall not relieve an insured who has a claim caused by this public health emergency, or its aftermath, from compliance with the insured's obligation to provide information and cooperate in the claim adjustment process relative to such claim, or to pay insurance premiums upon termination of the provisions of this Order.

SECTION 9: HEALTH CARE REGULATIONS

- A) Louisiana state licensure laws, rules, and regulations for medical professionals and personnel hereby remain suspended for those medical professionals and personnel from other states or other countries offering medical services in Louisiana to those needing medical services as a result of this disaster provided that said out-of-state or out-of-country medical professionals and personnel possess a current medical license in good standing in their respective state or country of licensure and that they practice in good faith and within the reasonable scope of his or her skills, training, or ability.

- B) All out-of-state or out-of-country medical professionals and personnel offering services in the State of Louisiana by authority of this Order shall continue to submit to the State Health Officer, or his designee at the Office of Public Health within the Louisiana Department of Health, a copy of their respective professional license and photo identification, together with any other forms or documents the State Health Officer may require, by contacting the Office of Public Health.
- C) Because of the threat posed to health care workers from COVID-19 and the need to allocate resources to respond to this disaster, there is a need to continue to allow for additional telehealth opportunities. To facilitate the provision of telehealth services where available and appropriate, the following guidelines remain in place:
- 1) The requirement of La. R.S. 40:1223.4 that each state agency or professional or occupational licensing board or commission that regulates the practice of a healthcare provider promulgate any rules necessary to provide for, promote, and regulate the use of telehealth in the delivery of healthcare services within the scope of practice regulated by the licensing entity hereby remains suspended during the term of this emergency declaration.
 - 2) All licensing boards are encouraged to maintain emergency rules, if necessary, so that it will not be considered unethical nor a violation of any licensing standards of the healthcare provider, solely as a result of the provision of such care via telehealth.
 - 3) The practice of the healthcare provider administered via telehealth must be within the scope of the provider's license, skill, training and experience. The services provided to the patient must meet the standard of care that would be provided if the patient were treated on an in-person basis.
 - 4) Prescribing of any controlled substances via telehealth must be medically appropriate, well-documented and continue to conform to rules applicable to the prescription of such medications.
- D) The ambulance staffing requirements set forth in La. R.S. 40:1135.1(A)(2)(a) hereby remain temporarily suspended as to ambulance drivers, provided that such driver possesses a driver's license valid in the State of Louisiana and meets the criminal background check requirements of La. R.S. 40:1203.1, *et seq.*

Except as expressly suspended herein, all other requirements of La. R.S. 40:1135.1 shall remain in place, including the requirement that an ambulance be staffed with a minimum of two persons, one of whom shall be a licensed emergency medical technician.

- E) The licensing and certification requirements for Louisiana Clinical Laboratory Personnel set forth in La. R.S. 37:1318, including any requirements for criminal background checks, be temporarily suspended for those laboratory personnel conducting COVID-19 testing who demonstrate molecular biology polymerase chain reaction (PCR) experience and/or for those who demonstrate serological experience in testing clinical samples, when such testing and related activities are performed under the oversight and responsibility of a licensed physician or doctor of philosophy (Ph.D.) with demonstrated experience in the related laboratory activities who ensures the quality of results.
- F) The requirement for supervision of physician assistants pursuant to La. R.S. 37:1360.28 is temporarily suspended, however a physician assistant shall practice within his/her scope of practice, subject to his/her education, knowledge, skills, and ability.
- G) The Louisiana Board of Dentistry is &"fanted the authority to issue licenses based upon a 2020 graduation from any CODA accredited program for those who apply and complete their applications in 2020.
- H) The licensing and certification requirements for the Louisiana State Board of Chiropractic Examiners set forth in La. R.S. 37:2805(C), which states that the Board shall notify each applicant of acceptance or rejection of application not less

than 30 days prior to the National Board of Chiropractic Examiners examination, are temporarily suspended.

- I) The collaborative practice agreement requirements of the Louisiana State Board of Medical Examiners and the Louisiana State Board of Nursing for advanced practice registered nurses, including certified nurse midwives, certified registered anesthetists, clinical nurse specialists, and nurse practitioners, are suspended for this public health emergency.
- J) The requirements that a certified registered nurse anesthetist provide anesthesia care under the direction and supervision of a physician or dentist licensed to practice in Louisiana as set forth in La. R.S. 37:930(A)(3) and (F) are temporarily suspended, provided that the certified registered nurse anesthetist is within his/her scope of practice and has the education, knowledge, skills, and ability to provide such anesthesia care and ancillary services without supervision or direction.
- K) The penalties set forth for practicing nursing without a duly issued registered nurse license in the state of Louisiana set forth in La. R.S. 37:925(A)(3) and (4) are temporarily suspended, so long as the individual has an active, unrestricted, unencumbered license to practice registered nursing in any U.S. state, territory, or district, and the individual has no charges pending against his/her license and the individual is not enrolled in an alternative to discipline program.
- L) Relative to the authority of a registered nurse to administer anesthetic agents in certain settings in La. R.S. 37:935, the Louisiana State Board of Nursing shall provide by emergency rule that, for the purpose of providing care during the COVID-19 pandemic, "critical care settings" shall include all healthcare settings in which anesthetic agents have to be administered to intubated patients.
- M) The penalties set forth for practicing practical nursing without a duly issued license in the state of Louisiana set forth in La. R.S. 37:978(A)(3) and (4) are temporarily suspended, so long as the individual is licensed to practice practical nursing in any U.S. state, territory or district.
- N) The requirements for the State Board of Social Work Examiners to issue a social worker certificate set forth in La. R.S. 37:2724(8), specifically the requirement that Certified Social Workers pass an examination within a specific time frame, are temporarily suspended.
- O) The requirement that all licensed home health agencies admit patients for skilled care only on the order of a physician set forth in La. R.S. 40:2116.34(A)(1) is temporarily suspended to permit physician assistants, advanced practice registered nurses, certified nurse practitioners, clinical nurse specialists, and certified nurse midwives to order home health services.
- P) The requirement that the clinical dental licensing examination include procedures performed on human subjects as set forth in La. R.S. 37:761(C) is hereby temporarily suspended, for those 2020 graduates of any CODA accredited dental school who have applied and otherwise completed their licensing applications with the Louisiana State Board of Dentistry in 2020.
- Q) The requirement that all clinical dental hygiene licensing examinations include procedures performed on human subjects as set forth in La. R.S. 37:764(0), is hereby temporarily suspended, for those 2020 graduates of the LSU dental hygiene program, as well as for any other 2020 graduates of any other dental hygiene program in Louisiana that is accredited by the Commission on Dental Accreditation ("CODA"), who have applied and otherwise completed their licensing applications with the Louisiana State Board of Dentistry in 2020.
- R) The requirement that an out-of-state registered nurse or an out-of-state advanced practice registered nurse (including an out-of-state certified nurse midwife, a certified registered nurse anesthetist, a clinical nurse specialist, and a nurse practitioner) obtain a license to practice registered nursing or advanced practice registered nursing in Louisiana as set forth in La. R.S. 37:920, is temporarily suspended provided that such person has an active, unencumbered, unrestricted

license to practice registered nursing or advanced practice registered nursing from any U.S. state, territory, or district, which has been confirmed through the NURSYS System.

- S) An individual physician who holds a full, unlimited and unrestricted license to practice medicine in another U.S. state, territory, or district and who has unrestricted hospital credentials and privileges in any U.S. state, territory, or district, may practice medicine at a hospital that is licensed by the Louisiana Department of Health upon the following terms and conditions being met:
- 1) The licensed Louisiana hospital shall verify all physicians' credentials and privileges;
 - 2) The licensed Louisiana hospital shall keep a list of all physicians coming to practice at the hospital and shall provide this list to the Louisiana State Board of Medical Examiners within ten (10) days of each physician starting practice at the licensed Louisiana hospital; and
 - 3) The licensed Louisiana hospital shall also provide written notice to the Louisiana State Board of Medical Examiners as of the date that the physician stopped practicing medicine in Louisiana at that hospital; such written notification shall be made within ten (10) days of the physician's cessation of practice of medicine at that Louisiana hospital.
- T) An individual physician's assistant who holds a full, unlimited and unrestricted license to practice in another U.S. state, territory, or district and who has unrestricted hospital credentials and privileges in any U.S. state, territory, or district, may practice at a hospital that is licensed by the Louisiana Department of Health upon the following terms and conditions being met:
- 1) The licensed Louisiana hospital shall verify all physician's assistants' credentials and privileges;
 - 2) The licensed Louisiana hospital shall keep a list of all physician's assistants coming to practice at the hospital and shall provide this list to the Louisiana State Board of Medical Examiners within ten (10) days of each physician assistant starting practice at the licensed Louisiana hospital; and
 - 3) The licensed Louisiana hospital shall also provide written notice to the Louisiana State Board of Medical Examiners as of the date that the physician assistant stopped practicing in Louisiana at that hospital; such written notification shall be made within ten (10) days of the physician's assistant's cessation of practice at that Louisiana hospital.
- U) An individual respiratory therapist who holds a full, unlimited and unrestricted license to practice in another U.S. state, territory, or district and who has unrestricted hospital credentials in any U.S. state, territory, or district, may practice at a hospital that is licensed by the Louisiana Department of Health upon the following terms and conditions being met:
- 1) The licensed Louisiana hospital shall verify all respiratory therapists' credentials and shall issue a scope of hospital practice for each respiratory therapist;
 - 2) The licensed Louisiana hospital shall keep a list of all respiratory therapists coming to practice at the hospital and shall provide this list to the Louisiana State Board of Medical Examiners within ten (10) days of each respiratory therapist starting practice at the licensed Louisiana hospital; and
 - 3) The licensed Louisiana hospital shall also provide written notice to the Louisiana State Board of Medical Examiners as of the date that the respiratory therapist stopped practicing in Louisiana at that hospital; such written notification shall be made within ten (10) days of the respiratory therapist's cessation of practice of medicine at that Louisiana hospital.
- V) An individual advanced practice registered nurse (including a certified nurse midwife, a certified registered nurse anesthetist, a clinical nurse specialist, and a nurse practitioner) who holds an active, unencumbered, and unrestricted

license to practice advanced practice registered nursing in another U.S. state, territory, or district as confirmed through the NURSYS System, and who has unrestricted hospital credentials and privileges in any U.S. state, territory, or district, may practice nursing at a hospital that is licensed by the Louisiana Department of Health upon the following terms and conditions being met:

- 1) The licensed Louisiana hospital shall verify all the advanced practice registered nurses' credentials and privileges;
 - 2) The licensed Louisiana hospital shall keep a list of all advanced practice registered nurses coming to practice at the hospital and shall provide this list to the Louisiana State Board of Nursing within ten (10) days of each advanced practice registered nurse starting practice at the licensed Louisiana hospital; and
 - 3) The licensed Louisiana hospital shall also provide written notice to the Louisiana State Board of Nursing as of the date that the advanced practice registered nurse stopped practicing nursing in Louisiana at that hospital; such written notification shall be made within ten (10) days of the advanced practice registered nurse's cessation of practice of nursing at that Louisiana hospital.
- W) The requirement that there be a quorum of a healthcare professional licensing board or authority for decision-making as set forth in La. R.S. 42:13 and the respective board statutes, is temporarily suspended to allow the Executive Director of that healthcare professional licensing board to temporarily suspend, waive, or amend a board rule or regulation that would prohibit, limit, or interfere with the licensing of healthcare professionals that are necessary to address the declared public health emergency.
- X) No healthcare professional licensing board shall issue an adverse action or penalty against an individual applicant or licensee under the jurisdiction of that board for the failure of that applicant or licensee for failure to comply with a procedural licensing requirement during the declared public health emergency, provided that the individual applicant or licensee made a good faith attempt to comply with the procedural requirements of the licensing board.

SECTION 10: PROVISIONS FOR FIRST RESPONDERS

A) FIRST-RESPONDER RULEMAKING

- 1) In an effort to preserve the health and safety of the first responders, specifically the firefighters and police officers subject to the Municipal Fire and Police Civil Service System, all local Municipal Fire and Police Civil Service Boards are to maintain emergency rules providing for special COVID-19 leave rules.
- 2) In order to quickly achieve these rule adoptions, the 30-day notice requirements for rule adoptions found in R.S. 33:2478 and R.S. 33:2538 hereby remain suspended during the pendency of the declaration of public health emergency.
- 3) Municipal Fire and Police Civil Service Boards shall post notice of the proposed emergency rule with the 24-hour public meeting notice provided in R.S. 42:19.
- 4) Due to the Stay at Home Order in place statewide, all Municipal Fire and Police Civil Service Boards shall conduct meetings by teleconference or video conference.

B) LAW ENFORCEMENT REHIRING

- 1) The limitation on receipt of full retirement benefits by rehired retirees assigned to road patrol or corrections function only, under La. R.S. 11:2175(E) shall remain suspended for the duration of this emergency. Any sheriff may rehire on a full-time basis any otherwise qualified retirees to road patrol or corrections functions only, without loss or suspension of retirement benefits to those rehired deputies, for the duration of the emergency.

- 2) The Boards of Trustees of the Louisiana Sheriffs Pension and Relief Fund shall not be required to suspend benefits to retirees rehired as full-time employees covered by this proclamation.

SECTION 11: FUNERAL SERVICES

- A) Funeral services must be limited to attendees of no more than 10 people. Funeral directors are directed to limit the number of personnel present at any such service to only one single funeral director and to ensure the enforcement of the CDC's social distancing guidelines during the conduct of the funeral.
- B) Graveside services must be limited to attendees of no more than 10 people. Funeral directors are directed to phase the individuals present at graveside services as follows:
 - 1) Rather than the standard practice of several funeral directors, staff, clergy, and pallbearers being present for funerals or graveside committals, funeral directors shall limit non-family attendees to essential personnel only and follow CDC's social distancing guidelines at all times.
 - 2) Any staff required to transport the deceased, family and mourners, and funeral paraphernalia to the gravesite shall accomplish this task and depart the area prior to the arrival of any family and mourners at the gravesite such individuals shall not exceed 10 people.
 - 3) Any family and mourners attending a funeral or graveside service shall not exceed a 10-person limit and such number shall include any funeral staff and clergy necessary to conduct the service, unless funeral staff and clergy are at a distance of no less than 10 feet from the family and mourners.
 - 4) In no event should funeral directors authorize or permit walking visitations or continuous streams of visitors to funeral homes or gravesides, as such activities violate the current Stay at Home Order and the CDC's social distancing guidelines and present an increased risk of COVID-19 spread.
 - 5) Any staff required to open or close graves shall be present in the respective cemetery at a distance of no less than 30 feet from the funeral or committal group at all times and shall not approach the grave until after that group has departed or before it has arrived.
- C) In order to facilitate the timely handling and interment or cremation of deceased in this State, funeral directors shall be considered "essential workers" for the purposes of obtaining access to personal protective equipment ("PPEs") and for the purposes of conducting the necessary business of death care in the State.
- D) The Department of Health is hereby directed to publish guidance that funerals for COVID-19 positive decedents be conducted, as recommended by the CDC, within three days, if practical.
- E) In order to facilitate the timely cremation of remains pursuant to the express wishes of the deceased or of those authorized to direct disposition under La. R.S. 8:655 (whichever is applicable under the law), the signatures and notarization required for cremation authorizations under La. R.S. 37:876-877 are hereby waived inasmuch as they can be replaced by faxed, scanned, or photographed signatures on the requisite paperwork and video conferencing without the need for a notary. In no event shall this waiver be interpreted as an authorization to proceed with cremation in the absence of the signatures of those required by La. R.S. 37:876-877 or against the express wishes of those individuals identified by La. R.S. 8:655. Rather, this limited waiver merely authorizes the obtaining of such signatures remotely to avoid violations of the Stay at Home Order of Proclamation Number 33 JBE 2020 and the CDC's social distancing guidelines.
- F) To the extent necessary and as permitted by the orders of the Louisiana Supreme Court issued on March 16, 2020, and March 20, 2020, the district courts of this State shall consider petitions brought pursuant to La. R.S. 8:655(E) by funeral

directors, hospitals, or coroners during the term of this proclamation as essential proceedings necessary to respond to the COVID-19 event.

- G) In no event shall this proclamation be interpreted to waive any other provisions of Title 8 or Chapter 10 of Title 37 of the Louisiana Revised Statutes that are not expressly identified herein.

SECTION 12: UNEMPLOYMENT COMPENSATION

- A) For the purpose of this proclamation, "emergency-related claims" shall mean claims for unemployment compensation filed by persons whose unemployment is directly due to the impact of COVID-19 or due to their inability to get to their job or worksite because they are sick, isolated or quarantined, caring for a sick family member, or when an employees' child's school is closed as determined by the administrator of the state's unemployment compensation program, i.e., the Secretary of the Louisiana Workforce Commission. Emergency-related claims will not necessarily include all claims in all parishes included in COVID-19 proclamations, declarations or orders.
- B) The following statutes relating to unemployment insurance are hereby further suspended to the extent and in the manner described below:
- 1) La. R.S. 23:1533, which provides for claimants' benefits to be charged against base period employers for purposes of employers' tax experience rating and the protesting of such charges by employers, shall be suspended for emergency-related claims made during the effective period of this Proclamation.
 - 2) La. R.S. 23:1552, which provides for the charging of claimants' benefits to certain employers, shall be suspended for emergency-related claims made during the effective period of this Proclamation.
 - 3) La. R.S. 23:1600(2) and (3) shall be suspended while this Proclamation is in effect for emergency-related claims to the extent that they require claimants to register and search for work, but the requirements in La. R.S. 23:1600(2) that claimants continue to report at an employment office in the manner prescribed by the administrator, and in La. R.S. 23:1600(3) that claimants be able to work and be available for work, are not waived. The requirement to continue to report at an employment office, which is accomplished through either an automated telephone system or the Internet, is not impractical and avoids overpayments, which claimants would be liable to repay. Such activities are not practical by an individual who is impacted by COVID-19.
 - 4) La. R.S. 23:1600(4) shall be suspended while this Proclamation is in effect for emergency-related claims to the extent that claimants are required to wait a period of one week before receiving benefits.
 - 5) La. R.S. 23:1601(1) and (2), which provide certain disqualifications for otherwise eligible claimants. Such disqualifications include reasons for separation from employment, including a substantial change in employment by the employer or intentional misconduct committed with employment by the claimant. Separations that are the direct result of the impact caused by COVID-19 are not the fault of either the employer or the claimant. Administration of these separation issues with regard to such claims places an unnecessary burden on the state's unemployment system. Otherwise eligible claimants shall not be disqualified based on R.S. 23:1601(1) or (2).
 - 6) La. R.S. 23:1123, which authorizes the Assistant Secretary in a Workers' Compensation case to schedule a medical examination when there is a dispute as to the capacity to work shall be suspended during the effective period of this Proclamation. Any examination scheduled pursuant to this provision prior to the effective date of the Proclamation shall be null and void and shall be

rescheduled with notice reissued to the party in accordance with existing statutory requirements.

- 7) La. R.S. 23:1124, which suspends an employee's right to Workers' Compensation benefits for failure to timely submit to a medical examination shall be suspended during the effective period of this Proclamation.
 - 8) La. R.S. 23:1201.1 relative to the right to request a hearing for the suspension or termination of benefits for failure to attend a medical appointment shall be suspended during the effective period of this Proclamation.
 - 9)
- C) Pursuant to 29 CFR Part 826.30, the following employees of the State of Louisiana are excluded from receiving paid sick leave under "The Emergency Paid Sick Leave Act" or expanded family and medical leave under "The Emergency Family and Medical Leave Expansion Act". For purposes herein, the state employees excluded from these provisions include:
- 1) Healthcare providers, defined as any employee of the State of Louisiana employed at a hospital, veterans' home, health care center, clinic, local health department or agency, or any facility that performs laboratory or medical testing, as well as those employees who work in such facilities whose work is necessary to maintain the operation of the facility; and
 - 2) Emergency responders, defined as any employee of the State of Louisiana necessary for the provision of transport, care, healthcare, comfort and nutrition of such patients, or others needed for the response to COVID-19. This includes, but is not limited to military or national guard personnel, law enforcement officers, correctional institution personnel, fire fighters, emergency medical services personnel, physicians, nurses, public health personnel, emergency medical technicians, paramedics and emergency management personnel, as well as those employees who work in such facilities whose work is necessary to maintain the operation of the facility.


SECTION 13: The Governor's Office of Homeland Security and Emergency Preparedness and the State Fire Marshal are directed to ensure compliance with this order, and is empowered to exercise all authorities pursuant to La. R.S. 29:721, *et seq.*, and La. R.S. 29:760, *et seq.*

SECTION 14: All departments, commissions, boards, agencies and officers of the state, or any political subdivision thereof, are authorized and directed to cooperate in actions the state may take in response to the effects of this event.

SECTION 15: Unless otherwise provided in this order, these provisions are effective from Friday, May I, 2020 to Friday, May 15, 2020, or as extended by any subsequent Proclamation, unless terminated sooner.



IN WITNESS WHEREOF, I have set my hand officially and caused to be affixed the Great Seal of Louisiana in the City of Baton Rouge, on this 30th day of April, 2020.


GOVERNOR OF LOUISIANA

ATTEST BY THE
SECRETARY OF STATE


SECRETARY OF STATE

Sewerage & Water Board of N.O. Simple Cash Flow Table by Fund

	2019 (Unaudited)	2020 (Baseline)	Post-Pandemic Scenarios		Managed Scenario Sewer CAPEX reduction & - OPEX reduction @ 5.0%
			2020 (Optimistic)	2020 (Stressed)	
Total Cash Days on Hand at Beginning of Period:	\$71,118,085	\$69,676,107	\$69,676,107	\$69,676,107	\$69,676,107
WATER					
Water Cash at Beginning of Period:	\$38,771,396	\$28,565,320	\$28,565,320	\$28,565,320	\$28,565,320
Operating Revenue (Billings)	\$115,909,444	\$150,554,025	\$139,831,218	\$123,246,805	\$123,246,805
Fair Share Revenue	\$6,648,638	\$11,000,000	\$1,000,000	\$0	\$0
Investment Income	\$821,542	\$0	\$0	\$0	\$0
Operating Expenses	(\$85,323,555)	(\$92,953,452)	(\$92,953,452)	(\$92,953,452)	(\$88,305,779)
Non-Operating Expenses	\$0	\$0	\$0	\$0	
Net Capital Projects Expenses	(\$34,467,595)	(\$52,619,927)	(\$32,694,717)	(\$17,999,051)	(\$17,999,051)
Debt Service	(\$13,794,550)	(\$13,473,550)	(\$13,473,550)	(\$13,473,550)	(\$13,473,550)
Net Change in Water Cash	(\$10,206,076)	\$2,507,096	\$1,709,499	(\$1,179,248)	\$3,468,425
Water Cash at End of Period:	\$28,565,320	\$31,072,416	\$30,274,819	\$27,386,072	\$32,033,745
Cash Days on Hand	122	133	130	117	137
SEWERAGE					
Sewerage Cash at Beginning of Period:	\$30,953,937	\$33,113,983	\$33,113,983	\$33,113,983	\$33,113,983
Operating Revenue (Billings)	\$135,171,691	\$143,017,107	\$132,076,269	\$116,312,311	\$116,312,311
Non-Operating Revenue (Bond offerings, & Loans)	\$0	\$82,419,478	\$82,419,478	\$82,419,478	\$82,419,478
Fair Share Revenue	\$9,514,383	\$2,000,000	\$1,000,000	\$0	\$0
Investment Income	\$803,790	\$0	\$0	\$0	\$0
Operating Expenses	(\$84,206,703)	(\$91,736,728)	(\$91,736,728)	(\$91,736,728)	(\$87,149,892)
Non-Operating Expenses	\$0	\$0	\$0	\$0	\$0
Debt Covenant Related Capital Expense	\$0	(\$82,419,478)	(\$82,419,478)	(\$82,419,478)	(\$82,419,478)
Net Capital Projects Expenses	(\$34,409,152)	(\$33,329,934)	(\$26,504,717)	(\$10,889,051)	(\$10,889,051)
Potential Reduction in Capital Projects					\$5,000,000
Debt Service	(\$24,713,963)	(\$26,418,430)	(\$26,418,430)	(\$26,418,430)	(\$26,418,430)
Net Change in Sewerage Cash	\$2,160,046	(\$6,467,985)	(\$11,583,606)	(\$12,731,898)	(\$3,145,061)
Sewerage Cash at End of Period:	\$33,113,983	\$26,645,998	\$21,530,377	\$20,382,085	\$29,968,922
Cash Days on Hand	144	115	93	88	130
DRAINAGE					
Drainage Cash at Beginning of Period:	\$1,392,752	\$7,996,804	\$7,996,804	\$7,996,804	\$7,996,804
Operating Revenue	\$0	\$0	\$0	\$0	\$0
Non-Operating Revenue (Millages)	\$55,960,598	\$65,000,000	\$56,435,229	\$56,435,229	\$56,435,229
Fair Share Revenue	\$20,021,658	\$7,500,000	\$5,500,000	\$5,000,000	\$5,000,000
Investment Income	\$562,888	\$0	\$0	\$0	\$0
Operating Expenses	(\$39,567,697)	(\$43,105,963)	(\$43,105,963)	(\$43,105,963)	(\$40,950,665)
Non-Operating Expenses	\$0	\$0	\$0	\$0	\$0
Net Capital Projects Expenses	(\$28,054,845)	(\$24,144,934)	(\$16,519,717)	(\$16,519,717)	(\$16,519,717)
Debt Service	(\$2,318,550)	(\$1,895,664)	(\$1,895,664)	(\$1,895,664)	(\$1,895,664)
Net Change in Drainage Cash	\$6,604,052	\$3,353,439	\$413,885	(\$86,115)	\$2,069,183
Drainage Cash at End of Period:	\$7,996,804	\$11,350,243	\$8,410,689	\$7,910,689	\$10,065,987
Cash Days on Hand	74	105	78	73	93
Net Change in Cash	(\$1,441,978)	(\$607,450)	(\$9,460,223)	(\$13,997,261)	\$2,392,546
Total Cash Days on Hand at End of Period	\$69,676,107	\$69,068,657	\$60,215,884	\$55,678,846	\$72,068,653

Notes:

Baseline Expense numbers are driven off of first 3 months of the year, projected off of budgeted yearly growth rate

Capital Expenses include only projects marked as "Urgent" or "Critical" in optimistic scenario, and only includes "Critical" projects in stressed

SWBNO – COVID-19 CASHFLOW STRESS SCENARIOS

SWBNO Management have modeled several scenarios designed to stress each system's liquidity position in consequence of reduced revenue. Along with a basecase scenario, two scenarios have been created to illustrate possible COVID-19 outlooks before any adjustments are made to operating expenses: an "Optimistic" Stress Scenario and a Full "Stress" Scenario. The revenue and capital expense assumptions are noted below. More importantly, the final column titled "Managed Scenario" reflects the potential actions of management to reduce the negative impact of the pandemic: a 5% OPEX reduction and a deferment of \$5M of sewer system capital projects.

REVENUE ASSUMPTIONS:

Baseline Scenario

- Forecasted revenue trends mirror the pattern seen in the first quarter of the year. As expected, revenues were trending higher than 2019 since a 10% rate increase was implemented in January 2020.

"Optimistic" Stress Scenario

- Residential Revenue:
 - Delinquencies increase from their normal run rate of 10% to 45% of total billings by the end of May.
 - Delinquency rate begins to recover starting in mid-July, falling to a 15% rate by end of September, that lasts till the end of 2020
 - Given the stay at home order, on average, residential usage will increase by 10% and remain elevated until returning to "normal" levels in late fall/early winter.
- Commercial Revenue:
 - Revenue from large commercial customers (a high percentage of which are hotels and hospitality) decreases by 65% on average by the end of May due to lack of usage.
 - Revenue from large commercial customers, will begin to recover in the early summer as the city and country begin to open back up, returning to 100% pre-pandemic expected levels by the end of August.
 - Revenue from small commercial customers (a high percentage of which are restaurants) decreases by 45% on average by the end of May due to lack of usage.
 - The decrease is not as steep as large commercial revenue as some businesses were able to maintain partial operations during the pandemic
 - Revenue from small commercial customers will begin to recover in the early summer as the city and country begin to open back up but at a slower pace than larger businesses, and will return to only 90% pre-pandemic expected levels by the end of August as some businesses will likely remain permanently shuttered.

Full “Stress” Scenario

Same as “Optimistic” stress scenario, with the following exceptions:

- Residential Revenue:
 - Delinquency rate stays at the elevated May levels for the remainder of 2020 due to economic impact from the pandemic on the customer base.
 - Despite the stay-at-home order issued for New Orleans, no increase in usage rate is added to potentially offset some of the higher delinquency rate.
- Commercial Revenue:
 - Revenue from large commercial customers, will begin to recover at a slower pace, returning to 100% pre-pandemic expected levels by the end of September/early October.
 - Revenue from small commercial customers decreases by 60% on average by the end of May due to lack of usage.
 - Small business customers will return to only 80% pre-pandemic expected levels by the end of August as some businesses will likely remain permanently shuttered.

OPERATING EXPENSE ASSUMPTIONS:

Baseline: The 2020 Budget provides an expectation that the operating expenses will increase by 3.97% (SWBNO Adopted 2020 Budget, pg 21). Accordingly, 2020 Baseline operating expenses are forecasted to be 3.97% greater than 2019 operating expenses. However, the 2020 baseline operating expenditures are greater than the 2019 expenditures by more than 3.97% because January 2020 expenses reflected payments for 2019 obligations.

Optimistic and Stress Scenarios hold the Operating Expenses constant to Base Scenario

CAPITAL EXPENSE ASSUMPTIONS:

Base Scenario

Capital Expenses for each system reflect the total “Targeted” capital budget items for that system, plus 1/3 of the capital budget items for items categorized as “combo”.

For Water: All targeted capital budget and 1/3 of targeted combo projects were included, except that the budget was reduced by one-half of the JIRR water line projects of \$15M, which is expected to be deferred into 2021. (less \$15M funded)

“Optimistic” Scenario

Only the Capital Expenses categorized as “Urgent” and “Critical” are funded. Items noted as “Necessary”, “Desirable” would not be funded.

For Water: one additional exception was made relative to the Base Scenario: only half of the cost of the \$11 million project related to the construction of a new chemical storage facility paid in 2020. (less, \$20.5M funded)

“Stress” Scenario

For Sewerage and Drainage: only the Capital Expenses categorized as “Urgent”. Items noted as “Critical”, “Necessary”, “Desirable” would not be funded.

For Water: one additional exception was made relative to the Optimistic Scenario: none of the \$11 million project related to the construction of a new chemical storage facility paid in 2020. (less \$26M funded)

MANAGEMENT ACTION SCENARIO:

Management continues to identify opportunities to reduce expenditures in order to mitigate the negative affect of revenue depression due to COVID-19.

- The management of operating expenses becomes one of the most useful tools to manage towards covenant compliance. Considering the stress scenarios, SWBNO will look to reduce Operating Expenses to satisfy covenants. The forecasts consider a 5% operating expense adjustment which could easily be achieved with some level of a hiring freeze. (For context, a hiring freeze effective May 1 through the end of the year would save the SWB \$30.2M, or 13% of the operating budget)
- Management also has the discretion to delay certain capital projects that are not related to the federal consent decree. For the sewer system, the managed scenario reflects that \$5m of the capital projects will be delayed until after 2020.

**GENERAL SUPERINTENDENT RECOMMENDATIONS
FOR THE MAY 13, 2020
FINANCE AND ADMINISTRATION COMMITTEE MEETING**

A listing of the bids, change orders, amendments and final acceptances received during the month of April is included in the following report. A brief summary is attached for your review.

BIDS/RENEWALS (1)

Page 4 R-055-2020 Recommendation for Award of Contract 8164 – Furnishing Skilled and Unskilled Labor for maintenance

CHANGE ORDERS (3)

Page 10 R-056-2020 Ratification of Change Order No. 4 for Contract 30102 – DPS 17/Station D Structural Repairs

Page 14 R-058-2020 Ratification of Change Order No. 3 for Contract 3799 – Installation of Sludge Dryer at the East Bank Wastewater Treatment Plant

Page 18 R-067-2020 Ratification of Change Order No. 9 for Contract 1368 – Hazard Mitigation Grant Program – Oak Street Pumping Station

CONTRACT AMENDMENTS (5)

Page 24 R-057-2020 Ratification of Contract Amendment No. 3 for Professional Services Between the Sewerage and Water Board of New Orleans and Arcadis U.S. Inc. for Design and Engineering Services for the Water Line Replacement Program

Page 23 R-060-2020 Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans and ECM Consultants, Inc. for Design and Engineering Services for the Water Line Replacement Program

Page 36 R-063-2020 Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans and Rahman and Associates, Inc. for Design and Engineering Services for the Water Line Replacement Program

Page 42 R-064-2020 Ratification of Contract Amendment No. 5 for Professional Services Between the Sewerage and Water Board of New Orleans and Stantec Consulting Services, Inc. for Design and Engineering Services for the Water Line Replacement Program

Page 47 R-065-2020 Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans

and Trigon Associates, LLC for Design and Engineering Services
for the Water Line Replacement Program

FINAL ACCEPTANCES (0)

I, Robert Turner, P.E., General Superintendent,
Sewerage and Water Board of New Orleans, do hereby
certify that I have reviewed and approved the
General Superintendent's Recommendations
for the May 13, 2020
Finance and Administration Committee Meeting.

Robert Turner, P.E.,
GENERAL SUPERINTENDENT
SEWERAGE AND WATER BOARD OF NEW ORLEANS

GENERAL SUPERINTENDENT'S RECOMMENDATIONS

BIDS/RENEWALS

CONTRACT 8164 - FURNISHING SKILLED AND UNSKILLED LABOR FOR MAINTENANCE

WHEREAS, the Sewerage and Water Board of New Orleans advertised, according to public bid law, a Request for Quotes for Furnishing and for Skilled and Unskilled Labor For Maintenance; and,

WHEREAS, four (4) bids were received and opened on November 18, 2019 as follow:

The Gee Cee Company of LA, Inc. with the total sum of \$4,878,228.00,

TEH Enterprises, with a total sum was \$5,283,284.00,

ETI, Inc. with a total sum of \$4,888,000.00,

JEI, Solutions, Inc. with a total sum of \$4,816,156.00; and,

WHEREAS, on December 6, 2019, the Board rejected the bid of the lowest submitted bid, JEI, Inc., deeming it as non-responsive as per Louisiana Code of Ethics R.S. 42:1113 A(1)(a) and recommended The Gee Cee Company for award of contract; and,

WHEREAS, on December 10, 2019, JEI, Inc. protested SWBNO staff's decision; and,

WHEREAS, the bid appeal was heard on February 7, 2020 and the Hearing Examiner recommended the Board's decision be reversed and the contract be awarded to JEI Solutions, Inc.; and,

WHEREAS, on April 8, 2020, the Board's Executive Director approved the Hearing Examiner's recommendation to award the contract to JEI, Inc., pursuant to SWBNO Policy Memorandum No 83(R); and,

WHEREAS, the base contract is for a one (1) year with three (3) renewals options; and,

NOW, THEREFORE BE IT RESOLVED, the responsible and the lowest responsive bidder is hereby accepted, and a contract awarded to **JEI, Inc.** in the amount of \$ 4,816,156.00 to be accepted.

I, Ghassan Korban, Executive Director, Sewerage and Water Board of New Orleans, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at the Regular Meeting of the said Board, duly called and held, according to law, on May 20, 2020

Ghassan Korban
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**



ACTION REQUESTED

CONTRACT AWARD

8164 Skilled and Unskilled Labor

Approval to award contract #8164, between the Sewerage and Water Board and JEI Solutions, in the amount of \$4,861,156.00

CONTRACTOR/SUB/VENDOR INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION:	
		Target	Actual
JEI Solutions	Clay Construction Group, LLC 9.12% Jaes Plumbing & Construction LLC 9.04% Perc Enterprises, Inc. 11.88%	30%	N/A

DESCRIPTION AND PURPOSE

Original Contract Value:	\$4,861,156.00
Previous Changes Orders:	\$0
% Change of Contract:	N/A
Value of Requested Change:	0
% Change of Contract:	N/A
Has an NTP been issued	No
Total Revised Contract Value:	\$4,861,156.00
% Change of Contract to Date:	N/A
Original Contract Completion Date:	TBD
Time Extension requested:	N/A

Proposed Contract Completion Date: One year with the option to renew three one-year terms for a total of four-year contract period

Purpose and Scope of the Contract:

Furnishing and for Skilled and Unskilled Labor for Maintenance

Reason for Change**V****PROCUREMENT INFORMATION**

Contract Type:	Public Bid	Award Based On:	Lowest Responsive and Responsible bidder
Commodity:	Labor	Contract Number:	8164
Contractor Market:	Open Market		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

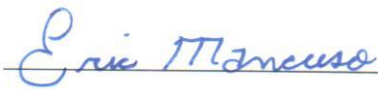
Funding:	O&M 4260/3291	Department:	Facility Maintenance
System:	Combined	Department Head:	Eric Mancuso
Job Number:	8164	Purchase Order #:	TBD

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer System	33.3	
Water System	33.3	
Drainage System	33.3	
Grant		

Other		
TOTAL ESTIMATED RENEWAL DOLLAR AMOUNT		

I certify that this contract action complies with all Sewerage and Water Board procurement policies and guidance, ethics rules and meets necessary regulatory requirements, including compliance with financing sources,



Name: Eric Mancuso

Title: Utility Service Administrator

Department: Facility Maintenance

PIPES • MILES • BECKMAN LLC

H. MINOR PIPES, III
DIRECT DIAL: (504) 322-7101
FACSIMILE: (504) 322-7520
E-MAIL: mpipes@pipesmiles.com

OUR FILE NO.
1308-0002

May 12, 2020

VIA EMAIL

(BoardRelations@SWBNO.org)

Re: Public Comment, May 13, 2020 SWBNO Finance and Administration
Committee Meeting

I represent The Gee Cee Company of LA, Inc., which hereby urges the Finance and Administration Committee to reconsider the awarding of Contract 8164 to JEI Solutions, Inc. I have enclosed a sworn complaint to the Louisiana Ethics Board that I have filed on behalf of my client related to the decision of the executive director of the Sewerage and Water Board of New Orleans (the "SWBNO") to award Contract 8164 to JEI Solutions, Inc. As I have outlined in prior correspondence to the SWBNO, and as originally agreed by the SWBNO legal department, the Louisiana Code of Ethics prohibits the SWBNO from awarding any contract to JEI Solutions, which is wholly owned by Wade Joseph, the brother of the SWBNO's Director of Planning and Budget, Dexter Joseph.

I have asked the Board of Ethics to consider The Gee Cee Company's complaint on an expedited basis. In the interim, I formally request that the Finance and Administration Committee withhold the awarding of Contract 8164 until the Board of Ethics renders its decision.

Should the Finance and Administration Committee decide to award Contract 8164 to JEI Solutions at the May 13, 2020 committee meeting, I have been instructed by my client, The Gee Cee Company, to take all appropriate action to protect its legal rights pending a decision from the Board of Ethics.

Sincerely,



H. Minor Pipes, III

Enclosures

cc: (w/ encl.) (via email)
Edward Morris, Deputy Special Counsel (Emorris@swbno.org)
Robert Tuner, General Superintendent (rtuner@swbno.org)
Patti J. Wallace, Director of Purchasing (pwallace@swbno.org)

LOUISIANA BOARD OF ETHICS

Board Docket No. _____

Re: Sewerage and Water Board of New Orleans, Contract 8164

SWORN COMPLAINT

The Gee Cee Company of LA, Inc. (“The Gee Cee Company”) respectfully submits this sworn complaint to the Louisiana Board of Ethics and, in support, states as follows:

BACKGROUND

1.

In the fall of 2019, the Sewerage and Water Board of New Orleans (“SWBNO”) advertised for public bids for work titled “Skilled and Unskilled Labor for Maintenance – Contract 8164.” (the “contract”). See Bid Package, attached as Exhibit A.

2.

Multiple contractors, including The Gee Cee Company and JEI Solutions, Inc. (“JEI”), submitted bids.

3.

On December 6, 2019, Patti Wallace, the SWBNO’s Director of Purchasing, announced the award of the bid to The Gee Cee Company. Although JEI’s bid was \$9,772.00 less than The Gee Cee Company’s bid, the SWBNO deemed JEI’s bid nonresponsive as prohibited by the Code of Ethics because Dexter Joseph, the brother of JEI’s principal, Wade Joseph, is the SWBNO’s Director of Budget and Planning. See Recommendation, attached as Exhibit B; Notification of Nonresponsive Bid, attached as Exhibit C. In particular, the SWBNO relied on the Code of Ethics’ provision that mandates “[n]o public servant . . . *or member of such a public servant’s immediate family* shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant.” La. R.S. 42:1113(A)(1)(a) (emphasis added).

4.

JEI formally protested the bid in written correspondence dated December 10, 2019.

5.

On December 11, 2019, Edward Morris, the SWBNO’s Deputy Special Counsel, responded to JEI’s protest, reiterating that JEI’s bid violated the Code of Ethics because “JEI’s principal owner, Wade Joseph, has a sibling, who is a paid employee of SWBNO.” See SWBNO

Response, enclosed as Exhibit D. Mr. Morris concluded that JEI's bid violated the "plain meaning" of the Code of Ethics.

6.

JEI requested an appeal hearing, and the SWBNO scheduled a bid protest appeal hearing before a hearing examiner on February 7, 2020. Counsel for JEI and The Gee Cee Company attended the hearing, and, at the hearing, the SWBNO continued to assert that the Code of Ethics prohibited the awarding of the contract to JEI.

7.

On February 20, 2020, the hearing examiner rendered her recommendation that the SWBNO reverse its decision and award the bid to JEI despite the fact that JEI's owner's brother is the SWBNO's Director of Budget and Planning. *See* Hearing Examiner Recommendation, attached as Exhibit E.

8.

The hearing examiner's recommendation fundamentally misapplied Louisiana law, erroneously relying almost entirely on the reasoning in a *dissenting opinion* of the Louisiana Supreme Court, to adopt a strained and unworkable interpretation of the Code of Ethics that is plainly unsupported by Louisiana law.

9.

The Gee Cee Company challenged the hearing examiner's recommendation, requesting that the SWBNO uphold its initial decision to disqualify JEI.

10.

On April 13, 2020, the SWBNO's executive director adopted the hearing examiner's recommendation, recommending that the SWBNO award the contract to JEI and overruling the analysis of the SWBNO's own legal department. *See* Award, attached as Exhibit F.

ARGUMENT¹

11.

"The primary objective of the code [of Ethics] is to prevent not only the actuality of conflicts of interest, but also to prevent the occurrence of those situations that tend to create a

¹ The Gee Cee Company also has provided a memorandum of law further analyzing the issues presented in this sworn complaint.

perception of conflict of interest. It does this by delineating situations that present too great a danger of a conflict of interest occurring.” *In re Beychok*, 495 So. 2d 1278, 1281 (La. 1986).

12.

To prevent not merely wrongdoing, but even the potential appearance of wrongdoing, Louisiana’s Code of Ethics mandates that “[n]o public servant . . . or member of such a public servant’s immediate family shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant.” La. R.S. 42:1113(A)(1)(a). “Immediate family” includes “brothers.” La. R.S. 42:1102(13). “Agency of the public servant” is defined as “the agency in which the public servant serves.” La. R.S. 42:1102(2)(a)(vi). The Code of Ethics further defines “agency” as “a department, office, division, agency, commission, board, committee, or other organizational unit of a governmental entity.” La. R.S. 42:1102(2)(a).

13.

The SWBNO executive director’s decision to reverse the decision of the SWBNO legal department and award a contract to JEI, a company wholly owned by the brother of its Director of Budget and Planning, is a direct violation of the Code of Ethics. Not only does La. R.S. 42:1113 explicitly prohibit the SWBNO from awarding a contract to the brother of one of its directors but awarding the contract to the brother of one of the SWBNO’s employees clearly creates a perception of an unethical impropriety; Dexter Joseph is the SWBNO Director of Budget and Planning, one of only a few “directors” within the SWBNO and, therefore, someone with considerable power, influence, and connections within the organizational structure of the SWBNO. *See Fulda v. Louisiana Office of Pub. Health*, 96-064, p. 27 (La. 5/10/96), 673 So. 2d 201, 202 (“The court of appeal erred in reversing the Ethics Commission’s decision simply because it believed there was no actual conflict of interest involved despite the fact that the literal language of the statutes prohibited such conduct.”).

14.

“A contract in violation of a prohibitory law is an absolute nullity.” *A.P.E., Inc. v. City of New Orleans*, 13-1091, p. 6 (La. App. 4 Cir. 1/15/14), 132 So. 3d 475, 479.

15.

The Board of Ethics should refer this matter to the Ethics Adjudicatory Board and, pursuant to La. R.S. 42:1152, the Ethics Adjudicatory Board should cancel and rescind the contract awarded to JEI.

16.

As the lowest responsive bidder, the SWBNO's original decision should be reinstated and it should award the contract to The Gee Cee Company.

PRAYER FOR RELIEF

The Gee Cee Company of LA, Inc. respectfully requests that the Louisiana Board of Ethics:

1. Conduct an investigation into the SWBNO's decision to award the contract to JEI;
2. Issue charges against the SWBNO and JEI;
3. Refer the matter to the Ethics Adjudicatory Board to hold a public evidentiary hearing on the issues presented; and
4. After a full evidentiary hearing, rescind the award of the contract to JEI pursuant to La. R.S. 42:1152.

Respectfully submitted,



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Counsel for The Gee Cee Company of LA, Inc.

LOUISIANA BOARD OF ETHICS

Board Docket No. _____

Re: Sewerage and Water Board of New Orleans, Contract 8164

MEMORANDUM OF LAW IN SUPPORT OF SWORN COMPLAINT

The Gee Cee Company of LA, Inc. respectfully submits this memorandum of law in support of its verified complaint. Louisiana's Code of Ethics mandates that "[n]o public servant . . . or member of such a public servant's immediate family shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant." La. R.S. 42:1113(A)(1)(a).² "Agency of the public servant" is defined as "the agency in which the public servant serves." La. R.S. 42:1102(2)(a)(vi). The Code of Ethics further defines "agency" as "a department, office, division, agency, commission, board, committee, or other organizational unit of a governmental entity." La. R.S. 42:1102(2)(a).

The SWBNO Procurement Department and Legal Department determined that awarding Contract 8164 to JEI would violate the "plain meaning" of the Code of Ethics because JEI's owner is the brother of the SWBNO Director of Budget and Planning. On appeal, however, the hearing examiner outlined – and subsequently the SWBNO Executive Director accepted without comment – a strained and unworkable definition of "agency" that is plainly unsupported by Louisiana law and runs afoul of the text and spirit of the Code of Ethics. Indeed, it is notable that the only law cited in the hearing examiner's recommendation is a *dissenting* opinion of one Louisiana Supreme Court justice (that is not the law of this State) and a First Circuit case that, upon a straightforward reading, wholly undercuts the hearing examiner's recommendation and, in fact, reaffirms that the SWBNO was correct when it disqualified JEI from bidding on the contract because JEI's sole owner, Wade Joseph, is the brother of the SWBNO's Director of Budget and Planning, Dexter Joseph.

I. Louisiana law rejects the hearing examiner's narrow interpretation of "agency."

The SWBNO executive director's decision to reverse the decision and analysis of the SWBNO legal department and adopt the hearing examiner's incredibly narrow interpretation of the Code of Ethics is unsupported by any statute, rule, or reported decision. *Gravois v. State, Through Dep't of State Civil Serv., Comm'n on Ethics for Pub. Employees*, 517 So. 2d 423 (La.

² "Immediate family" includes "brothers." La. R.S. 42:1102(13)

App. 1st. Cir. 1987),³ cited heavily by the hearing examiner, concerned a bid awarded by the St. John the Baptist Parish School Board. Like JEI here, the bidder sought to narrow the definition of “agency” so that he could be awarded a contract with an entity for whom his family member was employed: “Mr. Gravois contends that [his wife] Patricia Gravois’ agency is the Superintendent[’s] [office of the School Board], and not the [entire] School Board.” *Id.* at p. 426. The First Circuit rejected this constrained interpretation of “agency,” holding that the School Board itself was the “agency,” not the superintendent’s office within the school board. *Id.* (“[W]e find that Mr. Gravois was precluded by LSA–R.S. 42:1113 A from bidding on and entering into a contract with the School Board.”). Contrary to the hearing examiner’s interpretation of the case, *Gravois* mandates a finding here that JEI is disqualified from bidding on this contract because the entire Sewerage & Water Board – and not simply the Budget Department of the Sewerage & Water Board – is the “agency” at issue for purposes of the Ethics Code. Moreover, Dexter Joseph, the brother of JEI’s owner, is not simply an employee in the Budget Department; he is the Director of Budget and Planning for the *entire* Board, one of only a few department directors within the Sewerage & Water Board and, thus, someone with considerable power and influence.⁴

The Supreme Court’s decision in *In re Schneckenburger*, 518 So. 2d 497 (La. 1988), clarifies what the Code of Ethics intends by the word “agency.” In that case, the Commission on Ethics found that Peter Schneckenburger, who worked for the Department of Inspection and Code Enforcement for the City of Harahan, violated Revised Statute 42:1113(A) by entering into a transaction (obtaining a zoning variance) with the City’s Board of Appeals. *Id.* at 500. The Supreme Court reversed the Commission’s decision, finding that the Department of Inspection was a different “agency” from the Board of Appeals under Revised Statute 42:1113(A) because it was a “separate entity” under two separate and independent directors. *Id.* Here, Dexter Joseph works for the same “entity” and under the same “director” as the entity that would be awarding the contract to JEI – the SWBNO, led by Executive Director Ghassan Korban. Moreover, Louisiana Revised Statute 33:4071, *et seq.*, which established the SWBNO, does not distinguish between employees of different “departments” within the SWBNO, instead classifying all civil

³ The Louisiana Supreme Court denied writs in the case, evidencing agreement with the First Circuit’s findings. 520 So. 2d 119 (La. 1988).

⁴ In contrast, in *Gravois*, the bidder’s wife merely was a low-level employee within the superintendent’s office. Still, the First Circuit held that the Ethics Code required the school board to disqualify the bid.

service employees as employees *of the Sewerage & Water Board itself*. See La. R.S. 33:4076 (“Employees of board.”).

Similarly, the First Circuit’s decision in *Bagert v. State, Bd. of Ethics for Elected Officials*, 588 So. 2d 1264 (La. App. 1st Cir. 1991), clearly illustrates the statutory meaning of “agency.” In *Bagert*, a member of the St. Tammany Parish Police Jury bid on a contract to perform landscaping for St. Tammany Parish Hospital Service District. *Id.* at 1265. The court found that the police jury and the hospital district were two separate “agencies” under Revised Statute 42:1113(A) because both entities were separate political subdivisions created by the State of Louisiana, and the police jury had no power or influence over the hospital district. *Id.* In stark contrast, the Sewerage and Water Board of New Orleans itself is a single political subdivision of the State. See La. R.S. 33:4071, *et seq.* Any “departments” within the Sewerage & Water Board are not separate, independent political entities but merely organizational units created by the Sewerage & Water Board itself. See La. R.S. 33:4123 (“[T]he board may make reasonable rules and regulations necessary for the proper administration of the sewerage system.”).

Finally, in *Broadmoor Realty Co. v. French Mkt. Corp.*, 496 So. 2d 415, 417 (La. App. 4th Cir. 1986), the Fourth Circuit interpreted Revised Statute 42:1113(A) as “forbid[ding] the public employee from receiving anything of value for or in consideration of service rendered to a person who transacts business with the government agency *which employs him*.” (emphasis added). Here, the Sewerage & Water Board – not the Budget Department – employs Dexter Joseph. See La. R.S. 33:4076 (authorizing the Sewerage and Water Board, not individual organizational units within it, to hire civil service employees to carry out its functions). The Fourth Circuit’s decision, just like those of the Supreme Court and First Circuit, mandates rejection of JEI’s bid. Put simply, there is no law to support the SWBNO’s decision to award the contract to JEI.

II. No exception exists that would allow the awarding of the contract to JEI.

In recommending to the SWBNO that the contract should be awarded to JEI, the hearing examiner also relied on Revised Statute 42:1123(4) as purportedly allowing JEI to be awarded the bid because it is the lowest bidder even if Revised Statute 42:1113(A) otherwise would not permit the award. As an initial matter, this is a nonsensical interpretation; if JEI was not the lowest bidder, it would not be awarded the contract regardless of the ethical ban on the bid.

What's more, however, JEI's interpretation is at complete odds with the plain text of the statute, which states:

This part shall not preclude . . . Sharing in any compensation received from the governmental entity by a person of which such public servant owns or controls any portion thereof, provided such compensation was received by such person as a result of having made the lowest sealed competitive bid on a contract or subcontract and having had such bid accepted by the governmental entity or the general contractor, and provided such public servant did not participate or assist in the procurement of the acceptance of such low bid, *except as otherwise specifically prohibited by R.S. 42:1113.*

(emphasis added). Thus, if R.S. 42:1113 applies, which it does, this exception does not apply.

The *Gravois* decision, which eviscerates the hearing examiner's narrow reading of the definition of "agency," relies on the Supreme Court's analysis in *Beychok* to explicitly recognize this fact:

Thus, although all the requirements of LSA-R.S. 42:1123(4) are met—the person awarded the contract made the lowest sealed bid on the contract, this bid was accepted by the governmental entity, and the public servant did not participate in the procurement or acceptance of the low bid—*where the contract is "specifically prohibited by R.S. 42:1113" the exception of LSA-R.S. 42:1123(4) is not applicable.*

(emphasis added).⁵

The hearing examiner's recommendation gives the impression that the First Circuit permitted the awarding of the school board contract to Mr. Gravois despite the fact that his wife worked in the office of the superintendent of the school board. The First Circuit, however, clearly reached the opposite conclusion: "The contract between Mr. Gravois and the School Board is prohibited under LSA-R.S. 42:1113 A; based on the supreme court's interpretation in *Beychok*, the exception set forth in LSA-R.S. 42:1123(4) does not apply."

III. It is irrelevant whether Dexter Joseph works in the Procurement Department.

JEI erroneously argued to the hearing examiner at the bid appeal hearing that because Dexter Joseph merely is a "numbers cruncher" who does not decide to whom to award bid contracts, Louisiana's Code of Ethics does not apply to mandate rejection of JEI's bid. As an initial matter, it is critical to note that the SWBNO procurement department and legal department analyzed the facts and determined that it could not award the contract to JEI. Moreover, not only is JEI's argument contradicted by the plain text of the Code of Ethics, but as the Louisiana Supreme Court has explained, "[t]he primary objective of the code is to prevent not only the

actuality of conflicts of interest, but also *to prevent the occurrence of those situations that tend to create a perception of conflict of interest.*” Subsequent court cases have reiterated that “[i]t is not merely wrongdoing, *but even the potential therefor*, that the Code seeks to avoid.” *Citywide Testing & Inspections, Inc. v. Bd. of Ethics for Elected Officials*, 96-1656, p. 5 (La. App. 1 Cir. 5/9/97), 693 So. 2d 1312, 1315 (quoting *Glazer v. Commission on Ethics for Public Employees*, 431 So. 2d 752 (La. 1983)) (emphasis added).

Awarding an almost \$5 million contract to the brother of one of the SWBNO’s employees who serves as a director of one of its major departments, at the very least, creates a perception of an unethical impropriety. Importantly, this perception is significantly amplified here because, contrary to JEI’s representations at the bid appeal hearing, Dexter Joseph is the Director of Budget and Planning, one of only a few “directors” within the SWBNO, and, therefore, someone with considerable power, influence, and connections within the organizational structure of the agency. Furthermore, Dexter Joseph has authority over the SWBNO’s budget – which necessarily affects for which projects the Procurement Department can solicit bids – and oversees payments to contractors, like JEI, under contracts like the one at issue here.⁶ Even if the SWBNO and JEI can demonstrate that Dexter Joseph did not actually act improperly here to influence the awarding of the bid (a fact that has not been investigated, much less established), Dexter Joseph’s position as Director of Budget and Planning clearly gives him influence over the SWBNO’s contracts, creating an appearance of impropriety. Louisiana law outlaws this perception just as much as if Dexter Joseph was directly involved in awarding the contract himself. *See Fulda v. Louisiana Office of Pub. Health*, 96-064, p. 27 (La. 5/10/96); 673 So. 2d 201, 202 (“The court of appeal erred in reversing the Ethics Commission’s decision simply because it believed there was no actual conflict of interest involved despite the fact that the literal language of the statutes prohibited such conduct.”). Awarding the contract to JEI would violate both the Ethics Code itself as well as its spirit, which courts have held is equally important in determining whether a violation has occurred.

⁵ In *In re Beychok*, 495 So. 2d 1278, 1282 (La. 1986), the Supreme Court explained that if conduct violates Revised Statute 42:1123, contracts cannot be awarded “even if the contract was obtained because it was the ‘lowest sealed competitive bid.’”

⁶ It also is possible that Dexter Joseph, as the director of budget, has any role in the bidding process, such as overseeing the cost of bids.

CONCLUSION

JEI violated the Code of Ethics in bidding on a contract with the SWBNO even though its owner's brother is the SWBNO's Director of Budget and Planning. The SWBNO executive director's decision to overrule the SWBNO legal department and award the contract to JEI also violates the Code. The Ethics Board should commence an investigation into this matter and refer it to the Ethics Adjudicatory Board. Following a hearing, the Ethics Adjudicatory Board should exercise its authority under La. R.S. 41:1152 to rescind the awarding of the contract to JEI. As the highest responsive bidder, The Gee Cee Company of LA, Inc. should be awarded the contract.

Respectfully submitted,



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Counsel for The Gee Cee Company of LA, Inc.

LOUISIANA BOARD OF ETHICS

Board Docket No. _____

Re: Sewerage and Water Board of New Orleans, Contract 8164

VERIFICATION OF COMPLAINT

State of Louisiana


Parish of Orleans

I, Florence Chigbu, the Vice-President and Secretary/Treasurer of The Gee Cee Company of LA, Inc., swear under penalty of perjury that the allegations in the foregoing complaint are true and correct to the best of my personal knowledge, information, and belief.



Florence Chigbu

SWORN TO AND SUBSCRIBED BEFORE ME,
THIS 21st DAY OF APRIL, 2020.



NOTARY PUBLIC
Name: H. Minor Pires, III
Notary/Bar No. 24603
My commissions ends: on Death

GENERAL SUPERINTENDENT'S RECOMMENDATIONS

CHANGE ORDERS

**RATIFICATION OF CHANGE ORDER NO. 4 FOR CONTRACT 30102- DPS
17/STATION D STRUCTURAL REPAIRS**

WHEREAS, on August 10, 2018 the Sewerage and Water Board entered into Contract 30109 with The McDonnell Group, LLC in the amount of \$8,766,710.00 for DPS 17/Station D Structural Repairs; and,

WHEREAS, Contract Change Order No. 1 (R-102-2019) increased the contract value by \$705,562.00 and,

WHEREAS, Contract Change Order No. 2 (R-145-2019) reduced the contract value by \$153,368.00 and,

WHEREAS, Contract Change Order No. 3 (R-020-2020) increased the contract value by \$393,940.00 and,

WHEREAS, a field change order was required to account for unforeseen conditions found within the roof components and associated time to install the additional plywood sheathing; and,

WHEREAS, Change Order No. 4, in the amount of \$190,489.00 brings the accumulated Contract change order total to \$1,136,623.00 or 12.97 percent of the original Contract value and adds 27 days to the Contract Times; and,

NOW THEREFORE BE IT RESOLVED, the approval of Change Order No. 4 for Contract 30102 is hereby approved by the Sewerage and Water Board of New Orleans, bringing the accumulated Contract Total to \$9,903,333.00.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban,
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS CONTRACTOR FACT SHEET



ACTION REQUESTED

CONTRACT CHANGE ORDER

Contract 30102 DPS 17/Station D Structural Repairs

Approval to modify contract #30102, between the Sewerage and Water Board and The McDonnell Group, in the amount of \$190,489.00

CONTRACTOR/SUB/VENDOR INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION:	
		Target	Actual
The McDonnell Group, LLC	Small Construction	20.3%	20.78%
	SS&E	2.7%	.33%
	Allstar Electric	.2%	.17

DESCRIPTION AND PURPOSE

Original Contract Value:	\$8,766,710.00
Previous Changes Orders:	\$946,134.00
% Change of Contract To Date:	10.79%
Value of Requested Change:	\$190,489.00
% For This Change Order:	2.17%
Has a NTP been issued	Yes
Total Revised Contract Value:	\$9,903,333.00
% Total Change of Contract:	12.97%
Original Contract Completion Date:	10/5/2019
Time Extension requested:	27 Calendar days
Proposed Contract Completion Date:	7/3/2020

Purpose and Scope of the Contract:

The purpose of this contract is to strengthen the main wind force resisting system at DPS 17/Station D. The building is showing signs of structural failures in the walls and floor slab. Large shear cracks have developed in every wall and in one area the concrete floor has broken in pieces.

The Original SOW consists of crack and joint repair to the brick masonry walls that are a part of the main wind force resisting system. These walls will then be filled with compatible injectable fill, helical tied and reinforced with hollowed steel bars. The hollow steel bars will tie into the roof diaphragm. Additional structural steel members are to be added to the roof truss system increasing the lateral load capacity bringing the roof up to current wind load requirements. Demolishing a brick/concrete staircase and upper level locker room/restroom is being done to relieve the floor slab from major loads. This will be replaced with a light framed plastic composite staircase.

Reason for Change:

Design error/Omission <input type="checkbox"/>	Differing Site condition <input checked="" type="checkbox"/>	Regulatory Requirement <input checked="" type="checkbox"/>	Design Change <input type="checkbox"/>	Other <input type="checkbox"/>
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FCO 11- This change is being submitted due to an unforeseen condition. No existing plywood was found on top of the existing wood substrate. All historical drawings show that the station had 3 layers of roof: tongue and groove planks, plywood and metal roof. The design repair for the facility was to use the plywood as a diaphragm that would transfer the wind loads to the main wind force resisting system (walls).

Spending to date:

Cumulative Contract Value (as of 1/1/2020):	\$9,318,904.00
Cumulative Contract Spending (as of 1/1/2020):	\$7,547,721.14

Contractor's Past Performance:

Although there have been unforeseen site conditions that have proven to be difficult obstacles the contractor's timeliness of deliverables, conformance to SWBNO policies and procedures, quality meet expectations. To date the contractor has not achieved a DBE participation rate of 23.2% but are very close to completion.

PROCUREMENT INFORMATION

Contract Type:	Base Bid	Award Based On:	Lowest Competitive bid
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Commodity:	Public Works Construction	Contract Number:	30102
Contractor Market:	Public Bid with DBE participation		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

Funding:	Capital 511	Department:	Civil Engineering
System:	Drainage	Department Head:	Frank Fromherz
Job Number:	30102	Purchase Order #:	PG20186000202

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer System		
Water System		
Drainage System	100	\$190,489.00
Grant		
Other		
TOTAL ESTIMATED RENEWAL DOLLAR AMOUNT		\$190,489.00

**RATIFICATION OF CHANGE ORDER NO. 3 FOR CONTRACT 3799-
INSTALLATION OF SLUDGE DRYER AT THE EAST BANK WASTEWATER
TREATMENT PLANT**

WHEREAS, on August 29, 2018 the Sewerage and Water Board (S&WB) entered into Contract 3799 with Industrial and Mechanical Contractors, Inc. in the amount of \$3,667,900.00 for Installation of the Sludge Dryer at the EBWWTP; and,

WHEREAS, Change Order #1 was ratified in the amount of \$3,102.80 on September 11, 2019; and,

WHEREAS, Change Order #2 added 90 days to the Contract Time and made the new contract completion date August 3, 2020; and,

WHEREAS, this Change Order represents the re-routing of 3 existing plant electrical conduits which interfere with the installation of the hot oil piping header; and,

WHEREAS, this change order, in the amount of \$13,915.00, brings the accumulated contract change order total to 0.5% of the original contract value and adds zero days to the contract time; and,

NOW, THEREFORE BE IT RESOLVED, the approval of Change Order No. 3 for Contract 3799 is hereby approved by the Sewerage and Water Board of New Orleans bringing the accumulated Contract Total to \$3,684,9417.80.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS CONTRACTOR FACT SHEET



ACTION REQUESTED

CONTRACT CHANGE ORDER

Contract 3799

Approval to modify Contract #3799, Installation of the Sludge Dryer at the East Bank Wastewater Treatment Plant, between the Sewerage and Water Board and Industrial and Mechanical Contractors (IMC) in the amount of \$13,915.00.

CONTRACTOR/SUB/VENDOR INFORMATION

PRIME:	SUBS:	<u>DBE PARTICIPATION GOAL: 38%</u>	
		Estimate at Bid	Actual
IMC	Ashley Savarino Unlimited Construction	38.16%	43.93%

DESCRIPTION AND PURPOSE

Original Contract Value:	\$3,667,900.00
Previous Changes Orders:	\$3,102.80
% Change of Contract To Date:	0.1%
Value of Change:	\$13,915.00
% for this Change Order:	0.5%
Has an NTP been issued	Yes
Total Revised Contract Value:	\$3,684,917.80
% Total Change of Contract:	0.5%
Original Contract Completion Date:	05-03-2020
Time Extensions granted previously:	90 days
Contract Completion Date:	08-03-2020

Purpose and Scope of the Contract:

The Original SOW was to install a sludge dryer in the Solids Building at the East Bank Wastewater Treatment Plant. The sludge dryer was previously purchased in a separate contract.

Reason for Change

Design error/Omission <input type="checkbox"/>	Differing Site condition <input checked="" type="checkbox"/>	Regulatory Requirement <input type="checkbox"/>	Design Change <input type="checkbox"/>	Other <input type="checkbox"/>
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Change Order 3: Involves the re-routing of 3 existing plant electrical conduits just to the north of the sludge dryer which interfere with the installation of the hot oil piping header as supplied by Komline- Sanderson.

Spending to date:

Cumulative Contract Value (as of 4/24/2020): \$3,671,002.80

Cumulative Contract Spending (as of 2/1/2020): \$2,617,134.00

Contractor's Past Performance:

The contractor's timeliness of deliverables, conformance to SWBNO policies and procedures, and quality meet expectations.

PROCUREMENT INFORMATION

Contract Type:	Base Bid	Award Based On:	Lowest Competitive Bid
Commodity:	Public Works Construction	Contract Number:	3799
Contractor Market:	Public Bid with DBE participation		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

Funding:	CP – 348 / FEMA	Department:	WWTP Operations
System:	Sewer	Department Head:	Felicia Bergeron
Job Number:	03799XXX	Purchase Order #:	

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer System	100%	\$13,915.00
Water System		
Drainage System		
Grant		
Other		
TOTAL ESTIMATED RENEWAL DOLLAR AMOUNT		\$13,915.00

RATIFICATION OF CHANGE ORDER NO. 9 FOR CONTRACT 1368 – HAZARD MITIGATION GRANT PROGRAM - OAK STREET PUMPING STATION

WHEREAS, the Sewerage and Water Board entered into Contract 1368 with MR Pittman Group in the amount of \$23,092,500.00 for FEMA funded repairs to the Oak Street Pumping Station; and,

WHEREAS, the Board by Resolution R-021-2018 approved on February 21, 2018 Change Order No. 1 increasing the contract value by \$1,303,043.27; and,

WHEREAS, the Board by Resolution R-046-2018 approved on April 18, 2018 Contract Change Order No. 2 increasing the contract value by \$256,436.17; and,

WHEREAS, the Board by Resolution R-114-2018 approved on August 15, 2018 Contract Change Order No. 3 increasing the contract value by \$2,032,389.01; and,

WHEREAS, the Board by Resolution R-010-2019 approved on January 16, 2019 Contract Change Order No. 4 increasing the contract value by \$831,352.85; and,

WHEREAS, the Board by Resolution R-100-2019 approved on May 15, 2019 Contract Change Order No. 5 increasing the contract value by \$299,261.24; and,

WHEREAS, the Board by Resolution R-117-2019 approved on August 21, 2019 Contract Change Order No. 6 increasing the contract value by \$1,228,610.03; and,

WHEREAS, the Board by Resolution R-184-2019 approved on December 18, 2019 Contract Change Order No. 7 increasing the contract value by \$174,766.42; and,

WHEREAS, the Board by Resolution R-043-2020 approved on April 22, 2020 Contract Change Order No. 8 increasing the contract value by \$176,060.02; and,

WHEREAS, this Change Order represents one (1) work item, Field Change Orders 50. This change includes providing materials, equipment and labor to install the 54" flowmeters; and,

WHEREAS, this Change Order, in the amount of \$87,189.21, brings the accumulated Contract change order total to \$6,389,108.22, or 27.29% of the original Contract value.

NOW THEREFORE BE IT RESOLVED, that approval of Change Order No. 9 for Contract 1368 is approved by the Sewerage and Water Board of New Orleans bringing the accumulated Contract Total to \$29,481,608.22.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban,
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

**Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**



ACTION REQUESTED

**CONTRACT CHANGE ORDER
CONTRACT 1368 – Change Order 9**

Approval to modify contract # Contract 1368 - HMGP Oak Street Pump Station Upgrade and Rehabilitation Project, between the Sewerage and Water Board and M.R. Pittman Group, in the amount of \$87,189.21

CONTRACTOR/SUB/VENDOR INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION GOAL: 11%	
		Target	Actual (as of 3/19/20)
M. R. Pittman Group, LLC	The Beta Group. Landrieu Concrete C Watson Group, LLC. JEI Solutions, Inc. Blue Flash Sewer Service, Inc. J. Brown Construction, LLC	11.98%	11.76%

DESCRIPTION AND PURPOSE

Original Contract Value:	\$23,092,500.00
Previous Changes Orders:	\$6,301.919.01
% Change of Contract:	27.29%
Value of Requested Change:	\$87,189.21
% Change of Contract:	0.37%
Has an NTP been issued	Yes

Total Revised Contract Value: \$29,481,608.22
% Change of Contract to Date: 27.67%
Original Contract Completion Date: June 16, 2019
Current Contract Completion Date: 3/24/2020
Time Extension requested: 0 days
Proposed Contract Completion Date: 5/22/2020

Purpose and Scope of the Contract:

This contract consists of the upgrade to and rehabilitation of the existing Oak Street Pump Station located at the intersection of General Ogden Street and Oak Street. The work includes but is not limited to demolition of existing pumps, valves, piping, electrical, controls, HVAC, rooms, grating system, supports, concrete and other components within the station. Installation of new pumps, piping, valves, HVAC, electrical gear, controls, rooms, structural modifications, upgrading the hoist, buried valve and flow meter replacement, cleaning and inspection of existing piping along with other associated and detailed work.

Reason for Change

Design error/Omission <input type="checkbox"/>	Differing Site condition <input checked="" type="checkbox"/>	Regulatory Requirement <input type="checkbox"/>	Design Change <input type="checkbox"/>	Other _____ <input type="checkbox"/>
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This change includes providing materials, equipment, and labor to install the 54" flowmeter after discovering the existing site conditions differed from the record drawings.

Spending to date:

Cumulative Contract Value (as of 1/1/2020): \$29,218,358.99
 Cumulative Contract Spending (as of 1/1/2020): \$28,331,958.50

Contractor's Past Performance:

PROCUREMENT INFORMATION

Contract Type:	Base Bid	Award Based On:	Lowest Competitive Bid
Commodity:	Public Works Construction	Contract Number:	1368
Contractor Market:	Public Bid with DBE Participation		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

Funding:	CP 676-06	Department:	Mechanical Engineering
System:	S/W/D	Department Head:	Gerald Pitalo
Job Number:	01368	Purchase Order #:	PG2019000045

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer System		
Water System		
Drainage System		
HMGP	100%	\$87,189.21
Other		
TOTAL ESTIMATED RENEWAL DOLLAR AMOUNT		\$87,189.21

GENERAL SUPERINTENDENT'S RECOMMENDATIONS

CONTRACT AMENDMENTS

AUTHORIZATION OF CONTRACT AMENDMENT NO. 3 FOR PROFESSIONAL SERVICES BETWEEN THE SEWERAGE AND WATER BOARD OF NEW ORLEANS AND ARCADIS U.S. INC. FOR ENGINEERING AND DESIGN SERVICES FOR THE WATERLINE REPLACEMENT PROGRAM

WHEREAS, by Resolution R-043-2012 approved March 21, 2012 **THE SEWERAGE AND WATER BOARD OF NEW ORLEANS** (Board) authorized execution of a contract with **MALCOLM PIRNIE/ARCADIS U.S. INC.** (Consultant) to provide engineering and design services for the Water Line Replacement Program for the Irish Channel, East Riverside, and Touro neighborhoods, and pursuant to Resolution R-043-2012 the Board and Contractor entered into an agreement on October 17, 2012; and,

WHEREAS, the fee under the original agreement was not to exceed 18% of the construction cost and the Consultant provided a DBE participation summary; and

WHEREAS, by Resolution R-045-2013 approved March 20, 2013, the Board authorized amending the Agreement to assign the neighborhoods of Seventh Ward, Treme-Lafitte and Tulane-Gravier and compensation of surveying work and by Resolution R-160-2014 approved August 20, 2014, the Board authorized amending the Agreement to include Program/Project Management Services,

WHEREAS, pursuant to Resolution R-045-2013 and R-160-2014 the Board and Contractor executed Amendment No. 1 on November 20, 2014; and,

WHEREAS, under Amendment No. 1 the fees Program/Project Management Services, are not to exceed 10% construction cost; and

WHEREAS, by Resolution R-074-2019 approved August 21, 2019, the Board authorized amending the Agreement for engineering and design services for the additional water lines in the Seventh Ward and Treme-Lafitte neighborhoods for a total of \$196,744.91; and,

WHEREAS, the Board needs to assign the engineering construction services for RR186 Viavant-Lake Catherine Group C; and

WHEREAS, the Consultant is willing to perform these services for \$218,393.10

WHEREAS, the Board is need of engineering construction services for RR035 East Riverside, Garden District, Irish Channel, St Thomas Group A; and

WHEREAS, the Consultant is willing to perform these services for \$46,894.65

NOW, THEREFORE BE IT RESOLVED, that the President or President Pro Tem of the Sewerage and Water Board is hereby authorized to execute on behalf of the Sewerage and Water Board of New Orleans Contract Amendment No. 3 to the existing agreement with Arcadis U.S., Inc. to include engineering construction services fees RR186 Viavant-Lake Catherine Group C and RR035 East Riverside, Garden District, Irish Channel, St Thomas Group A increase the contract by \$265,287.75, for a total contract amount NTE \$1,238,768.24 and set the end date at 06/30/2023.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban,
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS PROFESSIONAL SERVICES FACT SHEET



ACTION REQUESTED

PROFESSIONAL SERVICES AMENDMENT

Arcadis U.S., Inc.

Approval of Contract Amendment No. 3 for \$265,287.75

CONSULTANT/SUBCONSULTANT INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION:	
		Target	Actual
Arcadis U.S., Inc.	Integrated Logistical Support Inc., aka ILSI Engineering	35%	14%

DESCRIPTION AND PURPOSE

Original Contract Value:	Total Fee of this agreement shall not to exceed 18% of the construction cost.
Amendments:	
# 1. R-045-2013: Neighborhoods	Total Fee of this amendment shall not to exceed
R-160-2014: PPM services	10% of construction cost.
Work Obligated prior to Amend. # 2.	\$ 776,735.58
# 2. R-160-2014 FEMA Settlement	\$ 196,744.91 (see below)
Value through Amend. # 2.	\$ 973,480.49
# 3. R-057-2020 – Fees for CA&I	\$ 265,287.75 (see below)
Total Revised Value of Contract:	\$1,238,768.24
Original Contract Dates:	10/17/2012 to end of construction
Time Extensions Authorized:	12/30/2022 (Amendment No2.)
Set term to PW 21031 (Settlement):	06/30/2023 (Amendment No2.)

Purpose and Scope of the Contract:

This agreement provides engineering services for the Joint Infrastructure Recovery Request (JIRR) program in coordination with the City of New Orleans(CNO) Recovery

Roads(RR) Program for the following neighborhoods – the Irish Channel, East Riverside, and Touro neighborhoods.

Amendment No. 1 added program/project management (PPM) services; the total fee for this service was not to exceed 10% the cost of construction and added Seventh Ward, Tremé-Lafitte and Tulane-Gravier neighborhoods.

Amendment No. 2 incorporated the Settlement, and other FEMA clauses, rescinded program/project management services, and set fees for RR engineering construction services associated with AES 01 – AES 04 for \$196,744.91. It also set a total value of the contract at \$973,480.49.

Reason for Amendment:

Negotiate Fee(s) <input checked="" type="checkbox"/>	Differing Site condition <input type="checkbox"/>	Regulatory Requirement <input type="checkbox"/>	RR Project Additions <input checked="" type="checkbox"/>	Other <input type="checkbox"/> FEMA, GOHSEO & CNO.
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Amendment No. 3 adds engineering construction services for the following neighborhoods Lake Catherine, Plum Orchard and Viavant. Because our WLRP contract with Atkins has been terminated. Arcadis has been determined to be best qualified to perform these services because Arcadis is:

1. Short listed for the Water Line Replacement Program(WLRP), and
2. The WLRP engineer of record for the Irish Channel, East Riverside, and Touro neighborhoods,
3. Arcadis is willing to perform construction engineering services for
RR136 Pines Village Group C,
RR137 Pines Village Group D,
RR138 Plum Orchard/West Lake Forest Group A, and
RR186 Viavant-Lake Catherine Group C

GSO's JIRR and the Consultant have agreed to fees and rates on Construction Engineering Services for:

1. RR186 Viavant-Lake Catherine Group C fees NTE \$218,393.10
Cost Reasonable Analysis was forwarded to PDU 6May20
2. RR035 East Riverside, Garden District, Irish Channel, St Thomas Group A fees
NTE \$46,894.65
Cost Reasonable Analysis was forwarded to PDU 7May20

Fees and rates are subject to assumptions made and time it takes the construction contractor to install the water lines. Consultant is willing to perform requested engineering construction services for fees and rates for a total not to exceed \$265,287.75.

Potential Amendments Through the End of the Contract:

Staff still needs to negotiate fees for bid documents/final design, bidding, construction administration, record drawings, and hourly rates for resident inspection for the following RR projects:

Wave 2:

RR004 - Bayou St. John, Fairgrounds, Seventh Ward Group B - Construction
Start Date 6-05-2020

RR138 Plum Orchard/West Lake Forest Group A, Construction Start Date 9-
21-2020

RR183 - Treme-Lafitte Group B - Construction Start Date 07-06-2020

Wave 3:

RR068 - Iberville, Tulane-Gravier, LGD, CBD Group A, Construction Start Date
08-21-2020

RR136 Pines Village Group C, Construction Start Date 12-12-2020

RR137 Pines Village Group D, Construction Start Date 12-31-2020

Wave 4:

RR065 - Hollygrove Group E - Construction Start Date 11-12-2020

Engineering Services Amendment(s) will be presented to the CMRC and Board, when necessary, upon negotiating cost reasonable fees and/or rates for these projects or combination thereof.

Spending on Agreement:

Cumulative Contract Spending: 10/17/2012 to 04/01/2020: \$365,182.53

Contractor's Past Performance:

The Consultant's timeliness of deliverables, conformance to S&WB policies and procedures, quality all meet expectations. To date the consultant has not achieved a DBE participation rate of 35%. DBE participation will be met by Resident Inspection services during Construction. The Consultant has proposed DBE participation rates on these four projects of

1. DBE of 79% for RR186 Viavant-Lake Catherine Group C.

PROCUREMENT INFORMATION

Contract Type:	Professional Services	Award Based On:	Best Qualified
Commodity:	Engineering Services	Contract Number:	PW 21031
Contractor Market:	Public RFQ with DBE participation		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

Funding:	CP 175-13	Department:	JIRR
System:	Water	Department Head:	Mark D Van Hala PE
Job Number:	A1369FEM	Purchase Order #:	PG20196000121

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer		
Water		
Drainage		
Grant		
Other – FEMA (PW 21031)	100%	\$ 265,287.75
TOTAL ESTIMATED DOLLAR AMOUNT OF AMENDMENT		\$ 265,287.75

Mark D. Van Hala, P.E.
Program Administrator
Joint Infrastructure Recovery Request

**AUTHORIZATION OF AMENDMENT NO. 4 TO THE AGREEMENT
BETWEEN THE SEWERAGE AND WATER BOARD OF NEW ORLEANS AND
ECM CONSULTANTS, INC. FOR DESIGN AND ENGINEERING SERVICES
FOR WATER LINE REPLACEMENT PROGRAM**

WHEREAS, the Sewerage and Water Board of New Orleans (“Board”) and ECM Consultants, Inc. (“Consultant”) are parties to an original agreement dated February 27, 2012, authorized by Resolution R-001-2012 approved January 18, 2012 for Consultant with Trigon Associates, LLC to provide engineering and design services for the Water Line Replacement Program (WLRP) for the Read Blvd East, Read Blvd West, Venetian Isles, and Village de L’est neighborhoods (“Original Agreement”); and

WHEREAS, the Original Agreement provided for compensation not to exceed 18% of the cost of construction and duration until construction of the project was complete; and

WHEREAS, the Original Agreement was first amended September 10, 2012, pursuant to Resolution R-142-2012, approved August 15, 2012, to provide for compensation for surveying services at a rate not to exceed \$7 per linear foot in 2012, in accordance with prevailing FEMA recommended policy; and

WHEREAS, by Resolution R-151-2014, approved August 20, 2014, the Board authorized Amendment No. 2, executed September 17, 2014, to include program/project management services, design and inspection services of repair or replacement of drain lines damaged by Katrina as approved and funded by FEMA PWs for the City Department of Public Works, and compensation not to exceed ten (10%) percent of construction costs as negotiated by Board staff and based on amounts approved by FEMA in applicable PWs; and

WHEREAS, to prevent unnecessary delays to the Board’s WLRP and the City of New Orleans (City) Recovery Roads (RR) Program as a result of DPW modifying its project limits, the Board tasked its consultants with providing biddable documents for those projects including adding water lines into projects in the Read Blvd East, Read Blvd West, and Village de L’est neighborhoods; and,

WHEREAS, by Resolution R-024-2020, approved February 19, 2020, the Board authorized Amendment No. 3 to establish engineering services fees for RR145, RR146, RR147, RR153, RR188, RR189 in the amount of \$761,578.60, to provide for fixed compensation rather than based on percentage of construction costs, to remove project/program management work from its scope and reduce the costs accordingly, to incorporate clauses that allow for Fair and Reasonable fees to be negotiated in accordance with FP&C State Guidelines and Cost Reasonable Analysis, incorporate the latest FEMA and Federal Requirements clauses into the Contract, and to establish a contract expiration date of June 30, 2023; and

WHEREAS, it is necessary to amend the current agreement to establish engineering construction services for resident inspection rate and fee for RR153 Read Blvd West Group C and to add Integrated Logistical Support Inc. as an approved DBE; and

WHEREAS, the Consultant is willing to perform these services for RR153 not to exceed the amount of \$45,000.00;

NOW, THEREFORE BE IT RESOLVED, that the President or President Pro Tem of the Sewerage and Water Board is hereby authorized to execute on behalf of the Sewerage and Water Board of New Orleans Contract Amendment No. 4 to the existing agreement with ECM Consultants, Inc. to add Integrated Logistical Support Inc. as an approved DBE, establish the engineering construction services resident inspection fees for RR153 Read Blvd West Group C in an amount not to exceed \$45,000.00, for maximum compensation under the Agreement at an amount not to exceed One Million Four Hundred Fifty-Seven Thousand Five Hundred Fifty-Eight and 10/100 (\$1,457,558.10) Dollars.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS PROFESSIONAL SERVICES FACT SHEET



ACTION REQUESTED

Engineering Services Amendment to Professional Services Agreement

ECM Consultants, Inc.

Authorize Amendment No. 4 for \$45,000.00.

CONSULTANT/SUBCONSULTANT INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION:	
		Target	Actual
ECM Consultants, Inc.	Trigon Associates, LLC Integrated Logistical Support Inc., aka ILSI Engineering (add No.4)	35%	13% 0%

DESCRIPTION AND PURPOSE

Original Contract Value:	Total Fee of this agreement shall not to exceed 18% of the construction cost.
Amendments:	
# 1. R-142-2012: Surveying Rate	Not to exceed \$7/LF.
# 2. R-151-2014: PPM services	Total Fee of this amendment shall not to exceed 10% of construction cost.
Obligations Prior To Amendment No. 3	\$ 650,979.49
# 3. R-024-2020 FEMA Settlement	\$ 761,578.61 (see below)
Amend. # 3 Value	\$ 1,412,558.10 (R-024-2020)
# 4. R-060-2020RR Fees	\$ 45,000.00 (see below)
Total Revised Value of Contract:	\$ 1,457,558.10
Original Contract Dates:	2/27/2012 to end of construction
Contract Completion Date:	6/30/2023 (Amendment #3)

Purpose and Scope of the Contract:

This agreement provides engineering services in association with the Joint Infrastructure Recovery Request (JIRR) program in coordination with the City of New Orleans(CNO) Recovery Roads(RR) Program for the following neighborhoods – Read Blvd East (PW 19846), Read East-Venetian Isles (PW 20348), Read Blvd West (PW 20756), and Village de L'est (PW 20692).

Amendment No. 1 added Latest FEMA Survey Fee, not to exceed \$7/LF in 2012.

Amendment No. 2 added program/project management (PPM) services; the total fee for this service was not to exceed 10% the cost of construction.

Amendment No.3, incorporated the Settlement, and other FEMA clauses, rescinded program/project management services, and set fees for RR engineering construction services associated with AES 01 – AES 07 (RR145 Read Blvd East Group B, RR146 Read Blvd East Group C, RR147 Read Blvd East Group D, RR153 Read Blvd West Group C, RR188 Village de L'est Group B, RR189 Village de L'est Group C) for \$761,578.61. Amendment No.3 also set a contract value \$1,412,558.10 and a contract completion date of 6/30/2023.

Reason for Amendment:

Negotiate Fee(s) <input checked="" type="checkbox"/>	Differing Site condition <input type="checkbox"/>	Regulatory Requirement <input type="checkbox"/>	Design Change <input type="checkbox"/>	Other <input type="checkbox"/> FEMA, GOHSEP & CNO.
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Amendment No. 4

1. Establishes Resident Inspection service rates and a not to exceed fee of \$45,000.00 for Resident Inspection service on RR153 Read Blvd West Grp C. Cost Reasonable Analysis – Completed 5Mar20 and submitted to PDU.
2. Add Integrated Logistical Support Inc., also known as ILSI Engineering, as a WLRP agreement DBE Firm.

Potential RR Fees & Rates Amendments Through the End of the Contract:

1. Amendments Completed: Staff has negotiated fees related for bid documents, design, bidding, construction administration, record drawings for RR145, RR146, RR147, RR153, RR188, & RR189, Amendments No. 3 RR153, Amendments No. 4
2. Amendments Needed: Staff will negotiate fees related for bid documents, design, bidding, construction administration, record drawings, and/or resident inspection for the following RR projects:
Wave 3:
RR148 Read Blvd East Group E – Construction Start 11-07-2021
RR149 Read Blvd East Group F – Construction Start 08-16-2020

Engineering Services Amendment(s) will be presented to the CMRC and Board, when necessary, upon negotiating cost reasonable fees and/or rates for these projects or combination thereof.

Spending To Date:

Cumulative Contract Spending: 2/27/2012 to 4/1/2020: \$ 650,979.49

Contractor's Past Performance:

The engineer's timeliness of deliverables, conformance to S&WB policies, procedures, and quality meet expectations. To date the consultant has not achieved a DBE participation rate of 35% because DBE participation will be met by Resident Inspection Services during Construction.

PROCUREMENT INFORMATION

Contract Type:	Professional Services	Award Based On:	Best Qualified
Commodity:	Engineering Services	Contract Number:	WLRP & PW 21031.
Contractor Market:	Public RFQ with DBE participation		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

Funding:	CP 175-13	Department:	JIRR
System:	Water	Department Head:	Mark D Van Hala PE
Job Number:	A1361FEM	Purchase Order #:	To Be Requested upon Amendment Approval

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer		
Water		
Drainage		
Grant		
Other – FEMA (PW 21031)	100%	\$ 45,000.00
TOTAL ESTIMATED DOLLAR AMOUNT OF AMENDMENT		\$ 45,000.00

I certify that this contract action complies with Sewerage and Water Board procurement policies and guidance, ethics rules and meets necessary regulatory requirements, including compliance with financing sources,

Mark D. Van Hala, P.E.

Program Administrator

Joint Infrastructure Recovery Request

AUTHORIZATION OF AMENDMENT NO. 4 TO THE AGREEMENT BETWEEN THE SEWERAGE AND WATER BOARD OF NEW ORLEANS AND RAHMAN AND ASSOCIATES, INC. FOR ENGINEERING AND DESIGN SERVICES FOR THE WATERLINE REPLACEMENT PROGRAM

WHEREAS, the **SEWERAGE AND WATER BOARD OF NEW ORLEANS** (“Board”) and **RAHMAN AND ASSOCIATES, INC.** (Consultant) are parties to an original agreement dated March 13, 2012, authorized by Resolution R-020-2012 approved February 15, 2012, for Consultant to provide engineering and design services for the Water Line Replacement Program (WLRP) for the Lakeshore-Lake Vista, Lake Terrace & Oaks, and Filmore neighborhoods(Original Agreement); and

WHEREAS, the fee under the original agreement was not to exceed 18% of the cost of construction with duration until construction of the project was complete; and

WHEREAS, the Board by Resolution R-146-2012 approved on August 15, 2012 an amendment to the Original Agreement to provide for compensation for surveying services at a rate not to exceed \$7 per linear foot in 2012; and,

WHEREAS, pursuant to Resolution R-146-2012, the Board and Consultant executed Amendment No. 1 dated October 1, 2012, amending the Original Agreement to provide for compensation for surveying services at a rate not to exceed \$7 per linear foot in 2012; and,

WHEREAS, by Resolution R-166-2014, the Board authorized amending the Agreement to include program/project management services, design and inspection services of repair or replacement of drain lines damaged by Katrina as approved and funded by FEMA PWs for the City Department of Public Works, and payment of fees therefor; and,

WHEREAS, pursuant to Resolution R-166-2014 approved on August 14, 2014, the Board and Consultant executed Amendment 2, dated September 17, 2014, for program/project management services, design and inspection services of repair or replacement of drain lines and for compensation of survey work in accordance with FEMA recommended policy; and,

WHEREAS, pursuant to Resolution R-086-2019 approved on August 21, 2019, the Board and Consultant executed Amendment 3 to establish engineering services fees for RR037, RR072, RR073 not to exceed \$84,975.17, to provide for fixed compensation rather than based on percentage of construction costs, removed project/program management work from its scope and reduce the costs accordingly, to incorporate clauses that allow for Fair and Reasonable fees to be negotiated in accordance with FP&C State Guidelines and Cost Reasonable Analysis, to incorporate the latest FEMA and Federal Requirements clauses into the Agreement, and to established a contract expiration date of November 30, 2021; and

WHEREAS, the Board is in need of final design and/or engineering construction services for the RR037 Filmore North Group A, RR038 Filmore North Group B, RR042 Filmore South Group A, RR043 Filmore South Group B, RR069 Lake Terrace & Oaks Group A, RR072 Lake Terrace & Oaks Group D, RR073 Lake Vista Group A, and DPW582 Oak Park Drainage; and

WHEREAS, the Consultant is willing to perform same for \$390,265.69, and a total fee not to exceed \$2,040,533.31.

NOW, THEREFORE BE IT RESOLVED, that the President or the President Pro Tem be and is hereby authorized to execute on behalf of the Sewerage and Water Board of New Orleans Contract Amendment No. 4 to the existing agreement with Rahman & Associates engineering services for the RR037 Filmore North Group A, RR038 Filmore North Group B, RR042 Filmore South Group A, RR043 Filmore South Group B, RR069 Lake Terrace & Oaks Group A, RR072 Lake Terrace & Oaks Group D, RR073 Lake Vista Group A, and DPW582 Oak Park Drainage at a fee not to exceed \$390,265.69 and a total fee not to exceed \$2,040,533.31 and extend the contract end date to June 30, 2023.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban,
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS PROFESSIONAL SERVICES FACT SHEET



ACTION REQUESTED

PROFESSIONAL SERVICES AMENDMENT

Rahman and Associates, Inc.

Authorization of Contract Amendment No. 4 for \$417,440.89

CONSULTANT/SUBCONSULTANT INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION:	
		Target	Actual
Rahman and Associates, Inc.	C&S Consultants	35%	13%

DESCRIPTION AND PURPOSE

Original Contract R-020-2012:	Total Fee of this agreement shall not to exceed 18% of the construction cost.
Amendments:	
# 1. R-146-2012: Survey	Survey rate tied to latest FEMA guidelines, \$7/LF
# 2. R-166-2014: PPM services	Total Fee of this amendment shall not to exceed 10% of construction cost.
Work Obligated prior to Amend. # 3.	\$1,619,801.65
# 3. R-086-2019: Settlement...	\$ 30,465.97 (see below)
Work Obligated through Amend. # 3.	\$1,650,267.62
# 4. R-063-2020: RR Fees	\$ 390,265.69 (see below)
Total Revised Value of Contract:	\$2,040,533.31
Original Contract Dates:	10/17/2012 to end of construction
Time Extensions Authorized:	11/30/2021 (Amendment No. 3)
Set time per Settlement:	06/30/2023 (Amendment No. 4)

Purpose and Scope of the Contract:

This agreement provides engineering services for the Joint Infrastructure Recovery Request (JIRR) program in coordination with the City of New Orleans(CNO) Recovery Roads(RR) Program for Lakeshore-Lake Vista, Lake Terrace & Oaks, and Filmore neighborhoods.

Amendment No. 1 added FEMA's latest reimbursable surveying rate, at that time the rate was not to exceed \$7/LF.

Amendment No. 2 added program/project management (PPM) services; the total fee for this service was not to exceed 10% the cost of construction and added Seventh Ward, Tremé-Lafitte and Tulane-Gravier neighborhoods.

Amendment No. 3 incorporated the Settlement, and other FEMA clauses, rescinded program/project management services, and set fees for RR engineering construction services associated with RR037, RR072, RR073 not to exceed \$84,975.17 and a total increase of \$30,465.97. Amendment No. 3 also set a total value of the contract at \$1,650,267.62 and Authorized a Time Extensions of 12/30/2022.

Reason for Amendment:

Negotiate Fee(s) <input checked="" type="checkbox"/>	Differing Site condition <input type="checkbox"/>	Regulatory Requirement <input type="checkbox"/>	Neighborhood Additions <input type="checkbox"/>	Other <input type="checkbox"/> FEMA, GOHSEO & CNO.
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1. Amendment No. 4 adds final design and/or engineering construction services for the following Recovery Roads (RR) projects: \$390,265.69
 - i. RR037 Filmore North Group A
 - ii. RR038 Filmore North Group B
 - iii. RR042 Filmore South Group A
 - iv. RR043 Filmore South Group B
 - v. RR069 Lake Terrace and Oaks Group A
 - vi. RR072 Lake Terrace and Oaks Group D
 - vii. RR073 Lake Vista Group A
 - viii. DPW582 Oak Park Drainage
2. The Contract Completion Date is established as 6/30/2023, which coincides Project Worksheet (PW) 21031, the FEMA Settlement.

Potential Amendments Through the End of the Contract:

Staff still needs to negotiate fees for bid documents, design, bidding, construction administration, record drawings, and/or resident inspection for the following RR projects:

Wave 3:

- RR039 Filmore North Group C
- RR041 Filmore North Group E
- RR071 Lake Terrace and Oaks Group C
- RR074 Lake Vista Group B
- RR079 Lakeshore Group B
- RR080 Lakeshore Group C

Wave 4: RR040 Filmore North Group D
 RR044 Filmore South Group C
 RR045 Filmore South Group D
 RR070 Lake Terrace and Oaks Group B
 RR075 Lake Vista Group C
 RR076 Lake Vista Group D
 RR077 Lake Vista Group E
 RR081 Lakeshore Group D
 RR082 Lakeshore Group E

Spending Previous Years:

Cumulative Contract Spending: 3/13/2012 to 4/1/2020: \$ 1,048,304.81

Contractor's Past Performance:

According to the Board's project manager, the designer's timeliness of deliverables, conformance to SWBNO policies and procedures, quality all meet expectations. To date the consultant has not achieved a DBE participation rate of 35%. Current DBE participation is calculated to be 13.0%. Remaining DBE participation will be met by Resident Inspection Services during Construction.

PROCUREMENT INFORMATION

Contract Type:	Professional Services	Award Based On:	Best Qualified
Commodity:	Engineering Services	Contract Number:	PW 21031
Contractor Market:	Public RFQ with DBE participation		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

Funding:	CP 175-13	Department:	JIRR
System:	Water	Department Head:	Mark D Van Hala PE
Job Number:	A1369FEM	Purchase Order #:	PG20196000182

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer		
Water		
Drainage		
Grant		
Other – FEMA (PW 21031)	100%	\$ 390,265.69
TOTAL ESTIMATED DOLLAR AMOUNT OF AMENDMENT		\$ 390,265.69

I certify that this contract action complies with all Sewerage and Water Board procurement policies and guidance, ethics rules and meets necessary regulatory requirements, including compliance with financing sources,

Mark D. Van Hala, P.E.

Program Administrator

Joint Infrastructure Recovery Request

AUTHORIZATION OF AMENDMENT NO. 5 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN SEWERAGE AND WATER BOARD OF NEW ORLEANS AND MWH AMERICAS, INC. (predecessor in interest to STANTEC CONSULTING SERVICES, INC.) FOR DESIGN AND ENGINEERING SERVICES FOR THE WATER LINE REPLACEMENT PROGRAM (WLRP)

WHEREAS, by Resolution R-214-2011, adopted at its December 2011 Board meeting, the Board approved a list of engineering and consulting firms, including MWH Americas, Inc. (“MWH”), for the replacement and rehabilitation of its Water Line Replacement Program (WLRP); and

WHEREAS, by Resolution R-001-2012, approved at its January 18, 2012 meeting, the Board authorized execution of a contract with MWH to provide engineering and design services for the Board’s Waterline Replacement Program (WLRP) for the Bywater, Florida, Florida Development, Marigny, St. Claude and St. Roch neighborhoods, and pursuant to Resolution R-001-2012 the Board and MWH entered into a Professional Services Agreement dated April 3, 2012 (the “Original Agreement”); and

WHEREAS, the fee under the original agreement was not to exceed 18% of the cost of construction with duration until construction of the project was complete; and

WHEREAS, by Resolution R-144-2012 on August 15, 2012, the Board authorized amendment of the Original Agreement to provide for compensation for surveying services to be billed in accordance with the prevailing FEMA recommended policy (not to exceed \$7.00 per linear foot in 2012, which includes Consultant’s mark-up on the direct cost of surveying); and

WHEREAS, by Resolution R-163-2014 on August 20, 2014, the Board authorized amending the Original Agreement as Amendment No. 2, to include program/project management services, design and inspection services of repair or replacement of drain lines damaged by Katrina as approved and funded by the Federal Emergency Management Agency (“FEMA”) under Project Worksheets (“PWs”), for the City of New Orleans (“City”), through its Department of Public Works (“DPW”),

WHEREAS, the fee under Amendment No. 2 was not to exceed 10% of the construction cost; and

WHEREAS, by Resolution R-233-2014 on November 19, 2014, the Board authorized amending the Original Agreement as amended by Amendment No. 3, to include identification FEMA eligible ADA curb ramps noted in PWs for the City and DPW, and payment of fees therefor; and

WHEREAS, by merger effective January 1, 2017, **STANTEC CONSULTING SERVICES, INC.** (“Consultant”) acquired MWH and assumed all its responsibilities under the Agreement as amended; and

WHEREAS, to prevent unnecessary delays to the Sewerage and Water Board’s Water Line Replacement Program and the City of New Orleans Recovery Roads Program as a result of DPW modifying its project limits after S&WB designs were completed, S&WB tasked its consultants with realigning their previously completed designs to correspond to those project limits modified by DPW; and,

WHEREAS, by Resolution R-010-2020, the Board authorized amending the Original Agreement as amended by Amendment No. 4, to include final design for RR004 Bayou St John, Fairgrounds and Seventh Ward Group B and RR170 St Claude Group E, and final design and engineering construction services for projects RR166 St Claude Group A, RR167 St Claude Group B, RR168 St Claude Group C, RR180 St Roch Group A, RR181 St Roch Group B and in the amount of \$342,272.60, to delete any future program/project management services and all unaccrued program/project management services fees, and to establish a contract expiration date of May 30, 2022; and,

WHEREAS, the Board is in need of engineering design services for on RR167: St Claude Group B (a DOTD revision), RR004: Bayou St. John, Fairgrounds, Seventh Ward Group B Construction Admin & Inspection, RR020: Bywater, Marigny Group A (Final Design, Construction Admin and Inspection, RR170: St. Claude Group E (Construction Admin and Inspection, and RR168: St. Claude Group C Construction Admin and Inspection; and

WHEREAS, the Consultant is willing to perform these services for an amount not to exceed \$119,874.90 for a total fee under the Agreement not to exceed \$1,359,751.73;and,

NOW, THEREFORE BE IT RESOLVED, that the President or President Pro Tem of the Sewerage and Water Board is hereby authorized to execute on behalf of the Sewerage and Water Board of New Orleans Contract Amendment No. 5 to the existing agreement with Stantec Consulting Services, Inc. (as successor in interest to MWH Americas, Inc.) to include engineering services for RR167: St Claude Group B, RR004: Bayou St. John, Fairgrounds, Seventh Ward Group B, RR020: Bywater, Marigny Group A, RR170: St. Claude Group E, and RR168: St. Claude Group C; at an amount not to exceed \$119,874.90 and for a total fee under the Agreement not to exceed \$1,359,751.73, and extend the contract expiration date from May 30, 2022 to June 30, 2023.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban,
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS PROFESSIONAL SERVICES FACT SHEET



ACTION REQUESTED

PROFESSIONAL SERVICES ADDITIONAL ENGINEERING SERVICES

Stantec Consulting Services, Inc.

Approval of Contract Change No. 5 for \$119,874.90

CONSULTANT/SUBCONSULTANT INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION:	
		Target	Actual
Stantec Consulting Services, Inc.	Gotech, Inc. IMS Engineers	35%	0.0% 0.0%

DESCRIPTION AND PURPOSE

Original Contract R-001-2012:	Total Fee of this agreement shall not to exceed 18% of the construction cost.
Amendments:	
# 1. R-144-2012: Survey	Survey rate tied to latest FEMA guidelines, \$7/LF
# 2. R-163-2014: PPM services	Total Fee of this amendment shall not to exceed 10% of construction cost.
# 3. R-233-2014: ADA Curb Ramps	\$ 557,031.57 (see below)
Obligations through Amend. # 4.	\$ 897,149.23
# 4. R-10-2020 Settlement...	\$ 342,272.60 (see below)
Value per Amend. # 4.	\$ 1,239,876.83
# 5. Proposed Amendment	\$ 119,874.90 (see below)
Total Revised Value of Contract:	\$ 1,359,751.73
Original Contract Dates:	4/09/2012 to end of construction
Time Extensions Authorized:	May 30, 2022 (Amendment No. 4)
Time Extensions Proposed:	06/30/2023. (Amendment No. 5)

Purpose and Scope of the Contract:

This agreement provides engineering services for the Joint Infrastructure Recovery Request (JIRR) program in coordination with the City of New Orleans(CNO) Recovery Roads(RR) Program for Bywater, Florida Area, Marigny, St. Roch, and St. Claude neighborhoods.

Amendment No. 1 added FEMA's latest reimbursable surveying rate, at that time the rate was not to exceed \$7/LF.

Amendment No. 2 added program/project management (PPM) services; the total fee for this service was not to exceed 10% the cost of construction.

Amendment No. 3 added ADA Curb Ramps evaluations up to \$557,031.57.

Amendment No. 4. incorporated the Settlement, and other FEMA clauses, rescinded program/project management services, and set fees for RR engineering construction services associated with RR085, RR166, RR167, RR168, RR170, RR180, and RR181 in the amount of \$342,272.60.

Reason for Amendment:

Negotiate Fee(s) <input checked="" type="checkbox"/>	Differing Site condition <input type="checkbox"/>	Regulatory Requirement <input type="checkbox"/>	Design Modification <input type="checkbox"/>	Other <input type="checkbox"/> FEMA, GOHSEP & CNO
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Amendment No. 5. proposes fair and reasonable engineering construction services fees in the amount of \$119,874.90 for the following projects:

- 1.) RR167: St Claude Group B
- 2.) RR004: Bayou St. John, Fairgrounds, Seventh Ward Group B
- 3.) RR020: Bywater, Marigny Group A
- 4.) RR170: St. Claude Group E
- 5.) RR168: St. Claude Group C

Spending Previous Years:

Cumulative Contract Spending: 9/10/2012 to 04/16/2020: \$ 575,230.87

Contractor's Past Performance:

The designer's timeliness of deliverables, conformance to SWBNO policies, procedures, and quality meet expectations. DBE participation will be met by Resident Inspection services during Construction.

PROCUREMENT INFORMATION

Contract Type:	Professional Services	Award Based On:	Best Qualified
Commodity:	Engineering Services	Contract Number:	PW 21031
Contractor Market:	Public RFQ with DBE participation		

Compliance with procurement laws	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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BUDGET INFORMATION

Funding:	CP 175-13/CP 175-14	Department:	JIRR
System:	Water	Department Head:	Mark D Van Hala PE
Job Number:	A1348FEM	Purchase Order #:	PG20196000145

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer		
Water		
Drainage		
Grant		
Other – FEMA (WLRP)	100%	\$ 119,874.90
TOTAL ESTIMATED DOLLAR AMOUNT OF AMENDMENT		\$ 119,874.90

I certify that this contract action complies with all Sewerage and Water Board procurement policies and guidance, ethics rules and meets necessary regulatory requirements, including compliance with financing sources,

Mark D. Van Hala, P.E.

Program Administrator

Joint Infrastructure Recovery Request

AUTHORIZATION OF AMENDMENT NO. 4 TO THE AGREEMENT BETWEEN THE SEWERAGE AND WATER BOARD OF NEW ORLEANS AND TRIGON ASSOCIATES, LLC FOR ENGINEERING AND DESIGN SERVICES FOR THE WATERLINE REPLACEMENT PROGRAM

WHEREAS, the **SEWERAGE AND WATER BOARD OF NEW ORLEANS** (“Board”) and **TRIGON ASSOCIATES, LLC** (Consultant) are parties to an original agreement dated March 20, 2012, authorized by Resolution R-001-2012 approved January 18, 2012, for Consultant to provide engineering and design services for the Water Line Replacement Program (WLRP) for the Lakeview, Lakewood, Navarre, and West End neighborhoods (Original Agreement); and,

WHEREAS, the fee under the original agreement was not to exceed 18% of the cost of construction cost with duration until construction of the project was complete; and

WHEREAS, the Board by Resolution R-148-2012 approved on August 15, 2012, an amendment to the Original Agreement to provide for compensation for surveying services at a rate not to exceed \$7 per linear foot in 2012; and,

WHEREAS, pursuant to Resolution R-148-2012, the Board and Consultant executed Amendment No. 1 dated September 10, 2012, amending the Original Agreement to provide for compensation for surveying services at a rate not to exceed \$7 per linear foot in 2012; and,

WHEREAS, by Resolution R-153-2013 approved on August 13, 2013, the Board authorized amending the Agreement to provide for additional compensation of \$58,324.00, due to delays encountered by the contractor in the installation of the new water lines, including unknown utilities, aging valves, tees and other fittings, additional construction phase services ; and,

WHEREAS, pursuant to Resolution R-153-2013, the Board and Consultant executed Amendment No. 2 dated November 12, 2013, to provide for additional compensation in the amount of \$58,324.00; and,

WHEREAS, the Board by Resolution R-136-2014 approved on July 16, 2013, authorized amending the agreement to include program/project management services, design and inspection services of repair or replacement of drain lines damaged by Katrina as approved and funded by FEMA PWs for the City Department of Public Works, and payment of fees therefor; and,

WHEREAS, pursuant to Resolution R-136-2014 the Board and Consultant executed Amendment 3 dated August 6, 2014, to provide for program/project management services, increase/decrease compensation for design, construction inspection services and program and project management in accordance with the maximum allowed under the corresponding approved FEMA Project Worksheets; and,

WHEREAS, the Board proposes removal of project/program management services from its scope and reduce the costs accordingly, incorporate clauses that allow for Fair and Reasonable fees to be negotiated in accordance with FP&C State Guidelines and Cost Reasonable Analysis, incorporate the latest FEMA and Federal Requirements clauses into the Contract; and

WHEREAS, the Board is in need of final design services for the RR085 Lakeview North Group C, RR094 Lakewood Group A, RR132 Navarre Group A, and RR193 West End Group A; and

WHEREAS, the Consultant is willing to perform same for \$33,429.00.

NOW, THEREFORE BE IT RESOLVED, that the President or the President Pro Tem be and is hereby authorized to execute on behalf of the Sewerage and Water Board of New Orleans Contract Amendment No. 4 to the existing agreement with Trigon Associates, Inc. to set final design fees for the RR085 Lakeview North Group C, RR094 Lakewood Group A, RR132 Navarre Group A, and RR193 West End Group A at a fee not to exceed \$33,429.00, to remove project/program management services, incorporate clauses that allow for fair and reasonable fees to be negotiated in accordance with FP&C State guidelines and cost reasonable analysis, incorporate the latest FEMA and Federal Requirements clauses into the Contract; establish a total fee not to exceed \$1,191,219.89 and set the contract end date at June 30, 2023.

I, Ghassan Korban, Executive Director,
Sewerage and Water Board of New Orleans,
do hereby certify that the above and foregoing
is a true and correct copy of a resolution adopted
at the Regular Meeting of said Board,
duly called and held, according to law, on
May 20, 2020.

Ghassan Korban,
EXECUTIVE DIRECTOR
SEWERAGE AND WATER BOARD OF NEW ORLEANS

Sewerage and Water Board of New Orleans
BOARD OF DIRECTORS PROFESSIONAL SERVICES FACT SHEET



ACTION REQUESTED

Engineering Services Amendment to Professional Services Agreement

Approval of Contract Amendment No. 4 for \$33,429.00

CONSULTANT/SUBCONSULTANT INFORMATION

PRIME:	SUBS:	DBE PARTICIPATION:	
		Target	Actual
Trigon Associates, LLC	GAEA CONSULTANTS, CIRUCLAR CONSULTING	20%	0%
		20%	0%

0%

DESCRIPTION AND PURPOSE

Original Contract Value: Total Fee of this agreement shall not to exceed 18% of the construction cost. T

Previous Amendments

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. R-148-2012 – Surveying rate 2. R-153-2013– Delays In Const. 3. R-136-2014 – Added P&PMS | <p>Surveying work fee NTE \$7.00 per lineal foot.</p> <p>Added \$58,325 for Delays in Construction.</p> <p>Not to exceed 10% of construction cost.</p> |
|--|--|

Work Obligated through 12/31/2019: **\$ 1,157,790.89**

Amendment No. 4 Value **\$ 33,429.00** (see below)

Total Revised Value of Contract: \$ 1,191,219.89

Original Contract Dates: 3/20/2012 - construction of project is complete.

Amended Completion Date: 6/30/2023 (PW 21031 End Date)

Purpose and Scope of the Contract:

This agreement provides engineering services for the Joint Infrastructure Recovery Request (JIRR) program in coordination with the City of New Orleans(CNO) Recovery Roads(RR) Program for the following neighborhoods – Lakeview (PW 19846), Lakeview (PW 20701), Lakewood (PW 20313), Navarre (PW 20347) and West End (PW 20649).

Amendment No. 1 added Surveying work rate NTE \$7.00 per lineal foot.

Amendment No. 2 added \$58,325 for Delays in Construction.

Amendment No. 3 added Program and Project Management Services(P&PMS); the total fee for this service was not to exceed 10% the cost of construction and added Seventh Ward, Treme-Lafitte and Tulane-Gravier neighborhoods.

Reason for Amendment:

Negotiate Fee(s) <input checked="" type="checkbox"/>	Differing Site condition <input type="checkbox"/>	Regulatory Requirement <input checked="" type="checkbox"/>	Design Change <input type="checkbox"/>	Other <input checked="" type="checkbox"/> FEMA, GOHSEO & CNO.
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Since the Board and Consultant entered into the 2012 original agreement. FEMA has issued the PW Settlement. The CNO has re-allocated neighborhood work into smaller RR projects within each neighborhood. Program/project management services are now being performed by Board staff.

Therefore Amendment No. 4:

- a. Establishes the value of the agreement through Amendment No.4 : \$1,157,790.89.
- b. Removes the requirement that the fees for the contract are based upon a Not To Exceed(NTE) 18% of the Cost of Construction.
- c. Incorporates clauses that allow for Fair and Reasonable fees to be negotiated in accordance with FP&C State Guidelines and a Cost Reasonable Analysis.
- d. Incorporate the latest FEMA and Federal Requirements clauses into the Contract.
- e. Rescinds unaccrued project/program management fees authorized by Amendment 3.
- f. Determines the amount of work to be completed in accordance with the JIRR Program and negotiates fees for that work in accordance with FP&C Guidelines.
- g. Establishes engineering service fees for for the following projects and tasks:
 - i. RR085 Lakeview North Group C, of \$16,729.00 for Final Design.
 - ii. RR094 Lakewood Group A, of \$6,300.00 for Final Design.
 - iii. RR132 Navarre Group A, of \$5,000.00 for Final Design.
 - iv. RR193 West End Group A of \$5,400.00 for Final Design.
- h. Agrees to schedules for negotiated tasks.
- i. Identifies future RR projects which need to be negotiated.
- j. Sets the Contract Completion Date to 6/30/2023, which is the Board's completion date in Project Worksheet(PW) 21031, the FEMA Settlement.

Potential Amendments Through the End of the Contract:

Staff still needs to negotiate fees related for bid documents, design, bidding, construction administration, record drawings, and/or resident inspection for the following RR projects:

JIRR Wave 1

1. RR094 Lakewood Group A,
2. RR132 Navarre Group A,
3. RR193 West End Group B,

JIRR Wave 2

4. RR085 Lakeview North Group C,
5. RR194 West End Group B,

JIRR Wave 3

6. RR084 Lakeview North Group B,
7. RR086 Lakeview North Group D,
8. RR091 Lakeview South Group B,
9. RR095 Lakewood Group B,
10. RR195 West End Group C,

JIRR Wave 4

11. RR087 Lakeview North Group E,
12. RR088 Lakeview North Group F,
13. RR089 Lakeview North Group G,
14. RR096 Lakewood Group C,
15. RR196 West End Group D,
16. RR197 West End Group E,
17. RR198 West End Group F, and
18. RR199 West End Group G

Engineering Services Amendment(s) to this Professional Services Agreement will be presented to the CMRC and/or the Board upon negotiating cost reasonable fees and/or rates for these projects or combination thereof.

Spending To Date:

Cumulative Contract Spending: 12/12/2012 to 12/31/2019: \$ 1,157,790.89

Contractor's Past Performance:

The engineer's timeliness of deliverables, conformance to SWBNO policies and procedures, quality meet expectations. To date the consultant has not achieved a DBE participation rate of 40%, because DBE participation will be met by Resident Inspection Services during Construction.

PROCUREMENT INFORMATION

Contract Type:	Professional Services	Award Based On:	Best Qualified
Commodity:	Engineering Services	Contract Number:	PW 21031
Contractor Market:	Public RFQ with DBE participation		
Compliance with procurement laws	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

BUDGET INFORMATION

Funding:	CP 175-13	Department:	JIRR
System:	Water	Department Head:	Mark D Van Hala PE
Job Number:	A1369FEM	Purchase Order #:	PG20196000121

ESTIMATED FUND SOURCE

User	Share%	Dollar Amount
Sewer		
Water		
Drainage		
Grant		
Other – FEMA (21031)	100%	\$ 33,429.00
TOTAL ESTIMATED DOLLAR AMOUNT OF AMENDMENT		\$ 33,429.00

I certify that this contract action complies with all Sewerage and Water Board procurement policies and guidance, ethics rules and meets necessary regulatory requirements, including compliance with financing sources,

Mark D. Van Hala, P.E.

Program Administrator

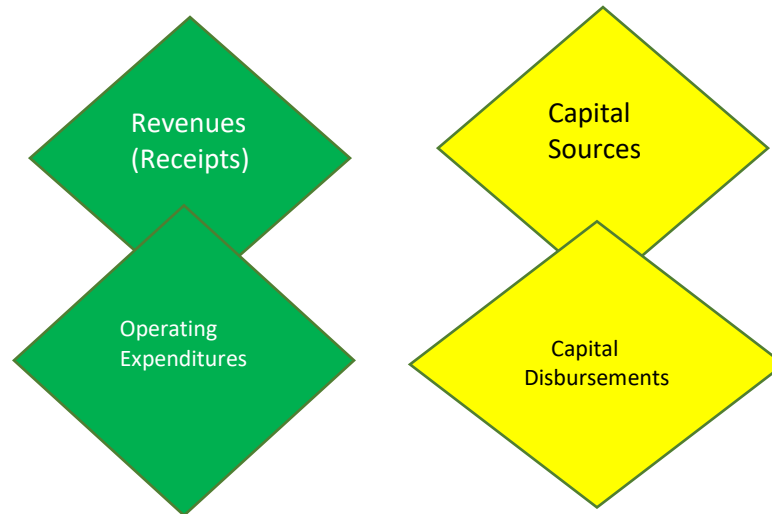
Joint Infrastructure Recovery Request

EXECUTIVE SUMMARY

March 2020

As of the end of March 2020, with three months of the fiscal year completed but the periods not yet closed, we are on track with budgetary expectations. At this early point in time, water and sewer revenues are above the anticipated amount by 5% and operating expenditures are below budget by 44%. A summary analysis of the financial results and other performance goals is attached for your further review.

- On-Target
- Caution
- Under-Target



(in millions)

	Budget	YTD Budget	Actual	Variance Favorable/(Unfavorable)	Actual/YTD Budget %
Revenues (Operating)	\$ 269.0	\$ 67.2	\$ 70.3	\$ 3.1	105%
Ad Valorem/Other	\$ 73.5	\$ 18.4	\$ 16.9	\$ (1.5)	-9%
Expenditures	\$ 321.0	\$ 80.2	\$ 35.0	\$ 45.2	44%

YTD = Year to Date

	Water		Sewer		Drainage
	2019 (P)	2020 (P)	2019 (P)	2020 (P)	
Debt Service Coverage Ratios	2.83	2.24	3.13	1.83	N/A

A = Actual P = Preliminary

MONTHLY FINANCIAL REPORT

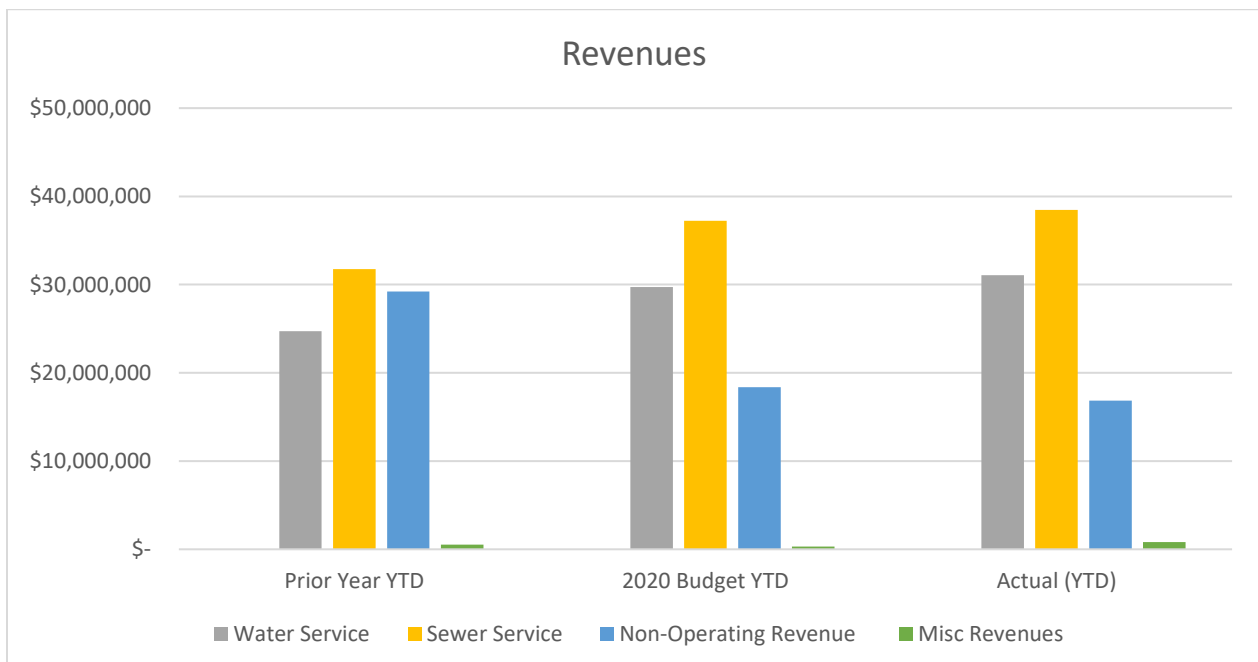
MONTHLY FINANCIAL REPORT (MARCH)

OPERATING BUDGET REVENUES	Budget (MTD)	Actual (MTD)	2020 Budget YTD	Actual (YTD)	Prior Year YTD	Actuals as % of YTD Budget
Water Service	\$ 9,912,698.75	\$ 9,906,975.00	\$ 29,738,096.25	\$ 31,061,416.00	\$ 24,724,530.00	104.45%
Sewer Service	\$ 12,409,209.75	\$ 12,431,422.00	\$ 37,227,629.25	\$ 38,463,163.00	\$ 31,745,553.00	103.32%
Non-Operating and Maintenance Revenues	\$ 6,121,658.75	\$ 18,710,419.00	\$ 18,364,976.25	\$ 16,858,289.00	\$ 29,229,312.00	91.80%
Misc Revenues	\$ 100,402.67	\$ 191,070.00	\$ 301,208.00	\$ 832,777.00	\$ 543,547.00	276.48%
Total Revenues	\$ 28,543,969.92	\$ 41,239,886.00	\$ 85,631,909.75	\$ 87,215,645.00	\$ 86,242,942.00	101.85%
OPERATING EXPENSES						
Water Service	\$ 9,449,973.00	\$ 4,249,927.00	\$ 28,349,919.00	\$ 12,935,883.00	\$ 23,610,421.00	45.63%
Sewer Service	\$ 11,203,802.75	\$ 6,077,402.00	\$ 33,611,408.25	\$ 14,688,058.00	\$ 21,529,529.00	43.70%
Drainage Service	\$ 6,094,106.25	\$ 4,126,110.00	\$ 18,282,318.75	\$ 7,470,167.00	\$ 15,695,962.00	40.86%
Total Expenses	\$ 26,747,882.00	\$ 14,453,439.00	\$ 80,243,646.00	\$ 35,094,108.00	\$ 60,835,912.00	43.73%
Adjustment for Non-Cash Expenses	\$ (6,121,125.00)	\$ (5,230,762.00)	\$ (18,363,375.00)	\$ (13,254,863.00)	\$ (16,330,904.00)	
Debt Service Payments (Prin. and Interest)		\$ -	\$ (9,309,988.75)	\$ (4,576,279.73)		
Adjusted Total Expenses	\$ 20,626,757.00	\$ 9,222,677.00	\$ 52,570,282.25	\$ 17,262,965.27	\$ 44,505,008.00	
Net Operating Income	\$ 7,917,212.92	\$ 32,017,209.00	\$ 33,061,627.50	\$ 69,952,679.73	\$ 41,737,934.00	

Variance Analysis for Major Reported Items

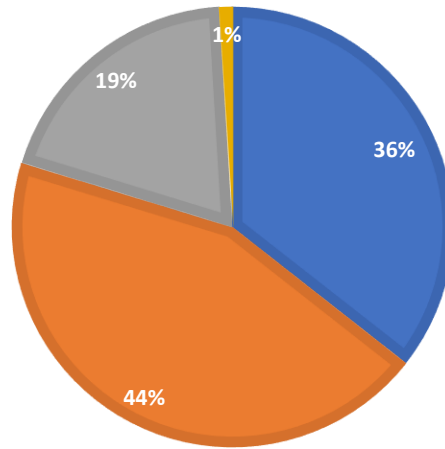
Revenues:

The year to date revenues are up compared to budget by \$1.6 million or approximately 2%. This can be attributed to the partial receipt of 2020 ad valorem taxes. Also, water and sewer revenues are higher than the budgeted amount by 5%; \$1.3 million or 4% for Water Revenues and \$1.2 million or 3% for Sewer Revenues. Given the recent events surrounding the COVID-19 health emergency, the revenue trends will be carefully watched over the coming months as continued decreases in commercial use is anticipated.



2020 YTD REVENUE MIX

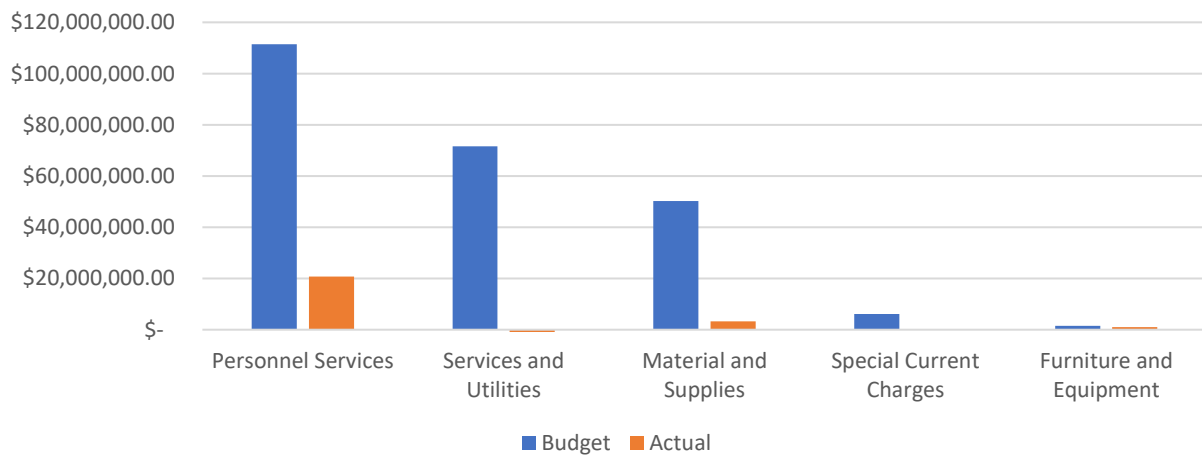
■ Water Service ■ Sewer Service ■ Non-Operating Revenue ■ Misc Revenues



Expenses:

Expenses through March are below the budgeted straight-line amount by 44%. At this early point in the fiscal year, effective trends may not exist.

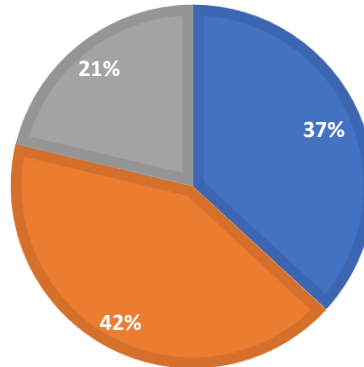
Operating Expenses by Category



MONTHLY FINANCIAL REPORT

2020 YTD EXPENSE MIX

■ Water Service ■ Sewer Service ■ Drainage Service



Capital

2020 CAPITAL DISBURSEMENTS (As of 3/31/20)

	Budgeted	Actual Expenditures	
		YTD	Remaining
Grant Funded Projects (FEMA/HMGP)	\$ 209,466,231.00	\$ 1,738,309.27	\$ 207,727,921.73
Fair Share Projects	\$ 20,500,000.00	\$ -	\$ 20,500,000.00
Targeted Funded Projects	\$ 95,428,650.00	\$ 3,616,577.78	\$ 91,812,072.22
Total	\$ 325,394,881.00	\$ 5,354,887.05	\$ 320,039,993.95

Federal Grant/Funding Status

FEDERAL GRANT/FUNDING STATUS (As of 3/31/20)

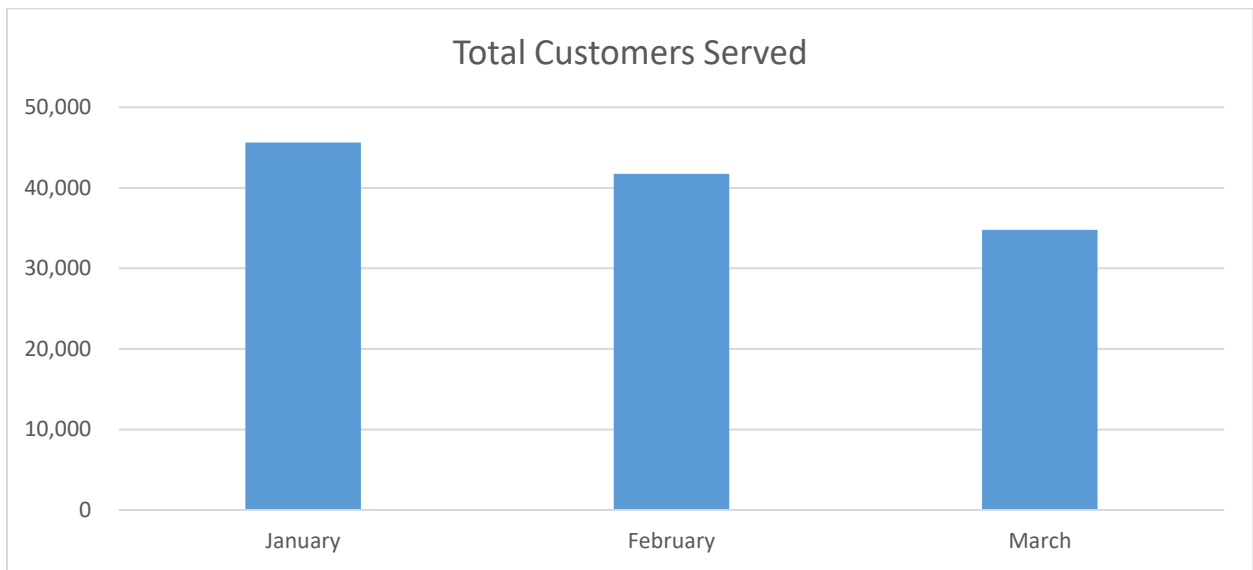
	Authorized	Obligated	Expended	Reimbursed
Hurricane PA Projects	\$ 547,876,986.00	\$ 547,137,978.39	\$ 448,281,138.00	\$ 468,256,212.44
HMGP Projects	\$ 217,955,728.00	\$ 171,774,769.00	\$ 177,820,381.00	\$ 127,622,354.00
JIRR Projects	\$ 268,448,968.00	\$ 268,448,968.15	\$ 7,694,088.00	\$ 3,934,463.00
Totals	\$ 1,034,281,682.00	\$ 987,361,715.54	\$ 633,795,607.00	\$ 599,813,029.44

Customer Experience:

In March 2020, a total of 34,795 customers were served via the call center, walk-in centers, IVR or emails. This does not include actions and responses related to investigations. The following charts provide a summary of the benchmarks related to phone calls from customers to the call center, the emergency phone center and visits to our walk-in centers.

Call Center

Total # Calls	Total calls Answered	Total Dropped Calls	Average Call Wait	% Answered
23,273	19,640	3,633	2 min 34 secs	84%

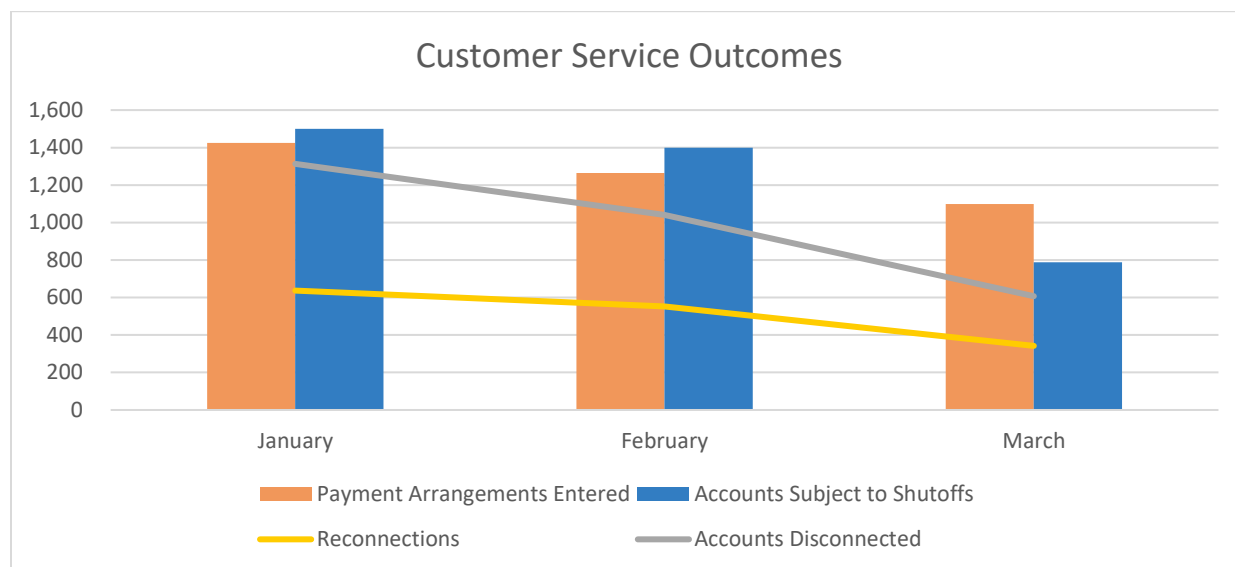


Administrative

Payment Arrangements	Shut-Offs
1,099	607

Walk-In Customers	E-mails Received
3,259	2,282

MONTHLY FINANCIAL REPORT



Billing Accuracy

The billing and collections division is responsible for the creation and distribution of accurate customer bills, resolving all billing complaints, interfacing with large non-residential customers and ensuring successful collections efforts to ensure the financial solvency of SWBNO. In order to provide for the accuracy of the customer bills, it is necessary to measure and report the actual water use of each customer and ensure the integrity of the system by coordinating account investigations as necessary from either customer inquiries or from staff-initiated queries. The following metrics are monitored to help management measure and improve the bill accuracy, improve the customer response time and implement best practice collection activity.

The Sewerage and Water Board (SWBNO) suspended water service shut-offs Thursday, March 12, and will adhere to this policy change for the duration of the Mayor's Declared Emergency in response to the COVID-19 pandemic.

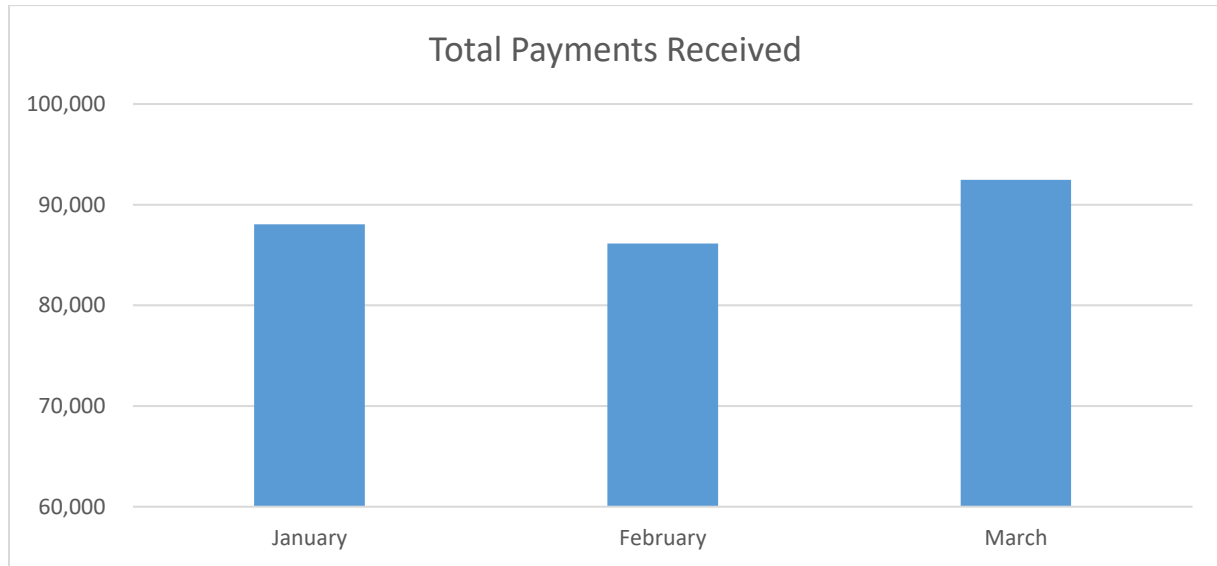
MARCH 2020 METRICS		
	February	March
# of Estimated Bills*	45,560	40,889
# of Actual Bills	86,280	64,599
# of Meters Read*	77,132	42,965
# of New Investigation Requests	1,025	870
# of Completed Investigation Requests	1,561	973
Avg # of Days to Complete Investigation Requests	72	67
Avg # of Days for New Account Requests (Transfers)	14	17

**Due to billing cycles, information on the number of estimated bills and number of meters read may overlap months causing some information to be reported in the following month's data.*

MONTHLY FINANCIAL REPORT

Collections

A total of 92,477 payments were received in February. These payments are received via mail, walk-ins, online payments, and IVR.



Active Accounts

CUSTOMER ACCOUNT AGING REPORT					
[As of March 31, 2020]					
CUSTOMER CATEGORY TYPE	TOTAL NUMBER OF ACCOUNTS	TOTAL NUMBER OF DELINQUENCIES	60+ DAYS PAST DUE	TOTAL NUMBER OF ACCOUNTS IN DISPUTE	
Residential	119,444	23,037	\$ 24,690,013.22	1,906	
Multi-Family	4,585	691	\$ 2,207,063.56	124	
Commercial	12,790	1,445	\$ 7,709,894.48	239	
Industrial	31	3	\$ 7,329.50	-	
TOTALS	136,850	25,176	\$ 34,614,300.76	2,269	

# of Disconnect Notices Sent	2,727
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Inactive Accounts

March 2020							
Row Labels	Class Count		Sum of Balance		Average Per Unit Balance		
	February	March	February	March	February	March	
COMMERCIAL	15	15	16,811.73	16,497.93	1,120.78	1,099.86	
HYDRANT	48	48	225,006.86	219,022.67	4,687.64	4,562.97	
INDUSTRIAL	1	1	32,641.78	32,641.78	32,641.78	32,641.78	
LG COMMERCIAL	124	124	1,147,018.67	1,081,837.85	9,250.15	8,724.50	
MULTI FAMILY	1,016	1,019	1,097,586.97	1,095,700.48	1,080.30	1,075.27	
RESIDENTIAL	42,330	42,468	31,144,263.02	31,692,451.85	735.75	746.27	
SM COMMERCIAL	1,702	1,707	2,496,520.13	2,505,268.67	1,466.82	1,467.64	
Grand Total	45,236	45,382	36,159,849.16	36,643,421.23			

SEWERAGE AND WATER BOARD OF NEW ORLEANS
ALL SYSTEM FUNDS
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH PRIOR YEAR COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H	
	MTD	MTD	MTD		YTD	YTD	YTD		
	Actual	Prior Year	Variance	%	Actual	Prior Year	Variance	%	
Operating revenues:									
1 Sales of water and delinquent fees	9,906,975	9,336,136	570,839	6.1%	31,061,416	24,724,530	6,336,886	25.6%	1
2 Sewerage service charges and del fees	12,431,422	10,880,178	1,551,244	14.3%	38,463,163	31,745,553	6,717,610	21.2%	2
3 Plumbing inspection and license fees	32,660	41,780	(9,120)	-21.8%	117,756	138,210	(20,454)	-14.8%	3
4 Other revenues	158,410	214,835	(56,424)	-26.3%	715,021	405,337	309,684	76.4%	4
5 Total operating revenues	22,529,467	20,472,929	2,056,539	10.0%	70,357,356	57,013,630	13,343,726	23.4%	5
Operating Expenses:									
6 Power and pumping	820,619	1,569,504	(748,885)	-47.7%	2,069,306	4,169,769	(2,100,464)	-50.4%	6
7 Treatment	336,384	(1,629,289)	1,965,672	-120.6%	748,961	814,977	(66,016)	-8.1%	7
8 Transmission and distribution	798,348	1,457,781	(659,433)	-45.2%	5,490,073	9,430,470	(3,940,397)	-41.8%	8
9 Customer accounts	333,173	420,348	(87,175)	-20.7%	1,044,991	1,096,005	(51,014)	-4.7%	9
10 Customer service	495,754	280,941	214,813	76.5%	1,377,356	872,340	505,016	57.9%	10
11 Administration and general	2,882,595	3,169,120	(286,525)	-9.0%	8,506,982	9,447,013	(940,031)	-10.0%	11
12 Payroll related	2,804,404	4,132,490	(1,328,086)	-32.1%	6,462,919	11,523,907	(5,060,988)	-43.9%	12
13 Maintenance of general plant	751,400	2,258,145	(1,506,746)	-66.7%	(3,861,344)	7,150,526	(11,011,870)	-154.0%	13
14 Depreciation	4,954,114	4,954,114	-	0.0%	12,894,591	14,862,341	(1,967,750)	-13.2%	14
15 Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16 Provision for doubtful accounts	361,124	276,461	84,664	30.6%	1,082,399	829,382	253,017	30.5%	16
17 Provision for claims	(84,476)	290,757	(375,233)	-129.1%	(722,127)	639,181	(1,361,307)	-213.0%	17
18 Total operating expenses	14,453,439	17,180,372	(2,726,932)	-15.9%	35,094,109	60,835,912	(25,741,803)	-42.3%	18
19 Operating income (loss)	8,076,028	3,292,557	4,783,471	145.3%	35,263,248	(3,822,282)	39,085,530	-1022.6%	19
Non-operating revenues (expense):									
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21 Three-mill tax	5,131,011	2,395,596	2,735,415	114.2%	5,131,011	7,395,596	(2,264,585)	-30.6%	21
22 Six-mill tax	5,428,615	2,527,306	2,901,309	114.8%	5,428,615	7,527,306	(2,098,691)	-27.9%	22
23 Nine-mill tax	8,137,139	3,788,331	4,348,809	114.8%	8,137,139	13,788,331	(5,651,191)	-41.0%	23
24 Interest income	13,654	24,873	(11,220)	-45.1%	59,193	419,340	(360,147)	-85.9%	24
25 Other Taxes	-	99,091	(99,091)	-100.0%	(198,475)	99,091	(297,566)	-300.3%	25
26 Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27 Interest expense	-	-	-	0.0%	(1,699,195)	-	(1,699,195)	0.0%	27
28 Operating and maintenance grants	-	(202)	202	-100.0%	-	(352)	352	-100.0%	28
29 Provision for grants	-	-	-	0.0%	-	-	-	0.0%	29
30 Total non-operating revenues	18,710,419	8,834,995	9,875,424	111.8%	16,858,289	29,229,312	(12,371,024)	-42.3%	30
31 Income before capital contributions	26,786,447	12,127,552	14,658,895	120.9%	52,121,536	25,407,031	26,714,506	105.1%	31
32 Capital contributions	-	2,841,251	(2,841,251)	-100.0%	157,471	3,937,700	(3,780,229)	-96.0%	32
33 Change in net position	26,786,447	14,968,803	11,817,644	78.9%	52,279,007	29,344,731	22,934,276	78.2%	33
34 Audit Adjustment						2,543,545			34
35 Net position, beginning of year					2,247,345,536	2,244,801,991	2,543,545	0.1%	35
36 Net position, end of year					2,299,624,543	2,274,146,722	25,477,821	1.1%	36

SEWERAGE AND WATER BOARD OF NEW ORLEANS
ALL SYSTEM FUNDS
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH BUDGET COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H	
	MTD	MTD	MTD		YTD	YTD	YTD		
	Actual	Budget	Variance	%	Actual	Budget	Variance	%	
Operating revenues:									
1 Sales of water and delinquent fees	9,906,975	9,912,699	(5,724)	-0.1%	31,061,416	29,738,096	1,323,320	4.4%	1
2 Sewerage service charges and del fees	12,431,422	12,409,210	22,212	0.2%	38,463,163	37,227,629	1,235,534	3.3%	2
3 Plumbing inspection and license fees	32,660	51,790	(19,130)	-36.9%	117,756	155,371	(37,615)	-24.2%	3
4 Other revenues	158,410	48,613	109,798	225.9%	715,021	145,838	569,184	390.3%	4
5 Total operating revenues	22,529,467	22,422,311	107,156	0.5%	70,357,356	67,266,934	3,090,423	4.6%	5
Operating Expenses:									
6 Power and pumping	820,619	2,203,861	(1,383,242)	-62.8%	2,069,306	6,611,582	(4,542,277)	-68.7%	6
7 Treatment	336,384	2,292,893	(1,956,510)	-85.3%	748,961	6,878,680	(6,129,719)	-89.1%	7
8 Transmission and distribution	798,348	4,394,159	(3,595,810)	-81.8%	5,490,073	13,182,476	(7,692,402)	-58.4%	8
9 Customer accounts	333,173	728,061	(394,888)	-54.2%	1,044,991	2,184,184	(1,139,192)	-52.2%	9
10 Customer service	495,754	940,561	(444,807)	-47.3%	1,377,356	2,821,684	(1,444,328)	-51.2%	10
11 Administration and general	2,882,595	5,983,041	(3,100,446)	-51.8%	8,506,982	17,949,122	(9,442,140)	-52.6%	11
12 Payroll related	2,804,404	952,409	1,851,995	194.5%	6,462,919	2,857,228	3,605,691	126.2%	12
13 Maintenance of general plant	751,400	3,131,772	(2,380,372)	-76.0%	(3,861,344)	9,395,316	(13,256,660)	-141.1%	13
14 Depreciation	4,954,114	5,750,583	(796,470)	-13.9%	12,894,591	17,251,750	(4,357,159)	-25.3%	14
15 Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16 Provision for doubtful accounts	361,124	-	361,124	0.0%	1,082,399	-	1,082,399	0.0%	16
17 Provision for claims	(84,476)	370,542	(455,017)	-122.8%	(722,127)	1,111,625	(1,833,752)	-165.0%	17
18 Total operating expenses	14,453,439	26,747,882	(12,294,443)	-46.0%	35,094,109	80,243,646	(45,149,538)	-56.3%	18
19 Operating income (loss)	8,076,028	(4,325,571)	12,401,599	-286.7%	35,263,248	(12,976,713)	48,239,961	-371.7%	19
Non-operating revenues (expense):									
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21 Three-mill tax	5,131,011	1,501,084	3,629,927	241.8%	5,131,011	4,503,253	627,758	13.9%	21
22 Six-mill tax	5,428,615	1,585,226	3,843,390	242.5%	5,428,615	4,755,677	672,938	14.2%	22
23 Nine-mill tax	8,137,139	2,376,156	5,760,984	242.4%	8,137,139	7,128,467	1,008,672	14.1%	23
24 Interest income	13,654	124,965	(111,311)	-89.1%	59,193	374,894	(315,701)	-84.2%	24
25 Other Taxes	-	323,967	(323,967)	-100.0%	(198,475)	971,900	(1,170,375)	-120.4%	25
26 Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27 Interest expense	-	-	-	0.0%	(1,699,195)	-	(1,699,195)	0.0%	27
28 Operating and maintenance grants	-	210,262	(210,262)	-100.0%	-	630,786	(630,786)	-100.0%	28
29 Provision for grants	-	-	-	0.0%	-	-	-	0.0%	29
30 Total non-operating revenues	18,710,419	6,121,659	12,588,761	205.6%	16,858,289	18,364,976	(1,506,688)	-8.2%	30
31 Income before capital contributions	26,786,447	1,796,088	24,990,359	1391.4%	52,121,536	5,388,264	46,733,273	867.3%	31
32 Capital contributions	-	-	-	0.0%	157,471	-	157,471	0.0%	32
33 Change in net position	26,786,447	1,796,088	24,990,359	1391.4%	52,279,007	5,388,264	46,890,744	870.2%	33
34 Audit Adjustment									34
35 Net position, beginning of year					2,247,345,536	2,244,801,991	2,543,545	0.1%	35
36 Net position, end of year					2,302,168,088	2,250,190,255	51,977,834	2.3%	36

SEWERAGE AND WATER BOARD OF NEW ORLEANS
WATER SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH PRIOR YEAR COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H	
	MTD	MTD	MTD		YTD	YTD	YTD		
	Actual	Prior Year	Variance	%	Actual	Prior Year	Variance	%	
Operating revenues:									
1 Sales of water and delinquent fees	9,906,975	9,336,136	570,839	6.1%	31,061,416	24,724,530	6,336,886	25.6%	1
2 Sewerage service charges and del fees	-	-	-	0.0%	-	-	-	0.0%	2
3 Plumbing inspection and license fees	17,050	20,890	(3,840)	-18.4%	77,196	69,105	8,091	11.7%	3
4 Other revenues ¹	115,205	177,718	(62,513)	-35.2%	523,754	516,634	7,120	1.4%	4
5 Total operating revenues	10,039,230	9,534,744	504,486	5.3%	31,662,366	25,310,269	6,352,097	25.1%	5
Operating Expenses:									
6 Power and pumping	130,212	256,703	(126,491)	-49.3%	330,595	675,049	(344,454)	-51.0%	6
7 Treatment	325,648	533,687	(208,039)	-39.0%	1,653,081	2,027,251	(374,170)	-18.5%	7
8 Transmission and distribution	(84,408)	610,976	(695,384)	-113.8%	2,537,597	4,775,186	(2,237,590)	-46.9%	8
9 Customer accounts	166,109	209,142	(43,033)	-20.6%	521,557	545,430	(23,873)	-4.4%	9
10 Customer service	244,776	137,953	106,823	77.4%	682,120	429,934	252,186	58.7%	10
11 Administration and general	907,265	922,601	(15,335)	-1.7%	3,216,244	3,163,750	52,494	1.7%	11
12 Payroll related	1,102,992	1,542,203	(439,211)	-28.5%	2,764,922	4,290,434	(1,525,512)	-35.6%	12
13 Maintenance of general plant	305,818	1,178,386	(872,567)	-74.0%	(2,204,274)	3,930,140	(6,134,414)	-156.1%	13
14 Depreciation	1,018,044	1,018,044	-	0.0%	3,054,131	3,054,131	-	0.0%	14
15 Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16 Provision for doubtful accounts	167,262	154,529	12,733	8.2%	501,787	463,588	38,199	8.2%	16
17 Provision for claims	(33,790)	116,203	(149,993)	-129.1%	(121,876)	255,528	(377,404)	-147.7%	17
18 Total operating expenses	4,249,927	6,680,425	(2,430,498)	-36.4%	12,935,883	23,610,421	(10,674,538)	-45.2%	18
19 Operating income (loss)	5,789,303	2,854,319	2,934,984	102.8%	18,726,483	1,699,848	17,026,635	1001.7%	19
Non-operating revenues (expense):									
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%	21
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%	22
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%	23
24 Interest income	9,223	15,553	(6,330)	-40.7%	34,562	199,290	(164,729)	-82.7%	24
25 Other Taxes	-	44,095	(44,095)	-100.0%	(88,322)	44,095	(132,417)	-300.3%	25
26 Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27 Interest expense	-	-	-	0.0%	(804,046)	-	(804,046)	0.0%	27
28 Operating and maintenance grants	-	(355)	355	-100.0%	-	(352)	352	-100.0%	28
29 Provision for grants	-	-	-	0.0%	-	-	-	0.0%	29
30 Total non-operating revenues	9,223	59,293	(50,070)	-84.4%	(857,806)	243,034	(1,100,840)	-453.0%	30
31 Income before capital contributions	5,798,525	2,913,612	2,884,913	99.0%	17,868,677	1,942,882	15,925,795	819.7%	31
32 Capital contributions	0	1,073,114	(1,073,114)	-100.0%	1,307	1,300,810	(1,299,503)	-99.9%	32
33 Change in net position	5,798,525	3,986,726	1,811,800	45.4%	17,869,985	3,243,692	14,626,293	450.9%	33
34 Audit Adjustment						478,632			34
35 Net position, beginning of year					338,188,190	337,709,558	478,632	0.1%	35
36 Net position, end of year					356,058,175	340,953,250	15,104,925	4.4%	36

SEWERAGE AND WATER BOARD OF NEW ORLEANS
WATER SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH BUDGET COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H	
	MTD	MTD	MTD		YTD	YTD	YTD		
	Actual	Budget	Variance	%	Actual	Budget	Variance	%	
Operating revenues:									
1 Sales of water and delinquent fees	9,906,975	9,912,699	(5,724)	-0.1%	31,061,416	29,738,096	1,323,320	4.4%	1
2 Sewerage service charges and del fees	-	-	-	0.0%	-	-	-	0.0%	2
3 Plumbing inspection and license fees	17,050	25,867	(8,817)	-34.1%	77,196	77,601	(405)	-0.5%	3
4 Other revenues ¹	115,205	21,633	93,573	432.6%	523,754	64,898	458,857	707.0%	4
5 Total operating revenues	10,039,230	9,960,198	79,032	0.8%	31,662,366	29,880,595	1,781,771	6.0%	5
Operating Expenses:									
6 Power and pumping	130,212	287,705	(157,493)	-54.7%	330,595	863,115	(532,520)	-61.7%	6
7 Treatment	325,648	1,021,244	(695,596)	-68.1%	1,653,081	3,063,731	(1,410,650)	-46.0%	7
8 Transmission and distribution	(84,408)	1,908,430	(1,992,838)	-104.4%	2,537,597	5,725,290	(3,187,694)	-55.7%	8
9 Customer accounts	166,109	363,288	(197,179)	-54.3%	521,557	1,089,864	(568,307)	-52.1%	9
10 Customer service	244,776	465,518	(220,742)	-47.4%	682,120	1,396,553	(714,433)	-51.2%	10
11 Administration and general	907,265	1,991,854	(1,084,589)	-54.5%	3,216,244	5,975,562	(2,759,317)	-46.2%	11
12 Payroll related	1,102,992	432,557	670,434	155.0%	2,764,922	1,297,672	1,467,250	113.1%	12
13 Maintenance of general plant	305,818	1,396,194	(1,090,376)	-78.1%	(2,204,274)	4,188,582	(6,392,855)	-152.6%	13
14 Depreciation	1,018,044	1,577,667	(559,623)	-35.5%	3,054,131	4,733,000	(1,678,869)	-35.5%	14
15 Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16 Provision for doubtful accounts	167,262	-	167,262	0.0%	501,787	-	501,787	0.0%	16
17 Provision for claims	(33,790)	135,717	(169,507)	-124.9%	(121,876)	407,150	(529,026)	-129.9%	17
18 Total operating expenses	4,249,927	9,580,173	(5,330,245)	-55.6%	12,935,883	28,740,518	(15,804,635)	-55.0%	18
19 Operating income (loss)	5,789,303	380,026	5,409,277	1423.4%	18,726,483	1,140,077	17,586,406	1542.6%	19
Non-operating revenues (expense):									
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%	21
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%	22
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%	23
24 Interest income	9,223	43,905	(34,683)	-79.0%	34,562	131,715	(97,154)	-73.8%	24
25 Other Taxes	-	208,415	(208,415)	-100.0%	(88,322)	625,246	(713,567)	-114.1%	25
26 Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27 Interest expense	-	-	-	0.0%	(804,046)	-	(804,046)	0.0%	27
28 Operating and maintenance grants	-	63,079	(63,079)	-100.0%	-	189,236	(189,236)	-100.0%	28
29 Provision for grants	-	-	-	0.0%	-	-	-	0.0%	29
30 Total non-operating revenues	9,223	315,399	(306,177)	-97.1%	(857,806)	946,197	(1,804,003)	-190.7%	30
31 Income before capital contributions	5,798,525	695,425	5,103,101	733.8%	17,868,677	2,086,274	15,782,403	756.5%	31
32 Capital contributions	-	-	-	0.0%	1,307	-	1,307	0.0%	32
33 Change in net position	5,798,525	695,425	5,103,101	733.8%	17,869,985	2,086,274	15,783,711	756.6%	33
34 Audit Adjustment					-				34
35 Net position, beginning of year					338,188,190	337,709,558	478,632	0.1%	35
36 Net position, end of year					356,536,807	339,795,832	16,740,975	4.9%	36

SEWERAGE AND WATER BOARD OF NEW ORLEANS
SEWER SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH PRIOR YEAR COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H	
	MTD	MTD	MTD		YTD	YTD	YTD		
	Actual	Prior Year	Variance	%	Actual	Prior Year	Variance	%	
Operating revenues:									
1 Sales of water and delinquent fees	-	-	-	0.0%	-	-	-	0.0%	1
2 Sewerage service charges and del fees	12,431,422	10,880,178	1,551,244	14.3%	38,463,163	31,745,553	6,717,610	21.2%	2
3 Plumbing inspection and license fees	15,610	20,890	(5,280)	-25.3%	40,560	69,105	(28,545)	-41.3%	3
4 Other revenues	39,123	35,553	3,570	10.0%	175,185	213,583	(38,398)	-18.0%	4
5 Total operating revenues	12,486,155	10,936,621	1,549,534	14.2%	38,678,908	32,028,241	6,650,667	20.8%	5
Operating Expenses:									
6 Power and pumping	211,205	409,653	(198,448)	-48.4%	580,442	1,150,843	(570,401)	-49.6%	6
7 Treatment	10,736	(2,162,975)	2,173,711	-100.5%	(904,120)	(1,212,274)	308,154	-25.4%	7
8 Transmission and distribution	579,117	505,812	73,305	14.5%	2,296,606	3,625,181	(1,328,574)	-36.6%	8
9 Customer accounts	166,109	209,142	(43,033)	-20.6%	521,556	545,429	(23,872)	-4.4%	9
10 Customer service	244,775	137,953	106,823	77.4%	682,119	429,933	252,186	58.7%	10
11 Administration and general	1,332,503	1,515,755	(183,252)	-12.1%	4,383,696	4,249,720	133,976	3.2%	11
12 Payroll related	1,113,040	1,540,159	(427,119)	-27.7%	2,791,466	4,293,998	(1,502,532)	-35.0%	12
13 Maintenance of general plant	292,498	656,866	(364,368)	-55.5%	(2,027,856)	1,920,417	(3,948,273)	-205.6%	13
14 Depreciation	1,968,320	1,968,320	-	0.0%	5,904,960	5,904,960	-	0.0%	14
15 Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16 Provision for doubtful accounts	192,888	121,931	70,957	58.2%	578,665	365,794	212,870	58.2%	16
17 Provision for claims	(33,790)	116,203	(149,993)	-129.1%	(119,477)	255,528	(375,005)	-146.8%	17
18 Total operating expenses	6,077,402	5,018,819	1,058,583	21.1%	14,688,058	21,529,529	(6,841,470)	-31.8%	18
19 Operating income (loss)	6,408,753	5,917,801	490,952	8.3%	23,990,850	10,498,712	13,492,138	128.5%	19
Non-operating revenues (expense):									
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%	21
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%	22
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%	23
24 Interest income	3,198	5,353	(2,155)	-40.3%	8,314	211,971	(203,657)	-96.1%	24
25 Other Taxes	-	54,995	(54,995)	-100.0%	(110,154)	54,995	(165,149)	-300.3%	25
26 Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27 Interest expense	-	-	-	0.0%	(895,149)	-	(895,149)	0.0%	27
28 Operating and maintenance grants	-	153	(153)	-100.0%	-	-	-	0.0%	28
29 Provision for grants	-	-	-	0.0%	-	-	-	0.0%	29
30 Total non-operating revenues	3,198	60,502	(57,304)	-94.7%	(996,989)	266,966	(1,263,955)	-473.5%	30
31 Income before capital contributions	6,411,951	5,978,303	433,648	7.3%	22,993,861	10,765,678	12,228,183	113.6%	31
32 Capital contributions	0	711,051	(711,051)	-100.0%	156,163	1,452,622	(1,296,459)	-89.2%	32
33 Change in net position	6,411,951	6,689,354	(277,403)	-4.1%	23,150,024	12,218,300	10,931,724	89.5%	33
34 Audit Adjustment						1,862,475			34
35 Net position, beginning of year					786,822,170	784,959,695	1,862,475	0.2%	35
36 Net position, end of year					809,972,194	797,177,995	12,794,199	1.6%	36

SEWERAGE AND WATER BOARD OF NEW ORLEANS
SEWER SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH BUDGET COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H	
	MTD	MTD	MTD		YTD	YTD	YTD		
	Actual	Budget	Variance	%	Actual	Budget	Variance	%	
Operating revenues:									
1 Sales of water and delinquent fees	-	-	-	0.0%	-	-	-	0.0%	1
2 Sewerage service charges and del fees	12,431,422	12,409,210	22,212	0.2%	38,463,163	37,227,629	1,235,534	3.3%	2
3 Plumbing inspection and license fees	15,610	25,923	(10,313)	-39.8%	40,560	77,770	(37,210)	-47.8%	3
4 Other revenues	39,123	26,980	12,143	45.0%	175,185	80,940	94,246	116.4%	4
5 Total operating revenues	12,486,155	12,462,113	24,042	0.2%	38,678,908	37,386,339	1,292,570	3.5%	5
Operating Expenses:									
6 Power and pumping	211,205	1,360,466	(1,149,261)	-84.5%	580,442	4,081,397	(3,500,954)	-85.8%	6
7 Treatment	10,736	1,271,650	(1,260,914)	-99.2%	(904,120)	3,814,949	(4,719,069)	-123.7%	7
8 Transmission and distribution	579,117	1,958,430	(1,379,313)	-70.4%	2,296,606	5,875,290	(3,578,684)	-60.9%	8
9 Customer accounts	166,109	363,288	(197,179)	-54.3%	521,556	1,089,863	(568,307)	-52.1%	9
10 Customer service	244,775	465,516	(220,741)	-47.4%	682,119	1,396,549	(714,430)	-51.2%	10
11 Administration and general	1,332,503	2,698,961	(1,366,458)	-50.6%	4,383,696	8,096,883	(3,713,188)	-45.9%	11
12 Payroll related	1,113,040	113,456	999,584	881.0%	2,791,466	340,368	2,451,099	720.1%	12
13 Maintenance of general plant	292,498	1,150,941	(858,442)	-74.6%	(2,027,856)	3,452,822	(5,480,678)	-158.7%	13
14 Depreciation	1,968,320	2,260,417	(292,097)	-12.9%	5,904,960	6,781,250	(876,290)	-12.9%	14
15 Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16 Provision for doubtful accounts	192,888	-	192,888	0.0%	578,665	-	578,665	0.0%	16
17 Provision for claims	(33,790)	135,717	(169,507)	-124.9%	(119,477)	407,150	(526,627)	-129.3%	17
18 Total operating expenses	6,077,402	11,778,841	(5,701,439)	-48.4%	14,688,058	35,336,522	(20,648,463)	-58.4%	18
19 Operating income (loss)	6,408,753	683,272	5,725,481	838.0%	23,990,850	2,049,817	21,941,033	1070.4%	19
Non-operating revenues (expense):									
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21 Three-mill tax	-	-	-	0.0%	-	-	-	0.0%	21
22 Six-mill tax	-	-	-	0.0%	-	-	-	0.0%	22
23 Nine-mill tax	-	-	-	0.0%	-	-	-	0.0%	23
24 Interest income	3,198	39,057	(35,859)	-91.8%	8,314	117,171	(108,857)	-92.9%	24
25 Other Taxes	-	72,806	(72,806)	-100.0%	(110,154)	218,417	(328,571)	-150.4%	25
26 Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27 Interest expense	-	-	-	0.0%	(895,149)	-	(895,149)	0.0%	27
28 Operating and maintenance grants	-	105,131	(105,131)	-100.0%	-	315,393	(315,393)	-100.0%	28
29 Provision for grants	-	-	-	0.0%	-	-	-	0.0%	29
30 Total non-operating revenues	3,198	216,994	(213,796)	-98.5%	(996,989)	650,981	(1,647,970)	-253.2%	30
31 Income before capital contributions	6,411,951	900,266	5,511,685	612.2%	22,993,861	2,700,797	20,293,063	751.4%	31
32 Capital contributions	-	-	-	0.0%	156,163	-	156,163	0.0%	32
33 Change in net position	6,411,951	900,266	5,511,685	612.2%	23,150,024	2,700,797	20,449,227	757.2%	33
34 Audit Adjustment	-	-	-	-	-	-	-	-	34
35 Net position, beginning of year	786,822,170	784,959,695	1,862,475	0.2%					35
36 Net position, end of year	811,834,669	787,660,492	24,174,177	3.1%					36

SEWERAGE AND WATER BOARD OF NEW ORLEANS
DRAINAGE SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH PRIOR YEAR COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H		
	MTD	MTD	MTD		YTD	YTD	YTD			
	Actual	Prior Year	Variance	%	Actual	Prior Year	Variance	%		
Operating revenues:										
1	Sales of water and delinquent fees	-	-	0.0%	-	-	-	0.0%	1	
2	Sewerage service charges and del fees	-	-	0.0%	-	-	-	0.0%	2	
3	Plumbing inspection and license fees	-	-	0.0%	-	-	-	0.0%	3	
4	Other revenues	4,082	1,563	2,519	161.1%	16,082	(324,880)	340,962	-105.0%	4
5	Total operating revenues	4,082	1,563	2,519	161.1%	16,082	(324,880)	340,962	-105.0%	5
Operating Expenses:										
6	Power and pumping	479,202	903,149	(423,947)	-46.9%	1,158,269	2,343,878	(1,185,609)	-50.6%	6
7	Treatment	-	-	-	0.0%	-	-	-	0.0%	7
8	Transmission and distribution	303,639	340,993	(37,354)	-11.0%	655,870	1,030,104	(374,233)	-36.3%	8
9	Customer accounts	955	2,065	(1,109)	-53.7%	1,879	5,147	(3,268)	-63.5%	9
10	Customer service	6,204	5,036	1,168	23.2%	13,117	12,473	644	5.2%	10
11	Administration and general	642,826	730,764	(87,938)	-12.0%	907,042	2,033,543	(1,126,501)	-55.4%	11
12	Payroll related	588,372	1,050,128	(461,756)	-44.0%	906,531	2,939,475	(2,032,944)	-69.2%	12
13	Maintenance of general plant	153,083	422,893	(269,810)	-63.8%	370,786	1,299,969	(929,183)	-71.5%	13
14	Depreciation	1,967,750	1,967,750	-	0.0%	3,935,500	5,903,250	(1,967,750)	-33.3%	14
15	Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16	Provision for doubtful accounts	974	-	974	0.0%	1,947	-	1,947	0.0%	16
17	Provision for claims	(16,895)	58,351	(75,246)	-129.0%	(480,774)	128,124	(608,898)	-475.2%	17
18	Total operating expenses	4,126,110	5,481,128	(1,355,017)	-24.7%	7,470,167	15,695,962	(8,225,795)	-52.4%	18
19	Operating income (loss)	(4,122,028)	(5,479,564)	1,357,536	-24.8%	(7,454,085)	(16,020,842)	8,566,757	-53.5%	19
Non-operating revenues (expense):										
20	Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21	Three-mill tax	5,131,011	2,395,596	2,735,415	114.2%	5,131,011	7,395,596	(2,264,585)	-30.6%	21
22	Six-mill tax	5,428,615	2,527,306	2,901,309	114.8%	5,428,615	7,527,306	(2,098,691)	-27.9%	22
23	Nine-mill tax	8,137,139	3,788,331	4,348,809	114.8%	8,137,139	13,788,331	(5,651,191)	-41.0%	23
24	Interest income	1,233	3,968	(2,734)	-68.9%	16,318	8,079	8,238	102.0%	24
25	Other Taxes	-	-	-	0.0%	-	-	-	0.0%	25
26	Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27	Interest expense	-	-	-	0.0%	-	-	-	0.0%	27
28	Operating and maintenance grants	-	-	-	0.0%	-	-	-	0.0%	28
29	Provision for claims	-	-	-	0.0%	-	-	-	0.0%	29
30	Total non-operating revenues	18,697,999	8,715,201	9,982,798	114.5%	18,713,083	28,719,312	(10,006,229)	-34.8%	30
31	Income before capital contributions	14,575,971	3,235,637	11,340,334	350.5%	11,258,998	12,698,470	(1,439,472)	-11.3%	31
32	Capital contributions	-	1,057,087	(1,057,087)	-100.0%	-	1,184,268	(1,184,268)	-100.0%	32
33	Change in net position	14,575,971	4,292,724	10,283,247	239.6%	11,258,998	13,882,738	(2,623,740)	-18.9%	33
34	Audit Adjustment	202,438								34
35	Net position, beginning of year	1,122,335,176								35
36	Net position, end of year	1,133,594,174								36

SEWERAGE AND WATER BOARD OF NEW ORLEANS
DRAINAGE SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
WITH BUDGET COMPARISONS
March 2020 Preliminary Financials

	A	B	C	D	E	F	G	H	
	MTD	MTD	MTD		YTD	YTD	YTD		
	Actual	Budget	Variance	%	Actual	Budget	Variance	%	
Operating revenues:									
1 Sales of water and delinquent fees	-	-	-	0.0%	-	-	-	0.0%	1
2 Sewerage service charges and del fees	-	-	-	0.0%	-	-	-	0.0%	2
3 Plumbing inspection and license fees	-	-	-	0.0%	-	-	-	0.0%	3
4 Other revenues	4,082	-	4,082	100.0%	16,082	-	16,082	100.0%	4
5 Total operating revenues	4,082	-	4,082	100.0%	16,082	-	16,082	100.0%	5
Operating Expenses:									
6 Power and pumping	479,202	555,690	(76,488)	-13.8%	1,158,269	1,667,071	(508,802)	-30.5%	6
7 Treatment	-	-	-	0.0%	-	-	-	0.0%	7
8 Transmission and distribution	303,639	527,298	(223,659)	-42.4%	655,870	1,581,895	(926,025)	-58.5%	8
9 Customer accounts	955	1,486	(530)	-35.7%	1,879	4,457	(2,578)	-57.8%	9
10 Customer service	6,204	9,527	(3,324)	-34.9%	13,117	28,582	(15,464)	-54.1%	10
11 Administration and general	642,826	1,292,226	(649,399)	-50.3%	907,042	3,876,677	(2,969,635)	-76.6%	11
12 Payroll related	588,372	406,396	181,976	44.8%	906,531	1,219,189	(312,658)	-25.6%	12
13 Maintenance of general plant	153,083	584,637	(431,554)	-73.8%	370,786	1,753,912	(1,383,126)	-78.9%	13
14 Depreciation	1,967,750	1,912,500	55,250	2.9%	3,935,500	5,737,500	(1,802,000)	-31.4%	14
15 Amortization	-	-	-	0.0%	-	-	-	0.0%	15
16 Provision for doubtful accounts	974	-	974	0.0%	1,947	-	1,947	0.0%	16
17 Provision for claims	(16,895)	99,108	(116,004)	-117.0%	(480,774)	297,325	(778,099)	-261.7%	17
18 Total operating expenses	4,126,110	5,388,869	(1,262,759)	-23.4%	7,470,167	16,166,607	(8,696,440)	-53.8%	18
19 Operating income (loss)	(4,122,028)	(5,388,869)	1,266,841	-23.5%	(7,454,085)	(16,166,607)	8,712,521	-53.9%	19
Non-operating revenues (expense):									
20 Two-mill tax	-	-	-	0.0%	-	-	-	0.0%	20
21 Three-mill tax	5,131,011	1,501,084	3,629,927	241.8%	5,131,011	4,503,253	627,758	13.9%	21
22 Six-mill tax	5,428,615	1,585,226	3,843,390	242.5%	5,428,615	4,755,677	672,938	14.2%	22
23 Nine-mill tax	8,137,139	2,376,156	5,760,984	242.4%	8,137,139	7,128,467	1,008,672	14.1%	23
24 Interest income	1,233	42,003	(40,769)	-97.1%	16,318	126,008	(109,690)	-87.1%	24
25 Other Taxes	-	42,746	(42,746)	-100.0%	-	128,237	(128,237)	-100.0%	25
26 Other Income	-	-	-	0.0%	-	-	-	0.0%	26
27 Interest expense	-	-	-	0.0%	-	-	-	0.0%	27
28 Operating and maintenance grants	-	42,052	(42,052)	-100.0%	-	126,157	(126,157)	-100.0%	28
29 Provision for grants	-	-	-	0.0%	-	-	-	0.0%	29
30 Total non-operating revenues	18,697,999	5,589,266	13,108,733	234.5%	18,713,083	16,767,799	1,945,285	11.6%	30
31 Income before capital contributions	14,575,971	200,397	14,375,574	7173.5%	11,258,998	601,192	10,657,806	1772.8%	31
32 Capital contributions	-	-	-	0.0%	-	-	-	0.0%	32
33 Change in net position	14,575,971	200,397	14,375,574	7173.5%	11,258,998	601,192	10,657,806	1772.8%	33
34 Audit Adjustment					-				34
35 Net position, beginning of year					1,122,335,176	1,122,132,738	202,438	0.0%	35
36 Net position, end of year					1,133,796,612	1,122,733,930	11,062,682	1.0%	36

Project Delivery Unit
April 2020 Closeout Snapshot

FEMA Public Assistance	# of Project Worksheets	FEMA Obligated	FEMA Revenue Received per LAPA	FEMA Obligation Balance	% Financially Complete	# of Projects Submitted for Closeout	OBLIGATED Value of Projects Submitted for Closeout	POTENTIAL Value of Projects Submitted to Closeout	# of Projects Officially Closed	OBLIGATED Value of Projects Officially Closed	% Submitted	% Closed	# of Projects Submitted but Not Officially Closed	OBLIGATED Value of Projects Submitted but Not Officially Closed
Hurricane Katrina - St. Joseph Headquarters	20	\$ 3,337,110.14	\$ 3,032,390.41	\$ 304,719.73	91%	19	\$ 2,236,513.15	\$ 2,236,513.15	19	\$ 2,236,513.15	95%	95%	0	\$ -
Hurricane Katrina - Central Yard	42	\$ 27,870,814.74	\$ 26,158,109.94	\$ 1,712,704.80	94%	42	\$ 27,870,814.74	\$ 27,563,663.74	29	\$ 21,830,477.97	100%	69%	13	\$ 6,040,336.77
Hurricane Katrina - Wastewater Treatment Plant	128	\$ 89,768,344.80	\$ 81,818,793.12	\$ 7,949,551.68	91%	127	\$ 83,812,204.42	\$ 80,401,827.42	118	\$ 35,351,435.93	99%	92%	9	\$ 48,460,768.49
Hurricane Katrina - Carrollton Water Plant	55	\$ 75,901,500.33	\$ 66,324,093.04	\$ 9,577,407.29	87%	54	\$ 64,186,448.61	\$ 64,093,195.06	51	\$ 13,730,451.46	98%	93%	3	\$ 50,455,997.15
Hurricane Katrina - Distribution Network	27	\$ 196,982,528.55	\$ 162,620,287.54	\$ 34,362,241.01	83%	25	\$ 116,490,014.08	\$ 120,481,931.60	18	\$ 30,028,021.61	93%	67%	7	\$ 86,461,992.47
Hurricane Katrina - Pump Stations	166	\$ 81,286,159.38	\$ 72,165,651.77	\$ 9,120,507.61	89%	159	\$ 78,655,405.97	\$ 80,169,077.46	140	\$ 55,875,255.65	96%	84%	19	\$ 22,780,150.32
Hurricane Gustav	9	\$ 667,553.90	\$ 668,689.06	\$ (1,135.16)	100%	9	\$ 667,553.90	\$ 667,553.90	8	\$ 665,778.64	100%	89%	1	\$ 1,775.26
Hurricane Isaac	8	\$ 1,554,775.01	\$ 955,019.44	\$ 599,755.57	61%	6	\$ 1,151,599.94	\$ 67,467.45	2	\$ 7,391.29	75%	25%	4	\$ 1,144,208.65
Tropical Storm Nate	2	\$ 439,728.39	\$ 80,519.47	\$ 359,208.92	18%	1	\$ 20,939.45	\$ -	1	\$ 20,939.45	50%	50%	0	\$ -
Hurricane Bary	1	\$ -	\$ -	\$ -	0%	0	\$ -	\$ -	0	\$ -	0%	0%	0	\$ -
Total	458	\$ 477,808,515.24	\$ 413,823,553.79	\$ 63,984,961.45	87%	442	\$ 375,091,494.26	\$ 375,681,229.78	386	\$ 159,746,265.15	97%	84%	56	\$ 215,345,229.11

FEMA Joint Infrastructure	# of Project Worksheets	FEMA Obligated	FEMA Revenue Received per LAPA	FEMA Obligation Balance	% Financially Complete	# of Projects Submitted for Closeout	OBLIGATED Value of Projects Submitted for Closeout	POTENTIAL Value of Projects Submitted to Closeout	# of Projects Officially Closed	OBLIGATED Value of Projects Officially Closed	% Submitted	% Closed	# of Projects Submitted but Not Officially Closed	OBLIGATED Value of Projects Submitted but Not Officially Closed
Hurricane Katrina - JIRR settlement	2	\$ 268,448,968.15	\$ 3,934,462.51	\$ 264,514,505.64	1%	0	\$ -	\$ -	0	\$ -	0%	0%	0	\$ -
Hurricane Katrina - JIRR donors	53	\$ 68,006,552.64	\$ 54,477,410.58	\$ 13,529,142.06	80%	36	\$ 47,179,833.23	\$ 50,366,138.44	1	\$ 34,116.14	68%	0%	35	\$ 47,145,717.09
Total	55	\$ 336,455,520.79	\$ 58,411,873.09	\$ 278,043,647.70	17%	36	\$ 47,179,833.23	\$ 50,366,138.44	1	\$ 34,116.14	65%	2%	35	\$ 47,145,717.09

FEMA Hazard Mitigation Grant Program	# of Contracts	FEMA Obligated	FEMA Revenue Received per LAHM	FEMA Obligation Balance	% Financially Complete	# of Contracts Completed	OBLIGATED Value of Projects Submitted for Closeout	POTENTIAL Value of Projects Submitted to Closeout	# of Projects Officially Closed	OBLIGATED Value of Projects Officially Closed	% Submitted	% Closed	# of Projects Submitted but Not Officially Closed	OBLIGATED Value of Projects Submitted but Not Officially Closed
Hurricane Katrina - Retrofit of Power House	12	\$ 198,391,716.00	\$ 107,483,399.78	\$ 90,908,316.22	54%	5	\$ -	\$ -	0	\$ -	0%	0%	0	\$ -
Hurricane Katrina - Flood Mitigation of 9 SPS	9	\$ 19,987,722.00	\$ 19,299,825.10	\$ 687,896.90	97%	9	\$ -	\$ -	0	\$ -	0%	0%	0	\$ -
Hurricane Ike - Five Underpass Generators	1	\$ 988,658.00	\$ 839,129.23	\$ 149,528.77	85%	0	\$ -	\$ -	0	\$ -	0%	0%	0	\$ -
Total	22	\$ 219,368,096.00	\$ 127,622,354.11	\$ 91,745,741.89	58%	14	\$ -	\$ -	0	\$ -	64%	0%	0	\$ -

TOTALS as of 05.04.2020

FEMA Obligated	FEMA Revenue Received	FEMA Obligation Balance
\$ 1,033,632,132.03	\$ 599,857,780.99	\$ 433,774,351.04



SEWERAGE AND WATER BOARD

Inter-Office Memorandum

Date: May 8, 2020

To: Brionne Lindsey
Sewerage and Water Board New Orleans –Board Relations

Through: Ghassan Korban, SWBNO Executive Director

From: Patti J. Wallace, Purchasing Director
Purchasing Department

Re: **Executive Director's Approval of Contracts of \$1,000,000.00 or less**

1. **All Star Forest Products, Inc.**

PO Box 7538
Jackson, MS. 39284

- Furnishing Rough Pine Hardwood Lumber
- Requisition# YW20-0002
- Start Date: 06/01/2020
- \$58,950.00 annually
- DBE Goal 0%

2. **Big Easy Construction**

19 Rail Street
New Orleans, LA 70124

- Replacing Existing Shingle Roof
- Requisition #YO200038
- Start Date: 06/01/2020
- \$21,480.00 annually
- DBE Goal 0%

3. **Big Easy Construction**

19 Rail Street
New Orleans, LA 70124

- Replacing Existing Shingle Roof
- Requisition #YO200040
- Start Date: 06/01/2020
- \$26,860.00 annually
- DBE Goal 0%

4. **Gootee Construction**

1001 South Harimaw Ct.,
New Orleans, LA 70124

- Replacing Four Heaters at Garage II
- Requisition# YO200042
- Start Date: 06/01/2020
- \$23,566.00 annually
- DBE Goal 0%

5. **Grady Crawford**

12290 Greenwell Springs Rd.
Baton Rouge, LA 70814

- Contract 30214
- South Shore Sewer Rehabilitation Contract No.2
- Start Date: 5/7/20 thru 12/31/21
- \$977,828.00
- DBE Goal 25%

Upon request, complete contract available for review in the Procurement Office.



SEWERAGE AND WATER BOARD

Inter-Office Memorandum

Date: May 7, 2020

To: Ghassan Korban, Executive Director

Thru: Irma Plummer, EDBP Director



From: Kelly Thompson, EDBP Compliance Officer

Re: EDBP Department Summary – April 2020

ANALYSES CONDUCTED BY EDBP

For the month of April 2020, the EDBP Department did not receive any Goods and Services contracts to review.

For the month of April 2020, the EDBP Department received one (1) Professional Service contract to review.

REQUEST FOR QUALIFICATIONS: ENGINEERING SERVICES FOR POWER FREQUENCY CONVERTER AT CARROLLTON WATER PLANT

On Thursday, April 30, 2020, one (1) proposal was received for subject project. The respondent is as follows:

Jacobs Engineering Group, Inc.

434 pts

The only evaluated score was from **Jacobs Engineering Group, Inc.** with a total raw score of 434 points.

Thirty-five percent (35%) SLDBE participation goal was requested on subject proposal.

Jacobs Engineering Group, Inc. submitted ILSI Engineering (eligible – certified DBE) for Civil, Electrical and Structural engineering as well as construction and inspection. ILSI Engineering is not certified to perform electrical engineering tasks. Infinity Engineering Consultants, LLC (eligible – certified SLDBE) was submitted to perform Electrical and Mechanical engineering. Signed correspondence from all DBEs on their letterhead reaffirming negotiated terms was provided.

Total Participation: 35%

Based on analysis of the SLDBE participation submitted, the Economically Disadvantaged Business Program recommends that the SLDBE participation submitted by **Jacobs Engineering Group, Inc.** be considered responsive to meeting EDBP proposal requirements.

For the month of April 2020, the EDBP Department did not receive any Construction contracts to review.

CONSTRUCTION REVIEW COMMITTEE RECOMMENDATIONS

The Construction Review Committee did not convene for the month of April 2020.

STAFF CONTRACT REVIEW COMMITTEE RECOMMENDATIONS

The Staff Contract Review Committee did not convene for the month of April 2020.

FINAL ACCEPTANCE CONTRACTS with DBE PARTICIPATION

There were no projects with DBE Participation Goals to review for the month of April 2020.

SEWERAGE & WATER BOARD OF NEW ORLEANS CONTRACTS WITH DBE PARTICIPATION FOR April 2020

There were no awarded contracts to report for the month of April 2020.

Sewerage & Water Board New Orleans Awarded Projects with SLDBE Participation January 2020 - April 2020

Category	Category Dollar Amount	SLDBE Dollar Value
Construction Projects	\$ 24,341,199	\$ 8,892,381
Goods & Services Projects	\$ -	\$ -
Professional Services Projects	\$ -	\$ -
Grand Total	\$ 24,341,199	\$ 8,892,381

Sewerage & Water Board of New Orleans Open Market Bids with DBE Participation January 2020 - April 2020

Construction Projects Awarded 2020

Contract No./Description	%DBE Goal	Contract \$	Prime	Sub(s)	% DBE Part (Prime)	\$ Sub Award	\$ Sub Paid	% DBE Sub Paid	Award date
Cont #1370A: 60Hz Transformer/Switchgear	20%	\$ 11,414,960.00	Frischhertz Electric Co., Inc.	Carter Electric Supply, LLC	29.33%	\$ 3,348,180.00			2/19/2020
				Balthazar Elektriks Wholesale Distrubutors	7.34%	\$ 837,440.00			
				Total	36.67%	\$ 4,185,620.00			
Cont #30223: Southern Basin #4-Sewer Rehabilitation	36%	\$ 4,786,566.00	BLD Services, LLC	Choice Supply Solutions, LLC	6.02%	\$ 288,000.00			2/19/2020
				Advantage Manhole & Concrete Services, Inc.	2.84%	\$ 136,000.00			
				C&M Construction Group, Inc.	22.48%	\$ 1,076,000.00			
				Prince Dump Truck Service, LLC	4.68%	\$ 224,000.00			
				Total	36.02%	\$ 1,724,000.00			
Cont #30213: Southern Basin #1-Sewer Rehabilitation	36%	\$ 1,584,847.24	Grady Crawford Construction Co., Inc. of Baton Rouge	V. Keeler & Associates	3.37%	\$ 53,452.19			4/22/2020
				Commander Corporation	30.42%	\$ 482,185.18			
				Dieudonne Enterprises	1.87%	\$ 29,672.00			
				EFT Diversified	3.44%	\$ 54,466.46			
				Total	39.11%	\$ 619,775.83			

Contract No./Description	%DBE Goal	Contract \$	Prime	Sub(s)	% DBE Part (Prime)	\$ Sub Award	\$ Sub Paid	% DBE Sub Paid	Award date
Cont #30222: Southern Basin #3-Sewer Rehabilitation	36%	\$ 1,977,879.20	Grady Crawford Construction Co., Inc. of Baton Rouge	V. Keeler & Associates	5.24%	\$ 103,683.24			4/22/2020
				Commander Corporation	24.54%	\$ 485,469.60			
				Dieudonne Enterprises	1.91%	\$ 37,832.00			
				EFT Diversified	4.35%	\$ 86,000.00			
				Total	36.05%	\$ 712,984.84			
Cont #30224: Southern Basin #5-Sewer Rehabilitation	36%	\$ 4,576,947.00	BLD Services, LLC	Choice Supply Solutions, LLC	5.72%	\$ 262,000.00			4/22/2020
				Advantage Manhole & Concrete Services, Inc.	3.80%	\$ 174,000.00			
				C&M Construction Group, Inc.	21.80%	\$ 998,000.00			
				Prince Dump Truck Service, LLC	4.72%	\$ 216,000.00			
				Total	36.05%	\$ 1,650,000.00			
Total Construction Projects		\$ 24,341,199.44			36.53%	\$8,892,380.67			

Sewerage & Water Board of New Orleans Open Market Bids with DBE Participation January 2020 - April 2020

Goods & Services Projects Awarded 2020

Contract No./Description	%DBE Goal	Contract \$	Prime	Sub(s)	% DBE Part (Prime)	\$ Sub Award	\$ Sub Paid	% DBE Sub Paid	Award date
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**Total Goods & Services
Projects**

Sewerage & Water Board of New Orleans Open Market Bids with DBE Participation January 2020 - April 2020

Professional Services Projects Awarded 2020

Contract No./Description	%DBE Goal	Contract \$	Prime	Sub(s)	% DBE Part (Prime)	\$ Sub Award	\$ Sub Paid	% DBE Sub Paid	Award date
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**Total Professional Services
Projects**